

**STATE OF UTAH
COUNTY OF SEVIER
TOWN OF ANNABELLA**

**TOWN COUNCIL MEETING
August 8, 2024**

Minutes from the Annabella Town Council meeting held Thursday, August 8, 2024, beginning at 6:00 p.m. in the Town Council Chambers, located at 295 East 300 North, Annabella, Utah. Mayor Brent Christensen conducting.

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| <ol style="list-style-type: none"> 1. ROLL CALL 2. OPENING REMARKS 3. PLEDGE OF ALLEGIANCE 4. APPROVAL OF MINUTES 5. APPROVAL OF WARRANT REGISTER 6. APPROVED-APPOINT DEVIN SQUIRE TO PLANNING COMMISSION | <ol style="list-style-type: none"> 7. APPROVED-ORDINANCE 2024-01
UPDATED FEE SCHEDULE 8. WATER MASTER PLAN DISCUSSION 9. DEPARTMENT BUSINESS 10. CLOSED MEETING 11. ADJOURN |
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Public in attendance:

*Eric Nielson
Kent Poulson*

*Kyler Nielson
Parker Vercimak
Tyler Timmons*

1. ROLL CALL. Roll call was taken by Mayor Christensen. In attendance were Councilmembers Kelvin Johns, Stephanie Morgan and Chris Nielson. Jill Anderson also attended via electronic participation (Zoom). Tina Mitchell, Clerk, and Scott Thomsen, Maintenance Supervisor, were also in attendance.

2. OPENING REMARKS. Councilmember Johns offered a prayer. Mayor Christensen thanked the Town Council for the work they put into making the 4th of July celebration successful.

3. PLEDGE OF ALLEGIANCE. Tina Mitchell led the group in the Pledge of Allegiance.

4. APPROVAL OF MINUTES. Mayor Christensen opened discussion for approval of the minutes. **Councilmember Johns made a motion to approve the minutes as presented. Councilmember Morgan seconded the motion and the motion carried unanimously. (Summary: Yes=4). Yes: Jill Anderson, Kelvin Johns, Stephanie Morgan, and Chris Nielson.**

5. APPROVAL OF WARRANT REGISTER. The warrant register was presented and reviewed for formal approval. **Councilmember Morgan made a motion to**



approve the warrant register as presented. Councilmember Nielson seconded the motion and the motion carried unanimously. (Summary: Yes=4). Yes: Jill Anderson, Kelvin Johns, Stephanie Morgan, and Chris Nielson.

6. APPROVED-APPOINT DEVIN SQUIRE TO PLANNING COMMISSION.
The Council discussed Jacob Olsen's move and subsequent vacancy. Devin Squire was proposed as a replacement, with a brief overview of his qualifications and background. **Councilmember Johns made a motion to appoint Devin Squire to fill the vacancy on the Planning Commission. Councilmember Morgan seconded the motion and the motion carried unanimously. (Summary: Yes=4). Yes: Jill Anderson, Kelvin Johns, Stephanie Morgan, and Chris Nielson.**

7. APPROVED-ORDINANCE 2024-01 UPDATED FEE SCHEDULE.
The updated fee schedule was reviewed and discussed. Tina explained the 2% annual increase to the culinary water rate. Business license fees were also discussed. **Councilmember Morgan made a motion to approve the updated consolidated fee schedule as presented and reviewed. The motion was seconded by Councilmember Johns and the motion carried unanimously. (Summary: Yes=4). Yes: Jill Anderson, Kelvin Johns, Stephanie Morgan, and Chris Nielson.**

8. WATER MASTER PLAN DISCUSSION

Councilmember Johns and Scott Thomsen led a discussion regarding the water system, including the need for an updated master water plan and potential system improvements. Parker Vercimak, Jones & DeMille, offered details about the current water sources, potential new well locations, and funding options. The Council agreed to explore the master plan update and funding sources further. Mayor Christensen asked Parker Vercimak to prepare a detailed scope of work and estimated fees to present at the next meeting.

9. DEPARTMENT BUSINESS

Beautification, Parks & Activities:

- **4th of July Celebration:** Councilmember Nielson highlighted the success of the event.
- **Upcoming Events:** Details of activities, such as the Pheasant Hunters dinner, were discussed. Councilmember Nielson inquired about the fundraising purpose of the dinner—whether the purpose is to generate funds for a specific project or simply to maintain the tradition.
- **Park Master Plan:** Councilmember Johns suggested creating a park master plan and using fundraising for future park improvements.

Roads:

- **Drainage Issues:** Councilmember Morgan raised concerns about drainage near Dave Linde's property. Scott Thomsen reported that while the area generally drains well, professional services might be needed.
- **Road Maintenance:** Mayor Christensen noted the road at the corner of 200 South is losing chips and needs attention, including a fog seal.
- **Obstructions:** Scott Thomsen mentioned the increasing pile of tree limbs and other materials near 295 South Main Street. The Council discussed addressing these hazards and asked Tina to contact Trevor Peterson, Code Enforcement Officer, for further action.

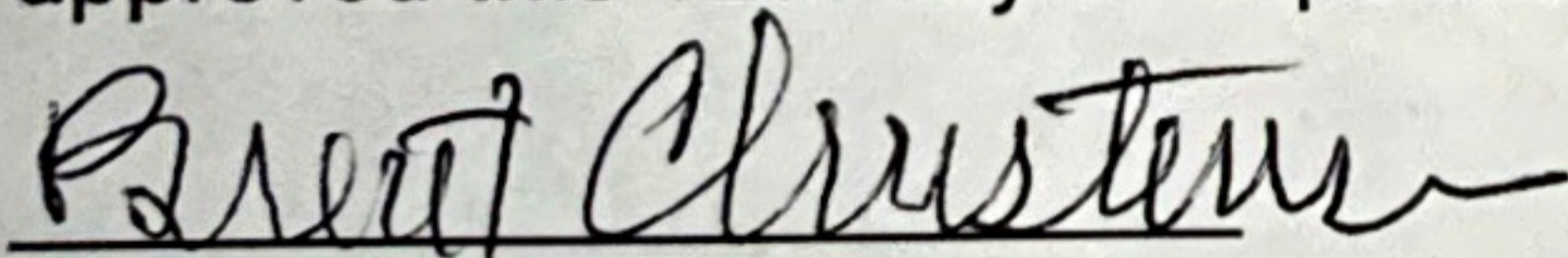
Water:

- **Secondary Water Usage:** Parker Vercimak presented data on secondary water usage and potential fee structures. The Council emphasized the importance of fairness and sustainability in future water rates. Parker will continue to gather data and update the Council.

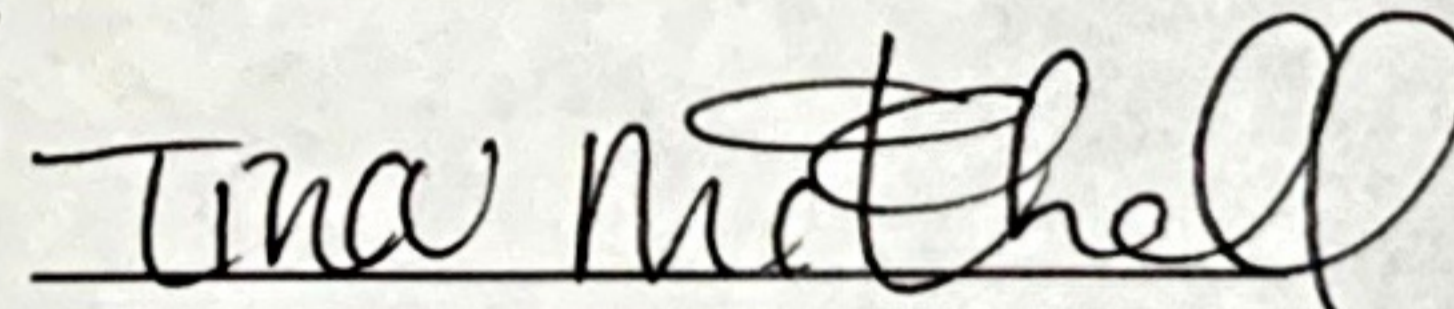
10. CLOSED MEETING. The Council adjourned the regular meeting and entered a closed session for purposes allowed by the Utah Open and Public Meetings Act.

11. ADJOURN. At 8:16 p.m. **Councilmember Morgan made a motion to adjourn. Councilmember Johns seconded the motion and the motion carried unanimously.**

Minutes of the Town Council meeting held Thursday, August 8, 2024, were approved this 12th day of September 2024.



Brent Christensen, Mayor



Tina Mitchell, Town Clerk