

Willard City Corporation

80 West 50 South
Box 593



Willard, Utah 84340
(435)734-9881

The Willard City Council of Willard City Corporation will hold a **City Council** meeting on **Thursday, September 12, 2024**. The meeting will be held at the Willard City Offices 80 W 50 S. The meeting will begin promptly at **6:30 p.m.** The agenda will be as follows:

6:30 p.m.

1. Call to Order

1. Invocation
2. Pledge of Allegiance
3. Conflict of interest declaration

6:30 p.m.

- 2. Open Comment Period** (Individuals have three minutes for open comments. If required, items may be referred to department heads for resolution. Items requiring action by the City Council will be placed on the agenda for a future meeting.)

3. Planning Commission Report

4. Presentations and New Business

- a. A citizen award presentation by Mayor Mote
- b. A presentation of an Eagle Scout award given by Mayor Mote.
- c. Application for Annexation, Bay View Estates, location: 8190 S Highway 89, Agent: Brian Robbins.

5. Minutes

- a. Approval of August 8, 2024, Minutes
- b. Approval of August 22, 2024, Minutes

6. Financial

- a. Warrants, Vouchers, Reports

7. Department Reports

- a. Public Works

b. Police Department

Discussion of designated school zone.

c. Fire Department

8. Council Member Reports

a. Jacob Bodily

b. Rod Mund

c. Mike Braegger

d. Rex Christensen

e. Jordan Hulsey

9. Next agenda items September 26, 2024

10. Mayor's General Correspondence and Information

11. City Manager's Report

12. City Planners Report

13. Consideration of Motion to Enter a Closed Session (if necessary) pursuant to UCA §52-4-205 (a) except as provided in Subsection (3), discussion of the character, professional competence, or physical or mental health of an individual; (b) strategy sessions to discuss collective bargaining; (c) strategy sessions to discuss pending or reasonably imminent litigation; (d) strategy sessions to discuss the purchase, exchange, or lease of real property, including any form of a water right or water shares (e) strategy sessions to discuss the sale of real property, including any form of a water right or water shares; (f) discussion regarding deployment of security personnel, devices, or systems; or (g) investigative proceedings regarding allegations of criminal misconduct.

14. Adjourn

/s/ Susan O Bray

City Recorder, Willard City

Posted September 9, 2024

Willard City Corporation



80 West 50 South
Box 593

Willard, Utah 84340
(435)734-9881

ANNEXATION PETITION APPLICATION

Annexation Information

Proposed Name of Annexation: BAY VIEW ESTATES

Application Date: 8/6/24

Location of Property: 8190 S. HIGHWAY 89

Total Acreage of Proposed Annexation: 16

Total Number of Parcels in Proposed Annexation: 1 01-045-0133

Current Use of Property: AGRICULTURAL

Surrounding Land Uses: RESIDENTIAL 1/2 ACRE / AGRICULTURAL

Requested Zoning: RESIDENTIAL 1/2 ACRE

Percentage of the Private Real Property within the Proposed Annexation is Represented by the Signatures of the Owners: 100%

Percentage of the Value of Private Real Property within the Annexation Plat is Represented by the Signatures of the Owners: 100%

Sponsor Information

Sponsor Name / Authorized Agent: BRIAN ROBBINS

Phone: 801-645-4663 E-mail: ROBBINSHOMES@GMAIL.COM

Address, City, State, Zip: 470 N. 2975 W. LAYTON, UTAH 84041

Engineer or Surveyor Information

Name of Surveyor or Engineer: THOMAS HUNT

Phone: 801-664-4724

Address, City, State, Zip: 3445 ANTELOPE DRIVE, ST. 200 SYRACUSE, UTAH 84075

E-mail: THOMAS@HUNTDAY.CO

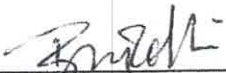
NOTE

Per Utah State Code Section 10-2-403(7), it is the responsibility of the **SPONSOR** of a Petition for Annexation to deliver to the County Clerk a complete copy of the same petition to annex property on the same calendar day the petition is file with the City.

Annexation Petition Requirements

- ☐ Completed Annexation Petition Application
- ☐ File Petition with City Recorder
- ☐ A Statement of Proposed Intent for the properties contained within the area petitioned for annexation.
- ☐ A copy of notices sent to affected entities:
 - Box Elder County
 - Bear River Health Department
 - Bear River Water Conservancy District
 - Box Elder County Mosquito Abatement District
 - Box Elder School District
- ☐ Plat: One (1) 24 x 36 and one (1) 11 x 17 plat map of the area proposed to be annexed prepared by a licensed surveyor. This map must identify each parcel, labeled with the owners' name, the tax identification number, acreage, and the proposed zoning of the annexation area.
- ☐ A Mylar copy of the plat of the area to be annexed must be submitted prior to the final public hearing before the City Council and shall be prepared in ink by an Engineer or Land Surveyor licensed in the State of Utah. The Mylar plat shall be of such size and material as is acceptable for filing with the Box Elder County Recorder.
 - a. The title block of the Mylar must contain the following verbiage above the City Council's signature block: This is to certify that we the undersigned of the Willard City Council have adopted a resolution of its intent to Annex the tract of land shown herein and have subsequently adopted an ordinance annexing said tract into Willard City, Utah and that a copy of the ordinance has been prepared for filing herewith all in accordance with Utah Code Section 10-2-418 as revised and that we have examined and do hereby approve and accept the annexation of the tract as shown as part of Willard City and that said tract of land is to be known hereafter as the BAYVIEW ESTATES annexation.
- ☐ An accurate Legal Description for the Complete Boundary of the proposed Annexation prepared by a licensed Surveyor.
- ☐ Application and processing fees, as specified in the current Willard City fee schedule.
- ☐ Affidavits of each Property Owner included in the annexation who is requesting that the City annex their property by resolution by a notary public for each.
- ☐ Completed Record of Petitioned Properties. In order to constitute a complete and viable Petition, the Record of Petitioned Properties must contain the signatures of property owners that make up at least:
 - 50% of the land area included in the Petition for Annexation
 - 33% of the property value, according to the County Assessor's Office valuations, of all properties included in the Petition for Annexation.
- ☐ Stamped and preaddressed envelopes for each owner of record of each parcel located entirely or partly within 300 feet from any boundary of the property in unincorporated Box Elder County or adjacent municipalities, together with a mailing list for those owners. The names and addresses shall be as shown on the most recently available Box Elder County tax assessment rolls.
- ☐ Supporting materials, as applicable and requested

I certify that this application and all information submitted as part of this application is true, complete, and accurate to the best of my knowledge. Should any of the information or representations submitted in connection with this application be inaccurate, I understand that Willard City may deny or rescind any approval, or take any other legal action at equity or law. I also acknowledge that I have reviewed the application sections of the Utah State Code and the items contained in this application are the basic and minimum requirements only and that other requirements may be imposed.



Signature

8/6/24

Date

AFFIDAVIT

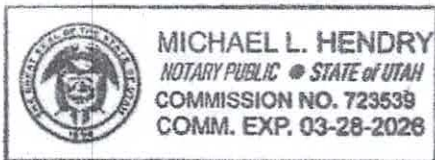
PROPERTY OWNER

State of Utah }
County of Wasatch } ss

I/we, Loretta Hadfield, being duly sworn, depose and say that I/we am/are the owner(s) of the property identified in the attached application and that the statements herein contained and the information provided in the attached plans and other exhibits are in all respects and true and correct to the best of my/our knowledge. I/we also acknowledge that I/we have received written instructions regarding the application for which I/we am/are applying, and Willard City staff has indicated they are available to assist me in making this application.

Loretta Hadfield
(Property Owner)

Subscribed and sworn to me this 17 day of July, 2024



[Signature]
Notary Public
Residing in Davis County, Utah
My Commission Expires: 3-28-26

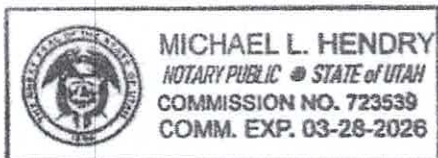
AGENT AUTHORIZAITON

I/we, Loretta Hadfield, being the owner(s) of the real property described in the attached application, do authorize as my/our agents(s), Kelvin Judd, to represent me/us regarding the attached application and to appear on my/our behalf before any administrative or legislative body in the City considering this application and to act in all respects as our agent in matters pertaining to the attached application.

Loretta Hadfield
(Property Owner)

(Property Owner)

Dated this 17 day of July, 2024, personally appeared before me Loretta Hadfield, the signer(s) of the agent authorization who dully acknowledged to me that they executed the same.



[Signature]
Notary Public
Residing in Davis County, Utah
My Commission Expires: 3-28-26

RECORD OF PETITIONED PROPERTIES FOR ANNEXATION

Record of Petitioned Properties Must Include All Properties to be Included in the Proposed Annexation with All Listed Information for Each Property and the Signature of All Property Owners Consenting to the Annexation

[illegible]



470 N. 2975 W.

Layton, Utah 84041

801-645-4663

August 6, 2024

To Whom It May Concern

Re: Annexation Petition

We are proposing 16 acres located at 8190 S. Highway 89 to be annexed from Box Elder County into Willard City Corporation. The purpose of the annexation is to develop ½ acre residential lots. The subdivision will meet Willard City's current zoning requirements and will be a great addition to the current residences as well as future developments.

Sincerely,

A handwritten signature in cursive script, appearing to read "B. Robbins", is written over the printed name.

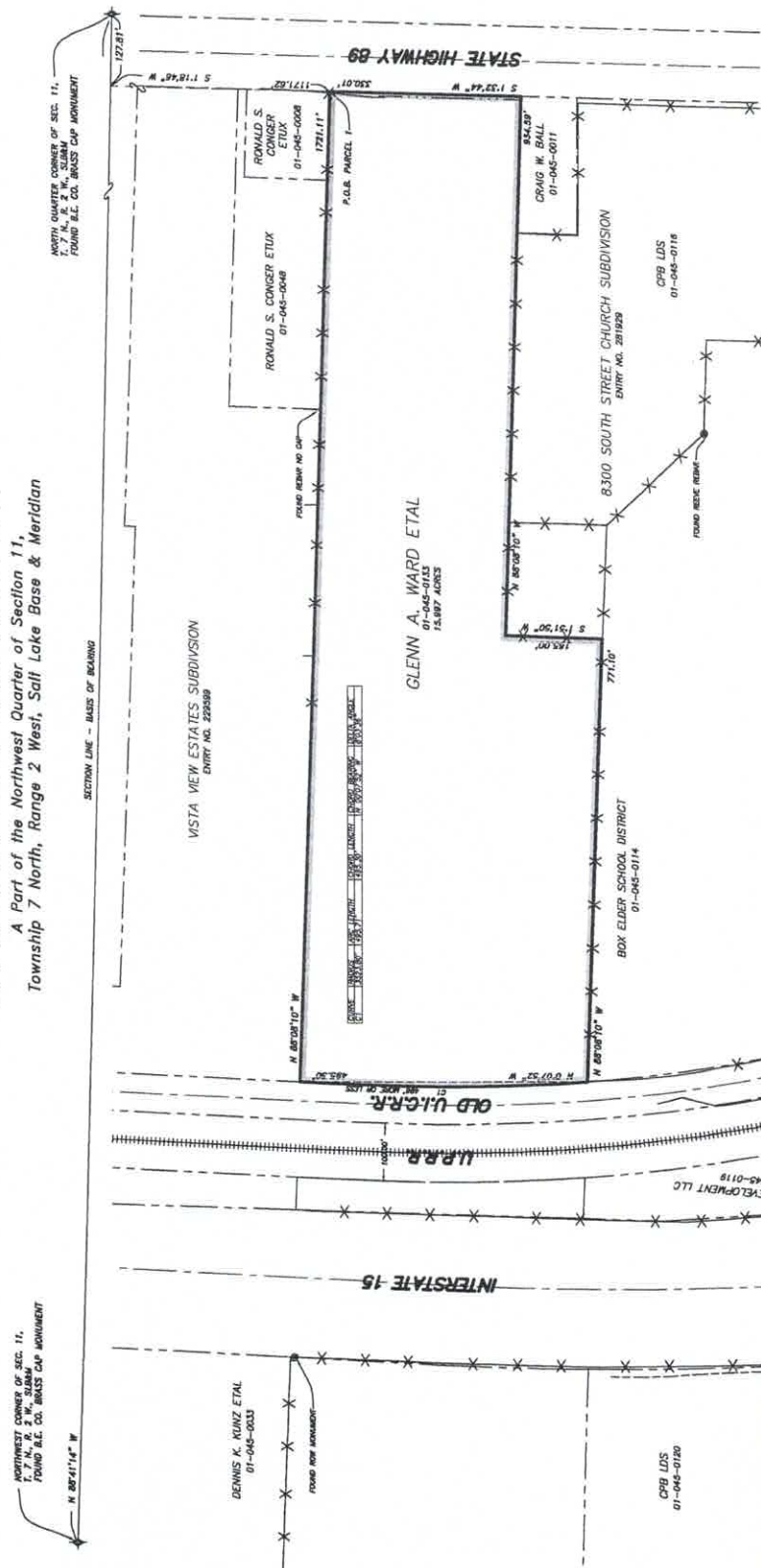
Brian Robbins

President

801-645-4663

NORTHWEST CORNER OF SEC. 11,
T. 7 N., R. 2 W., S. 34 E.
FOUND B.E. CO. BRASS CAP MONUMENT

A Part of the Northwest Quarter of Section 11,
Township 7 North, Range 2 West, Salt Lake Base & Meridian



BASIS OF HEARINGS

THE BASES OF BEARINGS FOR THIS SURVEY IS THE NORTH LINE OF THE NORTHWEST QUARTER OF SEC. 11, T.7N., R.27W., SUBM. BETWEEN FOUND B.E. CO. BRASS CAP MONUMENTS AT THE NORTH QUARTER CORNER AND THE NORTHWEST CORNER OF SAID SECTION 11 WHICH BEARS N 80°41'14" W. UTAH NORTH STATE PLANE. CALCULATED N.A.D.83 BEARING.

AS SURVEYED PARCEL 1 DESCRIPTION

A PART OF THE NORTHWEST QUARTER OF SECTION 11, TOWNSHIP 7 NORTH, RANGE 2 WEST OF THE SALT LAKE BASIN AND MERRIAM.

[illegible]

PROJECT INFO.
 Designer ROBERT KIMZ
 Date 6/24/2024
 Project Name VILLAGE PARK
 Drawing Scale 1"=100'

ARROW MAPPING INC.
112 CHOLE DRIVE
MORGAN, UT 84050
801-821-7144

COUNTY SURVEYOR'S CERTIFICATE

If Harney County that the Box Elder County Surveyor's Office has reviewed this plat for mathematical correctness, section corner data, and for harmony with lines and recorded monuments on record in County Offices. The approval of this plat by the Box Elder County Surveyor does not relieve the licensed Land Surveyor who executed this plat from the responsibilities and/or liabilities associated therewith.

County Surveyor _____ Date _____

ACCEPTANCE BY LEGISLATIVE BODY

This is to certify that we, the City Council of Brigham City, Box Elder County, Utah have resolved a petition signed by a majority of the voters and the owners of at least one third in value of real property shown, requesting that said area be annexed to the City of Brigham, Utah and that a copy of the ordinance or resolution has been prepared for filing herewith in accordance with the provisions of Utah code annexed sec. 10-2-403 and that we have examined and do hereby approve and accept the annexation of the areas as

Witness my hand and Official Seal this _____ day of _____ A.D., 2024.

Approved: _____ Mayor _____ City Recorder _____

SURVEYOR'S CERTIFICATE

I, ROBERT D. KUNZ, DO HEREBY CERTIFY THAT I AM A REGISTERED PROFESSIONAL LAND SURVEYOR IN THE STATE OF UTAH IN ACCORDANCE WITH TITLE 56, CHAPTER 22, PROFESSIONAL ENGINEERS AND PROFESSIONAL LAND SURVEYORS ACT, AND BY THE AUTHORITY OF THE OWNERS, I HAVE COMPLETED A SURVEY OF THE PROPERTY DESCRIBED AND SHOWN HEREON THIS PLAT IN ACCORDANCE WITH SECTION 17-25-17 AND HAVE VERIFIED ALL MEASUREMENTS, AND THAT THE SAME HAS BEEN SURVEYED AND MONUMENTS HAVE BEEN LOCATED AND/OR PLACED ON THE GROUND AS REPRESENTED ON THE PLAT HEREON.

SIGNED THIS DAY OF , 2024
ROBERT D KUNZ, P.E., P.L.S.
UTAH LAND SURVEYOR LICENSE NO. 104379



COUNTY RECORDER'S NO.

State of Utah, County of Box Elder, Recorded on _____
Filed at the Request of _____
Date _____ Time _____ Fee _____

Index _____
 Filed in: _____ File of Plate _____

County Recorder

Willard City Council Meeting
August 8, 2024, 6:30 p.m.
Willard City Council Chambers
80 West 50 South

Officials Present:

Mayor Travis Mote
Council Member Mike Braegger
Council Member Jordan Hulsey
Council Member Rod Mund
Council Member Jake Bodily
Council Member Rex Christensen

City Staff:

Jeremy Kimpton, City Manager
Colt Mund, City Attorney
Susan K Obray, City Recorder
Chief Theron Fielding
Madison Brown, City Planner

Others Present:

Rew Wiley
Lynn Murphy
Call to Order

Mayor Mote called the August 8, 2024, City Council meeting.
Council Member Mund led the meeting with a prayer. Council Member Braegger led the Pledge of Allegiance.

Conflict of Interest Declaration

Mayor Mote asked if there were any members to declare a conflict of interest. No conflicts were declared.

Open Comment Period

No community member came forward for open comments.

Planning Commission Report

Madison Brown, City Planner reported that the Planning Commission had a quick meeting the prior week. They focused on reviewing conditional use permits, specifically discussing a duplex and the search for a signed conditional use permit. They also discussed an upcoming

1 presentation on economic development grants and introduced the new tracking system for
2 subdivisions.

3 **Presentations and New Business**

4 Discussion and Approval of Resolution 2024-12 Amending the Willard City Personnel Policy
5 relating to sick, and vacation leave to include donation of sick and vacation leave.

6 A lengthy discussion occurred regarding clarifications in the personnel policy and provisions
7 for increased rollover of leave from 160 to 240 hours and the introduction of a leave donation
8 policy. The council expressed concerns about donating sick leave and proposed amendments
9 to the donation policy, including a stipulation that at least 250 hours of sick leave must be
10 retained before an employee can donate.

11 Motion to pass Resolution 2024-12 with amendments to the donation policy including
12 maintaining at least 250 hours of sick leave before donation. Council Member Mund moves
13 to approve Resolution 2024-12. Seconded by Council Member Bodily. Roll call. Council
14 Member Bodily, Council Member Mund, Council Member Braegger, Council Member
15 Christensen, and Council Member Hulsey. Motion carried.

16 **Discussion and Approval of Resolution 2024-13 to approve the Water Conservation** 17 **Plan**

18 The Council discussed the newly updated Water Conservation Plan, addressing discrepancies
19 in water data from previous years and the need for improved tracking of well performance
20 and water usage. A concern was raised about ensuring that the plan references code
21 24.80.120 relating to water conveyance in new developments. Council Member Mund moved
22 to pass Resolution 2024-13 with the addition of the reference code 24.80.120 for water
23 conveyance in new developments. Seconded by Council Member Bodily. Roll call vote.
24 Council Member Bodily, Council Member Mund, Council Member Braegger, Council
25 Member Christensen, and Council Member Hulsey. Motion carried.

26 **Discussion and Approval of Ordinance 2024-09 allowing Short Term Rentals**

27 The Council discussed allowing short-term rentals, detailing the difference between bed and
28 breakfasts and Airbnb-type rentals. There were concerns about defining such rentals correctly
29 and ensuring proper regulation and compliance with business licensing requirements.

30 Council Member Bodily motioned to approve Ordinance 2024-09 allowing Short Term
31 Rentals. Seconded by Council Member Mund. Roll call vote. Council Member Bodily,
32 Council Member Mund, Council Member Braegger, Council Member Christensen, and
33 Council Member Hulsey. Motion carried.

34 **Discussion for Water right requirements for rezones and subdivisions**

35 The Council briefed on this agenda item but noted that further information from Zach Burke
36 was pending. There was no substantial discussion. They decided to revisit when additional
37 details are available.

38 **Minutes**

39 **Approval of June 27, 2024, Minutes**

40 The minutes from the June 27, 2024, meeting was reviewed. There was a correction
41 regarding a broken water pipe referenced otherwise deemed accurate.

42 Council Member Braegger motioned to approve the minutes of June 27, 2024, with the
43 correction noted. Seconded by Council Member Bodily. Motion carried.

44 **Approval of the July 25, 2024, Minutes**

1 Approval of the minutes from July 25, 2024.

2 Council Member Mund motioned to approve the minutes from July 25, 2024. Seconded by

3 Council Member Bodily. Motion carried.

4 **Financial**

5 **Warrants, Vouchers, Reports**

6 The financial reports were reviewed, and the payment approval was signed by the Mayor and

7 Council Members present.

8 **Department Reports**

9 **Public Works**

10 The Public Works department mentioned ongoing leak repairs and addressed excessive heat-

11 related issues with pumps.

12 **Police Department**

13 The police department highlighted a successful operation involving a drowning and

14 recognized personnel for their roles during this event.

15 **Fire Department**

16 The Fire Department updated on potential engine acquisitions from Brigham City and how

17 budget allocations would cover these purchases.

18 **Council Member Reports**

19 **Jacob Bodily**

20 Council member Bodily discussed the potential leak detection and questioned whether there

21 was clarification needed on some park water issues.

22 **Rod Mund**

23 Rod expanded on the city's measures such monitoring the hours at the well pumps, discussing

24 quality control measures.

25 **Mike Braegger**

26 Mike provided general updates based on discussions with Public Works feedback.

27 **Rex Christensen**

28 Council Member Christensen discussed ideas on how water from certain areas could be used

29 for secondary purposes. He brought up past flooding experiences in certain areas. Council

30 Member Christensen asked about remote City Council meetings. He suggested having a

31 youth council and said he would be glad to head it up. He defined the benefits and providing

32 structures for engaging the city's youth in activities such as organizing public events and

33 gaining community service experience.

34 **Jordan Hulsey**

35 Nothing to report.

36 **Next Agenda Items**

37 The next agenda will include in-depth discussions on the water right requirement for rezones,

38 further reviews of infrastructure plans, feedback on departments' operational systems, and

39 continued discussions on civic engagement projects.

40 **Mayor's General Correspondence and Information**

1 The Mayor updated on the state allocating funds to go through for the city code for Willard.

2 **City Manager's Report**

3 The City Manager provided updates on new software I-Works, and Civic Review being
4 implemented to structure work more effectively including programs for work orders and civic
5 reviews.

6 **City Planners Report**

7 The City Planner presented an ongoing subdivision road agreement issue and requested
8 direction on the completion terms relative to fulfilling the city code.

9 **Consideration of Motion to Enter a Closed Session**

10 There was no executive or closed session held.

11 **Adjourn**

12 Council Member Mund motioned to adjourn the meeting. Seconded by Council Member
13 Bodily. Motion carried.

1 **Willard City Council Meeting**
2 **August 22, 2024, 6:30 p.m.**
3 **Willard City Council Chambers**
4 **80 West 50 South**
5

6 **Officials Present:**

7 Mayor Travis Mote
8 Council Member Mike Braegger
9 Council Member Jordan Hulsey
10 Council Member Rod Mund
11 Council Member Jake Bodily
12 Council Member Rex Christensen
13

14 **City Staff:**

15 Colt Mund, City Attorney
16 Susan K Obray, City Recorder
17 Chief Theron Fielding
18 Madison Brown, City Planner
19 Payden Vine, Public Works Director
20

21 **City Staff excused:** Jeremy Kimpton, City Manager

22 **Others Present:**

23 Ken & Ruth Ormond
24 Tanya Anderson
25 Kalisa & Taylor Brimberry
26 Nickie Richards
27 Melissa Marx
28 Chris Marx
29 Cody King
30 Nikki King
31 Jenny Poon
32 Brian Rose
33 Sherri Harper
34 Tom Harper
35 Lynn Murphy
36 Jose Mondragon
37 Diego Mondragon

1 **Call To Order**

2 The meeting was called to order by Mayor Mote on August 22, 2024. The Mayor conducted
3 the invocation. This was followed by the pledge of allegiance led by Council Member
4 Hulsey.

5 **Conflict of Interest Declaration**

6 Mayor Mote asked if there were any conflicts of interest regarding the agenda items. No
7 conflicts were declared.

8 **Open Comment Period**

9 Residents were invited to speak during the open comment period. A resident, Cammie Statin
10 from 505 South 200 East, expressed appreciation for the improvements made at the children's
11 park and acknowledged the efforts of public works and firefighters in installing playground
12 structures. Mayor thanked Cammie Statin in return and then closed the open comment period.

13 **Planning Commission Report**

14 The rezone was tabled for Orchard Subdivision, conditional use review, planning commission
15 member as a voting member of SLUA.

16 **Presentations And New Business**

17 **Commendation for Several Agencies and Good Samaritans for Life-Saving Efforts**

18 Officer Jordan Harper detailed two incidents at Willard Bay involving life-saving efforts. On
19 August 3rd, dispatchers Nicole King and Kaylene Myer, Jenny Poon, and Tanya Anderson
20 were recognized for their outstanding performance during the drowning incidents. Multiple
21 local firefighters and two good Samaritans, Jose, and Diego Mondragon were acknowledged
22 as well. Officer Jordan Harper described the night of strong storms and how critical
23 everyone's role was, including coordination of rescues. Council Member Mund added
24 thoughts on operations and emergency coordination.

25 **Chief Fielding Recognition of Officer Jordan Harper**

26 Chief Fielding recognized Officer Jordan Harper for the critical role played during both
27 incidents at Willard Bay. Dispatcher Nikki King highlighted Officer Harper's proactive
28 decision-making and assistance during crises, acknowledging Jordan's efforts in coordinating
29 responses and operations under difficult conditions.

30 **Presentation by Willard City Police Department Regarding Staffing Proposal**

31 Officer Jordan Harper presented on the need for additional staffing in the police department
32 due to rising calls for service. Current staffing includes one Chief, an Admin Assistant, and
33 several patrol officers. Officer Harper expressed concerns around current coverage, safety
34 risks associated with it, and inability to be proactive in policing. The proposal sought to
35 expand the department over a few years, aiming for the FBI-recommended officer-to-
36 population ratio. Audience members raised questions, and discussions highlighted incidents
37 involving drug problems, and a need for better overtime response capabilities and training
38 opportunities.

39 Issues arising from the merging of DWR with park enforcement and prospective calls from
40 Willard Bay were discussed. Prospective funding proposals included phased hiring and
41 potential property tax adjustments. They finally proposed setting up informational alerts for
42 council members regarding major incidents in the community, inviting their feedback.
43 (packet included)

1 **Discussion and Approval of Resolution 2024-14 Adopting Fee Schedules and Policies**

2 The council discussed an updated fee schedule for development, planning, and business
3 licenses to better reflect current city costs. Questions were raised by various members
4 regarding the timing of fee schedule updates, and consensus around needing to update to
5 match increased service demands due to city growth.

6 Motion by Council Member Mund to have a public hearing to adopt the fee schedules at the
7 next City Council meeting. Seconded by Council Member Bodily. Motion carried
8 unanimously.

9 **Discussion and Approval regarding the Vacating of an Easement on the Neil Braegger's**
10 **Property (02-051-0093)**

11 Discussion focused on vacating an obsolete easement that does not align with the current
12 sewer line location. They emphasized that correcting this will also involve engagement with
13 additional landowners once legal property descriptions are developed.

14 Motion by Council Member Mund moved to set a public hearing on the vacation of easement
15 for the September 26th city council meeting. seconded by Council Member Bodily. Motion
16 carried unanimously.

17 **Discussion and Approval of XRAM Enterprises, LLC Subdivision Deferral Agreement**

18 The discussion revisited prior concerns on road paving decisions. Mayor Mote discussed
19 various aspects that were reviewed with Mr. Marks and debated alternatives to the deferral
20 proposal such as advancing payment for future road completion. Legal counsel suggested that
21 altering the agreement to allow an advance road payment may require SLUA input for
22 modification, while others encouraged amending the deferral agreement for efficiency.

23 Motion by Council Member Mund to authorize the mayor to sign the Xram Enterprises, LLC
24 subdivision deferral agreement. Seconded by Council Member Braegger. Roll-call vote
25 conducted voting yes. Council Member Bodily, Council Member Mund, Council Member
26 Braegger, Council Member Christensen, and Council Member Hulsey. Motion carried.

27 **Discussion Regarding the Culinary Water Capital Facilities Plan**

28 The council members requested additional time to review guideline documents linked to the
29 city's water plan. The document needs to align with ordinance revisions, and potential
30 ordinance call-out for work sessions for a more detailed review discussed.

31 **Certifying the Valley View Estates Annexation, Nathan Rose, and Brian Rose**

32 Brian Rose's annexation proposal specified land for emergency tank facilities. The council
33 aimed to ensure compliance with state requisites for desired technicalities like necessary
34 water classifications. Determined to accept Rose's annexation request for thorough
35 evaluation.

36 Motion by Council Member Christensen moved to approve Valley View Estates Annexation
37 for further consideration. seconded by Council Member Mund. Motion carried unanimously.

38 **Minutes**

39 **Approval of August 8, 2024, Minutes**

40 Consideration of approval tabled until the next meeting.

41 **Financial**

42 **Warrants, Vouchers, Reports**

43 No financial reports were provided or discussed.

1 **Department Reports**

2 **Public Works**

3 Updates provided concerning the children's park and response to water pipe inquiries. They
4 also discussed council inquiries into future streetlights and sidewalk repairs in a subdivision.
5 They are waiting for material for the gazebo. Payden has put fill behind the mailbox where
6 the mail lady was having an issue with her mail truck.

7 **Police Department - Discussion of Designated School Zone**

8 The status quo of necessary crosswalk layout and lack of crosswalk services up to code with
9 incoming respective location workflow increases were talked through. Office Harper is
10 working on a grant to help with crosswalk equipment.

11 **Fire Department**

12 Fire incidents were outlined, showing detailed briefings on fire equipment and
13 recommendation progress.

14 **Council Member Reports**

15 Jacob Bodily

16 Nothing to report.

17 Rod Mund

18 Expressed concerns about ongoing developments and adherence gaps, proposing punch lists
19 for developments.

20 **Mike Braegger**

21 Tramcor Trucking Company will be 50 years old, and they are having a party on September
22 14th from 6-8pm.

23 Rex Christensen

24 Sent out a proposal on electronic meetings. Still is actively looking into the youth council.

25 **Jordan Hulsey**

26 She thanked the police department, fire department and EMS. Council Member Hulsey said
27 she has had lots of residents ask what they can comment on in the Planning Commission. The
28 Mayor stated the general comment section is for other items not concerning the public
29 hearing item.

30 **Next Agenda Items**

31 A variety of planned discussions and tabled topics were slated for following agenda
32 deliberations to maintain procedural honesty.

33 **Mayor's General Correspondence and Information**

34 Mayor shared current project on highway 89 and is concerned they will nickel and dime the
35 city for everything they can. They want the city to pay \$125,000 and the flood control to pay
36 \$125,000. The flood control told the state they were not interested. If the state puts the 36"
37 pipe in the highway the flood control could someday put it in for flood control.

38
39

1 **City Manager's Report**

2 The City Manager echoed sentiments initially communicated about improving current staff
3 shortages for the police department.

4 **City Planners Report**

5 City Planner, Madison Brown asked the Mayor & Council what time would work for them
6 for the work session regarding subdivision updates. September 12, 2024. The Mayor and
7 Council chose 5:00 p.m.

8 **Consideration of Motion to Enter a Closed Session**

9 Motion by Council Member Braegger seconded by Council Member Mund. Roll-call vote
10 was conducted, Council Member Bodily, Council Member Mund, Council Member Braegger,
11 Council Member Christensen, Council Member Hulsey. Motion carried.

12 Motion by Council Member Mund to enter the regular city council meeting. Council Member
13 Christensen seconded the motion. Motion carried.

14 **Regular Meeting Adjournment**

15 Meeting adjourned by Council Member Braegger. Seconded by Council Member Mund.
16 Motion carried.