

Minutes of the Meeting of the Daggett County Commission and the Daggett County Redevelopment Agency held on **Tuesday, August 27, 2024** in the Commission Chambers in the Daggett County Courthouse at 95 North 1st West in Manila, Utah and through electronic means. Commissioners Matt Tippetts, Jack Lytle and Randy Asay attended in person. Attorney Kent Snider was in court. Clerk Brian Raymond and Sheriff Bailey attended in person. Auditor Keri Pallesen joined the meeting digitally. The meeting was called to order at 9:01 am by Commissioner Matt Tippetts. The invocation was given by Brian Raymond and Commissioner Tippetts then led those in attendance in the Pledge of Allegiance.

**Present In Person:** Sydnee Lamb, Ericka Wall and Sara Bell of TriCounty Health Department

**Present Online or by Phone:** Bret Reynolds of CIVCO Engineering

**Motion to Go In and Out of Redevelopment Agency (RDA):** Commissioner Lytle motioned to go in and out of the Redevelopment Agency (RDA) Meeting Agenda. Commissioner Asay seconded the motion. The Commissioners voted as follows on the motion:

	Yes	No	Abstained	Absent
Commissioners Tippetts:	X			
Commissioner Lytle:	X			
Commissioner Asay:	X			

The motion carried.

**Approve Minutes:** Commission meeting minutes for the Tuesday, August 20, 2024 meeting were available for review and approval. Commissioner Lytle motioned to approve the minutes for the Tuesday, August 20, 2024 Daggett County Commission and RDA meeting. Commissioner Asay seconded the motion. The Commissioners voted as follows on the motion:

	Yes	No	Abstained	Absent
Commissioner Tippetts:	X			
Commissioner Lytle:	X			
Commissioner Asay:	X			

The motion carried.

**Issue Updates:** Commissioner Lytle said he didn't have anything on RDA or MBA and assumes that the processing of the Loan is going forward. The search for the missing paddle boarder at Swim Beach this past Saturday is ongoing this morning. Commissioner Tippetts expressed his condolences for the family dealing with this tragedy.

Commissioner Asay said the loss on the Clinic was up last month with the PA being on maternity leave and Doctors covering. There were some meetings last week regarding the new Clinic and they went well.

Sheriff Bailey came into the meeting and explained the search and all the efforts that have been ongoing trying to find the missing paddleboarder. They have had lots of help and support from other agencies including a very supportive local crew.

Commissioner Tippetts said there was a contract with Burdick last week, as they were doing some repairs and they were able to do some of the work needed for about 2 ½ miles last week. James went to the Road District meeting last Thursday and they funded all of about \$600 of the request, so

the Purchase Request on the list for today is withdrawn. Commissioner Lytle said there were some flooding issues on Brown's Park Rd due to the heavy rains the other day.

**Citizen Comments:** Sydnee Lamb, Ericka Wall and Sara Bell of TriCounty Health Department said they are trying to get more involved with Daggett County and the residents. It was asked what they could do to help and be involved. The Commissioners acknowledged that their Director is involved with the new clinic. Commissioner Lytle noted that they could do more on social media locally and could get involved with the senior citizens and the schools. Commissioner Asay said he hasn't always shared everything that the Health Department is doing to help out our community. They have been reaching out and it was suggested that they do the newsletters for the Town of Manila and also the Daggett County newsletter. The Facebook page for Dutch John Yard Sales and the Manila Classifieds page was mentioned as a great resource to reach a lot of people in our communities.

Sheriff Bailey brought up that with the passing of Ned Brady recently we found out that we no longer have any hospice care here. TriCounty doesn't really do that, but would help spread the word to the different agencies.

Another issue that was brought up was the alcohol and vaping issue and the Parents Group is getting involved and they will be represented at the PRCA Rodeo. The tobacco compliance checks need to continue as that is important. Underage usage is a problem everywhere, not just in Daggett County. It would be great to have the Health Department involved in the Parent Group.

October 9th is the date for the Daggett County Flu Shoot Out this year. They want to serve as many people in the County as possible. The County is hoping that TriCounty Health will continue to ramp up things before the Clinic is finished, so it will be used and helpful to the community. The Commissioners encouraged TriCounty to work closely with the Towns and they said they would. Commissioner Lytle asked if the Towns were involved with the TriCounty Health Department Board and Commissioner Asay didn't think so. TriCounty will be here on Saturday for Daggett Days. The Portable Mammogram Bus (which is not affiliated with TriCounty Health) is a possibility, but it is unclear if it will be here or not.

**Cash Summary Report & Aging Report Review:** The Cash Summaries and Accounts Receivable Reports were provided by the Recorder/Treasurer's Office. Commissioner Lytle noted that the Treasurer will have to do her magic as the General Fund is looking a little low.

Commissioner Lytle motioned to accept the Cash Summary and Aging Report dated August 23, 2024. Commissioner Asay seconded the motion. The Commissioners voted as follows on the motion:

	Yes	No	Abstained	Absent
Commissioner Tippetts:	X			
Commissioner Lytle:	X			
Commissioner Asay:	X			

The motion carried.

**Open Invoice Register:** The Open Invoice Register was provided by the Auditor's Office and reviewed by the Commissioners. Commissioner Lytle motioned to approve the Open Invoice Register dated August 22, 2024 for all standard invoices and long term debt invoices in the amount of \$78,710.49. Commissioner Asay seconded the motion. The Commissioners voted as follows on the motion:

	Yes	No	Abstained	Absent
Commissioner Tippetts:	X			
Commissioner Lytle:	X			
Commissioner Asay:	X			

The motion carried.

**Disbursement Listing:** The Disbursement Listing was provided by the Auditor's Office. Commissioner Asay motioned to accept the Disbursement Listing from Zions Checking from August 15, 2024 to August 22, 2024 for Daggett County Zion's Checking in the amount of \$523,719.83. Commissioner Lytle seconded the motion. The Commissioners voted as follows on the motion:

	Yes	No	Abstained	Absent
Commissioner Tippetts:	X			
Commissioner Lytle:	X			
Commissioner Asay:	X			

The motion carried.

**Purchase Requests:** There was a purchase request from Burdick, but it has been withdrawn. Commissioner Lytle thought that there might be one from water and sewer, so he would check on that.

**Correspondence:** Clerk Raymond said he had heard from the Forest Service yesterday and they are demobilizing Spiers Fire. They need one more tank of water. They are willing to pay for it but it may be more paperwork than the one tank is worth. The Commissioners concurred that they would not charge for that one tank.

**Calendar Review:** Commissioner Tippetts said that there is a lot going on this weekend. Commissioner Lytle said that he has a Fish and Game meeting next week and he will be leaving the 10th or 11th for NACO. Clerk Raymond said there is a Election Table Top Exercise as part of UAC that the Commissioners are invited to attend along with Elections and IT personnel. It is from 1 to 5 pm and there is also the Tax Commission presentation on Centrally Assessed Property at 1 pm here in the Commission Chambers. It was determined that we would have a short agenda for the Commission Meeting on the 10th of September. Public Lands is from 10 am to 1 pm and the Board meets Tuesday night. There was discussion of who could attend which meetings. CIB is coming up on September 5th, 2024.

## **POLICY AND LEGISLATION**

**Ratification Of Contract With Burdick Construction For The Brown's Park Road Chip Seal - 2024:** Commissioner Tippetts said that given the participation of the Transportation District we will not need to ratify this contract. Burdick will invoice the District directly. Commissioner Tippetts did sign the contract and Keri Pallesen thought it would be wise to go ahead and approve the Purchase Request and Contract.

Commissioner Asay motioned to ratify the Contract with Burdick Construction for the Brown's Park Road Chip Seal - 2024 project. Commissioner Lytle seconded the motion. The Commissioners voted as follows on the motion:

	Yes	No	Abstained	Absent
Commissioner Jack Lytle:	X			
Commissioner Randy Asay:	X			
Commissioner Matt Tippetts:	X			

The motion carried.

**Discussion And Consideration Of Resolution 24-07: A Resolution Authorizing The Filing Of Cross-Appeals For 2024 Centrally Assessed Properties:** Commissioner Lytle said he was in favor of the

Resolution and motioned to approve Resolution 24-07: A resolution authorizing the filing of Cross-Appeals for 2024 Centrally Assessed Properties. Commissioner Asay seconded the motion. The Commissioners voted as follows on the motion:

	Yes	No	Abstained	Absent
Commissioner Jack Lytle:	X			
Commissioner Randy Asay:	X			
Commissioner Matt Tippetts:	X			

The motion carried.

**Discussion And Consideration Of Tourism Tax Advisory Board (TTAB) Recommendation To Approve Funding For PRCA Rodeo Seating:** Commissioner Tippetts said the seating cost was \$36,000.00 and there is a supporter who will pay half of the cost and the Tourism Tax Advisory Board met and agreed to pay the other half (\$18,000.00).

Commissioner Tippetts motioned to approve the expenditure approved by the Tourism Tax Advisory Board for the \$18,000.00 for the additional temporary seating. Commissioner Lytle seconded the motion however he did abstain from voting as he is a member of the PRCA Rodeo. The Commissioners voted as follows on the motion:

	Yes	No	Abstained	Absent
Commissioner Jack Lytle:			X	
Commissioner Randy Asay:	X			
Commissioner Matt Tippetts:	X			

The motion carried. Commissioner Lytle thanked the TTAB Board and the other Commissioners for their support.

**Discussion And Consideration Of State Contract For ALP (Airport Layout Plan):** Commissioner Tippetts said we conditionally approved a contract with CIVCO last week, but it was conditional on this State contract with Aeronautics. The total project is estimated to be \$46,667.00. There is a grant for \$42,000.00 and the County has a responsibility for \$4,667.00.

Commissioner Lytle motioned to approve the Contract between the State of Utah and Daggett County for the Manila, Utah Airport Layout Plan. Commissioner Asay seconded the motion. The Commissioners voted as follows on the motion:

	Yes	No	Abstained	Absent
Commissioner Jack Lytle:	X			
Commissioner Randy Asay:	X			
Commissioner Matt Tippetts:	X			

The motion carried.

**Closed Session:** There was no known reason for a Closed session today. Commissioner Lytle brought up a note of correspondence regarding the Airport Development from Christian Colovich. Commissioner Tippetts also spoke with Christian and Christian had also reached out to Commissioner Asay.

With nothing further to consider Commissioner Tippetts adjourned the meeting by acclamation at 10:05 am.

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