

1. MINUTES of the public meeting of the **USSD1 BOARD MEETING August 14th 2024** in the conference room of the Uintah Recreation Center located at 610 South Vernal Ave. Vernal Utah. The Meeting commenced at 6:30 pm.

PARTICIPANTS/STAFF:

Jamey Smuin (Chairman), Joe McKea, Wayne Simper , Ross Morton (Naples City), Shaun Murray (Ballard). Uintah County Commissioner Sonja Norton, Jo Gardner (VOTING), Joel Brown (Vice Chairman), Mike Harrington (Legal Counsel) Executive Director Cheryl Meier, HR/CFO Shawna Weaver, Amanda Wilson

ABSENT/EXCUSED

Robin O'Driscoll

ATTENDANCE:

Bart Jensen (Jones & DeMille Engineering), Bryan Meier (Sunrise Engineering), Sherry Taylor (Sunrise Engineering), Willis LeFevre, Shawn Labrum (UTSSD), Darlene Burnes (CFAV), Louise Thompson (Vernal Elevated), Marty Partridge (Vernal Area Chamber)

Minutes recorded and written by Board Clerk Amanda Wilson

2. PRAYER Shaun Murray, **PLEDGE OF ALLEGIANCE** Joel Brown

3. APPROVAL Commissioner Sonja Norton made a motion to approve the **July 10th, 2024 USSD1 Regular Board Meeting Minutes**. Joel Brown seconded the motion. The motion passed unanimously.

4. BOARD INPUT, FOLLOW UP ON MINUTES, COMMITTEE REPORTS

5. PUBLIC INPUT

Shawn Labrum from Uintah Transportation Special Service District discussed the transition of projects between the two boards. He requested that the USSD1 Board use the remaining grant funds from the 2022 TIIMP project to complete a one-mile section of road on 5500 E. After lengthy discussion, it was agreed that this topic should be placed on the agenda for a possible transfer of funds.

6. Vernal Elevated Partnership (Golf Course Light Show)

Lousie Thompson from Vernal Elevated presented to the Board an idea for a partnership with USSD1 to bring a Christmas Light Show to Dinaland Golf Course. They are requesting a one time donation of \$50,000 and the use of the Dinaland Golf

Course parking lot. The Board has agreed to hold a public hearing to review the budget during the September board meeting and will continue to discuss this proposal.

Shaun Murray made the motion to proceed with a budget opener public hearing in the September board meeting. Joe McKea seconded the motion.

Gardner Aye, Murray Aye, Norton Aye, Morton Aye, McKea Aye, Brown Aye, Smuin Aye.

7. Contract for Lapoint Water Line

Director Cheryl Meier presented the Water Usage Agreement contract with Circle L Ranches to the Board. The agreement includes a one-time connection fee of \$15,000 for the installation of USSD1's valve and meter on Circle L Ranches' water line to facilitate the delivery of water shares to Lapoint Park. Cheryl Meier, Mike Harrington (Legal Counsel), Wayne Simper (Board Member), and Jared Timothy (Circle L Ranches) will continue to review the contract to ensure its adequacy.

Joe McKea made the motion to accept the contract as written with the ability to amend regarding timelines and processes for maintenance. Ross Morton seconded the motion.

Gardner Aye, Murray Aye, Norton Aye, Morton Aye, McKea Aye, Brown Aye, Smuin Aye.

8. Diamond Mountain Road Change Order

This agenda item will be tabled to a later date.

9. Office Rental Space

Director Cheryl Meier informed the Board that she had been approached by a contractor regarding the rental of a 3,300 sq ft house across the street from the recreation center for office use. The proposed lease terms are \$3,800 per month for a one-year lease and \$3,500 per month for a five-year lease. Leasing this space would allow the current office space at the recreation center to be repurposed for recreational activities, such as yoga classes. No motion was made regarding the proposal. Cheryl Meier will explore additional options and may present further recommendations to the Board at a later date.

10. Policy 220 - Background Check (First Reading)

Shawna Weaver presented Policy 220 to the Board for the first reading. The policy outlines the application process, granting USSD1 permission to conduct an initial background screening and stipulates that background screenings be conducted every two years thereafter.

Joel Brown made the motion to approve Policy 220 Background Check for the first reading as presented. Joe Mckea seconded the motion. Gardner Aye, Murray Aye, Norton Aye, Morton Aye, McKea Aye, Brown Aye, Smuin Aye.

11. FINANCIALS

Emailed by Shawna Weaver. Reviewed spreadsheet.

Ross Morton made a motion to adjourn the meeting.

Meeting adjourned 9:10 pm