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**City of Taylorsville**  
**CITY COUNCIL MEETING**  
*Minutes*  
Wednesday, August 21, 2024  
Council Chambers, Room No. 140

Wednesday, August 21, 2024  
Council Chambers, Room No. 140  
2600 West Taylorsville Blvd.  
Taylorsville, Utah 84129

## BRIEFING SESSION

### Attendance:

Mayor Kristie Overton

### **Council Members:**

Council Chair Curt Cochran  
Council Vice Chair Meredith Harker  
Council Member Anna Barbieri  
Council Member Ernest Burgess  
Council Member Robert Knudsen

### **City Staff:**

John Taylor, City Administrator  
Scott Harrington, CFO/Asst. City Administrator  
Jamie Brooks, City Recorder  
Brady Cottam, Police Chief  
Tracy Cowdell, City Attorney  
Kristy Heineman, Council Coordinator  
Kim Horiuchi, Communications Director  
Richard Rich, UFA Captain  
Jim Spung, Senior Planner  
Ben White, City Engineer

**Excused:** Community/Economic Development Director Wayne Harper

### Others: Doug Olsen

## 6:00 BRIEFING SESSION

The briefing session convened at 6:01 p.m. A roll call was conducted wherein all Council Members were present.

## 1. Review Agenda

41 Chair Cochran briefly reviewed the agendas for the regular city council meeting and the Truth in  
42 Taxation meeting.

43  
44 Mayor Overson asked if the Swearing-In and TVPD report could take place prior to the 7:00 p.m.  
45 Truth in Taxation meeting so that those present for the Truth in Taxation hearing would be present  
46 to hear it. Chair Cochran agreed.

47  
48 Council Member Harker asked if Jim Dunnigan would be reporting on 2024 Taylorsville Dayzz at  
49 some point. Council Coordinator Kris Heineman responded that he was scheduled to do so in  
50 September.

51  
52 Council Member Barbieri explained that Wasatch Front Waste and Recycling District had a  
53 shortage of qualified drivers there would be fewer dumpsters available for the SCRP program that  
54 year.

55  
56 Council Member Harker asked City Engineer Ben White for a status update on the street light  
57 replacement program. He responded that most of the lights south of 6200 South had been replaced,  
58 as had those west of Bangerter Highway.

59  
60 **2. Adjourn**

61 Chair Cochran declared the briefing session adjourned at 6:14 p.m.

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62  
63  
64  
65 **REGULAR MEETING**

66  
67 **Attendance:**

68 Mayor Kristie Overson

69  
70 **Council Members:**

71 Council Chair Curt Cochran  
72 Council Member Meredith Harker  
73 Council Member Anna Barbieri  
74 Council Member Ernest Burgess  
75 Council Member Bob Knudsen

76  
77 **City Staff:**

78 John Taylor, City Administrator  
79 Scott Harrington, CFO/Asst City Administrator  
80 Christopher Bown, Judge  
81 Jamie Brooks, City Recorder  
Brady Cottam, Police Chief  
Tracy Cowdell, City Attorney  
Danielle Hansen, Police GRAMA Coord.  
Kristy Heineman, Council Coordinator

82 Kim Horiuchi, Communications Director  
83 Jordan Lenz, Police Detective  
84 Richard Rich, UFA Captain  
85 Brady Sargeant, Police Officer  
86 Brandy Stephens, Police Office Manager  
87 Ben Sullivan, Police Officer  
88 Ben White, City Engineer  
89

90 **Excused:** Community/Economic Development Director Wayne Harper  
91

92 **Others:** Lynn Handy, Cheneil Hill, Dani Houston, Ben James, Jody James, Nicole McDermott,  
93 Marc McElreath, and Doug Olsen  
94

## 95 1. WELCOME, INTRODUCTION AND PRELIMINARY MATTERS 96

97 Chair Cochran called the meeting to order at 6:30 p.m. and welcomed those in attendance. A roll  
98 call was conducted wherein all council members were present.  
99

### 100 1.1 Opening Ceremonies – Pledge/Reverence – *Council Member Knudsen* 101 (Opening Ceremonies for September 4, 2024 to be arranged by Council Member 102 Burgess.) 103

104 Council Member Knudsen led those gathered in the Pledge of Allegiance. He then shared  
105 comments regarding a recent conflict he had witnessed, including the following quote from Ralph  
106 Waldo Emerson: *“Peace cannot be achieved through violence. It can only be attained through  
107 understanding.”* He stressed the importance of remaining level-headed and striving to understand  
108 other viewpoints. He concluded his comments with another Emerson quote: *“The only person you  
109 are destined to become is the person you decide to be.”*  
110

### 111 1.2 Mayor’s Report 112

113  Mayor Kristie Overton shared that Senator Karen Mayne had recently passed away. The  
114 Mayor explained that she had been very passionate about the west side of the valley, assertive in  
115 her responsibilities as a Senator, and a tireless public servant.  
116

117 Taylorsville Police had been holding tryouts for the SWAT team. This involved extensive training  
118 as well as interviews. The Mayor had the opportunity to witness some of the training and  
119 commented on the level of commitment of those who had applied to be a part of this team.  
120

121 Mayor Overton had recently participated in a *Women in Business* lunch where she enjoyed making  
122 connections with business owners throughout the valley. They learned about being business

123 leaders and she greatly appreciated ChamberWest's efforts on behalf of their membership. She  
124 explained that the City would attend the Chamber's annual gala where Sen. Wayne Harper was  
125 slated to be recognized as Legislator of the Year. Nothing Bundt Cakes had been nominated for  
126 Small Business of the Year, Markosian Auto had been nominated for Best Place to Work, and Jim  
127 Dunnigan had been nominated for Volunteer of the Year.

128  
129 The Mayor had recently attended the quarterly meeting of the Council of Governments (aka COG)  
130 where Salt Lake County Mayor Jenny Wilson presented information about the proposed Human  
131 Services, Homelessness and Criminal Justice Reform Action Plan. More information regarding  
132 that plan would be forthcoming. Also discussed at the COG meeting was the need for shelter for  
133 the homeless community not just in the winter when it was dangerously cold outside, but also now  
134 possibly in the summer months when temperatures became dangerously high.

135  
136 Mayor Overson mentioned that applications for funding via the Tourism, Recreation, Culture and  
137 Convention (TRCC) Support Program had been submitted, and COG would be meeting later in  
138 the week to begin reviewing them. Final selection would take place in September. As always, there  
139 were requests for much more funding than was available.

140  
141 John Hiskey and the Mayor recently met as members of the Legislative Policy Committee of the  
142 Utah League of Cities and Towns in preparation for what was anticipated to be an intense  
143 legislative session in 2025. There were many issues of concern to Taylorsville, as well as other  
144 Utah cities and towns.

145  
146 The Mayor reminded the Council Members that Taylorsville had entered into an agreement which  
147 involved relocating raccoons and skunks that became nuisances for residents. She received  
148 feedback from one such resident who had recently shared his appreciation for the service.

149  
150 Regarding ongoing construction in Taylorsville, Dominion Energy would soon be replacing a  
151 high-pressure gas line on 1300 West. The new line would run up the middle of the northbound  
152 lanes which would be closed from Winchester to 6200 South possibly for the rest of the year.  
153 There would be no on-street parking during this time frame, and she acknowledged this would be  
154 an extremely challenging time for those who lived on and travelled along 1300 West.

155  
156 As for the 4700 South construction project, people were finding different routes, which was  
157 causing additional traffic delays, and moving traffic into some residential neighborhoods which  
158 did not typically see it. She conceded it would be a long, difficult inconvenience which was  
159 unfortunately necessary. She thanked affected residents for their patience.

160  
161 The Taylorsville Park project was going well. The basketball court had been poured, and the  
162 skatepark had been designed and would soon be poured as well. Mayor Overson estimated that  
163 Phase I would be complete by the end of the year.

164  
165 Schools in the Granite School District were back in session. Crossing guards were trained and in  
166 place. The Facilities staff had trimmed trees around school zone and traffic signs. She asked that  
167 drivers keep an eye out for students both in and out of crosswalks.

168  
169 The Mayor reported that two robotic, electric, programable mowers had been purchased. The intent  
170 was to reduce greenhouse gas emissions and monitor their efficiency. Staff hoped to determine if  
171 using such mowers could save both time and money. If a savings was realized, they might also be  
172 used in the cemetery and some parks.

173  
174 **1.3 Citizen Comments**

175  
176  Chair Cochran invited any members of the audience who wished to address the City Council  
177 to step forward and do so. However, he pointed out that comments for the proposed tax increase  
178 would be heard during that specific hearing which would take place shortly.

179  
180 Cheneil Hill handed Chair Cochran some photographs she had taken, explaining that she wished  
181 to discuss a critical safety issue at 1300 West Atherton Drive. She indicated that it affected both  
182 her family and the entire community. She stated she was deeply worried about safety of her  
183 children in the area and indicated that children could not even play in their own yards. She also  
184 mentioned there was a property in the area that had been unoccupied for over a decade which  
185 added to the problem. She asked that the City invest in solutions such as flashing solar signs. She  
186 wished for swift, decisive actions on these matters.

187  
188 Chair Cochran explained that some comments had been submitted earlier by those unable to attend  
189 the meeting. They would be added to the permanent physical record.

190  
191 There was no one else who expressed a desire to comment, so Chair Cochran closed the Citizen  
192 Comment period.

193  
194 **2. APPOINTMENTS**

195  
196 There were no appointments on the agenda

197  
198 **3. REPORTS**

199  
200 **3.1 TVPD Swearing In Ceremony – Jamie Brooks**

201  
202  City Recorder Jamie Brooks administered the oath of office to Ben Sullivan before he was  
203 congratulated by the City Council and Administration.

204

205                   **3.1.1 Taylorsville Police Department Report – Chief Cottam**  
206

207                   Chief Brady Cottam began his report by presenting the following awards:  
208

209                   • Danielle Hansen - Police Employee of the Month for March 2024  
210  
211                   • Brady Sargent- Police Employee of the Month for April 2024  
212  
213                   • Jordan Lenz - Police Employee of the Month for May 2024  
214

215                   Chief Cottam then presented statistical data for Q1 of 2024 and broke the data down by council  
216                   district. He presented charts which illustrated the location of all traffic accidents in the city as well  
217                   as all citations issued in Taylorsville for the quarter. He explained that there was a constant effort  
218                   to increase efficiency and be more proactive. Chief Cottam displayed bar graphs which compared  
219                   the number of written citations to warnings given, and also provided information regarding the  
220                   various locations of drug offenses throughout the city.  
221

222                   As for work completed by the civilian staff during the quarter, the court liaison had screened 204  
223                   cases. The evidence manager had accepted 1,093 pieces of evidence and disposed of and/or  
224                   released 178 pieces. Sixty-eight items had been submitted to the lab.  
225

226                   The GRAMA coordinator had processed 1,417 records requests not including requests for body-  
227                   cam footage, and staff had completed 122 expungements. Regarding the victim advocates, they  
228                   had handled the following during the quarter:  
229

230                   • Total clients served: 193  
231                   • Information/referrals provided: 516  
232                   • Provided Personal Advocacy: 2  
233                   • Provided Emotional Support: 64  
234                   • Justice System Assistance: 174  
235                   • Other Services: 242

236                   Chief Cottam wrapped up his report by reviewing response times for various call types (Priority  
237                   1-3).  
238

239                   *The meeting recessed at 7:19 p.m. to hold a special Truth in Taxation meeting. The*  
240                   *regular meeting reconvened at 7:53 p.m.*

241                   **3.2 Taylorsville Municipal Justice Court Report – Judge Christopher Bown**  
242

244  Judge Bown greeted the Council and introduced the new Clerk of Court, Stacy Robbins. Ms.  
245 Robbins brought a wealth of experience not just from our justice court but also from a court in  
246 Texas. The Judge mentioned how helpful it was to have a Clerk of Court with court experience  
247 and indicated she was a great hire.  
248

249 Two other new clerks had been hired, bringing the court staff to full strength.  
250

251 Judge Bown then presented statistical data regarding the number of cases filed as well as the  
252 amount of time it took to dispose of each case types:  
253

254 **Criminal Cases –**

255 1098 criminal cases filed in 2023

256 644 traffic cases filed thus far in 2024

257 The goal was to dispose of these cases within 180 days which was happening **91%** of the time.  
258

259 **Traffic Cases-**

260 8,267 traffic cases filed in 2023

261 4561 traffic cases filed thus far in 2024

262 The time to disposition goal was 90 days for these matters, and the goal was realized **90%** of the  
263 time.  
264

265 **Small Claims Cases-**

266 552 small claims cases filed in 2023

267 253 small claims cases filed thus far in 2024

268 The time to disposition goal was 270 days which was being met over **99%** of the time.  
269

270 **Other things of note-**

271 Passed a security audit by Bureau of Criminal Identification

272 WebEx Changes

273 Retention Election in November (For more information, see judges.utah.gov)

274 Prosecutors and public defenders were doing well  
275

276 **3.3 West Valley Animal Services – Melanie Bennett**

277  Doug Olsen, Field Supervisor at West Valley Animal Services explained that Ms. Bennett  
278 was unable to attend, so he would present the report on her behalf.  
279

280 Mr. Olsen displayed a photo of a dog named Alaska who had been in the shelter for over two  
281 months and was available for adoption.  
282

283

284 He then presented statistical data regarding various call types and response times for the first half  
285 of 2024. Specifically, 210 animals had been adopted/rescued, 63 had been involved in the TNR  
286 (Trap-Neuter-Release) program or otherwise relocated, 46 had been euthanized, 149 had been  
287 returned to owner.

288  
289 Mr. Olsen then explained that the Division had increased park patrols to educate residents about  
290 leash and licensing laws. He also expected to see an uptick in trap and releases now that  
291 Taylorsville was participating in the Urban Wildlife program.  
292

293 Fewer dog licenses and park permits had been issued in the first half of 2024 compared to the same  
294 time frame last year. The shelter continued to track response times for different call types and was  
295 comfortable with what the data showed.  
296

297 Mr. Olsen indicated that the shelter continued to be “constantly” full.  
298

299 This year there had been 828 animals spayed or neutered by July 31<sup>st</sup> and the same number of  
300 procedures had been performed during that period in 2023. 1608 animals had been adopted/rescued  
301 so far in 2024, which was up from 1574 in 2023.  
302

303 The shelter had held several free, low-cost vaccination/micro-chip clinics earlier in the year for  
304 both dogs and cats. Two adoption events were sponsored by the Bissell Pet Foundation and another  
305 four were sponsored by Best Friends Animal Society.  
306

307 Mr. Olsen wished to thank Taylorsville for recognizing some of their employees at the city’s  
308 Annual Employee Appreciation event. They appreciated being included. Speaking of awards,  
309 Cesar Anaya was recently honored by *Code 3 Associates* and was participating in a program that  
310 would give him college credits.  
311

#### 312 4. CONSENT AGENDA

##### 314 4.1 Minutes – July 31, 2024 *Let’s Talk Taylorsville Meeting* and August 7, 2024 315 City Council Meeting

316  
317 **MOTION:** **Council Member Knudsen moved to approve the minutes for the July 31<sup>st</sup> and**  
318 **August 7<sup>th</sup> meetings as presented. The motion was seconded by Council**  
319 **Member Harker.**

320  
321 **Council Member Barbieri** Yes  
322 **Council Member Knudsen** Yes  
323 **Council Member Burgess** Yes  
324 **Chair Cochran** Yes

325     **Council Member Harker**                   **Yes**  
326

327     **The motion passed 5-0**  
328

329     **5. PLANNING MATTERS**  
330

331     **5.1     *Ordinance No. 24-05 An Ordinance of the City of Taylorsville Approving a***  
332     ***Zoning Text Amendment to Several Sections of the Taylorsville Municipal***  
333     ***Code, to Align with City Standards with Utah Senate Bill 13 Related to***  
334     ***Charter Schools, Home-Based Microschools, and Micro-Education Entities***  
335     ***and Corresponding Definitions – Jim Spung***  
336

337      Senior Planner Jim Spung explained that the text amendment was in response to Utah Senate  
338 Bill 13 which was recently approved. The bill required cities to update their land use standards to  
339 allow home-based microschools and micro-education entities in all zoning districts except for  
340 Open Space. He provided a snapshot of what the bill entailed and explained that Taylorsville's  
341 land use table had now been updated to include both new uses. Certain standards had been adopted  
342 such as:

343     • Parking, traffic and hours of operation;  
344     • City business license requirements;  
345     • Standards within each zone pertaining to setback, height, bulk and massing regulations,  
346       off-site parking, curb cut, traffic circulation, and construction staging;  
347     • Imposing regulations on the location of a project that were necessary to avoid risks to  
348       health or safety.

349     Staff proposed the following regulations for micro-education entities:

350     • Must have a secure, outdoor play area that was located a minimum of five feet from a  
351       vehicle parking, access, or circulation area. The area must also be secured with a self-  
352       latching gate and be well-maintained.  
353     • Must have a minimum of one ADA compliant passenger loading zone on-site;  
354     • Would not be allowed within 660 feet of a sexually oriented business;  
355     • Must have updated minimum vehicle parking standards

356     Council Member Harker asked if there was a limit to how many of these entities could be within  
357       a single area (as there was with daycares). Mr. Spung responded that microschools could not be  
358       closer than 300' to one another one or to a home daycare.

359     Mr. Spung pointed out that the planning commission had expressed concerns about the  
360       legislature's over-reach, but cities' hands were essentially tied once the bill was approved. The  
361       Commission eventually decided to send a positive recommendation to the Council.

365  
366 Council Member Knudsen expressed his appreciation to the Planning Commission for reviewing  
367 the proposed text amendment so closely. He agreed it became challenging when the state  
368 legislature mandated certain things in the city.  
369

370 Council Member Harker asked about class size maximums for these types of entities since home  
371 daycares were limited to twelve children. Mr. Spung responded that there was a limit of 16 students  
372 which was the number mandated by the legislature.  
373

374 Mr. Cowdell pointed out that cities had very little discretion on this. There was a strong and well-  
375 organized homeschool lobby which had convinced the legislature to pass this bill. Our job was to  
376 comply.  
377

378 **MOTION:** **Council Member Knudsen moved to adopt Ordinance No. 24-05, an**  
379 **Ordinance of the City of Taylorsville Approving a Zoning Text Amendment**  
380 **to Several Sections of the Taylorsville Municipal Code, to Align with City**  
381 **Standards with Utah Senate Bill 13 Related to Charter Schools, Home-Based**  
382 **Microschools, and Micro-Education Entities and Corresponding Definitions.**  
383 **The motion was seconded by Councilmember Barbieri.**  
384

385 **Council Member Harker** Yes  
386 **Chair Cochran** Yes  
387 **Council Member Barbieri** Yes  
388 **Council Member Knudsen** Yes  
389 **Council Member Burgess** Yes  
390

391 **The motion passed 5-0**  
392

393 **6. FINANCIAL MATTERS**  
394

395 There were no financial matters on the agenda.  
396

397 **7. OTHER MATTERS**  
398

399 There were no other matters on the agenda.  
400

401 **8. NEW ITEMS FOR SUBSEQUENT CONSIDERATION (No Action)**  
402

403 **8.1 Council Member Burgess** – nothing for subsequent consideration.  
404  
405 **8.2 Council Member Knudsen** – nothing for subsequent consideration.

406  
407       **8.3     Council Member Barbieri** – nothing for subsequent consideration.  
408  
409       **8.4     Council Member Harker** – nothing for subsequent consideration.  
410  
411       **8.5     Council Chair Cochran** – nothing for subsequent consideration.  
412  
413     **9.       NOTICE OF FUTURE PUBLIC MEETINGS (NEXT MEETING)**  
414  
415       **9.1     Planning Commission Work Session** – Tuesday, August 27, 2024 at 6:00 p.m.  
416       **9.2     Planning Commission Meeting** – Tuesday, August 27, 2024 at 6:30 p.m.  
417       **9.3     City Council Briefing Session** – Wednesday, September 4, 2024 at 6:00 p.m.  
418       **9.4     City Council Meeting** – Wednesday, September 4, 2024 at 6:30 p.m.  
419       **9.5     Planning Commission Work Meeting** – Tuesday, September 10, 2024 at 6:00  
420       p.m.  
421       **9.6     Planning Commission Meeting** – Tuesday, September 10, 2024 at 6:30 p.m.  
422  
423     **10.      CALENDAR OF UPCOMING EVENTS**  
424       *(For more Details on Events, Visit the City's Website)*  
425  
426       **10.1     “Starry Nights on the Plaza”** on Friday nights at 6:00 p.m. at City Hall.  
427  
428       **10.2     Farmer’s Market:** Tuesday Evenings 5pm – 9pm through September 4, 2024 on  
429       Centennial Plaza  
430  
431       **10.3     “Kids Entrepreneur Market”** – Friday, September 6, 2024, 5pm – 8pm at Starry  
432       Nights on the Plaza  
433  
434       **10.4     Fall Festival** at the Taylorsville-Bennion Historic Museum on Saturday,  
435       September 21, 2024 from 10am to 1pm (Sponsored by the Historic Preservation  
436       Committee)  
437  
438       **10.5     Plaza + Art Unveiling** on September 27, 2024 at 5pm  
439  
440     **11.      CLOSED SESSION (*Conference Room 202*)**  
441       *- For the Purpose(s) Described in Statute U.C.A. 52-4-205*  
442  
443       There was no need for a closed session.  
444  
445     **12.      ADJOURNMENT**  
446

447 **MOTION: Council Member Barbieri moved to adjourn. The motion was seconded by**  
448 **Council Member Harker and passed unanimously.**  
449

450 The meeting was adjourned at 8:34 p.m.  
451  
452  
453

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454 Jamie Brooks, City Recorder  
455  
456 *Minutes Prepared by: Jamie Brooks, City Recorder*  
457

DRAFT