



MINUTES FOR THE SPRINGVILLE PUBLIC LIBRARY BOARD OF TRUSTEES
45 SOUTH MAIN STREET, SPRINGVILLE, UTAH
SPRINGVILLE PUBLIC LIBRARY, 2ND FLOOR MULTIPURPOSE ROOM
September 12, 2024 - 7:00 P.M.

- I. Welcome and Attendance – Mandy McClellan, McKay Strong, David Cuque, Amandine Loveland, Amy Root, Mike Johnson, Cindy Sumsion
- II. Approval of the July 2024 Minutes – First: Amy, Second: David
- III. Approval of September 2024 Agenda – First: David, Second: Amy
- IV. City Council Report – N/A
- V. Friends of the Library Report – Kim Christenensen is the liaison. President of the Friends is Carrie Strayer. The general meeting was held on August 21st.
- VI. Director Report – Circulation is up, 59% program attendance increase. Staffed enough that people can take time off but there is still enough staff to run lots of programs. Dan and Britt reported to the City Council and put on their radar how the facility is working and what our future needs are. City Council is working on their general plan right now. Libraries remain a pillar in communities, their work has just shifted. Slight increase in Springville population but both in the number of programs and attendance over time has really increased in the past few years. Average attendance for events is about 50 people. We are very fortunate that we have so much programming space in the library facility.
- VII. Supervisor Spotlight – John: Getting more information on being able to pay for copies with credit card. Vox was purchased by Baker and Taylor. In negotiations for a new printer. Our sorter is having some age issues and needs a lot of bands/belts replaced (last done 7 years ago). Sorter will have to be shut down for a day while those are replaced. TLC = The Library Corporation. We have had some issues with heat and cooling over the years but recently had an acid bath done on cooling tower parts.
- VIII. Training
 - A. Self Evaluation here:
https://docs.google.com/forms/d/e/1FAIpQLScngQktTskY8FQq5DyTPDMAivbNeE8vMK9pRwzzTt9G0cXN1w/viewform?usp=sf_link
Going over together. Possibly go tour new Spanish Fork Library together? Utah Library Association does a conference once a year. They might have a track for trustees. Board members can register for free. A lot of online webinars.

IX. Policy Review:

- A. Service Animals – Ideally, when someone enters with an animal, they are approached kindly “As a staff member at the library, I am supposed to ask you these set questions. And by the way, other staff members are also trained to do the same.” Add dates at the bottom - revised and approved, revision history C. First: David, Second: Amandine.

- X. Adjournment: NEXT MEETING: November 14, 2024 at 7 pm in Library Board Room, 2nd floor. Training will be held at 6 PM.