

**Pinion Forest Special Service District Meeting Held Monday August 12, 2024 at Pinon Forest
Special Service District 28260 West Koch Road Duchesne, UT 84021**

1. Meeting called to order at 5:02 p.m.

- 2. Present** – PFSSD Chair Melissa Hughes, Duchesne County Commissioner Greg Miles, PFSSD Vice-Chair Connie Sweat, PFSSD Water Operator Clyde Watkins, PFSSD Board member Corey Biesinger, Jones and DeMille Representatives Jeff Baker and Eric Rube as well as PFSSD Secretary Theresa Welborn.

Absent –

- 3. Read and Approve the July 8, 2024 PFSSD Meeting Minutes** – PFSSD Board member Corey Biesinger motioned to approve the meeting minutes as after corrections are made, PFSSD Vice-Chair Connie Sweat seconded the motion. The motion passed with no opposing votes.

4. Engineering Comments – Jones & DeMille

- a) **Chlorination and filtration system update** - Jones & DeMille representative Jeff Baker updated the board on the installation of the chlorination filtration system project; Dorset is working with PFSSD's current flow point system hoping that integration will go smoothly. Johansen Construction, Inc. has put forward a change order in the amount of \$3,394.16; which incorporates an extra 4" C-900 to extend the tank drain line, road base material with trucking & a T-Chlor Bucket. Dorset has put forward a change order in the amount of \$3,427.21 which incorporates an ultrasonic level sensor and a control system. Duchesne County Commissioner Greg Miles motions to approve the change orders PFSSD Vice Chairperson Connie Sweat seconds the motion. The motion passes with no opposing votes.

5. Water Operator Report

Clyde Watkins stated he did 4 Bacti samples which all passed.

6. Secretary Report –

a) **Status of Accounts –**

PFSSD Secretary Theresa Welborn stated the balance of the checking and savings accounts.

b) **Presentation of Bills/Reimbursements –**

PFSSD Secretary Theresa Welborn presented the following expenses:

- Moon Lake Electric - \$156.34
- Duchesne City Water - \$2.49
- Thatcher Company - \$144.98

- Tri County - \$20.00
- Strata - \$206.30
- Clyde Watkins - \$1,633.92
- Strata Networks - Internet \$206.30
- Connie Sweat – Board Meeting \$50.00
- Theresa Welborn – Secretary Wages \$680.00
- Corey Biesinger - \$70.00

PFSSD Board Member Corey Biesinger made a motion to approve the expenses as presented. PFSSD Vice Chairperson Connie Sweat seconds the motion. The motion passes with no opposing votes

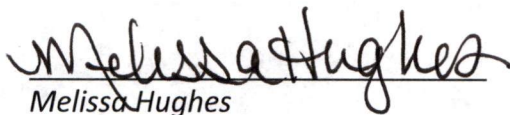
7. Old Business –

8. New Business -

9. Adjourn Meeting –

PFSSD Vice Chair Connie Sweat made a motion to adjourn the meeting at 6:18. Motion is uncontested.

Read and approved this on the 9th day of September 2024.


Melissa Hughes

Chair


Connie Sweat

Vice-Chair

Minutes of the meeting prepared by PFSSD Secretary Theresa Welborn_