

MINUTES OF THE SALT LAKE CITY COUNCIL
Thursday, May 30, 2024

The City Council of Salt Lake City, Utah, met in Work Session on Thursday, May 30, 2024.

The following Council Members were present:

Victoria Petro, Daniel Dugan, Chris Wharton, Alejandro Puy, Darin Mano, Sarah Young, Eva Lopez Chavez

Present Legislative leadership:

Cindy Gust-Jenson – Executive Director, Jennifer Bruno – Deputy Director, Lehua Weaver – Associate Deputy Director

Present Administrative leadership:

Mayor Erin Mendenhall, Rachel Otto – Chief of Staff, Jill Love – Chief Administrative Officer

Present City Staff:

Katherine Lewis – City Attorney, Cindy Lou Trishman – City Recorder, Stephanie Elliott – Minutes & Records Clerk, Taylor Hill – Constituent Liaison/Policy Analyst, Scott Corpany – Staff Assistant, Ben Luedtke – Senior Public Policy Analyst, Brian Fullmer – Constituent Liaison, Policy Analyst, Mary Beth Thompson – Chief Financial Officer, Nick Tarbet – Senior Public Policy Analyst, Andrew Johnston – Director of Homelessness Policy and Outreach, Allison Rowland – Public Policy Analyst, Blake Thomas – Community & Neighborhoods Director, Jorge Chamorro – Public Services Director, Julie Crookston – Deputy Director of Public Services, Debbie Lyons – Sustainability Director, Michelle Hoon – Housing Stability Policy & Program Manager, Amy Thompson – Planning Manager, Jon Larsen – Transportation Director, Chief Mike Brown – Chief of Police, Shellie Dietrich – Financial Manager III, Kira Luke – Communications & Policy Analyst, JP Goats – Deputy Director - Public Services, Antonio Padilla – Building Service Manager, Debra Alexander – Director of Human Resources, Troy Anderson – Landscape Architect III, Lauree Roberts – Risk Manager

The meeting was called to order at 1:02 pm

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Work Session Items

[Click Here for the Mayor's Recommended Budget for Fiscal Year 2024-25](#)

1. Fiscal Year 2024-25 Budget: Non-Departmental Fund ~ 1:00 p.m.
40 min.

The Council will receive a briefing about the proposed Non-Departmental Fund budget for Fiscal Year 2024-25, which accounts for transfers to other funds, grants, and other special revenue funds that do not belong to particular City departments.

For more information visit tinyurl.com/SLCFY25.

FYI – Project Timeline: (subject to change per Chair direction or Council discussion)

Briefing - Thursday, May 30, 2024

Set Public Hearing Date - Tuesday, May 7, 2024

Hold hearing to accept public comment - Tuesday, May 21, 2024 and Tuesday, June 4, 2024 at 7 p.m.

TENTATIVE Council Action - TBD

Jennifer Bruno introduced the item.

Mary Beth Thompson presented the following regarding the Non-Departmental Fund Budget:

- Intergovernmental Transfers
 - Capital Improvement Fund (CIP) – \$25.2 million
 - Fleet Fund – \$13.3 million
 - Golf Fund – \$2.1 million
 - IMS Fund – \$27.5 million
 - Insurance and Risk Management – \$3.9 million
 - Public Utilities and Street Lighting Funds – \$879,889
 - Redevelopment Agency Fund – \$22.3 million
 - Sustainability Fund – \$1.3 million total
 - Police Department and Racial Equity Policing Funding – \$3.7 million
 - Transit Plan – Sales Tax Option \$10.4 million
- Plan to address the backlog of maintenance projects
 - CIP – facilities capital replacements \$350,000
 - CIP – parks capital replacement \$250,000
 - CIP – public Lands transfer to CIP for maintenance \$683,152
 - Vacant Building Maintenance
 - IMS – radio replacement \$250,000
 - Public Utilities – fire hydrant maintenance \$293,219
- City Memberships and Organizations

Cindy Gust-Jenson reminded the Council that the Non-Departmental Budget was treated as a holding space for money that would be used for other City projects.

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2. Fiscal Year 2024-25 Budget: Insurance and Risk Management ~ 1:40 p.m.
40 min.

The Council will receive a briefing about the proposed Insurance and Risk Management fund budget, which accounts for employee insurance plans, for Fiscal Year 2024-25.

For more information visit tinyurl.com/SLCFY25.

FYI – Project Timeline: (subject to change per Chair direction or Council discussion)

Briefing - Thursday, May 30, 2024

Set Public Hearing Date - Tuesday, May 7, 2024

Hold hearing to accept public comment - Tuesday, May 21, 2024 and Tuesday, June 4, 2024 at 7 p.m.

TENTATIVE Council Action - TBD

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Katie Lewis and **Lauree Roberts** presented the following information:

- Risk division located within the City Attorney’s Department
- \$1.5 million requested for a set insurance program to replace the self-insurance program
- A request of 5 Full Time Employees
- Current Self-Insurance Program
- Claims Summary for Fiscal Year 2023
 - 501 workers compensation claims
 - 19 claims less than 2022
 - 110 subrogation (claims the City had against other people/entities)
 - 311 liability claims

Deb Alexander said they were available to ask questions from the Council during this item.

3. Ordinance: Amending Title 2 Administrative Organization for the Sustainability Department ~ 2:20 p.m.
20 min.

The Council will receive a briefing about potentially amending City Code Chapter 2.08.120 identifying the functions and responsibilities of the Sustainability Department. The amendment responds to a Legislative Intent from the last annual budget. There are four primary functions proposed and some have supporting focus areas and prioritization rankings.

FYI – Project Timeline: (subject to change per Chair direction or Council discussion)

Briefing - Thursday, May 30, 2024

Set Public Hearing Date - n/a

Hold hearing to accept public comment - n/a

TENTATIVE Council Action - Tuesday, June 4, 2024

Ben Luedtke, Katie Lewis, and Debbie Lyons presented the following:

- Four core functions
 1. Citywide policies and programs’ role to advance focus areas
 1. Protect natural resources
 2. Energy efficiency
 3. Environmental justice and equity,
 4. Greenhouse gas emissions reduction
 - Environmental compliance of City operations
 - Climate change mitigation and adaptation
 - Air quality
 - Energy efficiency
 - Renewable energy
 - Environmental Justice and equity – local food systems
 - Waste reduction, reuse, and recycling.

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- 2. Waste & Recycling Division
- 3. Public Education and Outreach
- 4. Prioritization of Resources
- Overview of legislative authority to establish and reorganize departments and their roles/functions within the City
 - Allows for clarification in department organization and goals

Council Members requested more specificity and feedback regarding:

- Water usage and preservation
- Performance measures as a policy

4. **Ordinance: Title 18 Text Amendments** ~ 2:40 p.m.
20 min.

The Council will receive a briefing about a proposal that would amend the text of Titles 2, 5, 18 and 21A of the *Salt Lake City Code* to update references to state adopted code, modify building code enforcement appeal process, add and increase building enforcement fines and penalties to match zoning enforcement and cost of operations. The changes are necessary to bring the City's building regulations into compliance with state law.

FYI – Project Timeline: (subject to change per Chair direction or Council discussion)

Briefing - Thursday, May 30, 2024

Set Public Hearing Date - Tuesday, May 21, 2024

Hold hearing to accept public comment - Tuesday, June 4, 2024 at 7 p.m.

TENTATIVE Council Action - Tuesday, June 11, 2024

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Nick Tarbet introduced the item.

Troy Anderson and **Antonio Padilla** presented the following:

- Ordinance Amendments
 - Chapter 18.48 Boarded Building Fees
 - Boarding Process
 1. Building identified
 2. Boarding request
 3. Cost recovery for boarding
 4. Continues monitoring
 5. Annual boarding fees
 6. Collection of annual fees
 - Chapter 18.24 Building Construction Enforcement
 - Creates fines for Title 18 construction violations
 - Creates a civil penalty enforcement option
 - Civil notice and order, daily fines, small claims court, hearing officer to reduce fines after compliance
 - Chapter 18.50 Existing Residential Housing
 - Updates required for existing dwellings

Council Members requested:

- Boarded Building annual fees increase after each year boarded, and residential or commercial buildings should have different fees based on different values of the buildings to mitigate boarded buildings
- Clarification on the definition of “coming into compliance” versus “fixing the problem” when violations occur and are remedied
- Construction permits are required to be submitted before photos of surrounding properties in case future claims are made against the development
- Passage of building fees from one developer to another
 - Fees are transferred with the title of the property to each owner

Council Member Mano requested a review of how to transfer fees and their schedule as required information to be disclosed when a real estate transaction was happening.

5. Ordinance: Zoning Incentives for Adaptive Reuse and Preservation of Buildings Text Amendment ~ 3:00 p.m.
20 min.

The Council will receive a briefing about a proposal that would amend various sections of Title 21A of the *Salt Lake City Code* pertaining to zoning incentives for adaptive reuse and preservation of buildings. The proposal would remove zoning barriers that prevent the reuse of buildings and offer zoning incentives to encourage a building to be reused rather than demolished. The proposed amendments involve multiple chapters of the Zoning Ordinance and would apply Citywide.

FYI – Project Timeline: (subject to change per Chair direction or Council discussion)

Briefing - Thursday, May 30, 2024

Set Public Hearing Date - Tuesday, June 11, 2024

Hold hearing to accept public comment - Tuesday, July 2, 2024 at 7 p.m.

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TENTATIVE Council Action - Tuesday, July 9, 2024

Brian Fullmer introduced the item.

Amy Thompson presented the following:

- Unanimously recommended by the Planning Historic Landmark Commissions to adopt the proposal
- Purpose and Goals
 - Remove barriers
 - Incentives for preservation
 - Process of incentives
- Proposed changes to create a new section in Chapter 21A.52 – Zoning Incentives
 - New Section – Building Preservation Incentives
 - New Subsection
 - Incentive A – adaptive reuse for additional uses in eligible buildings
 - Incentive B – preservation of a principal building
- Text amendment considerations
 - Zoning ordinance purpose
 - Overlays
 - Best practices
 - Public process
 - Public notice and open house
 - Briefings and public hearings
 - Public comments
 - Incentive B considerations
 - Building age requirements
 - Design standards requirements
 - Upper-level glass percentage reduction to 20%
 - Building entrances clarifying language to be consistent with design standards chapter

Council Members discussed the following:

- Bird safe / bird impact glass requirements
 - No current requirements were stated due to most projects being existing buildings
- Maintaining the federal standard for building requirements

6. Tentative Break

~ 3:20 p.m.
20 min.

FYI – Project Timeline: (subject to change per Chair direction or Council discussion)
Briefing -

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Set Public Hearing Date -
Hold hearing to accept public comment -
TENTATIVE Council Action -

7. **Fiscal Year 2024-25 Budget: Community and Neighborhoods Department** ~ 3:40 p.m.
45 min.

The Council will receive a briefing about the proposed Community and Neighborhoods Department budget for Fiscal Year 2024-25.

For more information visit tinyurl.com/SLCFY25.

FYI – Project Timeline: (subject to change per Chair direction or Council discussion)

Briefing - Thursday, May 30, 2024

Set Public Hearing Date - Tuesday, May 7, 2024

Hold hearing to accept public comment - Tuesday, May 21, 2024 and Tuesday, June 4, 2024 at 7 p.m.

TENTATIVE Council Action - TBD

Allison Rowland introduced the item.

Blake Thomas presented the following:

- Organizational chart of Community and Neighborhoods Department
- Fiscal Year 2025 recommended budget for General Fund expenditure \$8,460,113
 - Communications and Engagement Manager
 - The position would develop effective communication strategies and other assigned duties
 - Building Inspector III
 - The position would ensure compliance with City ordinances 5.14.085 every four years
 - Engineer IV
 - The position would enforce traffic control permits issued when construction occurs in public right-of-way
 - Fleet Fuel Increases
 - Projected fuel budget increase from \$69,780 to \$80,727
 - UTA Inflationary Increase of \$307,807 ongoing from the General Fund for increased On-Demand Service

Council Members discussed:

- Current staff members related to communication and publications in the Department
- Re-striping roads and the possibility of setting a recurring day of no street parking for street maintenance

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Jon Larsen spoke about funding traffic calming and reliable streets and said the department had staff to launch the project now.

Michelle Hoon discussed the following:

- Increase of funding requested for ambassador program and services provided
- Available metrics from the program on the number of engagements with citizens in homes and on the streets
 - ***Council Member Petro requested those metrics to fund the project with its growing scope of work***

Andrew Johnston discussed the families being displaced due to foreign government funding running out and stated that Salt Lake County had taken the lead to ensure the 25 families were placed in a motel until further solutions could be discussed and implemented.

8. Fiscal Year 2024-25 Budget: Department of Public Services ~ 4:25 p.m.
45 min.

The Council will receive a briefing about the proposed Department of Public Services budget for Fiscal Year 2024-25.

For more information visit tinyurl.com/SLCFY25.

FYI – Project Timeline: (subject to change per Chair direction or Council discussion)

Briefing - Thursday, May 30, 2024

Set Public Hearing Date - Tuesday, May 7, 2024

Hold hearing to accept public comment - Tuesday, May 21, 2024 and Tuesday, June 4, 2024 at 7 p.m.

TENTATIVE Council Action - TBD

Kira Luke introduced the item.

Jorge Chamorro, Julie Crookston, and JP Goates presented the following:

- Proposed reduction of budget from \$75,948,042 to \$74,209,133
- Contractual and inflationary increases of department-wide program
 - Sewer
 - Natural Gas
 - Water
 - Garbage
 - Storm Water
 - Power/Electricity
 - Waste
- Internal Security Program
 - Consultant costs \$75,000 one-time from the General Fund
- Long-Term Parking Mitigation Program – Incentive for RV removal and disposal
 - Costs \$100,000 one-time from the General Fund

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- Architectural Services and Construction Management Program
 - Total request of \$249,694
 - \$241,092 ongoing from the General Fund
 - \$8,602 one-time from the General Fund
- Rapid Intervention Team (RIT) Program
 - Total request of \$363,021
 - \$253,028 ongoing from the General Fund
 - \$109,993 one-time from the General Fund
- Pavement Preservation Program
 - Total request of \$296,000 ongoing from the General Fund
- Traffic Sign and Roadway Marking Maintenance Program
 - Budget neutral – convert \$178,000 ongoing from the General Fund

Council Member Dugan requested a review of Salt Lake City's charging stations for electric vehicles and discussed the possibility of allocating funding elsewhere.

9. Fiscal Year 2024-25 Budget: Police Department ~ 5:10 p.m.
45 min.

The Council will receive a briefing about the proposed Police Department budget for Fiscal Year 2024-25.

For more information visit tinyurl.com/SLCFY25.

FYI – Project Timeline: (subject to change per Chair direction or Council discussion)

Briefing - Thursday, May 30, 2024

Set Public Hearing Date - Tuesday, May 7, 2024

Hold hearing to accept public comment - Tuesday, May 21, 2024 and Tuesday, June 4, 2024 at 7 p.m.

TENTATIVE Council Action - TBD

Ben Luedtke introduced the item.

Chief Brown and **Shellie Dietrich** presented the following:

- Staffing and expected attrition savings
 - 592 Sworn funded full-time employees (FTE)
 - 20 Sworn unfunded FTE
 - 149 Professional Staff FTE
- Proposed revenue budget of \$18,496,013
 - \$4,500,000 Airport staffing
 - \$1,434,295 Contract, event, task force overtime
 - \$315,929 Other
- General fund expenditures
 - \$7,630,012 Supplies
 - \$103,346,800 personnel and overtime
 - 767 FTE

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- \$1,363,461 Overtime staffing – ongoing funding requested
- \$199,145 Operational inflationary increase – ongoing funding requested
- \$232,399 Fleet inflationary increase – ongoing funding requested
- \$60,000 Evidence drying locker replacement – one-time funding requested
- \$2,323,683 Airport police staffing – ongoing funding requested
- Potential grant funding and its sources
 - \$2,128,235 from Homeless Cities Mitigation
 - **Andrew Johnston** discussed the homeless cities mitigation program and the State mitigation funding source with the Council
 - \$1,500,000 from COPS/BJA to COPS
- Federal share and local share grant totals of \$5,097,440

Council Members discussed the following with the presenters:

- Jordan River Trail Squad creation and implementation
- The likelihood of grants being funded and creating a backup in case grants were not rewarded
- Ongoing costs for supplies, vehicles, and staff
- Community response team hours and incidents
- Task force overtime versus regular officer overtime
- University of Utah patrol officer hours being spent in the area
 - Chief Brown said his staff would gather this data and get back to the Council Members
- Vehicles and non-vehicular noise enforcement ongoing responses
 - Chief Brown stated the difficulty in enforcing vehicular regulations and said he would look into a legislative incentive to inspect mufflers to mitigate noise enforcement complaints
 - Council Member Lopez Chavez requested a report on the eight decibel meter readers and their allocation/use in the department
- Downtown Precinct created more of a police presence, improving safety within the surrounding community

Council Member Petro requested a report on the metric of success of the Homelessness Response Team goals and model.

Cindy Gust-Jenson stated the noise complaint tracking website was not public yet.

10. Dinner Break

~ 5:55 p.m.
30 min.

FYI – Project Timeline: (subject to change per Chair direction or Council discussion)

Briefing -

Set Public Hearing Date -

Hold hearing to accept public comment -

TENTATIVE Council Action -

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11. Fiscal Year 2024-25 Budget: Fleet Fund ~ 6:25 p.m.
30 min.

The Council will receive a briefing about the proposed Fleet Fund budget for Fiscal Year 2024-25, which provides vehicles, fuel, and vehicle maintenance and repair services for all City departments.

For more information visit tinyurl.com/SLCFY25.

FYI – Project Timeline: (subject to change per Chair direction or Council discussion)

Briefing - Thursday, May 30, 2024

Set Public Hearing Date - Tuesday, May 7, 2024

Hold hearing to accept public comment - Tuesday, May 21, 2024 and Tuesday, June 4, 2024 at 7 p.m.

TENTATIVE Council Action - TBD

Item moved to a future meeting.

12. Fiscal Year 2024-25 Budget: Unresolved Issues ~ 6:55 p.m.
40 min.

The Council will receive a briefing about unresolved issues relating to the proposed budget for Fiscal Year 2024-25.

For more information visit tinyurl.com/SLCFY25.

FYI – Project Timeline: (subject to change per Chair direction or Council discussion)

Briefing - Thursday, May 30, 2024

Set Public Hearing Date - Tuesday, May 7, 2024

Hold hearing to accept public comment - Tuesday, May 21, 2024 and Tuesday, June 4, 2024 at 7 p.m.

TENTATIVE Council Action - TBD

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Item moved to a future meeting.

13. Fiscal Year 2024-25 Budget: Human Resources Department Written Briefing

The Council will receive a written briefing about the proposed Human Resources Department budget for Fiscal Year 2024-25.

For more information visit tinyurl.com/SLCFY25.

FYI – Project Timeline: (subject to change per Chair direction or Council discussion)

Briefing - Thursday, May 30, 2024

Set Public Hearing Date - Tuesday, May 7, 2024

Hold hearing to accept public comment - Tuesday, May 21, 2024 and Tuesday, June 4, 2024 at 7 p.m.

TENTATIVE Council Action - TBD

Written briefing only. No discussion was held.

14. Ordinance: Planning and Historic Landmark Commission Membership and Appeals Hearing Officer Term Limit Text Amendment Written Briefing

The Council will receive a written briefing about a proposal that would amend various sections of Title 21A of the *Salt Lake City Code* pertaining to the membership and term length of zoning decision-making bodies. The proposal is intended to reduce the minimum required number of commissioners for both the Planning Commission and Historic Landmark Commission so that if there is a sudden exit of commissioners, both land use authorities would be able to conduct City business. The proposal would also remove the language stating that the appeals hearing officer can serve no more than two consecutive five-year terms. This amendment will affect Chapter 21A.06 Decision Making Bodies and Officials.

FYI – Project Timeline: (subject to change per Chair direction or Council discussion)

Briefing - Thursday, May 30, 2024

Set Public Hearing Date - Tuesday, May 21, 2024

Hold hearing to accept public comment - Tuesday, June 4, 2024 at 7 p.m.

TENTATIVE Council Action - TBD

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Written briefing only. No discussion was held.

Standing Items

15. Report of the Chair and Vice Chair

Report of Chair and Vice Chair.

There was no report from the Chair or Vice Chair.

16. Report and Announcements from the Executive Director

Report of the Executive Director, including a review of Council information items and announcements. The Council may give feedback or staff direction on any item related to City Council business, including but not limited to scheduling items.

There was no report from the Executive Director.

17. Tentative Closed Session

The Council will consider a motion to enter into Closed Session. A closed meeting described under Section 52-4-205 may be held for specific purposes including, but not limited to:

- a. discussion of the character, professional competence, or physical or mental health of an individual;
- b. strategy sessions to discuss collective bargaining;
- c. strategy sessions to discuss pending or reasonably imminent litigation;
- d. strategy sessions to discuss the purchase, exchange, or lease of real property, including any form of a water right or water shares, if public discussion of the transaction would:
 - (i) disclose the appraisal or estimated value of the property under consideration; or
 - (ii) prevent the public body from completing the transaction on the best possible terms;
- e. strategy sessions to discuss the sale of real property, including any form of a water right or water shares, if:
 - (i) public discussion of the transaction would:
 - (A) disclose the appraisal or estimated value of the property under consideration; or
 - (B) prevent the public body from completing the transaction on the best possible terms;
 - (ii) the public body previously gave public notice that the property would be offered for sale; and
 - (iii) the terms of the sale are publicly disclosed before the public body approves the sale;
- f. discussion regarding deployment of security personnel, devices, or systems; and
- g. investigative proceedings regarding allegations of criminal misconduct.

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A closed meeting may also be held for attorney-client matters that are privileged pursuant to Utah Code § 78B-1-137, and for other lawful purposes that satisfy the pertinent requirements of the Utah Open and Public Meetings Act.

Motion:

Moved by Council Member Wharton, seconded by Council Member Lopez Chavez to enter into Closed Session for the purposes for attorney-client matters.

AYE: Victoria Petro, Daniel Dugan, Chris Wharton, Alejandro Puy, Darin Mano, Sarah Young, Eva Lopez Chavez

Final Result: 7 – 0 Pass

Closed Session started at 1:02 pm

Held via Zoom and in the Work Session Room (location)

Council Members in Attendance: Council Members Petro, Lopez Chavez, Dugan, Wharton, Mano, Puy, and Young

City Staff in Attendance: Mayor Mendenhall, Rachel Otto, Jill Love, Katherine Lewis, Katherine Pasker, Kimberly Chytraus, Lindsey Nikola, Megan Yuill, Mary Beth Thompson, Cindy Gust-Jenson, Jennifer Bruno, Lehua Weaver, Allison Rowland, Nick Tarbet, Ben Luedtke, Whitney Fernandez Gonzalez, Matt Brown and Cindy Lou Trishman

Closed Session ended at 1:55 pm

Motion:

Moved by Council Member Dugan, seconded by Council Member Mano to exit Closed Session.

AYE: Victoria Petro, Daniel Dugan, Darin Mano, Sarah Young, Eva Lopez Chavez

ABSENT: Chris Wharton, Alejandro Puy

Final Result: 5 – 0 Pass

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Meeting adjourned at 6:53 pm

Minutes Approved: August 13, 2024

City Council Chair Victoria Petro

City Recorder

Please refer to Meeting Materials (available at <https://data.slcc.gov> by selecting City Council Meeting Information) for supportive content including electronic recordings and comments submitted prior to or during the meeting. Websites listed within the body of the Minutes may not remain active indefinitely.

This document along with the digital recording constitutes the official minutes of the City Council Work Session meeting held Thursday, May 30, 2024 and is not intended to serve as a full transcript. Please refer to the electronic recording for entire content pursuant to Utah Code §52-4-203.