

Interlaken Town Council Regular Meeting Agenda
Monday, 12 August 2024, 6:35 PM – 7:36 PM
Meeting Conducted Remotely with Zoom Video Conferencing Software

Zoom Meeting ID: 516 337 9977

Password: 84049

Zoom Meeting Link

<https://us02web.zoom.us/j/5163379977?pwd=QJNT3loV3J4Nm83TFJlOEdGVVU1dz09>

1. **Call to Order** - Mayor Harrigan called the meeting to order at 6:35 pm

2. **Roll Call**

Greg Harrigan, Mayor

Sue O’Nan, Council Member and Treasurer

Jill Jacobson, Council Member

Timm Dixon, Council Member

Erin Merryweather, Council Member, was absent

3. **Presentations:** None

4. **Public Comment:** None

5. **Consent Agenda:** None

6. **Approval of Agenda or Changes**

Motion: Council Member O’Nan moved to approve the agenda.

Second: Council Member Jacobson seconded the motion.

Discussion: no discussion.

Vote: The motion was approved with the Council Members unanimously voting Aye.

7. **Approval of 7/2/2024 Council Regular Meeting Minutes**

Motion: Council Member O’Nan moved to approve the 7/2/24 town council meeting minutes as presented.

Second: Council Member Dixon seconded the motion.

Discussion: no discussion.

Vote: The motion was approved with the Council Members unanimously voting Aye.

8. **FY2025 Road Work Update**

- Interlaken-St. Moritz Surface Replacement Bid Review – Top Job and Eckles Paving

The town received two bids for the planned road work on Interlaken Dr. and St. Moritz. See the attached documents. Eckles bid was \$243,651 and Top Job’s bid was lower at \$202,275. The town hired Top Job a few years ago to do crack sealing, surface coating, and shoulder work. We were very dissatisfied with the results. Given that experience the recommendation was to go forward with the Eckles bid. We would like to add a resurface to upper Luzern Rd. to the bid price, which would most likely increase the total to around \$260K. Subtracting out the contributions from BHR and The Reserves brings the town’s cost back to around \$250K, which is consistent with our budgetary plan.

Timm feels Eckles was overpriced and recommended we talk them down 10%. Rich will talk to them tomorrow and tell them we want to add the section of Luzern. Council moved to approve the \$260K expenditure.

Motion: Council Member O’Nan moved to approve the \$260K Eckles bid for road improvements.

Second: Council Member Jacobson seconded the motion.

Discussion: no discussion.

Vote: The motion was approved with the Council Members unanimously voting Aye.

- Shoulder Work Bid Review – Becker Excavation. Derek has presented a bid as a lineal foot price. We will continue to work on those numbers and decide which shoulder areas we’ll have him do. Instead of

having him rework the shoulders on upper Luzern, we will have Eckles replace and widen that section of road.

- Surface Patching – Asphalt Preservation. We need to re-examine our priorities regarding patches to fit within our budget.
- BHR-Reserves RMA Cost Sharing. Both BHR and The Reserves will contribute their shares towards the project. Currently those shares calculate out to \$11,680 for BHR and \$1,698 for The Reserves.

9. Fall Chipper Day and Shoulder Brush Cutting Status – Brother B

Brother B. completed the shoulder work and invoiced the town for \$5,000. Last year's invoice was \$9,500. The savings was due to the purchase of the DR brush mower by the town which saved rental and transportation costs. See the attached invoices. Brother stopped his brush cutting at the entrance of the Reserves. The council decided to have him continue down Interlaken Drive to E. Valais Park.

10. Town Ordinance Discussion and Vote to Approve – Title 06 Town Streets

Town Administrator Smith presented "Ordinance No. 13, An Ordinance Setting the Regulations for the Operation, Parking, and Storage of Vehicles Within Interlaken Town Limits," to the council, which codifies the changes made to parking regulations in the town's municipal code, Title 06 Town Streets.

Motion: Council Member O'Nan moved to approve Ordinance No. 13 as presented.

Second: Council Member Dixon seconded the motion.

Discussion: no discussion.

Vote: The motion was approved with the Council Members unanimously voting Aye.

11. Noxious Weeds Abatement Status

The town completed noxious weed control activities. Two lots failed to treat their noxious weeds, and the town hired Gridiron to spray those lots. Both lot owners have been notified of their requirement to reimburse the town.

12. Cross-Connection Control Program Update

Smith is still in the process of notifying and processing results for the state's mandate requiring backflow prevention devices to be installed on all culinary systems, to protect against source contamination.

13. Lead Service Line Inventory Update

Sunrise Engineering is working with the town to complete our lead inventory. Our inventory and report should be completed and ready for submittal to the state by September 1st, 6 weeks before the deadline. We expect to show no lead in our system.

14. Financial Reporting – July 2024

Smith presented financial reports – see the attached documents. Everything looks good.

15. Building Permit Update and Planning Commission Status

- a. Active Building Permit Reporting
- b. Planning Commission – land use code review

No one from the planning commission was in attendance.

16. Land Use Hearing – Titles 9 and 11

Nothing to report.

17. Deputy Town Clerk Position

Claire Osborne has been hired to assist Bart Smith in his administrative and clerk duties.

18. Other Business - None

19. Council Comments - None

20. Adjournment

Council member O'Nan moved to adjourn the meeting. Council member Jacobson seconded the motion. The motion passed unanimously. The meeting was adjourned at 7:36 pm. The next regular town council meeting is scheduled for Tuesday September 10th, 2024, at 6:30pm via Zoom.