

## TENTATIVE MINUTES FOR SEPTEMBER 11, 2024 - NOT APPROVED BY THE BOARD

The September 11, 2024 meeting of the Board of Education, held at the San Rafael Middle School, 390 West 500 South, Ferron, UT, was called to order at 6:45 pm by Vice-President Tracey Johnson. Members Kenzi Guymon, Todd Huntington, and James Winn were also present. Superintendent James Shank and Business Administrator Jackie Allred were also in attendance. President Hatt and student member Maleeya Mecham were unavailable.

### WORK SESSION:

**A1. Superintendent Review:** Superintendent Shank reported on the committee progress during the previous month.

**Policy Committee:** Members were able to provide a scaffolding procedure to approve new policies and review existing policies that require updates. For just the 2024 legislative period, there are 12 new policies, 78 with substantive changes, and 65 with insubstantial changes.

**November ballot constitutional amendment change:** The voters will be presented with an option to vote to change the Income Tax earmark that governs the funding for Public Education in the state of Utah. USB A JLC voted for a conditional approval based on educational funding not being decreased.

### REGULAR SESSION:

**B1/B2:** Vice-President Johnson welcomed all in attendance and led all attendees in the Pledge of Allegiance. The SRMS Student Council conducted the flag ceremony.

### PRESENTATIONS:

**C1: Westland Construction:** Trent Huntsman, Westland Superintendent, was in attendance to share the milestones for Emery High project. The EHS Open House was held on September 9<sup>th</sup>, 2024 (earlier this week) and was well attended. Construction for Phase 3 is underway, shifting gears from Phase 2. It is scheduled for a 9-month time frame to build last 24,000 sf of the facility. The auditorium is almost reconnected to the plumbing where it had to be disconnected from the old building and transition to the new. The asphalt paving of the main parking lot is to be the week of September 23<sup>rd</sup>. The construction zones have changed as we are moving to Phase 3, using a small portion of the north parking lot for a laydown area. For the Soccer field, the intent is to bring it to grade this fall and ready for planting in the Spring. The landscaper is on site working on the front of the building before October 1<sup>st</sup> with rock and sod in selected areas. Milestone schedules are the exterior footings which are now finished. The interior footings will be next week. Masons will be onsite in about 4 weeks.

### BOARD ACTION ITEMS

**D1:** A motion was made from James Winn for the Consent Agenda items: a) July warrants, b) Monthly financial reports, c) Minutes for the July 10<sup>th</sup> meeting and d) Names for New Hire approvals with a second by Kenzi Guymon. All members approved the consent agenda.

|                  |                             |                      |
|------------------|-----------------------------|----------------------|
| Kassidy Alvarado | Title 1/TSSA Aide 5.9 hours | Bookcliff Elementary |
| Taylor Burns     | Lunch Worker/Aide 6 hours   | Bookcliff Elementary |
| Megan Allan      | At-Risk Aide 5.9 hours      | Ferron Elementary    |
| Carlie Bennett   | Special Ed Aide 5.9 hours   | Ferron Elementary    |
| Tresa Skinner    | Special Ed Aide 5.9 hours   | Emery High School    |
| Derek Justice    | Special Ed Aide 5.9 hours   | Emery High School    |
| Bryan Meadows    | Girls Basketball Coach      | Green River High     |

Devan Meadows  
Kambree Patton

Boys BBall middle school coach Green River High  
GRHS Volleyball Coach Green River High

**D2: Policy GCFC – LEA Specific Educator Licensing (First Reading):** Supt Shank reported that there were minimal changes in this policy as the approved contract had language to address district concerns.

A motion was made by Todd Huntington and seconded by James Winn to approve the first reading of Policy GCFC. All members voted in unison. This will be shared with leadership for further comments and be on the October agenda for final approval.

**D3: LEA Specific Educator Licenses for 24-25:** Yvonne Jensen, District Supervisor, presented the list of names of educators that are currently in the state licensing program. There has been significant improvement in the past year for Emery’s educators to complete their licensing requirements. Currently there are 11 educators with LEA-specific licenses. The State has made small changes where educators will need to fill out an application every year along with posting the specific licenses on the LEA’s website. A motion was made by Kenzi Guymon and seconded by Todd Huntington to approve the Specific Licenses for the 24-25 school year. The motion passed unanimously.

**D4: 2025 Board Meeting Calendar:** The proposed calendar was presented to the board showing the regular monthly meetings continuing to be held on the second Wednesday of each month except for June (budget hearing) and August (school starting). Todd Huntington motioned to approve the school calendar which was seconded by James Winn. None opposed.

**D5: Policy GEBDB – Health Insurance Waiver (First Reading):** Jackie Allred presented the changes in this policy which reflect the negotiation details from FY24. This changes the stipend amount from a flat rate to an amount that changes with the premium rates. It also adds language to clarify the beginning and ending month. Kenzi Guymon motioned to approve the first reading of policy GEBDB. This motion had a second from James Winn and passed unanimously. This policy will also be shared with leadership for further comments and be on the October agenda for final approval.

## REPORTS:

**E1: Principal Report:** San Rafael Middle School principal, Jarett Gilbert, stated he is excited to get the year underway and it’s full steam ahead. SRMS’s focus for last year was Literacy. With the data collected, he is happy to share that the program is proving successful. This included refining literacy to specific learning intentions with recall. All the staff at SRMS is working together to implement this program where everyone is a literacy teacher. Another positive goal is the Citizenship weekly grade check to motivate students to be more accountable for themselves. SRMS is now fully staffed with all academic and extra-curricular positions. Mental Health is the largest struggle in the school for both students and staff. There is pressure from all sides of life that affect the mental health of our community. SRMS is focused on getting to know their students individually and has contracted with the U of U for additional counseling services. Another struggle is the state safety plan that has been mandated and is a large responsibility for existing staff, even though it is necessary. The physical facility of SRMS also has plumbing issues and is now scheduled for the next major plumbing project for the district. Yvonne Jensen recognized SRMS for having a wonderful 9/11 activity with the students.

**E1: Superintendent Report:** Dr. James Shank gave a report on the following items:

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SCHOOL SAFETY / EMERGENCY RESPONSE STATUS UPDATE: The district, along with R&R Partners, has trained the administrators on the new Crisis Plan recently finalized. This plan has a fast response framework and information gathering process along with a decision tree followed up by a communication network plan.

STRATEGIC PLANNING: The level of concern around the strategic plan is even higher than before with forthcoming audits. Focus points are: Emery's Portrait of a Graduate, Instructional Framework with benchmarks, advancement with outcomes, partnerships, communication plans, and application. The project will work with the four PLC questions.

MCKINNEY-VENTO STUDENTS: The school district has a large number of students who qualify for McKinney-Vento status. When students are homeless, there are learning impacts, and being aware of the students' needs is necessary to improve their lives.

**E2: Business report:** Jackie Allred reported that the annual financial audit is finished with the finalized reporting tasks at hand this month.

**E3: Board Committee reports:** James Winn and Kenzi Guymon attended the policy committee, with all members attending the EHS Open house on Monday with the EHS Homecoming parade on Friday. James Winn reported Emery Telcom still has funding for internet needs. Tracey Johnson reminded members that community councils will be starting soon.

**PUBLIC COMMENTS (F):** Doug Johnson was impressed with the 9/11 presentations today and the students were very responsive to the messages. The core of citizenship was well represented. SRMS retired flags and Doug Mecham voiced it was important to help students remember what it means to be a citizen. Yvonne Jensen also mentioned that Cottonwood Elementary also had two gentlemen that presented the importance of the flag.

**ADJOURNMENT (G):** James Winn motioned and to adjourn with a second by Kenzi Guymon. The motion passed unanimously and the meeting adjourned at 8:10 pm.