

1



THE STATE OF UTAH  
COUNTY OF SEVIER  
CITY OF RICHFIELD

At the City Council  
In and For Said City  
July 9, 2024

2

3

4

Minutes of the Richfield City Council meeting held on Tuesday, July 9, 2024, at 7:00 p.m. in the Council Chambers of the Richfield City office building located at 75 East Center, Richfield, Utah. Mayor Bryan L. Burrows presiding.

7

8

1. CALL TO ORDER

9

2. OPENING REMARKS

10

3. PLEDGE OF ALLEGIANCE

11

4. ROLL CALL

12

5. APPOINTMENTS

13

6. MINUTES APPROVED –

14

8. BUSINESS

15

9. OTHER BUSINESS

16

10. ADJOURNMENT

17

18

19

1. **CALL TO ORDER**

20

2. **OPENING REMARKS** – Offered by Kip Hansen

21

3. **PLEDGE OF ALLEGIANCE** – Led by Braden Gardner

22

4. **ROLL CALL** - Present: Bryan Burrows (Not voting), Kip Hansen, Elaine Street, Kendrick Thomas, Tanner Thompson, Brayden Gardner, Michele Jolley (Not voting), Rob Jenson (Not voting).

24

5. **APPOINTMENTS** – Andy Flinders, Marva Peterson, and Vonae Swenson were appointed to the Library Board. **Motion:** Appoint Andy Flinders, Marva Peterson, and Vonae Swenson to the Richfield Library Board **Action:** Approve, **Moved by** Kip Hansen, **Seconded by** Elaine Street.

27

**Vote:** Motion carried by unanimous roll call vote (summary: Yes = 4). **Yes:** Elaine Street, Kendrick Thomas, Brayden Gardner, Kip Hansen, Tanner Thompson.

28

29

6. **MINUTES APPROVED** - Consider a motion to approve the meeting minutes held on June 24, 2024. **Motion:** Approve the minutes of the June 24, 2024, Richfield City Council meeting, **Action:** Approve, **Moved by** Elaine Street, **Seconded by** Tanner Thompson. **Vote:** Motion carried by unanimous roll call vote (summary: Yes = 4). **Yes:** Elaine Street, Kendrick Thomas, Brayden Gardner, Kip Hansen, Tanner Thompson.

33

34

7. **BUSINESS**

35

a. Consider awarding the RFP for Airport Planning Services. Councilmember Thomas declared a possible conflict of interest.

36

Airport manager Adam Robinson said the airport is preparing to update its master plan. The services being provided would allow for that master plan to be developed. Three separate firms submitted proposals. He said members of the city staff looked at the presentations and ranked them.

40

Councilmember Hansen said he was able to review the proposals and each one was well done. He thanked the firms and their representatives for putting forward some great

41

42

1 proposals.

2 City Administrator Michele Jolley said the selection committee's recommendation was to  
3 award the contract to Armstrong.

4 Judd Hill, a representative for Armstrong, attended the meeting. He said his definitely been  
5 familiar with the airport for many years. Sometimes taking a fresh perspective can be  
6 valuable when looking at a master plan. The plan will consider input from the airport  
7 management, users and the community at large to develop something that can guide  
8 sustainable growth and provide the best airport possible for Richfield City. The thing with  
9 airports is if you've seen one, you've seen one - they are all uniquely different. The  
10 masterplan process will make sure future needs are met.

11 With the fire near Marysville, the airport has been extremely busy during the past week. It  
12 is one example of how the airport can help protect a community.

13 **Motion:** Award the contract for airport planning services to Armstrong Consultants, **Action:**  
14 Approve, **Moved by** Kip Hansen, **Seconded by** Tanner Thompson. **Vote:** Motion carried by  
15 unanimous roll call vote (summary: Yes = 4). **Yes:** Elaine Street, Brayden Gardner, Kip  
16 Hansen, Tanner Thompson. **Abstain:** Kendrick Thomas.

17  
18 b. Consider approving a minor subdivision for the Business Park South. This is a  
19 subdivision of property owned by the city so it can be leased to a client. Has to be complete  
20 prior to the lease.

21 **Motion:** Approve the subdivision of the lot as present, **Action:** Approve, **Moved by**  
22 Kendrick Thomas, **Seconded by** Elaine Street. **Vote:** Motion carried by unanimous roll call  
23 vote (summary: Yes = 4). **Yes:** Elaine Street, Brayden Gardner, Kip Hansen, Kendrick  
24 Thomas, Tanner Thompson.

25  
26 c. Consider adopting Ordinance 2024-7 reaffirming the annexation filed by John &  
27 Natalie Call and Gordon & Jackie Anderson for property located at approximately 1149  
28 North 500 East. This was previously approved by the council, but it needs to be reapproved  
29 due to the need to have mylar copies to sign.

30 **Motion:** Approve the annexation filed by John & Natalie Call and Gordon & Jackie  
31 Anderson for property located at approximately 1149 North 500 East. , **Action:** Approve,  
32 **Moved by** Brayden Gardner, **Seconded by** Kip Hansen. **Vote:** Motion carried by unanimous  
33 roll call vote (summary: Yes = 4). **Yes:** Elaine Street, Brayden Gardner, Kip Hansen, Tanner  
34 Thompson, Kendrick Thomas.

35  
36 8. **OTHER BUSINESS** – Councilmember Hansen said the Utah Department of Transportation is  
37 becoming more vigilant in how it issues parade permits on state highways. This is especially when  
38 it comes to people throwing things from vehicles, which landed Richfield on a watch list this year.  
39 This is something that has to be recognized. Some parades have eliminated candy and other  
40 giveaways from being distributed during the parade at all. This would be an easy solution, but  
41 Hansen said he recognizes that the community does like candy throwing at the parade.

42 However, it can make for a dangerous situation and is a serious issue. Some parades require you to  
43 use walkers along side, and if they don't, the float is removed from the parade at the next cross  
44 street. It is a tragedy waiting to happen. If unaddressed, UDOT could possibly not approve a parade  
45 permit.

46 Mayor Burrows said this has been an issue forever.

47 Councilmember Thomas said a good first step is to have someone at the beginning reminding  
48 participants of the rules. The walkers alongside could also help with keeping people behind the line  
49 and safe.

1  
2 Mayor Burrows said the pickleball courts portion of the new Nelson Warm Springs Park are open.  
3 Lights will be on automatic timers once they are functional.  
4

- 5 9. **ADJOURNMENT - Motion:** Motion to adjourn. **Action:** Adjourn **Moved by** Tanner  
6 Thompson, **Seconded by** Kendrick Thomas. **Vote:** Motion carried by unanimous roll call  
7 vote (summary: Yes = 4). **Yes:** Elaine Street, Brayden Gardner, Kip Hansen, Tanner  
8 Thompson, Kendrick Thomas.  
9

1

2