



Utah Department of **Government Operations**

Internal Service Fund Rate Committee

Information Packet for the

September 10, 2024

Rate Committee Meeting

FY 2026 Proposed Rates



State of Utah

SPENCER J. COX
Governor

DEIDRE M. HENDERSON
Lieutenant Governor

Department of Government Operations Executive Director's Office

MARVIN L. DODGE
Executive Director

MARILEE P. RICHINS
Deputy Director

DAVID DYCHES
Deputy Director

September 10, 2024

Rate Committee Members and Customers,

The Department of Government Operations (GovOps) provides essential services to state agencies, higher education institutions, technical colleges, school districts, and political subdivisions. Most of these services are provided by divisions that operate as Internal Service Fund (ISF) organizations. As ISFs, each division charges rates for services rendered to their customers. Annually ISF rates are reviewed and adjusted, where appropriate, to provide revenue sufficient to meet projected operational costs. This packet outlines GovOps' recommendation for rate adjustments to some of the services within six divisions.

- **Technology Services (DTS)** proposes rate changes based on fluctuations in vendor costs, software maintenance agreements, consumption, and other expenses related to the normal course of business. As recommended by the Moss Adams audit, DTS proposes to modify the rate structure slightly to make database rates simpler
- **Human Resources (DHRM)** proposes rate changes as recommended in the Moss Adams audit of December 2022, DHRM proposes changing the base determinant of their rate from employee FTE to headcount. This shift in calculation will generally reduce the rate impact on agencies that experience significant overtime compensation and increase impacts on those with significant seasonal/part-time employees. A headcount rate more closely aligns with the service DHRM provides to agencies and their employees.
- **Facilities Construction and Management (DFCM)** proposes rate changes for 46 buildings for FY2026. The major cost drivers for these facilities include price volatility in the natural gas and electrical utility markets causing significant price increases, security costs and inflation of service and materials costs. Significant declines in retained earnings have resulted from anomalous cost drivers encountered in FY2023 and FY2024 that will exceed historical and projected impacts. The rate adjustments proposed for FY2026 are needed to stabilize costs versus revenue and begin a positive recovery in retained earnings.
- **Risk Management (Risk)** Risk Management proposes decreasing rates for property and workers compensation and small increases for liability and auto. Risk Management spent the past year restructuring the liability and property insurance programs. As a result of that restructure, combined with favorable market factors, Risk's liability rates are nearly flat- .5% increase- and property rates will decrease by approximately 11% from FY25. Workers' compensation rates will go down by 10%. The auto insurance rates will increase about 4%, which reflects the continued inflation in costs for repairing and replacing vehicles. Overall, it's great news from Risk Management for FY2026.

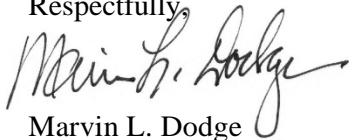
- **Fleet Operations (Fleet)** proposes changes to the maintenance and repair rate table to address inflationary costs tied to vehicle maintenance and repairs. In order to balance costs and improve budgeting for both Fleet and our customers, Fleet is proposing to move from an incremental per-mile rate to a flat monthly rate. Additionally, Fleet proposes combining the MIS rate with the admin rates.
- **Division of Purchasing and General Services** proposes rate changes to four mail processing tasks that will leverage existing staff more efficiently while adjusting for operational cost increases. State Mail has not had any rate changes since 2018, absorbing material and labor cost increases. Through three rate decreases and one rate increase, State Mail will be able to more effectively process mail while still keeping rates low.
- **Division of Finance** is proposing the following rate adjustments: Increased travel booking rates resulting from the implementation of a new travel and expense reporting system, and additional personnel support. Separate travel rates for state agencies and participating political subdivisions, with standardized margins to ensure consistent revenue across booking types. A standardized group travel rate booking cost structure, as recommended by the Moss Adams audit.

Further information about each division and proposed rate changes is provided within this packet.

Statute requires any GovOps division that operates in whole or in part as an internal service fund to submit a rate and fee schedule annually to the ISF rate committee, with members appointed by the Governor who use services and pay rates to the divisions. The rate committee recommends proposed rate and fee schedule changes to the Governor's Office and the Legislature for their further consideration.

The intention of this packet is to inform both rate committee members and agency customers as to rate changes proposed by the department prior to rate committee meetings. Should you have any questions or concerns, please feel free to contact the Department of GovOps at 801-957- 7171.

Respectfully,

A handwritten signature in black ink, appearing to read "Marvin L. Dodge", written over a horizontal line.

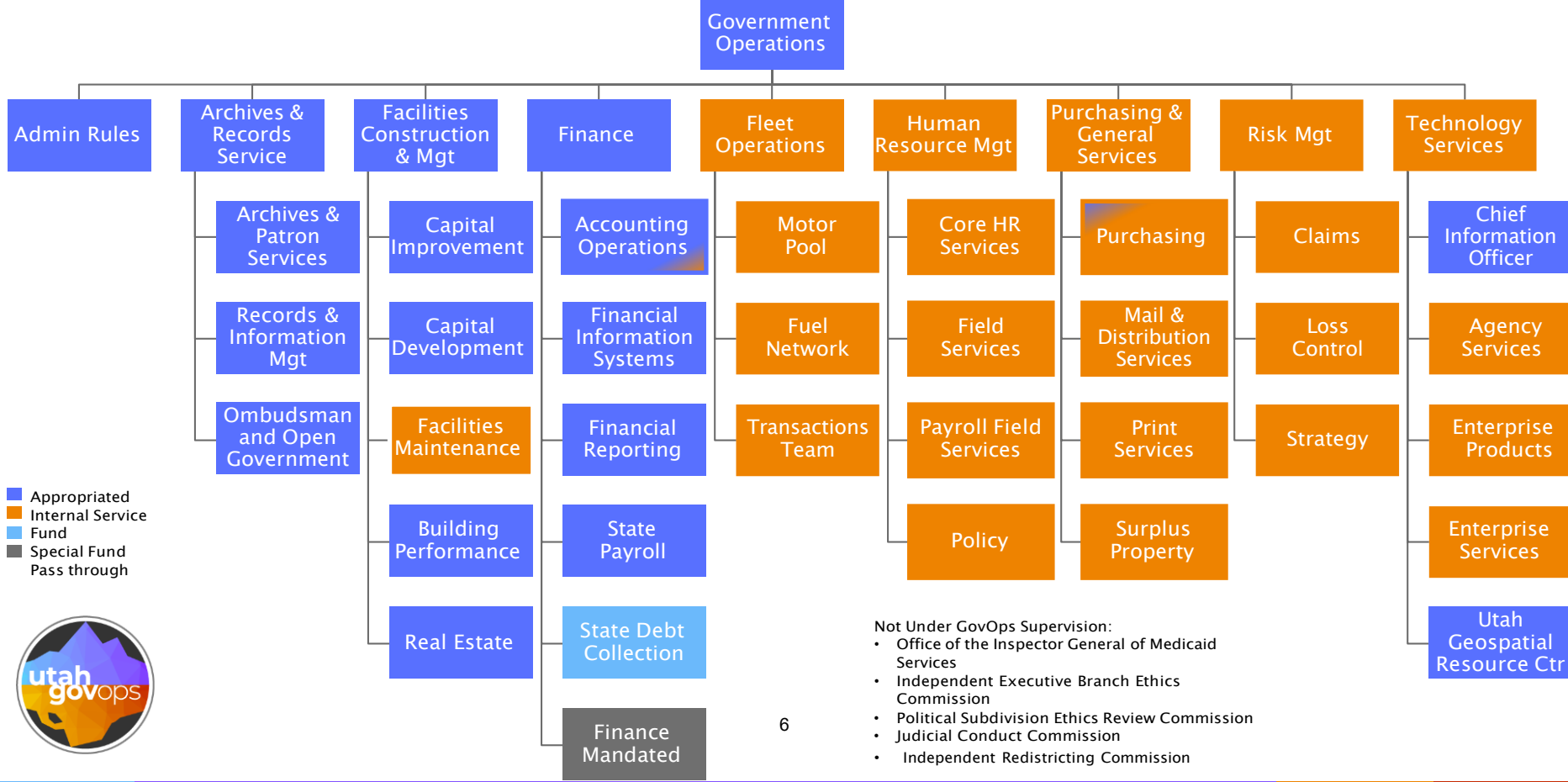
Marvin L. Dodge
Executive Director

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GovOps Programs & Funding



Agendas

September 10, 2024, Rate Committee Meeting

September 20, 2024, Rate Committee Meeting
(tentative)





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Agenda

Gov Ops FY2026 Internal Service Fund Rate Committee Meeting

DATE: Thursday, September 10, 2024
TIME: 9:00 AM – 3:00 PM (or until adjourned)
PLACE: Taylorsville State Office Building (TSOB)
Tuacahn Room 1400 (1st Floor)
Virtual Option: <https://meet.google.com/jdb-dutf-gcz>

1. **Committee Business:**
 - a. Welcome
 - b. Review Meeting Protocols
 - c. OPMA Training – Brian Swan, Assistant Attorney General Assistant Attorney General IV
 - d. Approval of minutes from the September 13, 2023 meeting
2. **Presentation by GovOps Internal Service Funds Divisions**
 - a. **Introduction** – Marvin Dodge, Executive Director
 - b. **ISF Overview** – Jake Hennessy, Executive Finance Director
 - c. **Technology Services** – Alan Fuller, Chief Information Officer, Division Director
 1. Presentation
 2. Discussion
 - i. Committee
 - ii. Public Comment
 3. Action Items – Vote on FY 2026 Rates and Rate Changes
 - d. **Facilities Construction and Management** – Andy Marr, Assistant Division Director
 - Facilities Maintenance Program
 1. Presentation
 2. Discussion
 - i. Committee
 - ii. Public Comment
 3. Action Items – Vote on FY 2026 Rates and Rate Changes
 - e. **Human Resource Management** – John Barrand, Division Director
 - HR Services

- Payroll Services
- Core HR Services
- Consulting Services
- Pay for Performance
- 1. Presentation
- 2. Discussion
 - i. Committee
 - ii. Public Comment
- 3. Action Items – Vote on FY 2026 Rates and Rate Changes

f. Risk Management – Rachel Terry, Division Director

- Liability Insurance Program
- Property Insurance Program
- Auto Physical Damage Program
- Workers Compensation Program
- Learning Management System Program
- 1. Presentation
- 2. Discussion
 - i. Committee
 - ii. Public Comment
- 3. Action Items – Vote on FY 2026 Rates and Rate Changes

g. Fleet Operations – Cory Weeks, Division Director,

- HR Services
- Motor Pool Program
- Fuel Network Program
- Transaction Team Program
- 1. Presentation
- 2. Discussion
 - i. Committee
 - ii. Public Comment
- 3. Action Items – Vote on FY 2026 Rates and Rate Changes

h. Purchasing and General Services – Windy Aphayrath, Division Director

- Cooperative Contracts Program
- State and Federal Surplus Property Programs
- Print Services Program
- Mail and Distribution Services Program
- 1. Presentation
- 2. Discussion
 - i. Committee
 - ii. Public Comment
- 3. Action Items – Vote on FY 2026 Rates and Rate Changes

i. Finance – Ally Branch, Assistant Division Director

- State Travel Program
- Purchasing Card (P-Card) Program
- 1. Presentation
- 2. Discussion
 - i. Committee
 - ii. Public Comment
- 3. Action Items – Vote on FY 2026 Rates and Rate Changes

Subsequent Meeting

Wednesday, September 20, 2024 (if necessary), Bonneville Conference Room, 3rd Floor, Taylorsville State Office Building, 9:00 a.m.

Committee Members

Shara Hillier, Finance Director, Utah Department of Transportation
Tenielle Humphreys, Finance Director, DCCE Admin Administrative Svc
Heidi Reilly, Finance Director, Utah State Tax Commission
Tiffany Clason, Department Director, Department of Alcoholic Beverage Services
Kamron Dalton, Managing Director of Operations, Governor's Office of Economic Opportunity
Nate Winters, Deputy Director, Department of Health and Human Services
Duncan Evans, Managing Director of Budget & Operations, Governor's Office of Planning and Budget

ADA Notice: In compliance with the Americans with Disabilities Act, individuals needing special accommodations (including auxiliary communicative aids and services) during this meeting must notify Ms. Melissa Brown at the Department of Government Operations, 4315 S 2700 W FL 3, Salt Lake City, Utah 84129-2138, or call 801-957-7171, at least three (3) business days prior to the meeting.



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Agenda

Gov Ops FY2026 Internal Service Fund Rate Committee Meeting

DATE: Wednesday, September 20, 2024 (If Necessary)
TIME: 9:00 AM – 1:00 PM
PLACE: Taylorsville State Office Building (TSOB)
Bonneville Conference Room (3rd Floor)

1. **Committee Business:**
 - a. Welcome
 - b. Review Meeting Protocols
 - c. Approval of minutes from the September 10, 2024 committee meeting
2. **Presentation by GovOps Internal Service Funds Divisions**
 - a. Continuation of items remaining from the September 10, 2024 agenda that may include a discussion of rates for the Divisions of:
 - Risk Management
 - Technology Services,
 - Human Resource Management
 - Facilities Construction and Management,
 - Risk Management,
 - Fleet Operations,
 - Purchasing and General Services, and
 - Finance
 1. Presentation
 2. Discussion
 - a. Committee
 - b. Public Comment
 3. Action Items – Vote on FY 2026 proposed rates

Committee Members

Shara Hillier, Finance Director, Utah Department of Transportation
Tienielle Humphreys, Finance Director, DCCE Admin Administrative Svc
Heidi Reilly, Finance Director, Utah State Tax Commission
Tiffany Clason, Department Director, Department of Alcoholic Beverage Services
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FY 2026 GovOps Rate Impact Summary



Department of Government Operations

FY 2026 Impacts for Proposed Rates

The Department of Government Operations (DGO) is requesting rate changes for those Internal Service Fund (ISF) programs identified at the top of the table columns. The proposed changes will impact agencies as indicated below. The rates for other DGO ISF programs are not changing.

Agency / Customer	DGO Divisions		Fleet	Risk	HR	Finance	Purchasing	DGO / HCM	Grand Total
	DFCM	DTS							
State Agency	5,160,882.99	6,087,166.61	1,049,141.45	(3,026,579.70)	1,432,464.90	217,421.18	17,147.63	6,425,986.80	17,363,631.87
011 Senate				805.16	2,720.78	46.21	0.72	3,861.20	7,434.07
012 House of Representatives				(3,018.52)	4,683.91	(4.28)	52.05	5,127.09	6,840.25
014 Legislative Research & General Counsel				(9,345.17)	2,132.93	123.11	0.07	16,744.92	9,655.86
015 Legislative Fiscal Analyst		312.05		(5,334.75)	263.90	108.60	0.05	6,116.83	1,466.68
016 Legislative Auditor General				(3,133.14)	1,253.43	554.83	0.02	9,821.63	8,496.77
017 Legislative Services		9,083.16		(6,485.80)	1,604.63	54.30	(8.00)	8,658.38	12,906.67
020 Judicial Branch	1,092,102.34	1,415.37	88,902.08	(155,872.40)	32,648.50	6,158.05	2,729.34	263,211.92	1,331,295.20
030 Capitol Preservation Board	1,408,933.27	3,612.77		(181,651.86)	7,227.28		(1.89)	3,612.75	1,241,732.32
050 State Treasurer		11,050.67	(917.12)	(609.94)	2,105.00	132.83	266.07	7,243.42	19,270.93
060 Governor's Office		206,485.87	(637.23)	(5,133.69)	44,626.02	7,114.94	(547.80)	53,564.29	305,472.41
063 Governor's Office of Economic Opportunity		22,457.44	7,463.25	5,133.41	15,428.37	3,267.63	281.04	34,297.36	88,328.50
080 Attorney General	52,451.72	87,370.54	8,368.84	(71,204.96)	8,509.48	2,476.12	17.54	132,849.86	220,839.15
090 Utah State Auditor		14,277.75	1,723.41	(5,049.99)	840.60	510.53	2.94	9,760.54	22,065.78
120 Tax Commission	7,599.15	324,354.82	39,625.76	(20,057.59)	(38,253.11)	2,133.46	8,840.79	206,930.38	531,173.65
130 Career Service Review Office		576.45		(306.30)	(501.25)			633.26	402.16
150 Dept of Government Operations	486,921.93	302,909.44	45,457.25	(706,653.51)	77,436.54	8,049.46	5,592.06	398,180.31	617,893.49
170 Navajo Trust Administration	36,401.00	4,563.83	(8,346.37)	(6,990.81)	780.88	468.82		6,915.20	33,792.55
180 Dept of Public Safety	229,014.96	534,383.20	1,032.27	(26,523.15)	65,505.81	14,599.09	9,350.19	363,270.87	1,190,633.24
190 Utah National Guard		(588.00)	47,698.75	(308,203.91)	44,614.76	1,302.14		79,274.65	(135,901.61)
250 Dept of Health and Human Services	267,357.52	1,832,600.57	341,297.76	(311,447.39)	144,389.31	39,901.76	(6,961.00)	1,752,727.54	4,059,866.07
300 Building Board Construction		(24.15)					(1.89)		(26.04)
400 Utah State Board of Education	44,640.00	(294.73)	28,169.19	(117,918.04)	155,751.24	26,177.53	39.52	211,848.13	348,412.84
410 Dept of Corrections	91,926.34	373,028.19	243,165.53	(222,299.10)	(341,328.43)	8,385.96	649.57	720,165.44	873,693.51
430 Board of Pardons & Parole		24,570.14	5,588.05	1,192.48	(2,682.13)	36.20	25.51	13,193.97	41,924.23
450 Dept of Veterans & Military Affairs		22,368.07	24,773.60	(77,939.19)	3,395.08	1,011.15	6.60	12,047.77	(14,336.92)
480 Dept of Environmental Quality	35,147.00	111,430.36	6,571.29	(338.61)	(18,372.74)	12,986.14	162.34	121,354.78	268,940.57
510 Utah Board of Higher Education				(44,850.00)					(44,850.00)
540 School & Institutional Trust Fund Office		3,761.25		(2,029.15)	3,674.42	(20.57)		3,368.94	8,754.89
550 School & Institutional Trust Lands Admin		15,653.10	(1,888.64)	16,117.60	(6,771.31)	3,205.97	25.87	22,379.41	48,722.00
560 Dept of Natural Resources	125,798.00	284,327.13	131,806.91	(294,816.89)	968,279.63	31,988.52	(1,344.37)	381,833.97	1,627,872.90
570 Dept of Agriculture & Food	75,865.62	88,196.54	(66,953.05)	31,332.12	35,104.32	6,388.74	205.02	94,434.90	264,574.20
600 Dept of Workforce Services	370,208.21	954,566.49	54,677.71	(110,196.56)	(154,127.81)	13,081.87	(2,402.04)	637,746.64	1,763,554.51
650 Dept of Alcoholic Beverage Services		156,595.27	5,369.55	(122,094.80)	411,468.98	1,050.77	(256.36)	177,262.14	629,395.54
660 Labor Commission	104,098.67	30,290.82	15,420.13	1.74	2,952.26	463.06	232.42	37,599.82	191,058.92
670 Dept of Commerce	84,207.04	115,315.58	17,364.93	7,535.76	12,674.31	1,696.44	472.29	100,552.19	339,818.55
680 Dept of Financial Institutions		13,511.08		(7,599.88)	(1,435.03)	542.98	3.07	18,893.31	23,915.53
690 Dept of Insurance	22,949.71	41,292.52	5,404.69	(4,142.87)	(12,259.10)	121.77	2.10	35,063.61	88,432.43
700 Public Service Commission	8,387.18	3,221.05		(2,132.52)	(689.01)	(2.58)	0.19	5,509.36	14,293.67
710 Dept of Cultural and Community Engagement	416,965.00	58,095.39	7,920.45	(58,021.60)	42,466.32	8,101.62	(297.51)	54,124.74	529,354.42
810 Dept of Transportation	199,908.33	430,087.87		(99,033.76)	(83,653.87)	15,208.01	11.11	415,162.52	877,690.20
930 Utah Communications Authority				(96,980.00)					(96,980.00)
962 Inland Port Authority		5,750.01	82.45	(1,076.01)					4,756.46
964 Point of Mtn St Land Authority		558.71		(206.13)				642.76	995.34
Other	10,950.01	(1,549.96)	25,416.63	(23,225,674.60)					(23,190,857.92)
Grand Total	5,171,833.00	6,085,616.66	1,074,558.08	(26,292,254.38)	1,432,464.90	217,421.18	17,147.63	6,425,986.80	(5,827,226.08)



utah
govops
UTAH DEPARTMENT OF GOVERNMENT OPERATIONS

FY2026 Rate Committee Meeting

HCM/Payroll Vantage

We are updating and modernizing the state's 20+ year old payroll system and homegrown HR system to:

- ▷ Simplify and streamline processes
- ▷ Establish an accurate, dependable, and timely reporting environment
- ▷ Minimize administrative overhead by enabling self service features
- ▷ Improve effectiveness by identifying individual agency needs
- ▷ Increase accessibility for employees
- ▷ Enhance productivity by reducing the number of systems managers and employees have to use



Vantage: Funding

Implementation complete January 1, 2026

Implementation funding:

- ▷ \$20 million general fund appropriation
- ▷ \$7 million loan from DTS (to be paid back from innovation fund over 7 years)



Vantage: Rate

Ongoing rate starting in FY2026 for maintenance to support system

- ▷ Rate for System: \$244.38 per FTE per year
- ▷ Rate for HR Payroll Support: \$72.25 per FTE per year

In FY2026, net impact \$2.4 million (non general fund)

- ▷ Total impact is \$6.4 million
- ▷ DHRM rates reduced by \$2 million
- ▷ State Finance general fund reduced by \$2 million. This will be distributed to agencies to cover the majority general fund portion of cost increase



See rate impact

Rate Committee Action

GovOps Recommended Action

Action	Slide Number or Reference	Change
Approve FY2026 Vantage rate		\$6.4 million
Reduction of DHRM rates	DHRM Presentation	(\$2 million)

**Note: \$2 million from State Finance to cover general fund portion of cost increase*



Division of Technology Services



Alan Fuller
Chief Information Officer, Division Director
Technology Services

DTS Service Performance

- ▷ Application development and support
 - Over 1,200 applications
- ▷ Cybersecurity and data security
 - Whole of state cybersecurity plan
- ▷ State network and wifi
 - Over 600 locations
- ▷ Data center and servers, cloud hosting
 - 3,000 servers: 2,100 cloud and 900 on premise
- ▷ Computer support for state employees
 - Over 22,000 computers
- ▷ Mapping and GIS services
 - Over 6 million requests per month for geospatial data
- ▷ Online services for residents of Utah
 - 25 million visits to utah.gov per year





division of
**Technology
Services**

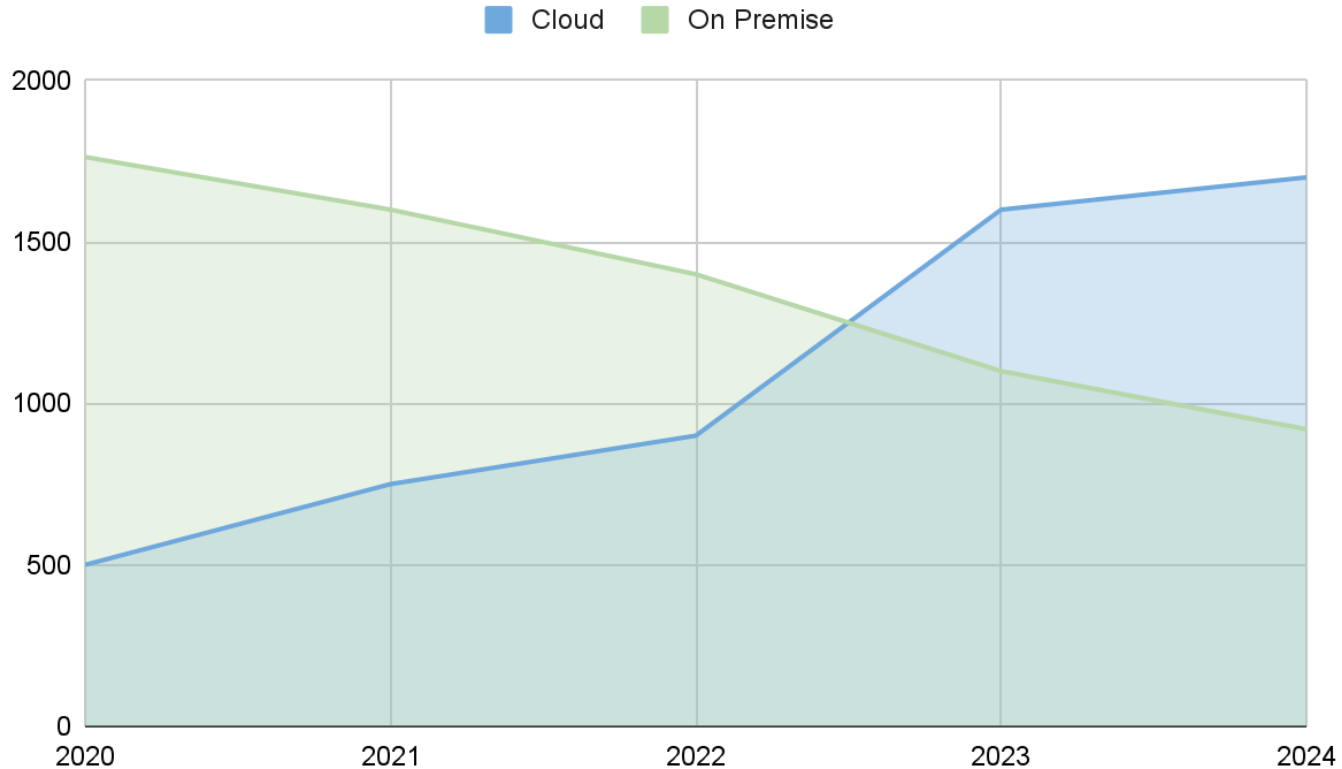
THE MAINFRAME IS

Retiring

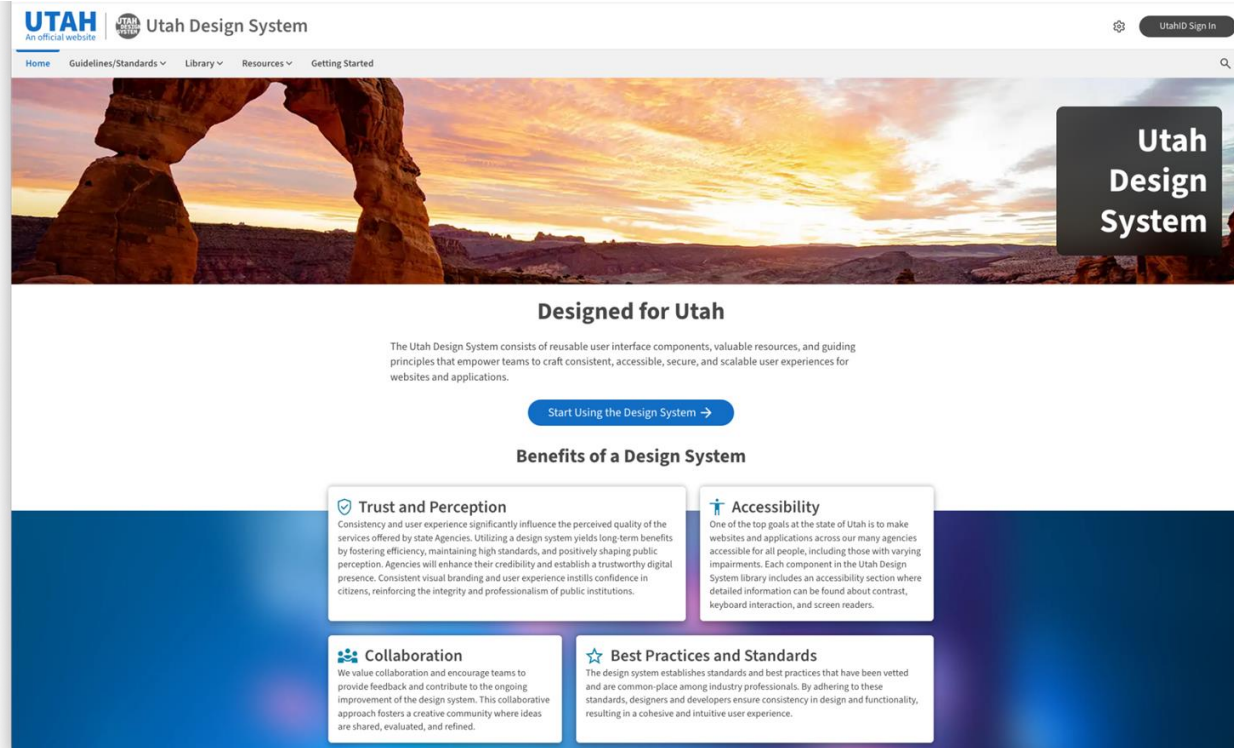
After **55+** Years



Migration to the Cloud



Utah Design System



Portfolio Planning: Scaled Agile Framework



Streamline and Modernize State Government

- ▷ More than 1,200 applications with much technical debt
- ▷ Need applications to be easier to support, integrate, update, and enhance
- ▷ Lower the total cost of ownership
- ▷ Increase security of applications

**#1
BUY FIRST**

**#2
LOW CODE
DEVELOPMENT
PLATFORMS**

**#3
FULL STACK
CUSTOM
DEVELOPMENT**



Agency IT Strategic Plans

- ▷ Developed IT strategic plans for each agency
- ▷ Align with the agencies
- ▷ Be a strategic innovation partner



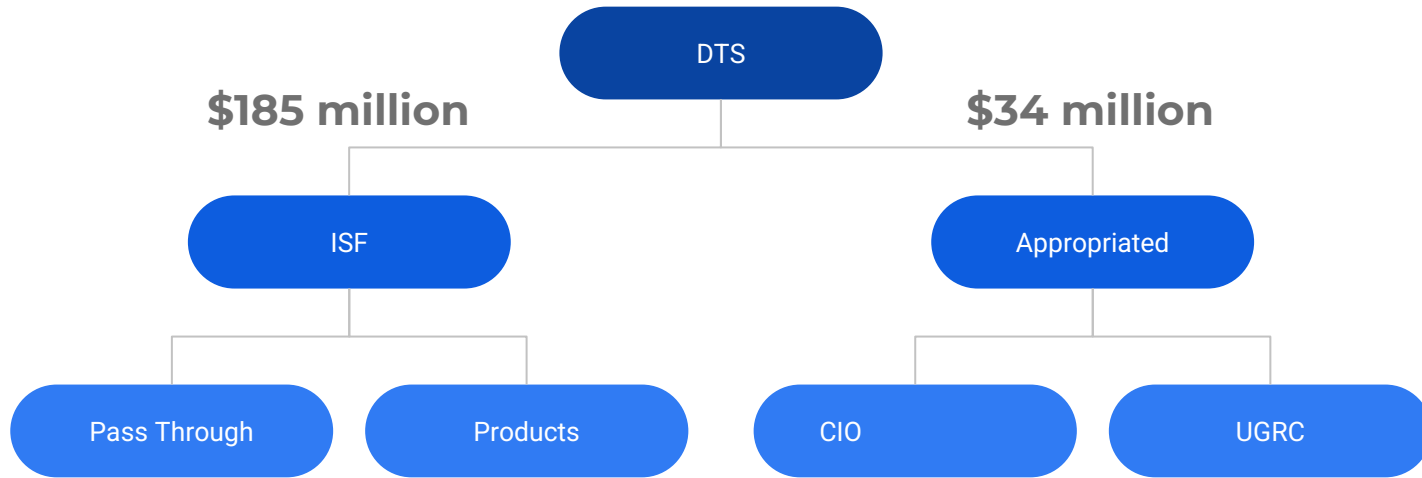
Challenges

- ▷ Security Threats
- ▷ Inflation
- ▷ Legacy Applications and Technical Debt
- ▷ Recruitment and Retention
- ▷ Changes in agency consumption patterns



DTS Budget

FY25 DTS Budget Overview (\$219 Million)*



* Does not include pass through of est. \$100 million

ISF- \$185 Million

▷ Application	\$65.9 million
▷ Edge	\$27.5 million
▷ Network/Voice	\$27.4 million
▷ Hosting	\$20.6 million
▷ Security	\$13 million
▷ Finance/Admin	\$9.4 million
▷ Enterprise Products	\$9.1 million
▷ Enter. Software	\$7 million
▷ IT Directors other overhead	\$4.2 million
▷ Data Centers/Print	\$3.2 million



2020-2024 Inflation

20.92% CPI

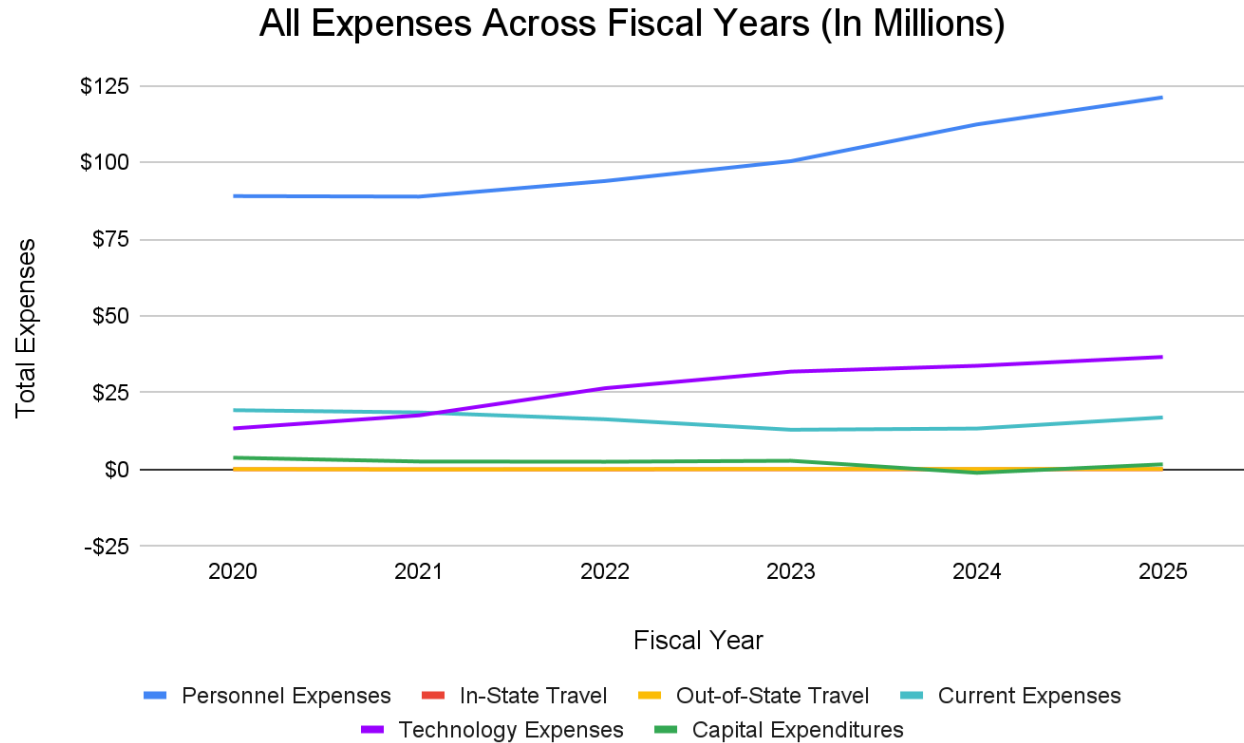
*Consumer Price Index for All Urban Consumers: All Items Less Food and Energy in U.S. City Average, (Index 1982-1984=100, Monthly, Seasonally Adjusted) <https://fred.stlouisfed.org/series/CPILFESL>

34.45% Producer Price Index for Technology

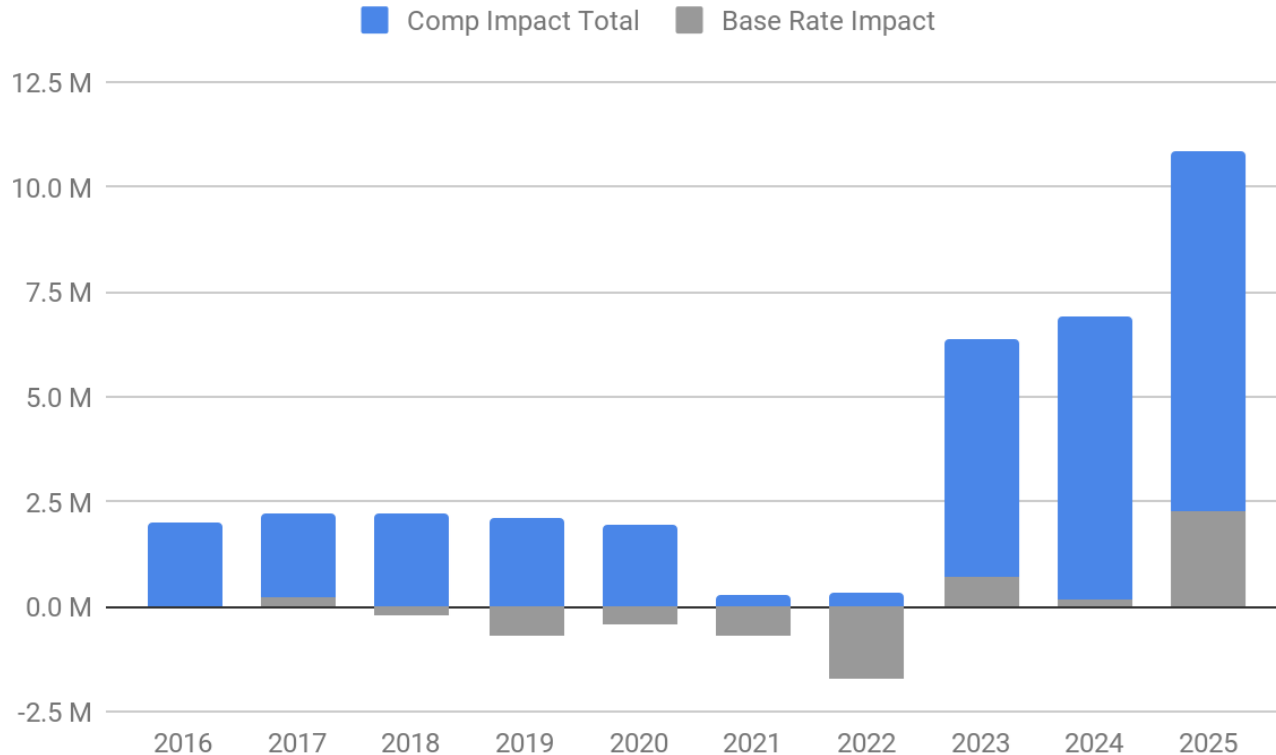
*Producer Price Index by Commodity: Professional Services (Partial): Information Technology (IT) Technical Support and Consulting Services (Partial) <https://fred.stlouisfed.org/series/WPU45610101>



Expenses (in millions)



DTS Historical Rate Impact



Compensation

FY2025

- ▷ DTS included a 3.5% COLA
- ▷ The final legislative comp package was 5.5% (3% COLA, 2.5% P4P)
- ▷ Unfunded amount: \$1.8 million

Total compensation included in FY2026 rates: **\$1.8 million**



Compensation

FY2026

- ▷ No FY2026 comp increase included in the proposed rates

- ▷ For illustration purposes:
 - If an estimated 5% increase in comp is added to the FY2026 rates, there would be an additional \$5.3 million impact



Compensation Increases

	2020	2021	2022	2023	2024	2025
Estimated increase included in rates	\$2,040,000	\$530,000	\$590,000	\$3,460,000	\$5,320,000	\$4,550,000
Legislative approved increase	\$2,280,000	\$470,000	\$2,800,000	\$4,900,000	\$9,320,000	\$6,390,000
Unfunded by Rates	-\$233,000	\$60,000	-\$2,200,000	-\$1,440,000	-\$4,000,000	-\$1,840,000

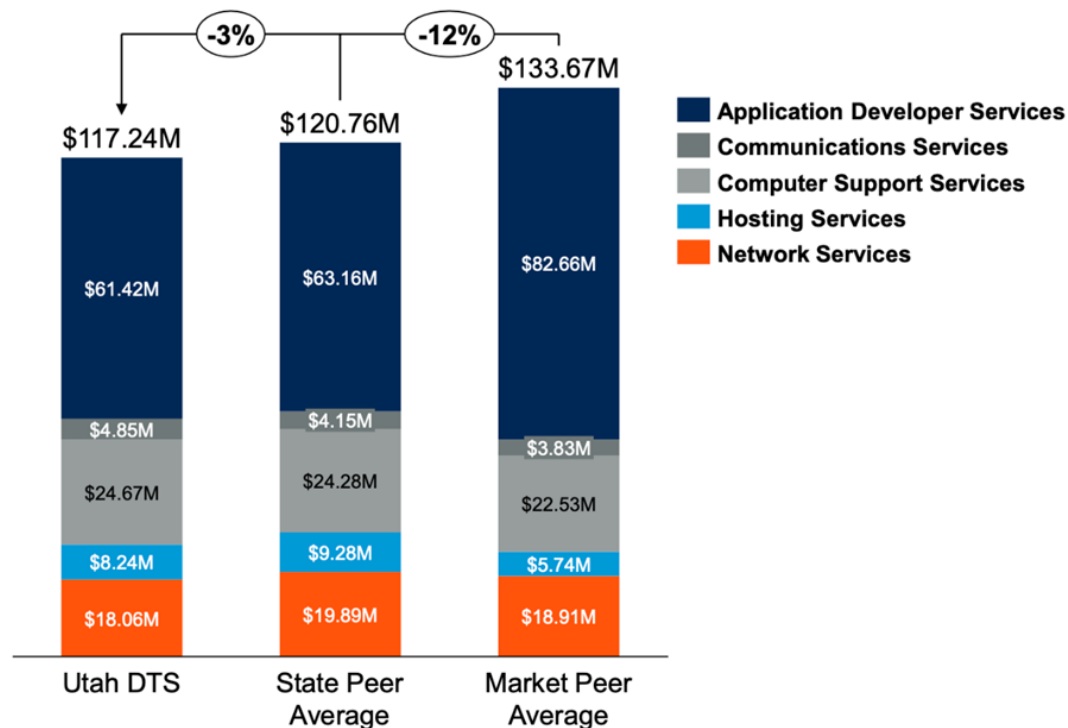


ISF Employee Change

	2020	2021	2022	2023	2024
Application Development (and other hourly rates)	328	339	359	368	390
Other Rates (not hourly)	376	373	373	364	369



DTS rates are below State and Market comparisons for the in-scope benchmarked metrics



- DTS Application Developer spending is the largest area of cost recovery in scope and is below State and Market Peer Average.
- Communications Services and Computer Support Services are higher than State and Market Peer Average.
- Hosting Services are lower than State Peer Average but higher than Market Peer Average. Within Hosting Services, Rack Space Services are lower than State and Market Peer Average.
- Network Services are slightly lower than State and Market Peer Average.

RESTRICTED

DTS Cost Savings Actions

We have tightened our belts to reduce expenses as much as possible:

- ▶ Reduced FTE expenses by \$1.5 million
 - Reduced 9 FTEs

- ▶ Reduced other expenses by \$1.8 million
 - Negotiated contracts: savings of over \$800,000
 - Reduced travel and conferences by more than 50%
 - Reduced training by more than 50%
 - Reduced contractors
 - Reduced overtime



Retained Earnings

Retained Earnings

- ▷ Retained earnings are constrained by federal rules
 - DTS is allowed to keep 45 days of operating expenses
- ▷ If we build up retained earnings, we are able to lower rates to reduce amount of retained
- ▷ Use retained earnings for:
 - Rate shortfalls, since they are set 1.5 years in advance
 - Cost variability
 - Demand changes
- ▷ If no retained earnings, DTS must borrow against general fund
 - Borrowing capability is restricted



Retained Earnings FY2024

DTS Service	Fed Allowed Amount	DTS Amount	Under/ Over Fed. Amount
Desktop	\$3.8 M	\$1.6 M	\$2.2 M
Hosting	\$2.8 M	\$0.6 M	\$2.2 M
Mainframe	\$0.49 M	\$0.08 M	\$0.41 M
Application Development	\$7.9 M	\$(1.2) M	\$9.1 M
Printing	\$0.13 M	\$0.08 M	\$0.05 M
Communication	\$1.2 M	\$2.5 M	\$1.3 M
Network/Security	\$3.53 M	\$3.88 M	\$0.35 M

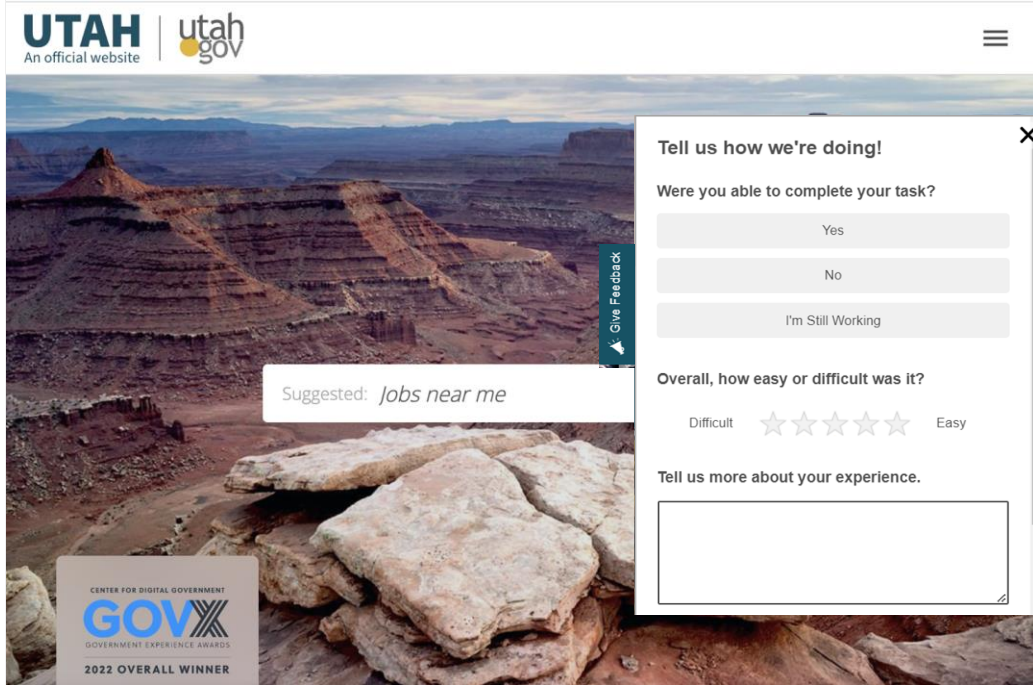


FY2026 Proposed Rates

Customer Experience

Monitoring customer experiences in a data-driven professional way

DTS is submitting a budget request to GOPB to cover future expenses. Possible rate in the future.



Give Feedback button installed on all state websites, pops open to a short survey

Where Agencies Collect Feedback



Website Visits



In-Person Site Inspections



In-Person Office Visits



Calls to Customer Service



Online Form Submissions

PC as a Service Update

Implementing a new device lifecycle management process over the next year

- ▷ simplify and optimize the PC lifecycle process from procurement to retirement
- ▷ Reduce downtime
- ▷ Improve computer delivery timeline
- ▷ Ensure accurate, cost-effective device inventory



FY2026 Rates

See Rate Sheet

3.3% overall increase



FY26 Rates Draft

Seat Rates

Rate Name	FY25 Rate	FY26 Proposed Rate	Dollar Change	% Change	Units
User Rate (Authentication, Google Suite)	\$ 39.87	\$ 40.41	\$ 0.54	1.35%	Email/Month
Device Rate (Network, Security, Computer and Helpdesk Services)	\$ 184.72	\$ 198.87	\$ 14.15	7.66%	Device/Month

Application Developer Rates

Rate Name	FY25 Rate	FY26 Proposed Rate	Dollar Change	% Change	Units
Tier 1	\$ 86.13	\$ 87.89	\$ 1.76	2.04%	Hour
Tier 2	\$ 99.88	\$ 101.40	\$ 1.52	1.52%	Hour
Tier 3	\$ 118.75	\$ 122.11	\$ 3.36	2.83%	Hour
Tier 4	\$ 136.32	\$ 139.50	\$ 3.18	2.33%	Hour
Intern	\$ 24.54	\$ 25.47	\$ 0.93	3.79%	Hour

Communication and Phone Services

Rate Name	FY25 Rate	FY26 Proposed Rate	Dollar Change	% Change	Units
Business Phone Line VoIP (incl. Softphone & LD)	\$ 23.90	\$ 24.96	\$ 1.06	4.44%	Line/Month
Toll Free	\$ 0.0404	\$ 0.0336	\$ (0.0068)	-16.83%	Minute
Contact Center	\$ 39.77	\$ 44.64	\$ 4.87	12.25%	Core License/Month
Technician Hourly Rate	\$ 104.81	\$ 102.92	\$ (1.89)	-1.80%	Hour



Computer Support Services

Rate Name	FY25 Rate	FY26 Proposed Rate	Dollar Change	% Change	Units
DaaS AWS	Cost Plus 10%	Cost Plus 10%	N/A	N/A	Cost Plus 10%
DaaS Citrix/GCP	\$ 50.56	\$ 53.39	\$ 2.83	5.60%	Device/Month
On-Call Support	SBA	SBA	N/A	N/A	SBA

Database Services

Rate Name	FY25 Rate	FY26 Proposed Rate	Dollar Change	% Change	Units
<u>OracleDatabaseHostingCoreModel</u>	\$2,762.49	SBA	N/A	N/A	N/A
<u>OracleDatabaseHostingSharedModel</u>	\$22.38	SBA	N/A	N/A	N/A
<u>SQLDatabaseHostingCoreModel</u>	\$1,173.38	Discontinued	N/A	N/A	N/A
SQL Database	7.65	\$ 9.97	N/A	N/A	GB/Month

Hosting Services - Private Cloud Services

Rate Name	FY25 Rate	FY26 Proposed Rate	Dollar Change	% Change	Units
Processing (CPU)	\$ 33.17	\$ 37.53	\$ 4.36	13.14%	CPU/Month
Memory	\$ 6.13	\$ 7.28	\$ 1.15	18.76%	GB/Month
General Purpose Storage	\$ 0.0411	\$ 0.0327	\$ (0.0084)	-20.44%	GB/Month
Back-up Services	\$ 0.1173	\$ 0.0946	\$ (0.0227)	-19.35%	GB/Month
Data Center Rack Space - Full Rack	\$ 936.86	\$ 936.86	\$ -	0.00%	Rack/Month
Data Center Rack Space - Rack U	\$ 31.23	\$ 31.23	\$ -	0.00%	Rack U/Month



Hosting Services - Public Cloud Services

Rate Name	FY25 Rate	FY26 Proposed Rate	Dollar Change	% Change	Units
Cloud Hosting and Storage Services	Actual Cost	Actual Cost	N/A	N/A	Actual Cost
Cloud Infrastructure	\$ 2.45	\$ 2.85	\$ 0.40	16.33%	Hour

Network Services

Rate Name	FY25 Rate	FY26 Proposed Rate	Dollar Change	% Change	Units
Network Connection - IoT	\$ 9.82	\$ 9.82	\$ -	0.00%	Connection/Month
Network Services - 10 GB	\$ 275.60	\$ 323.72	\$ 48.12	17.46%	Connection/Month

Print Services

Rate Name	FY25 Rate	FY26 Proposed Rate	Dollar Change	% Change	Units
Secure Application Print	\$ 0.0292	\$ 0.0326	\$ 0.0034	11.64%	Image



Miscellaneous Services

Rate Name	FY25 Rate	FY26 Proposed Rate	Dollar Change	% Change	Units
DTS Consulting Charge	See Application Developer Rate Table Above				0
Consultant Services (Managed Service Provider)	Cost + 3%	Cost + 3%	N/A	N/A	N/A
Enterprise Software (Adobe, Microsoft, Salesforce, ServiceNow, etc.)	Up to Cost + 10%	Cost + 10%	N/A	N/A	N/A
Other Technical Services	Cost + 10%	Cost + 10%	N/A	N/A	N/A
Integration Hub - Apigee	N/A	SBA	N/A	N/A	SBA
Website Hosting & Maintenance	\$ 425.00	\$ 425.00	\$ -	0.00%	Website/Month

UGRC Services

Rate Name	FY25 Rate	FY26 Proposed Rate	Dollar Change	% Change	Units
GPS Subscriptions	\$ 600.00	\$ 600.00	\$ -	0.00%	Subscription/Year
GIT Professional Labor	See Application Developer Rates Above				

Special Billing Rates for Other Entities

Rate Name	FY25 Rate	FY26 Proposed Rate	Dollar Change	% Change	Units
Computer and Helpdesk Support (Non-Seat Rate)	\$ 82.73	\$ 86.02	\$ 3.29	3.98%	Device/Month
Authentication License (Non-Seat Rate)	\$ -	\$ 4.54	\$ N/A	N/A	License/Year
Adobe Pro/Sign* (Non-Seat Rate)	\$ 3.80	\$ 2.94	\$ (0.86)	-22.63%	Device/Month
Google Email and Collaboration Tools (Non-Seat Rate)	\$ 12.22	\$ 11.51	\$ (0.71)	-5.81%	Account/Month
Network Connection (Non-Seat Rate)	\$ 68.90	\$ 80.93	\$ 12.03	17.46%	Device/Month
Security Support/IAM (Non-Seat Rate)	\$55.95	\$ 57.07	\$ 1.12	2.00%	Device/Month
Cyber Liability Insurance	\$3,565.00	\$ 3,565.00	\$0.00	0.00%	Annual Cost
Network Connection - Non-Cabinet Agencies	\$ 82.89	\$ 95.20	\$ 12.31	14.85%	Device/Month



Device Rate

FY2026 proposed rate: \$198.87

FTE reduction	(\$4.01)
FY25 unfunded comp	\$1.91
Turnover savings	(\$4.33)
Technology changes (new and existing)	\$3.79
Current Expense/Depreciation	\$1.82
Overhead/Allocation (legislative changes)	\$1.54
Device count change	\$13.43
<i>Total</i>	<i>\$14.15</i>



Application Rate

FY2026 proposed rates	
Tier 1	\$87.89
Tier 2	\$101.40
Tier 3	\$122.11
Tier 4	\$139.50
Intern	\$25.47

Average Increase	
FY25 unfunded comp	\$1.40
Retained earnings	\$0.55
Cloud infrastructure rate	\$0.49
Overhead/Allocation (legislative changes)	\$0.91



Communication Services

- ▷ VoIP FY2026 proposed rate: \$24.96

Count change	\$4.63
Decrease in expenses	\$(2.75)
Retained earnings	\$(0.34)
Turnover savings	\$(0.48)
<i>Total</i>	<i>\$1.06</i>



- ▷ Contact Center FY2026 proposed rate: \$44.64
 - Modernizing Call Management system

Database

- ▷ FY2026 proposed Oracle rate: SBA
 - Eliminating rate for Shared Oracle
 - Remaining customers will be moved to Special Billing Agreement
- ▷ FY2026 proposed SQL rate: \$9.97 (overall not an increase)
 - Combined shared and core SQL rate to simplify the database rates



Website Rate

- ▷ *New interim rate in FY2025*
- ▷ FY2025 and FY2026 proposed rate: \$425 per month
- ▷ Hosting website using WP Engine
- ▷ Support from DTS digital experience team



Rate Impacts

FY2026 Rate Impact

See DTS rate impact sheet in packet

3.3% overall increase



Rate Committee Action

GovOps Recommended Action

Action	Slide Number or Reference	Change
Approve FY2026 DTS Rates Approve FY2025 Interim Rate (1)	Slides 34-37	\$6.1 million
Approve all other existing rates	2024 HB0008 Line 3068 - 3145	



**STATE AGENCY FEES AND INTERNAL SERVICE FUND RATE
AUTHORIZATION AND APPROPRIATIONS**

2024 GENERAL SESSION

STATE OF UTAH

Chief Sponsor: Robert M. Spendlove

Senate Sponsor: Don L. Ipson

=====

LONG TITLE

General Description:

This bill supplements or reduces appropriations otherwise provided for the support and operation of state government for the fiscal year beginning July 1, 2023 and ending June 30, 2024 and for the fiscal year beginning July 1, 2024 and ending June 30, 2025.

ENTERPRISE TECHNOLOGY DIVISION

ISF - Enterprise Technology Division

Device Rate (per Device/Month)	184.72
--------------------------------	--------

This rate combines expenses tied to each devices (desktop/laptops) which connect to state systems. It includes Computer and Helpdesk Support, Network Connection, SCCM, and Security Support. This is not an additional expense to agencies, it combines several existing fees to simplify agency budgeting and billing review.

User Rate (per User/Month)	39.87
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This rate combines expenses tied to each user in the state systems. It includes Google Enterprise, Adobe Pro/Sign, and User Management (identity, authorization, authentication). This is not an additional expense to agencies, it combines several existing fees to simplify agency budgeting and billing review.

Application Developer Rate

Tier 1 (per Hour)	86.13
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Tier 2 (per Hour)	99.88
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Tier 3 (per Hour)	118.75
-------------------	--------

Tier 4 (per Hour)	136.32
-------------------	--------

Communications and Phone Services

Business Phone Line VoIP (incl. Softphone & LD) (per Line/Month)	23.90
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3089	Business Phone Line Analog (per SBA)	Special Billing Agreement
3090	Toll Free (per Minute)	0.0404
3091	Persistent Chat (per User/Month)	8.18
3092	Contact Center (per Core License/Month)	39.77
3093	Technician Hourly Rate (per Hour)	104.81
3094	Computer Support Services	
3095	Computer and Helpdesk Support (Non-Seat Rate) (per Device/Month)	82.73
3096	AdobePro/Sign* (Non-Seat Rate) (per Device/Month)	3.80
3097	DaaS AWS (per Cost + 10%)	Direct Cost + 10%
3098	DaaS Citrix/GCP (per Device/Month)	50.56
3099	Google Email and Collaboration Tools (Non-Seat Rate) (per Account/Month)	12.22
3100	On-Call Support (per SBA)	Special Billing Agreement
3101	Network Services	
3102	Network Connection (Non-Seat Rate) (per Device/Month)	68.90
3103	Network Connection - Internet of Things (per Connection/Month)	9.82
3104	Network Services - 10 GB (per Connection/Month)	275.60

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3105	Network Connection - Non-Cabinet Agencies (per Device/Month)	82.89
3106	Security Services	
3107	Security Support/IAM (Non-Seat Rate) (per Device/Month)	55.95
3108	Security Assessment and Remediation (Non-Seat Rate) (per Table)	Table
3109	Device Count: 1-99 \$15,500; 100-499 \$31,000; 500-1999 \$62,000;	
3110	2000-4999 \$124,000; >5000 \$248,000, Insurance Only \$3,565	
3111	Database Services	
3112	Oracle Database Hosting Core Model (per Core/Month)	2,762.49
3113	Oracle Database Hosting Shared Model (per GB/Month)	22.38
3114	SQL Database Hosting Core Model (per Core/Month)	1,173.38
3115	SQL Database Hosting Shared Model (per GB/Month)	7.65
3116	Hosting Services	
3117	Processing (CPU) (per CPU/Month)	33.17
3118	Memory (per GB/Month)	6.13
3119	General Purpose Storage (per GB/Month)	0.0411
3120	Back-up Services (per GB/Month)	0.1173
3121	Web Application Hosting (per Instance/Month)	261.47
3122	Data Center Rack Space - Full Rack (per Rack/Month)	936.86
3123	Data Center Rack Space - Rack U (per Rack U/Month)	31.23
3124	Cloud Hosting and Storage Services (per Cloud)	Actual Cost
3125	DTS Cloud Infrastructure (per Hour)	2.45
3126	Print Services	
3127	Secure Application Print (per Image)	0.0292
3128	Miscellaneous Services	
3129	DTS Consulting Charge (per Hour)	Table
3130	Tier 1: \$88.58/hr; Tier 2: \$102.33/hr; Tier 3: \$121.20/hr; Tier 4:	
3131	\$138.77/hr	
3132	Consultant Services (Managed Service Provider) (per Direct Cost + 3%)	Direct Cost + 3%
3133	All Other Contracts (per Up to Cost + 1%)	Cost + 1%
3134	Enterprise Software (per Up to Cost + 10%)	Up to Cost + 10%
3135	Other Technical Services (per Cost + 10%)	Cost + 10%
3136	Service Now Low Code Licenses (per Cost + 10%)	Cost + 10%
3137	Microsoft Power App/BI Licenses (per Cost + 10%)	Cost + 10%
3138	Salesforce Licenses (per Cost + 10%)	Cost + 10%
3139	INTEGRATED TECHNOLOGY	
3140	Utah Geospatial Resource Center	
3141	UGRC Services	

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3142	GPS Subscriptions (per Subscription/Year)	600.00
3143	Geographic Information Technologies Professional Labor (per Hour)	see schedule below
3144	Tier 1: \$88.58/hr; Tier 2: \$102.33/hr; Tier 3: \$121.20/hr; Tier 4:	
3145	\$138.77/hr	



division of
**Technology
Services**

Pro Forma Financial Statements

Technology Services

	FY 2023 <u>Actual</u>	FY 2024 <u>Preliminary</u>	FY 2025 <u>Forecast</u>	FY 2026 <u>Forecast</u>
BALANCE SHEET				
ASSETS				
CASH & CASH EQUIVALENTS	-	-	-	-
ACCOUNTS RECEIVABLE	86,504	98,708	97,624	92,862
DUE FROM OTHER FUNDS	32,989,324	29,389,426	30,246,953	29,756,243
INVENTORIES	372,137	310,585	317,867	374,687
PREPAID EXPENSES	1,714,173	2,023,451	1,754,370	1,581,322
TOTAL CURRENT ASSETS	35,162,137	31,822,170	32,416,814	31,805,114
DEFERRED CHARGES/ PREPAID EXPENSE - LONG TERM	13,625,003	14,342,588	11,351,354	9,733,434
TOTAL OTHER ASSETS	13,625,003	14,342,588	11,351,354	9,733,434
LAND / LAND IMPROVEMENTS	-	-	-	-
INFRASTRUCTURE	-	-	-	-
BUILDINGS AND IMPROVEMENTS	3,419,311	3,419,311	3,819,311	3,855,311
MACHINERY AND EQUIPMENT	16,688,178	16,474,791	17,374,791	17,974,791
INTANGIBLE ASSETS - SOFTWARE	5,183,163	5,338,374	5,838,374	6,088,374
CONSTRUCTION IN PROGRESS	-	-	-	-
ACCUMULATED DEPRECIATION	(19,078,070)	(19,883,756)	(21,345,681)	(22,032,849)
TOTAL CAPITAL ASSETS	6,212,582	5,348,720	5,686,796	5,885,628
TOTAL ASSETS	54,999,723	51,513,478	49,454,963	47,424,176
LIABILITIES & FUND EQUITY				
ACCOUNTS PAYABLE & ACCRUED LIABILITIES	18,454,762	13,632,605	13,975,855	16,987,106
UNEARNED REVENUE	-	-	-	-
INTERFUND LOAN PAYABLE (Short Term Cash Deficit)	6,482,621	12,510,680	13,862,333	8,968,511
DUE TO OTHER FUNDS	406,925	811,388	215,455	67,238
POLICY CLAIMS LIABILITIES	-	-	-	-
REVENUE BONDS	-	-	-	-
TOTAL CURRENT LIABILITIES	25,344,308	26,954,674	28,053,643	26,022,856
UNEARNED REVENUE	-	-	-	-
CONTRACTS PAYABLE	-	-	-	-
INTERFUND LOAN PAYABLE (Long Term Cash Deficit)	-	-	-	-
POLICY CLAIMS LIABILITIES	-	-	-	-
TOTAL LONG-TERM LIABILITIES	-	-	-	-
TOTAL LIABILITIES	25,344,308	26,954,674	28,053,643	26,022,856
CONTRIBUTED WORKING CAPITAL -Includes Capital Transfers	10,118,566	10,118,566	10,118,566	10,118,566
RETAINED EARNINGS	19,536,848	14,440,238	11,282,754	11,282,754
TOTAL FUND EQUITY / NET POSITION	29,655,414	24,558,804	21,401,320	21,401,320
TOTAL LIABILITIES & FUND EQUITY / NET POSITION	54,999,722	51,513,478	49,454,963	47,424,176

INCOME STATEMENT

CHARGES FOR SERVICES, MATERIALS, PREMIUMS	148,972,990	158,190,065	172,241,862	177,753,583
Internal Billing	11,385,307	11,876,235	9,940,557	9,940,557
TOTAL OPERATING REVENUES	160,358,297	170,066,299	182,182,419	187,694,140
PERSONAL SERVICES	100,418,021	112,640,693	119,486,512	118,880,300
TRAVEL EXPENSE	180,863	171,047	167,348	167,363
CURRENT EXPENSE	13,085,055	13,325,038	16,872,915	16,040,706
CURRENT EXPENSE - DATA PROCESSING	29,485,798	33,742,515	36,302,538	40,442,881
DEPRECIATION EXPENSE	5,039,872	2,336,357	1,603,059	1,255,360
OTHER EXPENSES	549,495	1,071,026	966,973	966,973
Internal Billing	11,385,307	11,876,235	9,940,557	9,940,557
TOTAL OPERATING EXPENSES	160,144,410	175,162,910	185,339,902	187,694,140
TOTAL OPERATING INCOME (LOSS)	213,887	(5,096,610)	(3,157,483)	-
GAIN (LOSS) ON DISPOSAL OF CAPITAL ASSETS	-	-	-	-
INTEREST INCOME	-	-	-	-
INTEREST EXPENSE	-	-	-	-
FEDERAL GRANTS	-	-	-	-
RETAINED EARNINGS REFUNDS TO FEDERAL GOVERNMENT	-	-	-	-
OTHER REVENUES (Work Place Safety Grant)	-	-	-	-
TOTAL NON-OPERATING INCOME (EXPENSES)	-	-	-	-
INCOME (LOSS) BEFORE OPERATING TRANSFERS	213,887	(5,096,610)	(3,157,483)	-
OPERATING TRANSFERS IN	-	-	-	-
OPERATING TRANSFERS (OUT)	-	-	-	-
NET INCOME (LOSS)	213,887	(5,096,610)	(3,157,483)	-

CASH FLOW STATEMENT

BEGINNING CASH/(Inter Fund Loan) BALANCE	(801,362)	(6,482,621)	(12,510,680)	(13,862,333)
Total Cash from Sales	305,212,853	287,997,679	298,532,182	304,279,512
Capital Asset Disposal Proceeds	-	-	-	-
Federal Grants	-	-	-	-
State Appropriations	-	-	-	-
Other Sources	-	-	-	-
TOTAL SOURCES OF CASH	305,212,853	287,997,679	298,532,182	304,279,512
Cash Used for Operations	(307,625,875)	(292,802,256)	(298,760,905)	(298,212,485)
Payments for Capital Assets	(3,268,238)	(1,223,481)	(1,122,930)	(1,173,206)
State Appropriations	-	-	-	-
Other Uses	-	-	-	-
TOTAL USES OF CASH	(310,894,112)	(294,025,738)	(299,883,835)	(299,385,690)
ENDING CASH/(INTERFUND LOAN) BALANCE	(6,482,621)	(12,510,680)	(13,862,333)	(8,968,511)

Division of Facilities Construction and Management



Andy Marr
Assistant Director
Facilities Management

DFCM Facilities Management

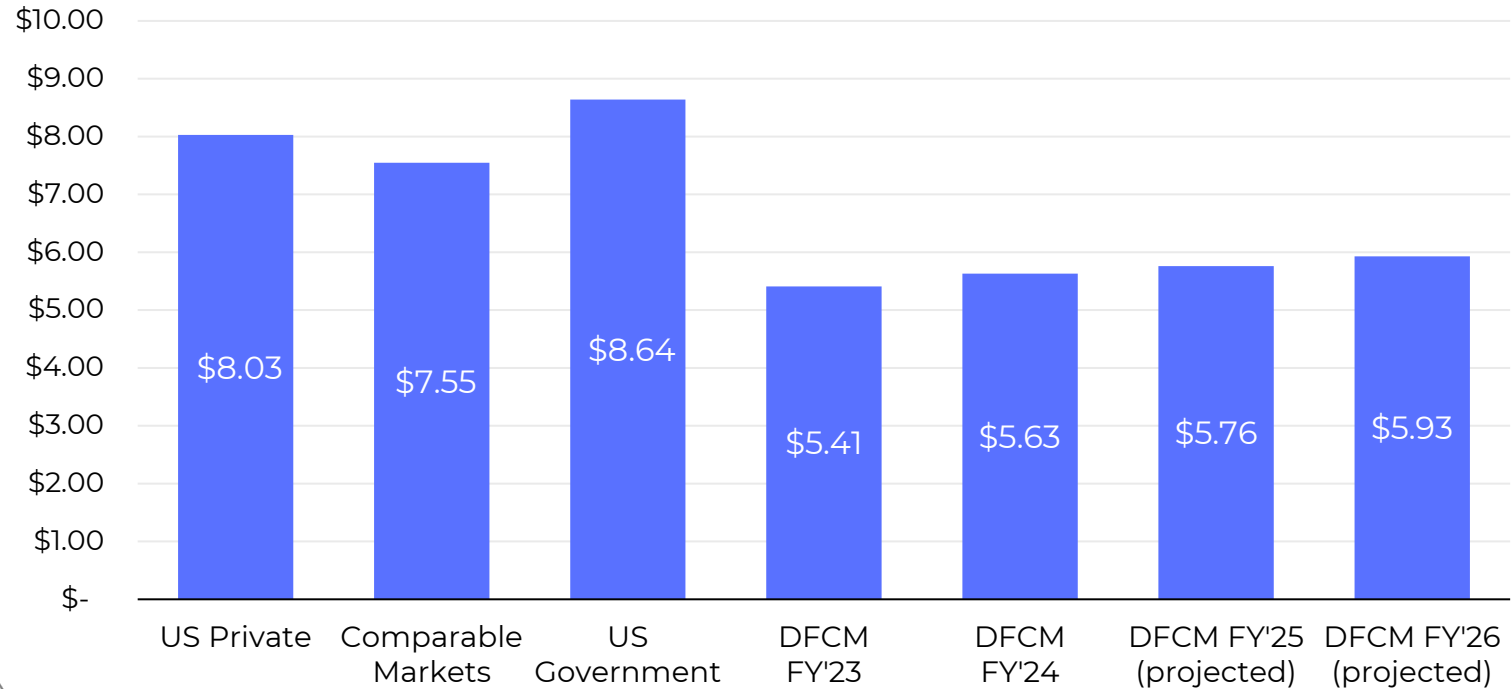
- 7,890,857 square feet of managed space
- \$40,201,147 in annual revenue to support building operations
- 159 current employees statewide
- Mission to provide full kit building maintenance and operations to state agency partners at a high value that includes trade services, service contract management, landscaping and grounds care, 24/7 emergency response
- We continue to provide services at a value: square footage costs average less than the private and US government sector





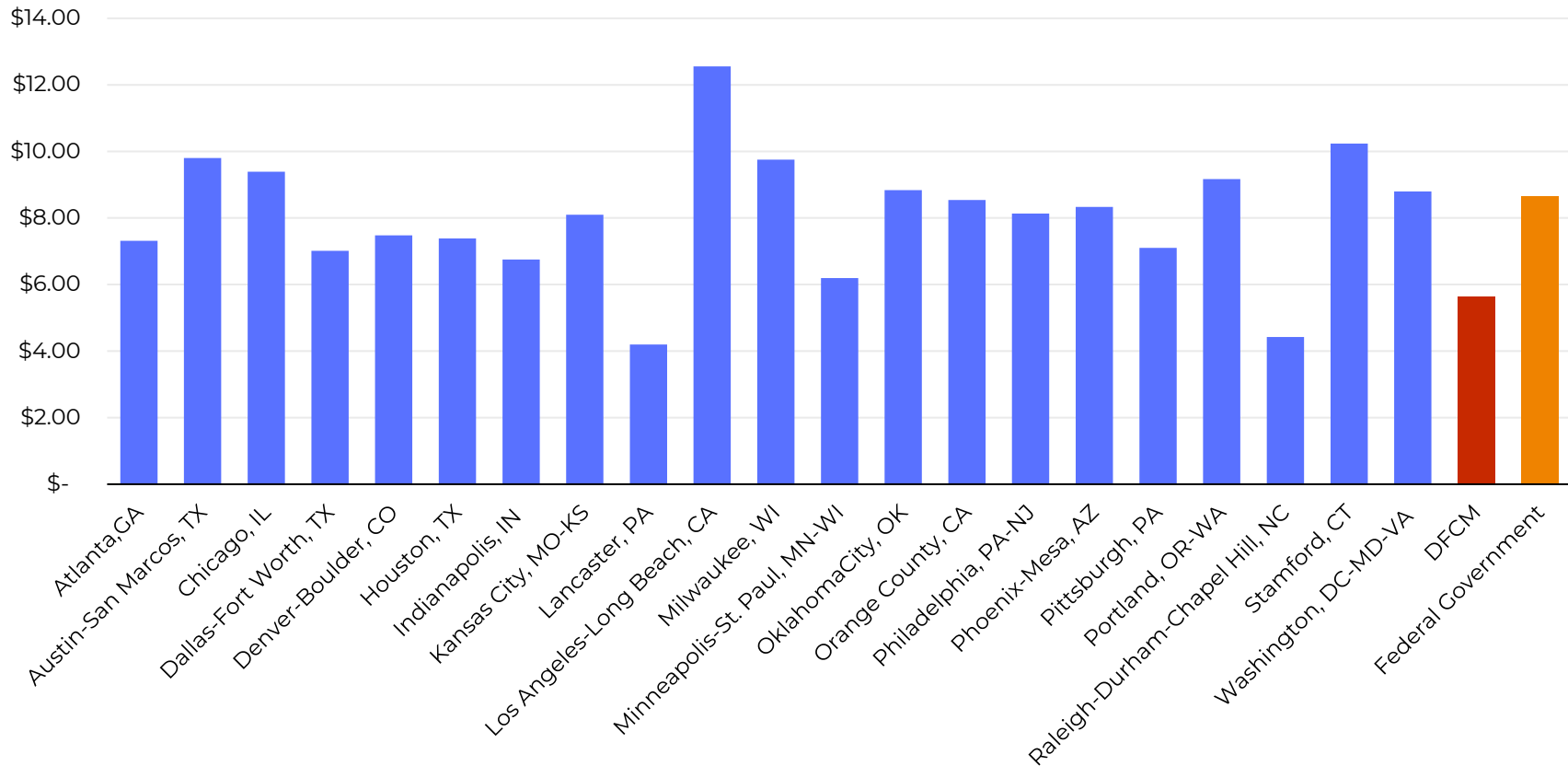
Cost Per Square Foot Comparison

Based on Institute of Real Estate Management (IREM) Data
Calendar Year 2023 Information

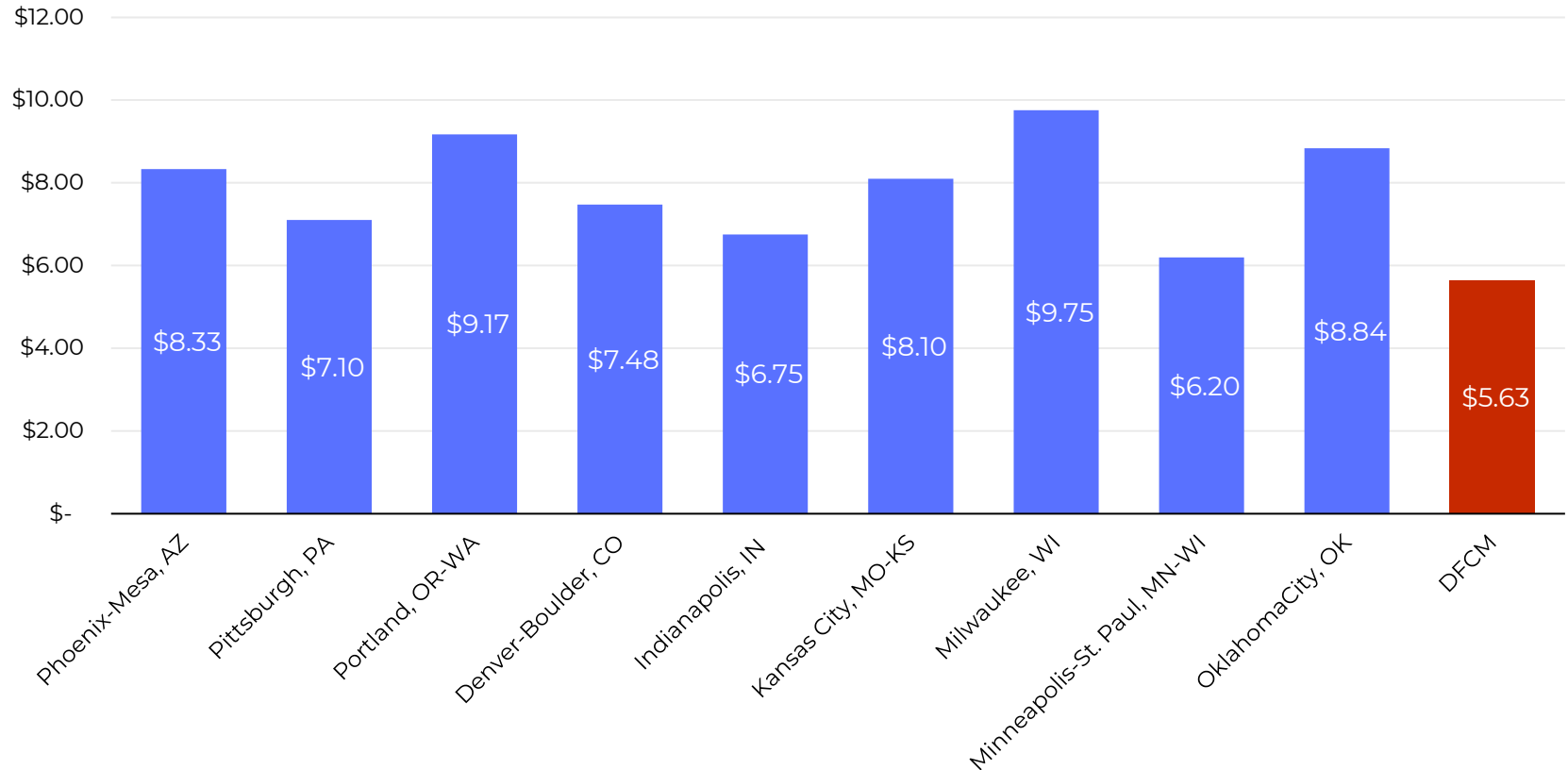


Note: We are using the Institute of Real Estate Management (IREM) for US Private and General Services Admin (GSA.gov) for Federal. IREM's report runs in the third quarter so we are using 2023 data.

Private Sector O&M Costs for FY'23 | Nationwide



Private Sector O&M Costs for FY'23 | Similar Markets

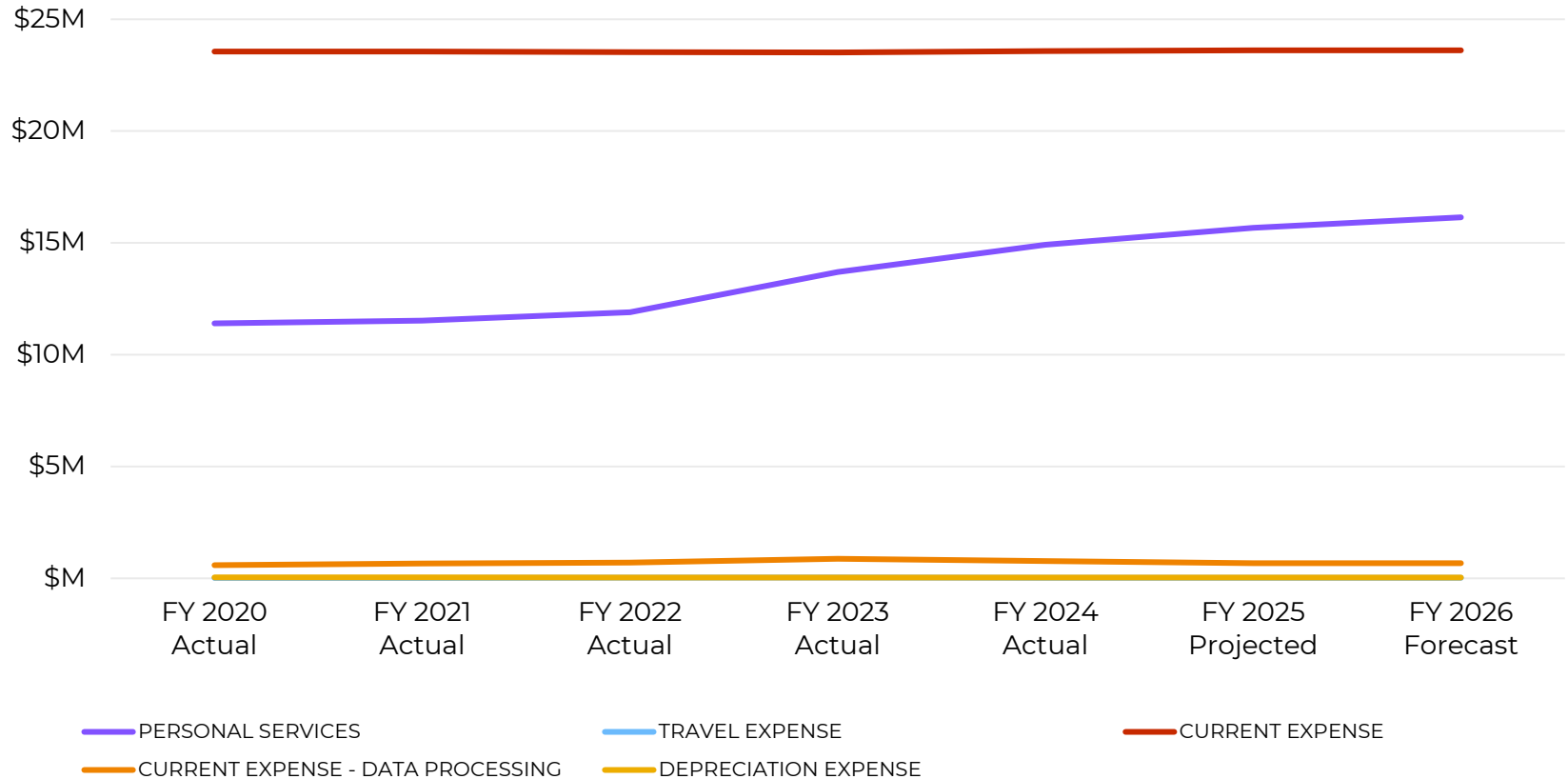


FY'24 at a glance

- FY24 continued to be an expensive year with several large increases in operational costs resulting in another large decrease in retained earnings
- Primary drivers of increased costs include personnel, utilities, janitorial, risk and IT impacts
 - Pay for Performance and COLA
 - Natural Gas Remained Historically High
- Beginning FY23 with a \$5.5M RE balance, we assisted agencies with projects, increased compensation, funded customer request portal, upgraded essential radio equipment, launched a strategic plan
- Coupled with our efforts to manage a high RE balance, we encountered the increased costs of FY23 and FY24 well beyond projections resulting in the current deficit



OPERATING EXPENSES





Cost Fluctuations In Major Impact Areas

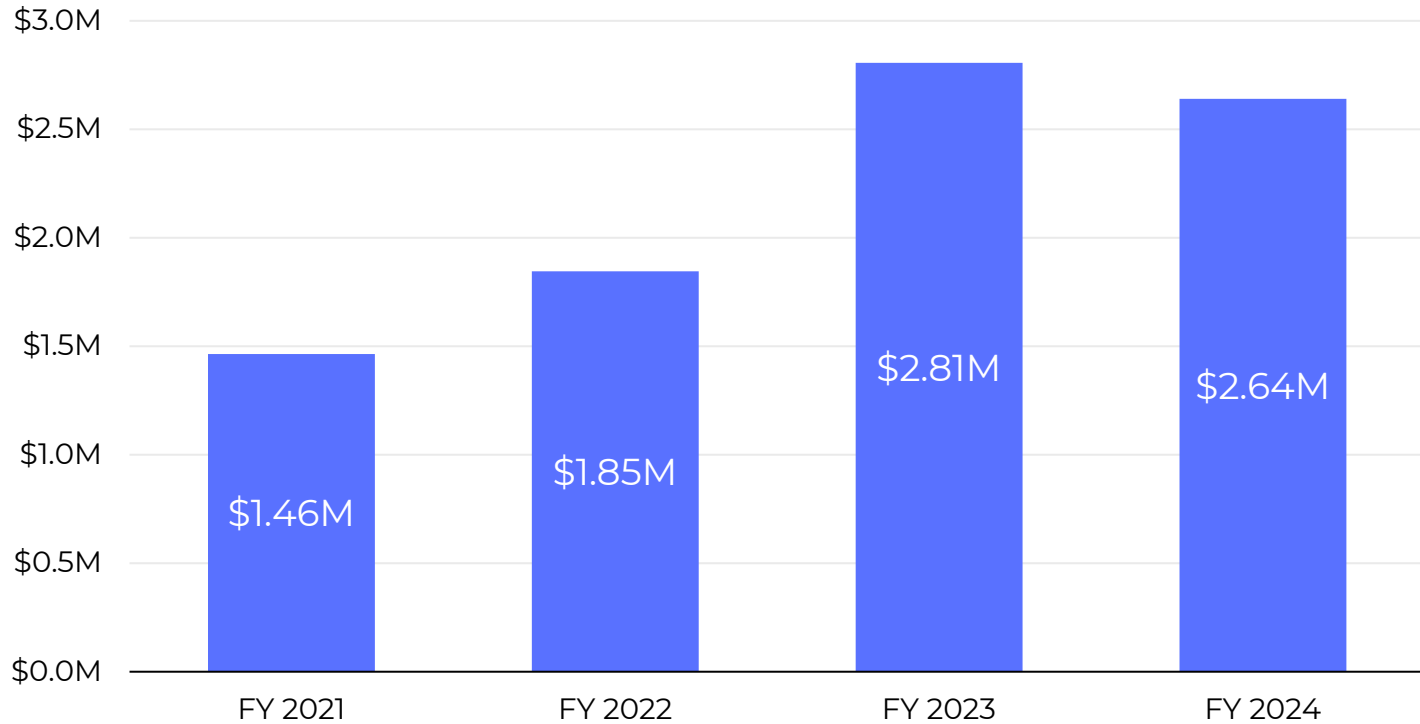
Fiscal Years 2022 - 2024

	FY'22	FY'23	Δ (FY'23-FY'22)	Increase
Personnel	\$11,900,050	\$13,698,468	\$1,798,418	15.11%
Janitorial	\$7,339,651	\$7,993,203	\$653,552	8.90%
Security	\$1,186,269	\$1,174,462	\$(11,806)	-1.00%
Utilities	\$8,971,028	\$10,393,290	\$1,422,262	15.85%
Insurance	\$1,077,708	\$1,354,690	\$276,982	25.70%
DTS	\$718,013	\$841,442	\$123,429	17.19%
	\$31,192,719	\$35,455,559	\$4,262,837	13.66%

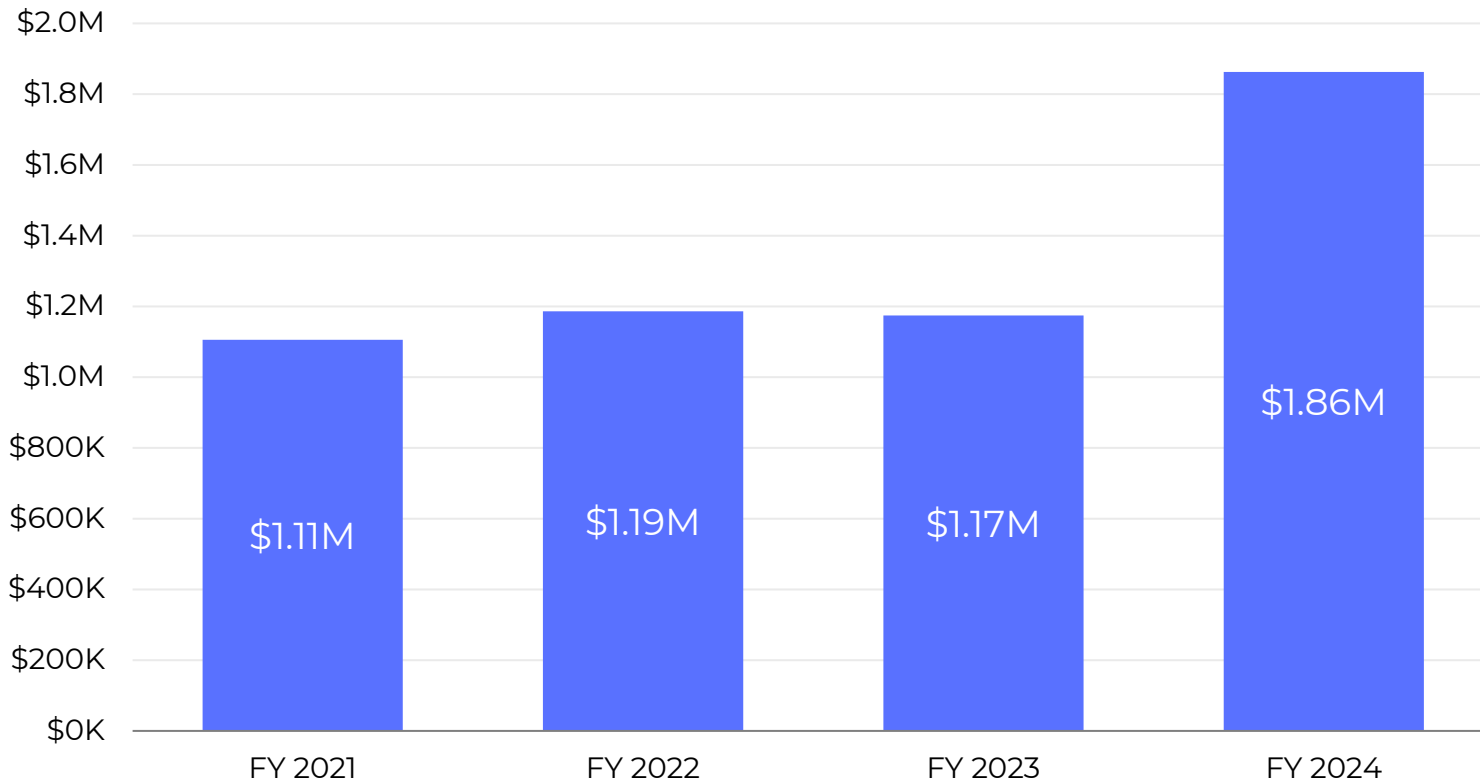
	FY'24	Δ (FY'24-FY'23)	Increase
	\$14,918,988	\$ 1,220,519	8.91%
	\$8,060,516	\$67,313	0.84%
	\$1,862,920	\$688,458	58.62%
	\$10,065,923	\$(327,367)	(3.14)%
	\$1,809,734	\$455,044	33.59%
	\$907,287	\$65,845	7.83%
	\$37,625,368	\$2,169,812	6.11%



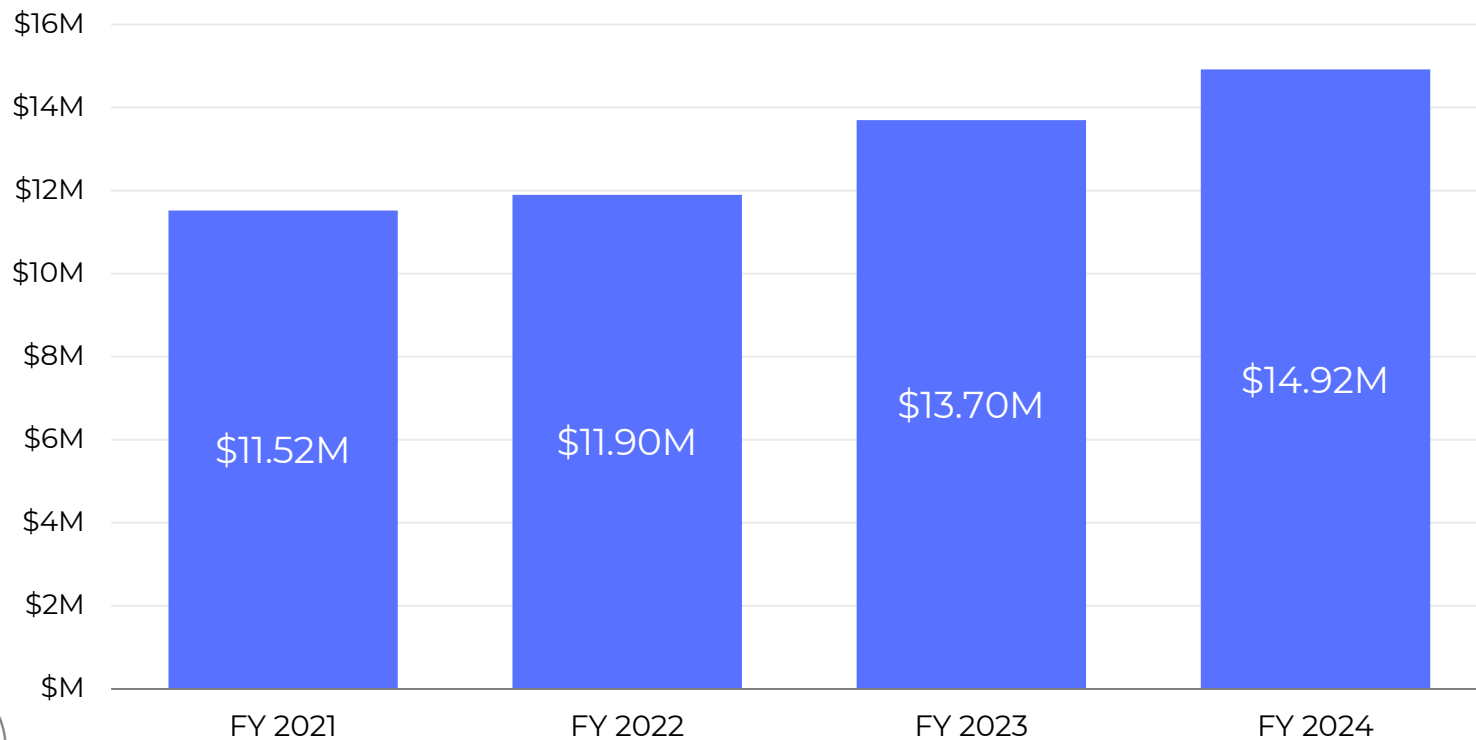
Natural Gas Consumption



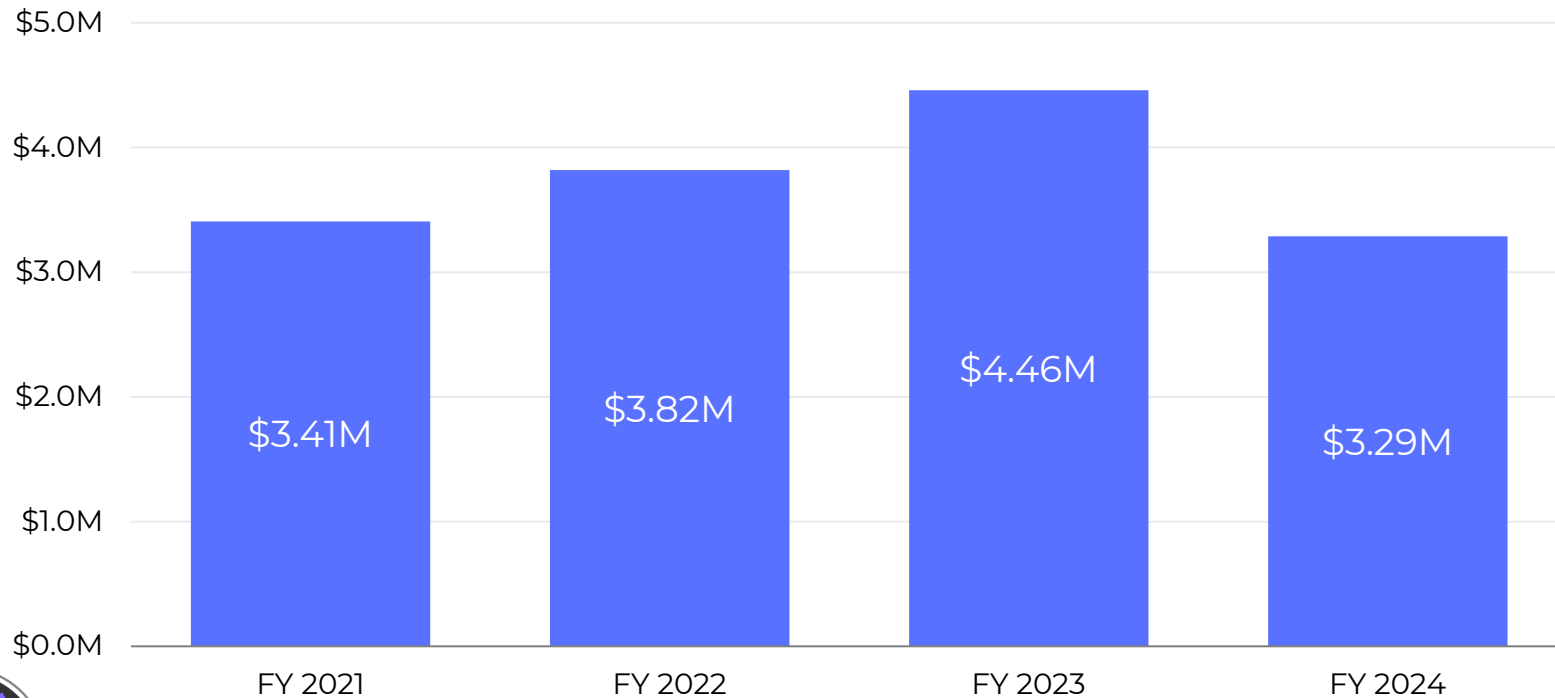
Security



Personnel



Maintenance





Compensation Increase Impact

FY'23 Actual Personnel Expense	\$13,699,398
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FY'24 Anticipated Personnel Expense	\$14,743,977
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5% COLA (effective July 1, 2023)	\$684,969
2.5% FY'24 Pay for Performance	\$359,609
FY'24 Effective Total Percent Increase	7.6%
Total Anticipated FY'24 Increase	\$1,044,579

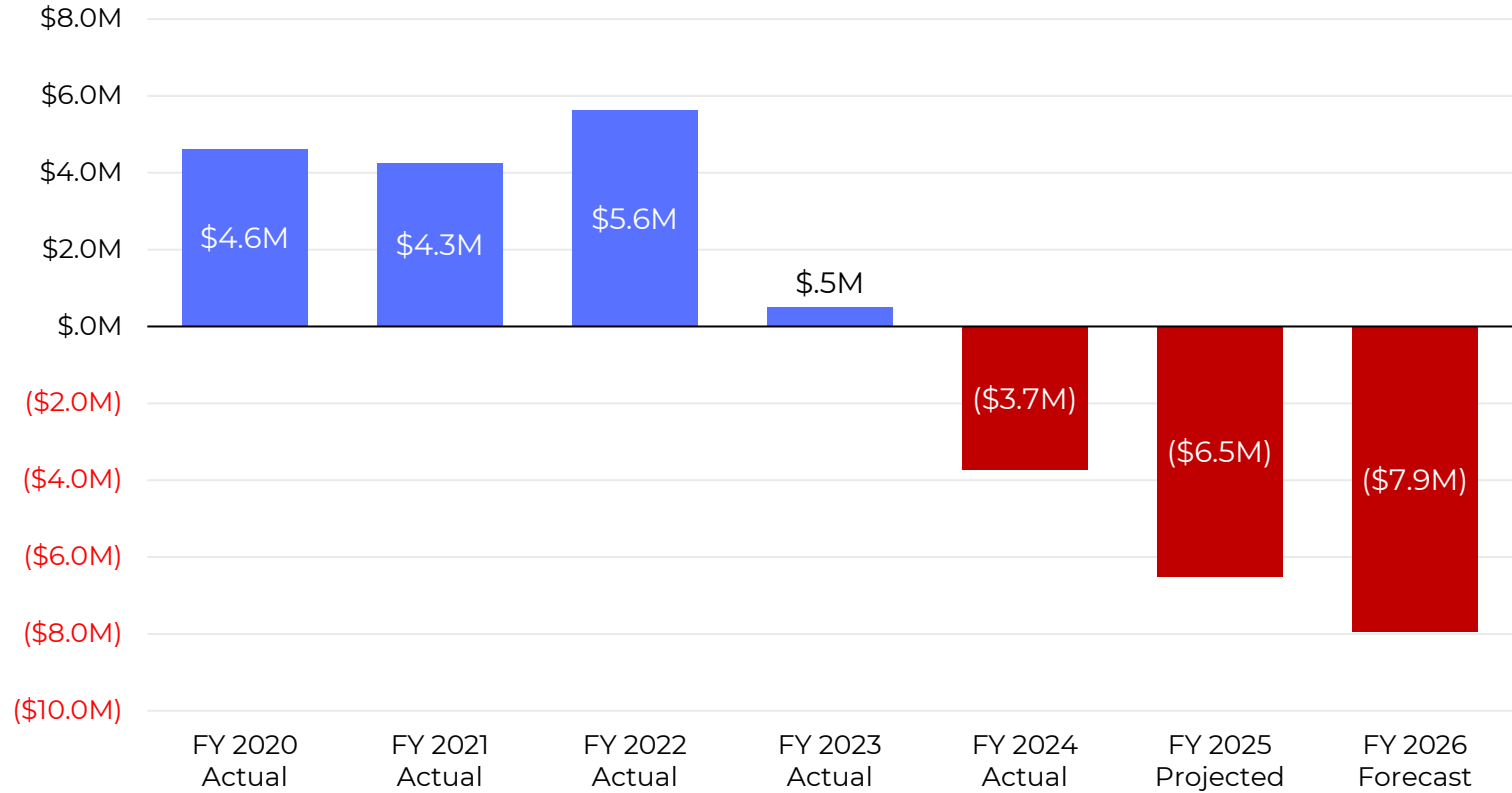
FY'24 Actual Personnel Expense	\$14,918,988
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Percent of anticipated	101.2%
Dollars over anticipated	\$175,010
Total actual FY'24 Increase	\$1,219,589



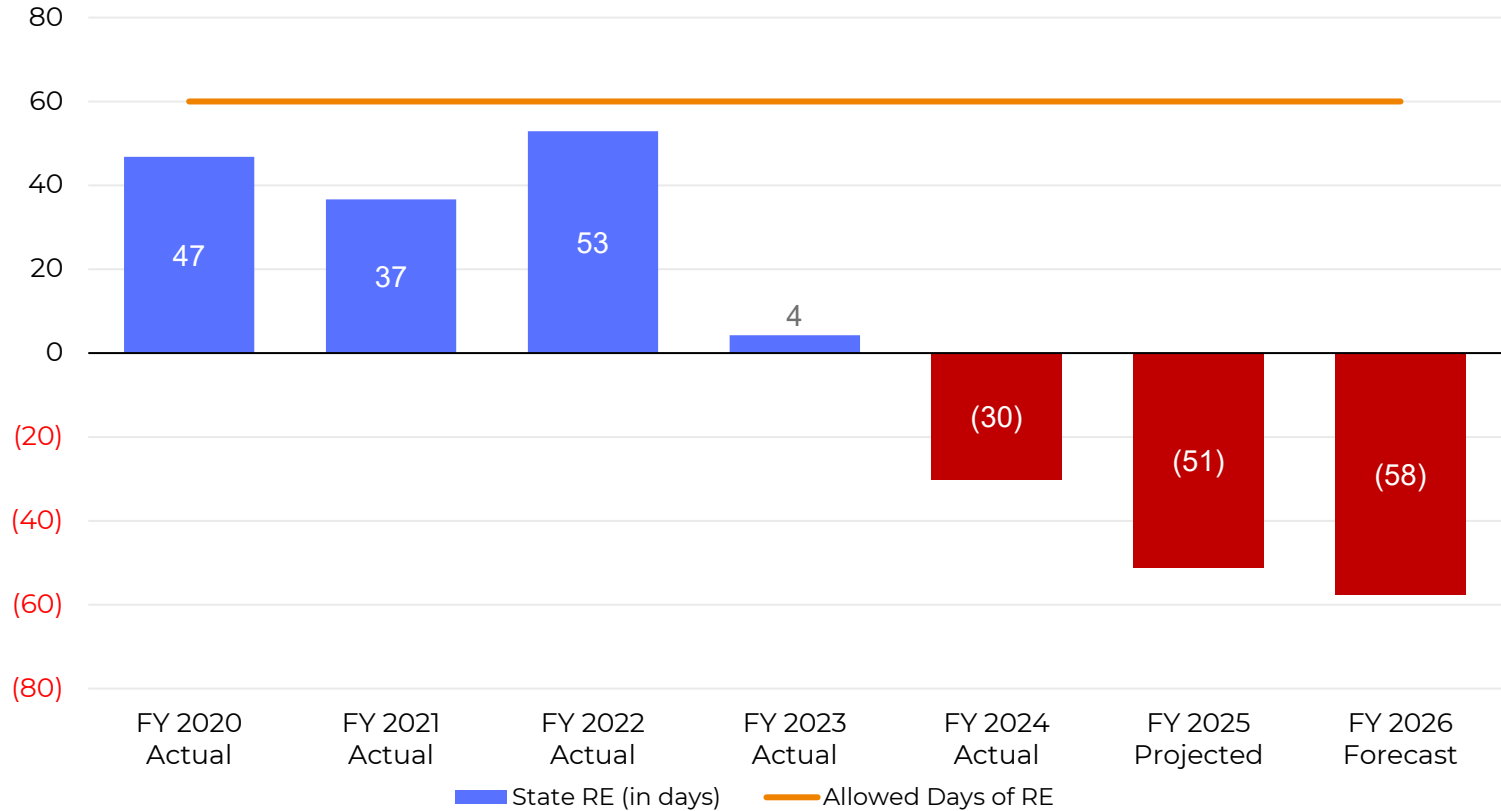


Facilities Management Retained Earnings





Facilities Management Retained Earnings in Days



Proposed Rate Adjustments

Proposed increases for FY'26

\$5,171,833

Two New Programs

Manti Courthouse

DTS Data Center



Rate Adjustment History



Garage Rates

Position	Rate
Administration	\$58.83
Electronics Specialists	\$63.64
Facilities Managers / Coordinators II	\$80.05
Maintenance Supervisor	\$72.39
Support Specialists	\$60.64
Apprentice Maintenance	\$61.82
Journey Boiler Operators	\$77.37
Journey Carpenter	\$62.96
Journey Electrician	\$79.28
Apprentice Electrician	\$35.00

Position	Rate
Journey HVAC	\$77.86
Lead Journey Maintenance	\$74.85
Journey Maintenance	\$64.21
Journey Plumber	\$71.77
Grounds Manager	-
Grounds Supervisor	\$59.56
Mechanics	\$51.67
Groundskeeper III	\$72.10
Groundskeeper II	\$52.14
Groundskeeper I	\$47.09
Temp Groundskeeper	\$29.24



Rate Recommendation

FY 2026 Increase for Discussion

ORG	Building	Agency	Requested Increase	Square Footage	FY25 sq. ft. cost	Proposed FY26 sq. ft. cost	Proposed Change %	Last Increase	FY26 Cost
1265	TAYLORSVILLE STATE OFFICE BUILDING	150/180/690/200/120/020	\$455,069	415,919	\$7.52	\$8.61	12.7%	FY22	\$3,582,780
1314	RICHFIELD REGIONAL CENTER	250	\$52,221	13,017	\$5.80	\$9.81	40.9%	FY17	\$127,720
1315	RICHFIELD COURTS	020	\$21,641	19,839	\$8.14	\$9.23	11.8%	FY22	\$183,177
1316	DTS	150	\$13,887	15,000	\$2.60	\$3.53	26.3%	FY18	\$52,887
1322	CEDAR CITY COURTS	020	\$62,257	17,037	\$9.13	\$12.78	28.6%	FY22	\$217,777
1333	ST. GEORGE COURTS BLDG	020	\$143,585	95,550	\$6.28	\$7.79	19.3%	FY22	\$743,938
1340	OREM UDOT	810	\$35,228	49,775	\$3.58	\$4.29	16.5%	FY22	\$213,420
1347	PROVO JUVENILE WORK CREW	020	\$22,768	8,123	\$9.13	\$11.93	23.5%	FY22	\$96,933
1370	NAVAJO TRUST FUND ADMINISTRATION	170	\$36,401	24,782	\$6.36	\$7.83	18.8%	FY21	\$194,041
1372	DNR PRICE	560	\$8,302	19,517	\$6.37	\$6.80	6.3%	FY17	\$132,625
1378	SPANISH FORK VETERINARY LAB	570	\$17,928	3,900	\$16.85	\$21.45	21.4%	FY25	\$83,644
1402	UHP BUILDING	180	\$8,196	10,027	\$9.86	\$10.68	7.7%	FY20	\$107,076
1406	TAYLORSVILLE DEAF CENTER	600	\$144,540	32,402	\$5.13	\$9.59	46.5%	FY21	\$310,682



Rate Recommendation

FY 2026 Increase for Discussion

ORG	Building	Agency	Requested Increase	Square Footage	FY25 sq. ft. cost	Proposed FY26 sq. ft. cost	Proposed Change %	Last Increase	FY26 Cost
1413	UNILAB #1	250	\$93,551	75,225	\$11.75	\$12.99	9.6%	FY18	\$977,445
1415	CALVIN RAMPTON COMPLEX	180/810	\$264,211	374,549	\$4.28	\$4.98	14.2%	FY11	\$1,867,074
1452	WORKFORCE SERVICES SO COUNTY	600	\$45,925	36,500	\$4.83	\$6.09	20.7%	FY08	\$222,121
1454	SURPLUS PROPERTY	150	\$28,603	22,546	\$2.65	\$3.92	32.4%	FY16	\$88,350
1461	NORTHERN FIRE DISPATCH	560	\$32,844	19,453	\$1.56	\$3.25	51.9%	FY15	\$63,283
1501	HEBER WELLS BUILDING	660/080/670/700	\$239,380	189,228	\$6.09	\$7.35	17.2%	FY22	\$1,391,559
1502	DWS ADMINISTRATION	600	\$33,387	228,300	\$3.00	\$3.15	4.6%	FY17	\$719,317
1503	WORKFORCE SERVICES-METRO	600	\$94,945	36,008	\$7.02	\$9.66	27.3%	FY17	\$347,721
1506	AP & P FREMONT EMP CTR.	410	\$45,983	28,500	\$7.84	\$9.45	17.1%	FY15	\$269,358
1507	BOARD OF EDUCATION BUILDING	400	\$44,640	82,517	\$4.98	\$5.52	9.8%	FY10	\$455,309
1514	HIGHLAND REGIONAL CENTER	710	\$374,360	69,118	\$4.80	\$10.22	53.0%	FY15	\$706,126
1551	SALT LAKE COURTS COMPLEX	020	\$360,716	417,000	\$5.08	\$5.94	14.6%	FY22	\$2,478,876
1559	GOVERNORS RESIDENCE	150/MOU	\$88,556	17,154	\$13.24	\$18.40	28.0%	FY21	\$315,712



Rate Recommendation

FY 2026 Increase for Discussion

ORG	Building	Agency	Requested Increase	Square Footage	FY25 sq. ft. cost	Proposed FY26 sq. ft. cost	Proposed Change %	Last Increase	FY26 Cost
1566	CHASE HOME	710	\$42,605	8,048	\$7.55	\$12.84	41.2%	FY23	\$103,349
1588	VERNAL DRIVERS LICENSE BUILDING	180	\$9,572	3,500	\$10.30	\$13.04	21.0%	FY22	\$45,627
1589	VERNAL DNR BUILDING	560	\$24,266	13,051	\$6.16	\$8.02	23.2%	FY16	\$104,660
1593	VERNAL JUVENILE COURTS	020	\$19,694	4,786	\$8.41	\$12.53	32.9%	FY22	\$59,950
1601	OFFICE OF REHABILITATION SERVICES	600	\$33,260	31,800	\$6.42	\$7.47	14.0%	FY16	\$237,416
1609	DEQ TECHNICAL BUILDING	480	\$35,147	21,139	\$4.96	\$6.62	25.1%	FY23	\$139,936
1622	TRAINING HOUSE DSBVI	600	\$8,489	10,490	\$4.74	\$5.55	14.6%	FY12	\$58,225
1624	NATURAL RESOURCES COMPLEX	560	\$60,386	175,311	\$4.25	\$4.59	7.5%	FY15	\$805,458
1651	CAPITOL HILL COMPLEX	030	\$1,408,618	602,107	\$4.81	\$7.14	48.6%	FY13	\$4,302,052
1701	OGDEN REGIONAL CENTER	150/410/250/120/080	\$192,754	110,643	\$7.11	\$8.85	19.7%	FY20	\$979,265
1702	OGDEN REGIONAL ACADEMY SQ	250/600/HE	\$44,451	46,849	\$8.00	\$8.95	10.6%	FY21	\$419,285
1704	OGDEN COURTS BUILDING	020	\$81,948	91,000	\$6.18	\$7.08	12.7%	FY15	\$644,688
1710	OGDEN CRIME LAB	180	\$6,325	4,000	\$10.50	\$12.08	13.1%	FY17	\$48,325



Rate Recommendation

FY 2026 Increase for Discussion

ORG	Building	Agency	Requested Increase	Square Footage	FY25 sq. ft. cost	Proposed FY26 sq. ft. cost	Proposed Change %	Last Increase	FY26 Cost
1717	DWS CLEARFIELD	600/250	\$18,896	39,098	\$4.62	\$5.10	9.5%	FY19	\$199,529
1718	FARMINGTON 2ND DISTRICT COURTS	020	\$94,331	131,089	\$4.10	\$4.82	14.9%	FY15	\$631,796
1719	FARMINGTON PUBLIC SAFETY	180	\$42,227	8,500	\$11.81	\$16.78	29.6%	FY22	\$142,652
1726	FREEPORT CENTER WAREHOUSE	150/250/030/600/HE	\$22,729	107,060	\$1.47	\$1.69	12.6%	FY19	\$180,411
1728	OGDEN 2ND DISTRICT JUVENILE COURT	020	\$58,902	90,877	\$4.89	\$5.53	11.7%	FY16	\$502,940
1755	BRIGHAM CITY COURTS BUILDING	020	\$195,009	35,000	\$7.70	\$13.27	42.0%	FY08	\$464,409
1762	BRIGHAM CITY WORKFORCE SERVICES	600	\$3,100	5,238	\$11.99	\$12.58	4.7%	FY22	\$65,904
46 BUILDINGS			\$5,171,833	4,190,865	\$26,084,827				

Garage Rates

Position	Rate
Administration	\$58.83
Electronics Specialists	\$63.64
Facilities Managers / Coordinators II	\$80.05
Maintenance Supervisor	\$72.39
Support Specialists	\$60.64
Apprentice Maintenance	\$61.82
Journey Boiler Operators	\$77.37
Journey Carpenter	\$62.96
Journey Electrician	\$79.28
Apprentice Electrician	\$35.00

Position	Rate
Journey HVAC	\$77.86
Lead Journey Maintenance	\$74.85
Journey Maintenance	\$64.21
Journey Plumber	\$71.77
Grounds Manager	-
Grounds Supervisor	\$59.56
Mechanics	\$51.67
Groundskeeper III	\$72.10
Groundskeeper II	\$52.14
Groundskeeper I	\$47.09
Temp Groundskeeper	\$29.24



DFCM Rate Committee Action

GovOps Recommended Action

Action	Slide Number or Reference	Change
Approve rate adjustments for 46 programs	Slides 63-67	\$5,171,833
Approve all other existing rates	2024 HB0008 Lines 2213 - 2350	---



**STATE AGENCY FEES AND INTERNAL SERVICE FUND RATE
AUTHORIZATION AND APPROPRIATIONS**

2024 GENERAL SESSION

STATE OF UTAH

Chief Sponsor: Robert M. Spendlove

Senate Sponsor: Don L. Ipson

=====

LONG TITLE

General Description:

This bill supplements or reduces appropriations otherwise provided for the support and operation of state government for the fiscal year beginning July 1, 2023 and ending June 30, 2024 and for the fiscal year beginning July 1, 2024 and ending June 30, 2025.

2212	DIVISION OF FACILITIES CONSTRUCTION AND MANAGEMENT - FACILITIES MANAGEMENT	
2213	Box Elder Public Safety	71,705.00
2214	Cultural & Community Engagement MSS	39,964.25
2215	Garage-Groundskeeper III (per Hour)	58.50
2216	Garage-Lead Journey Maintenance (per Hour)	74.85

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2217	Manti Courthouse	0.00
2218	Taylorsville State Office Building	3,230,074.88
2219	SLC VA home	40,667.90
2220	Garage-Groundskeeper I (per Hour)	47.09
2221	Provo Courts/Terrace	1,320,997.88
2222	DEQ Building	104,788.63
2223	Unified Lab #2	865,836.54
2224	Cedar City DNR	77,790.16
2225	Ogden VA Nursing Home	52,945.37
2226	Clearfield Warehouse C6 - Archives	157,693.20
2227	Garage-Facilities Manager / Coord II (per Hour)	80.08
2228	Spanish Fork Veterinary Lab	65,716.03
2229	Utah Arts Collection	43,900.00
2230	West Jordan Courts	557,835.00
2231	Chase Home	17,428.00
2232	Clearfield Warehouse C7 - DNR/DPS	102,837.00
2233	Garage-Grounds Supervisor (per Hour)	59.56
2234	Garage-Journey Plumber (per Hour)	71.77
2235	Payson VA Nursing Home	189,105.70
2236	Utah State Office of Education	410,669.00
2237	Calvin Rampton Complex	1,602,863.00
2238	Garage-Journey Electrician (per Hour)	79.28
2239	Utah State Developmental Center	3,098,357.00
2240	Vernal DNR Regional	80,394.00
2241	Vernal Drivers License	36,055.00
2242	Department of Public Safety	
2243	DPS Crime Lab	42,000.00
2244	Cannon Health	860,515.00
2245	Garage-Electronics Resource Group (per Hour)	63.64
2246	Garage-Groundskeeper II (per Hour)	52.14
2247	Garage-Journey HVAC (per Hour)	77.86
2248	Lone Peak Forestry & Fire	45,820.65
2249	N UT Fire Dispatch Center	30,438.66
2250	DPS Drivers License	185,577.00
2251	Alcoholic Beverage Services Stores	2,597,694.00
2252	Garage-Journey Maintenance (per Hour)	64.21
2253	Ivins VA Nursing Home	134,064.39

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2254	Utah State Tax Commission	970,200.00
2255	Vernal Juvenile Courts	40,256.00
2256	Veteran's Memorial Cemetery	69,504.00
2257	Work Force Services	
2258	DWS/DHS - 1385 South State	408,430.70
2259	Alcoholic Beverage Services Administration	954,951.92
2260	Brigham City Regional Center	573,808.00
2261	Garage-Maintenance Supervisor (per Hour)	72.39
2262	Price Public Safety	90,897.00
2263	Vernal 8th District Court	293,649.00
2264	Wasatch Courts	11,518.56
2265	DWS Administration	685,930.00
2266	Archive Building	166,335.00
2267	Capitol Hill Complex	2,893,434.07
2268	Department of Government Operations Surplus Property	59,747.00
2269	Garage-Mechanic (per Hour)	51.67
2270	Juab County Court	76,798.00
2271	Ogden Juvenile Court	444,038.00
2272	Department of Public Safety	
2273	DPS Farmington Public Safety	100,425.00
2274	Work Force Services	
2275	DWS Call Center	200,317.00
2276	Brigham City Court	269,400.00
2277	Cedar City Courts	155,520.00
2278	Dixie Drivers License	72,928.00
2279	Fairpark Driver's License Division	61,571.00
2280	Garage-Administrative Staff (per Hour)	58.83
2281	Garage-Journey Boiler Operator (per Hour)	77.37
2282	Garage-Support Specialist (per Hour)	60.64
2283	Rio Grande Depot	244,431.35
2284	Human Services	
2285	DHS - Vernal	74,117.00
2286	Work Force Services	
2287	DWS Cedar City	143,461.00
2288	Adult Probation and Parole Freemont Office Building	223,375.00
2289	Cedar City Regional Center	132,008.00
2290	DCFS - Orem	145,792.00

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2291	Division of Services for the Blind and Visually Impaired Training Housing	49,736.00
2292	Driver License West Valley	98,880.00
2293	Farmington 2nd District Courts	537,465.00
2294	Garage-Apprentice Maintenance (per Hour)	61.82
2295	Garage-Journey Carpenter (per Hour)	62.96
2296	Garage-Temp Groundskeeper (per Hour)	29.24
2297	Glendinning Fine Arts Center	43,691.00
2298	Governor's Residence	227,156.00
2299	Heber M. Wells	1,152,179.00
2300	Highland Regional Center	331,766.40
2301	Layton Court	165,896.00
2302	Logan 1st District Court	491,267.00
2303	Moab Regional Center	142,533.00
2304	Murray Highway Patrol	276,738.00
2305	Natural Resources	745,072.00
2306	Natural Resources Price	124,323.00
2307	Natural Resources Richfield (Forestry)	136,508.14
2308	Navajo Trust Fund Administration	157,640.00
2309	Office of Rehabilitation Services	204,156.00
2310	Ogden Court	562,740.00
2311	Ogden Division of Motor Vehicles and Drivers License	111,964.00
2312	Ogden Juvenile Probation	211,134.00
2313	Ogden Radio Shop	16,434.00
2314	Ogden Regional Center	786,511.27
2315	Orem Public Safety	130,640.00
2316	Orem Region Three Department of Transportation	178,192.00
2317	Provo Juvenile Work Crew	74,164.77
2318	Provo Regional Center	839,011.10
2319	Public Safety Depot Ogden	34,822.00
2320	Richfield Court	161,535.68
2321	Richfield Dept. of Technology Services Center	39,000.00
2322	Richfield Regional Center	75,499.00
2323	Salt Lake Court	2,118,160.00
2324	Salt Lake Government Building #1	972,934.00
2325	Salt Lake Regional Center - 1950 West	250,492.00
2326	St. George Courts	600,353.00
2327	St. George DPS	87,572.00

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2328	St. George Tax Commission	64,224.00
2329	State Library	221,121.80
2330	State Library State Mail	162,341.55
2331	State Library Visually Impaired	137,538.65
2332	Taylorsville Center for the Deaf	166,141.60
2333	Tooele Courts	354,051.00
2334	Unified Lab	883,894.00
2335	Vernal Division of Services for People with Disabilities	31,330.00
2336	Human Services	
2337	DHS Clearfield East	127,306.00
2338	DHS Ogden - Academy Square	374,834.00
2339	Work Force Services	
2340	DWS Brigham City	62,804.00
2341	DWS Clearfield/Davis County	180,633.00
2342	DWS Logan	255,088.00
2343	DWS Metro Employment Center	252,776.00
2344	DWS Midvale	135,640.00
2345	DWS Ogden	203,748.00
2346	DWS Provo	195,970.00
2347	DWS Richfield	58,072.00
2348	DWS South County Employment Center	176,196.00
2349	DWS St. George	86,452.00
2350	DWS Vernal	73,702.00



division of
**Facilities Construction
and Management**

Pro Forma Financial Statements

Property Management

FY 2023 Actual	FY 2024 Actual	FY 2025 Projected	FY 2026 Forecast
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BALANCE SHEET

ASSETS

CASH & CASH EQUIVALENTS	2,255,216	9,323	-	-
ACCOUNTS RECEIVABLE	2,423	5,967	6,000	6,000
DUE FROM OTHER FUNDS	1,282,147	-	545,828	545,828
INVENTORIES	-	-	-	-
PREPAID EXPENSES	23,053	226	58,667	58,667
TOTAL CURRENT ASSETS	3,562,839	15,515	610,495	610,495

DEFERRED CHARGES/ PREPAID EXPENSE - LONG TERM (3305)	163,349	132,065	132,065	132,065
TOTAL OTHER ASSETS	163,349	132,065	132,065	132,065

LAND / LAND IMPROVEMENTS	-	-	-	-
CONSTRUCTION IN PROGRESS	-	-	-	-
BUILDINGS AND IMPROVEMENTS	-	-	-	-
MACHINERY AND EQUIPMENT	753,324	768,911	656,000	656,000
INTANGIBLE ASSETS - SOFTWARE	120,000	120,000	120,000	120,000
ACCUMULATED DEPRECIATION	(767,735)	(801,848)	(835,961)	(866,846)
TOTAL CAPITAL ASSETS	105,589	87,063	(59,961)	(90,846)

TOTAL ASSETS	3,831,778	234,643	682,599	651,714
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LIABILITIES & FUND EQUITY

VOUCHERS PAYABLE	2,452,334	2,152,292	2,152,292	2,152,292
ACCRUED LIABILITIES	586,617	12,507	-	-
UNEARNED REVENUE	-	-	-	-
INTERFUND LOAN (Short Term Cash Deficit)	-	1,658,487	4,873,940	6,273,030
DUE TO OTHER FUNDS (5916)	252,618	132,065	132,065	132,065
CONTRACTS NOTES PAYABLE - SHORT TERM	23,053	-	35,000	35,000
CAPITAL LEASE PAYABLE-SHORT TERM	-	-	-	-
REVENUE BONDS - SHORT TERM	-	-	-	-
TOTAL CURRENT LIABILITIES	3,314,623	3,955,351	7,193,297	8,592,387

REVENUE BONDS - LONG TERM	-	-	-	-
CAPITAL LEASE PAYABLE-LONG TERM	-	-	-	-
CONTRACTS PAYABLE - LONG TERM	-	-	-	-
INTERFUND LOAN FROM OTHER FUNDS	-	-	-	-
INTERFUND LOAN FROM GENERAL FUND (Long Term Cash Deficit)	-	-	-	-
POLICY CLAIMS LIABILITIES - LONG-TERM	-	-	-	-
TOTAL LONG-TERM LIABILITIES	-	-	-	-

TOTAL LIABILITIES	3,314,623	3,955,351	7,193,297	8,592,387
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CONTRIBUTED CAPITAL	-	-	-	-
RETAINED EARNINGS - DESIGNATED	-	-	-	-
RETAINED EARNINGS	517,154	(3,720,708)	(6,510,698)	(7,940,673)
TOTAL FUND EQUITY / NET ASSETS	517,154	(3,720,708)	(6,510,698)	(7,940,673)

TOTAL LIABILITIES & FUND EQUITY / NET ASSETS	3,831,778	234,643	682,599	651,714
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INCOME STATEMENT

TOTAL OPERATING REVENUES (before proposed rate impacts)	-	-	-	-
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Rate Impact

TOTAL OPERATING REVENUES (after proposed rate impacts)	38,590,855	40,201,147	42,258,146	47,717,782
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PERSONAL SERVICES (5101-5300)	13,698,469	14,918,988	15,673,890	15,753,940
TRAVEL EXPENSE (6001-6057)	31,349	23,852	1,733	2,547
CURRENT EXPENSE (6115-6296)(6407) (6730) (6753) (7901)	28,927,911	28,496,127	29,069,349	31,087,872

CURRENT EXPENSE - DATA PROCESSING (6500-6595 & 6467-6481)	872,495	771,654	671,756	671,756
DEPRECIATION EXPENSE (6792)	32,964	34,113	35,597	36,795
OTHER EXPENSES (SWCAP) (7520-7523-7595)	147,526	207,818	241,840	241,840
TOTAL OPERATING EXPENSES	43,710,714	44,452,553	45,694,165	47,794,750
TOTAL OPERATING INCOME (LOSS)	(5,119,859)	(4,251,406)	(3,436,019)	(76,968)
GAIN (LOSS) ON SALE OF FIXED ASSETS (2777)	-	474	-	-
INTEREST INCOME (4584)	327	492	386	237
INTEREST EXPENSE (6264)	(2,850)	(371)	(274)	(198)
PROPERTY LEASES (2805)	-	-	-	-
FEDERAL GRANTS/SPECIAL GRANTS/COVID/CARES	-	-	-	-
NON-FEDERAL GRANTS (2934)	-	-	-	-
RETAINED EARNINGS REFUNDS TO FEDERAL GOVERNMENT (7520-7523-7595)	-	-	-	-
OPERATING TRANSFERS IN (OUT) (8500)	-	-	-	-
NET INCOME (LOSS)	(5,122,383)	(4,250,811)	(3,435,907)	(76,929)

CASH FLOW STATEMENT

BEGINNING CASH BALANCE / (INTERFUND LOAN BALANCE)	38,590,855	32,761,774	28,860,032	28,223,280
Total Cash from Sales	37,923,343	40,531,793	45,021,816	46,981,206
Capital Asset Disposal Proceeds	-	-	-	-
Federal Grants	-	-	-	-
State Appropriations	-	-	-	-
Other Sources - Lease Payments (code 2805)	-	-	-	-
Other Sources - Interest Earnings	327	492	-	-
TOTAL SOURCES OF CASH	37,923,669	40,532,285	45,021,816	46,981,206
Cash Used for Operations	(43,677,750)	(44,418,440)	(45,658,568)	(47,757,955)
Payments for Capital Assets	(25,000)	(15,587)	-	-
State Appropriations	(50,000)	-	-	-
Other Uses - Federal Refund	-	-	-	-
TOTAL USES OF CASH	(43,752,750)	(44,434,027)	(45,658,568)	(47,757,955)
ENDING CASH BALANCE/(INTERFUND LOAN BALANCE)	32,761,774	28,860,032	28,223,280	27,446,531

Division of Human Resource Management



John Barrand
Chief HR Officer
Division of Human Resource Management

Executive Summary

1. Moving from FTE to HC calculation
2. Increased workload with static DHRM headcount growth
3. Every DHRM customer requires more from us
4. Budget frame of reference (Internal and External)
5. The future of HR for you is here

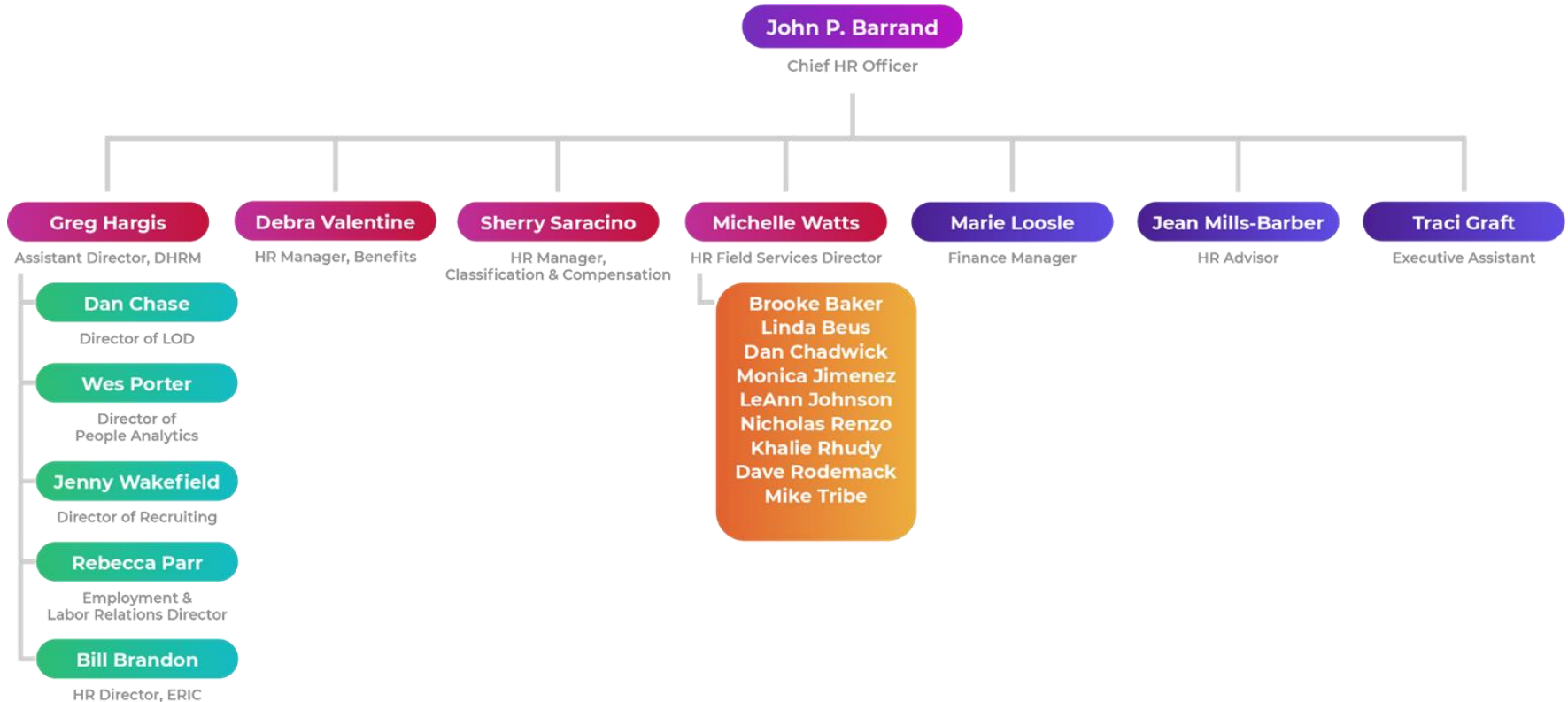


DHRM's New Vision Statement

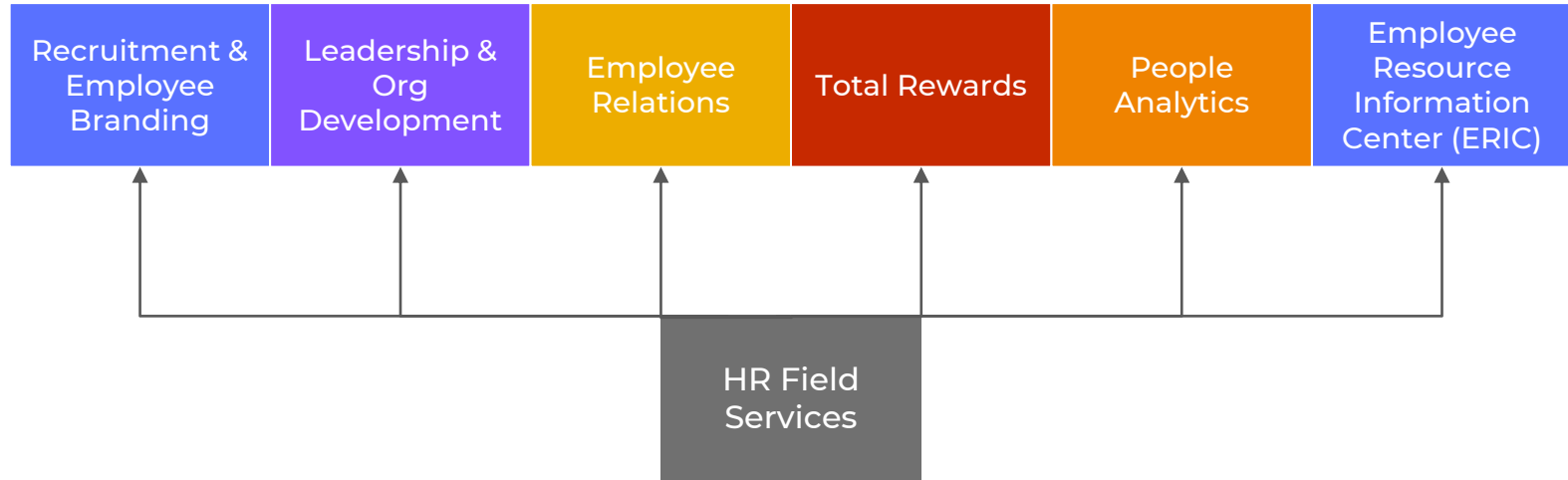
Evolve then **elevate** the **employee***
experience



DHRM Org Chart



DHRM Product and Service Lines



Elevating the
Employee Experience



Rates: What they are and who they serve

	Field Services	Core Services	P4P Services	Payroll Services
Who uses it	All Exec Branch Agencies Does not include Legislative, Judicial, AG, and State Auditor	All Exec Branch Agencies, also includes Legislative, Judicial, AG, and State Auditor	All Exec Branch Agencies, also includes Legislative, Judicial, AG, and State Auditor. Does not include Treasurer, Navajo Trust, Board of Educ, USDB, and Trust Fund Office	In HCM Rate
Services provided	<ul style="list-style-type: none"> • Recruiting • Onboarding • Investigations • Employee relations • Consultations • ERIC • FMLA requests • Employment verifications • Position and job classifications • Management of required training 	<ul style="list-style-type: none"> • Benefit program negotiation and services • ACA program • Market data on job classifications • Year-end COLA applications and increase implementations • Data team resources • HRIS and other systems management retention 	<ul style="list-style-type: none"> • Consulting and training on performance management • Leadership coaching • State of Utah Leadership (SOUL) training design and implementation • Supervisors Survival Guide • Off-the-Shelf training 	In HCM Rate
How it's calculated	Expenses divided by headcount of participating agencies	Expenses divided by headcount of participating agencies	Expenses divided by headcount of participating agencies	In HCM Rate
Consumption (Headcount)	26,709	29,162	27,908	N/A



Rates: Past, Present, and Future

	Field Services	Core Services	P4P Services	Payroll Services
Fiscal Year 2017	\$ 723	\$ 12	N/A	\$ 54
Fiscal Year 2018	\$ 723	\$ 12	N/A	\$ 54
Fiscal Year 2019	\$ 740	\$ 12	N/A	\$ 54
Fiscal Year 2020	\$ 740	\$ 12	N/A	\$ 54
Fiscal Year 2021	\$ 740	\$ 12	N/A	\$ 54
Fiscal Year 2022	\$ 740	\$ 12	N/A	\$ 54
Fiscal Year 2023	\$ 820	\$ 12	N/A	\$ 70
Fiscal Year 2024	\$ 862	\$ 12	N/A	\$ 72.50
Fiscal Year 2025	\$ 838.54	\$ 95.09	\$ 40.51	\$ 80.38
FY26 Proposed	\$ 693.91	\$87.67	\$ 32.92	\$ 0

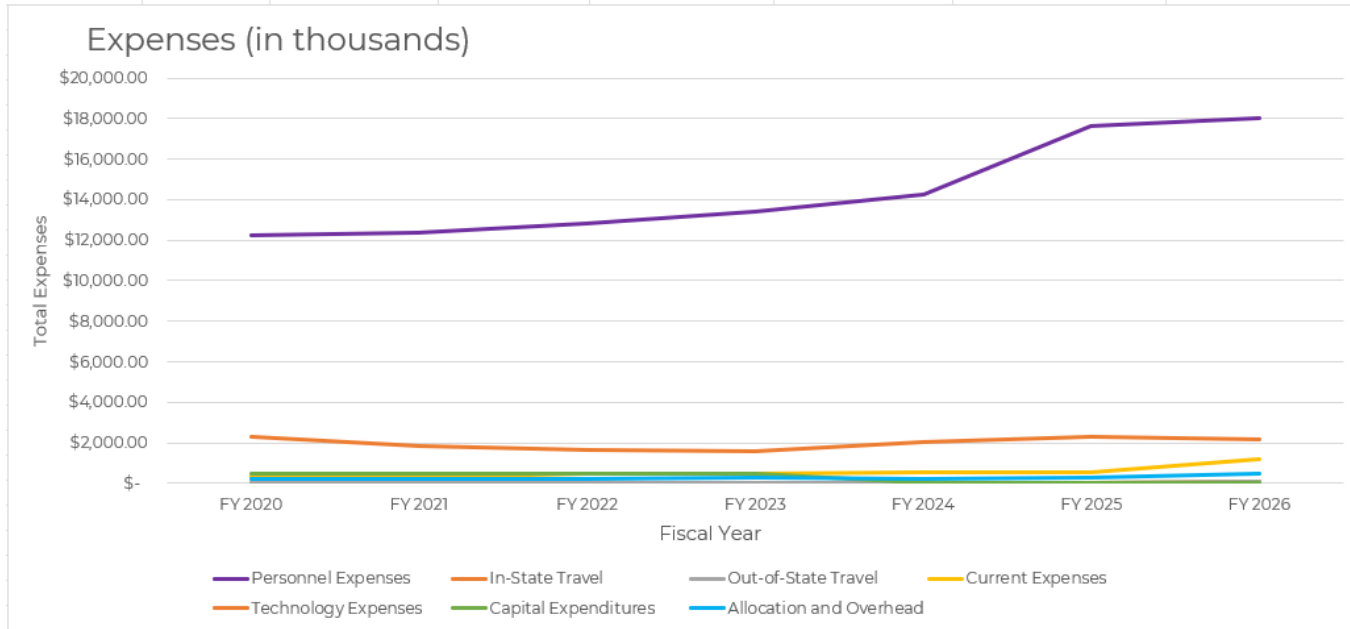


FY26 Rate Recommendation

Grouping	Determined Rate	Unit
Field Services	\$693.91	Per Headcount Annually
Payroll Services	\$0.00	Billed with HCM Rate
Core Services	\$87.61	Per Headcount Annually
P4P Services	\$32.92	Per Headcount Annually



DHRM Expenses FY20 to FY26



3 Impacts To Rates (& 2 FYIs)

1. Moving from FTE to HC calculation
2. Increased workload with static DHRM headcount growth
3. Every DHRM customer requires more from us
4. Budget frame of reference (Internal and External)
5. The future of HR for you is here



FTE vs HC Lifecycle

Recruitment & Employee Branding

- Job Postings
- Onboarding
- Candidate Sourcing

Leadership & Org Development

- Training Compliance
- Performance Management
- LMS Assistance

Employee Relations

- Investigations
- Disciplinary Support
- Consultation

Total Rewards

- Salary Market Analysis
- Targeted Funding Requests
- ACA Reporting

People Analytics

- Reporting
- Data Visualization
- Data Analysis

Employee Resource Information Center (ERIC)

- Employee Support
- Action Requests
- Payroll Processing

Full Time Equivalent (FTE)

- Absorbs work being done by DHRM for no cost
- Not a good metric for our work



Head Count (HC)

- Our work is driven by an individual, not an allocation of hours
- Every hire within agency required DHRM work
 - Every product line is impacted



Moving From FTE to HC

Head Count (HC)

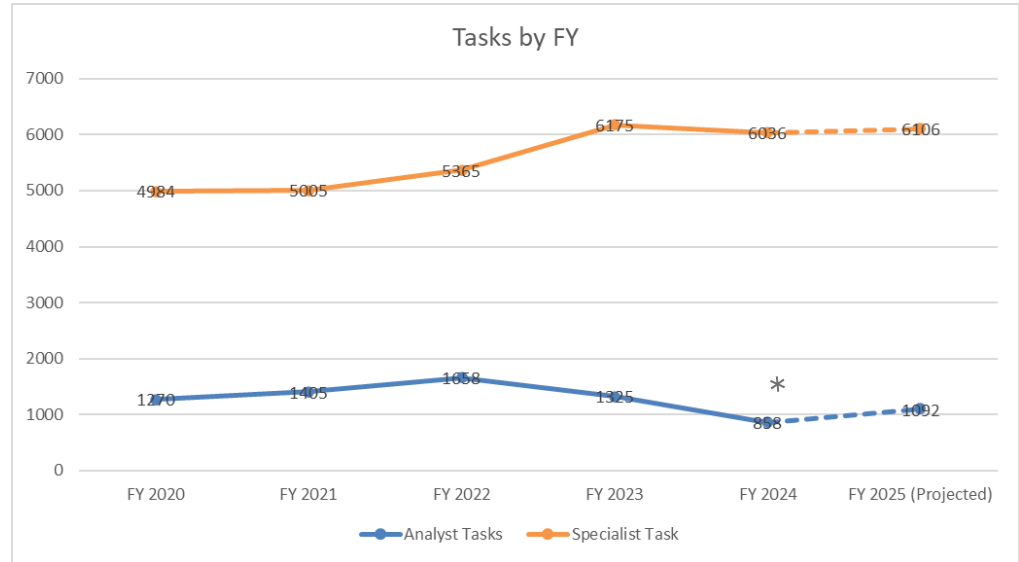
- Used Statewide_FTE_Final Charge report from Data Warehouse
- Data set was entire FY24 (all pay periods)
- Used Count of Employee_Number as Values in pivot table
- Counted unique EIN's for the data set for each department to determine the number of employees for the entire year to capture all possible hiring trends by agencies (winter hires, summer hires, etc.)
- For DHHS: Depts 200, 250 and 270 were combined into one data set to account for employees still being moved throughout FY24 within the department due to the merger so that no employees were counted twice



About that Increased Workload

DHRM Tasks (Volume)

- ▶ Tasks are defined as items conducted during the course of regular work responsibilities.
- ▶ Two types of tasks, transactional and critical thinking.
- ▶ This data shows a consistent increase of tasks on the DHRM specialist and analysts over the last 5 fiscal years (2020-2024)*

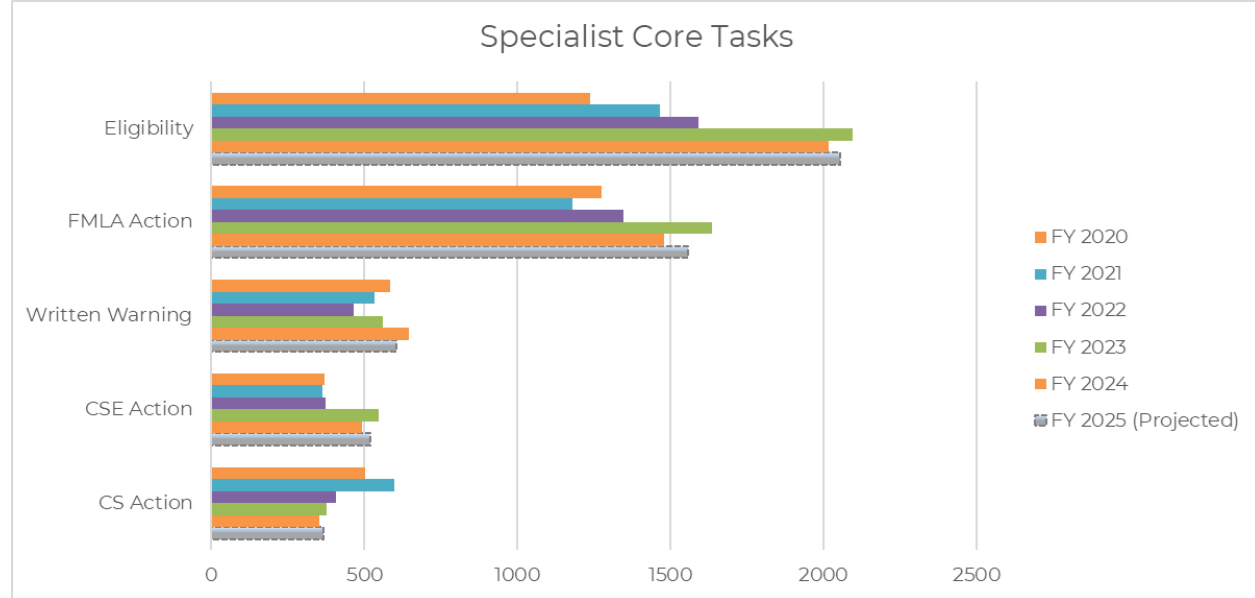


*Case logging terminated to increase customer facing capacity.



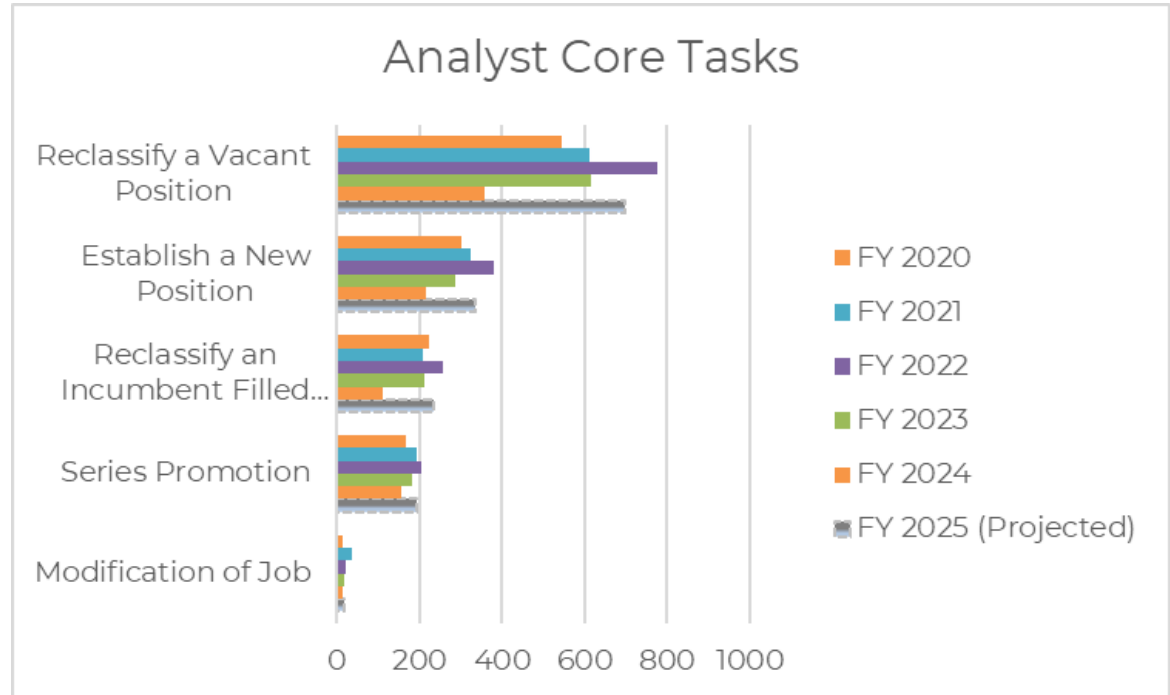
Specialist Core Tasks

- ▶ Specialist tasks have a higher rate in the area of FMLA compared to others.
- ▶ Following FMLA, written warnings, TTA, and CSE terminations encompass the majority of tasks completed.



Analyst Core Tasks

- ▶ Analyst tasks have a higher rate in the area of reclassification compared to others.
- ▶ Establishing a new position and series promotion round off the top three most accomplished tasks for analysts



Every Customer Wants More (Agency)

DGO Info for One-Pager


 Hide filters (1)



Pages



 Filters 

Department: **Health & Human Services** 

[Reset to Default](#)

DGO Info for One-Pager

DHRM - Tell us more

[↑ Back to top](#)

Need more staff. Additionally, in an effort to protect the agency, the emphasis on liability is too strong. Often comes across as "you can't do this" rather than "here is the risk"

DGO Info for One-Pager


 Hide filters (1)



Pages



 Filters 

Department: **Office of Planning & Budget** 

[Reset to Default](#)

DGO Info for One-Pager

DHRM - Tell us more

[↑ Back to top](#)

Michelle and Sarah (our reps) are great! They are very responsive and are able to manage our needs very well. When we send in docs to payroll or ERIC, those teams are also great. Very timely and will always respond within a day. Overall I wish there was more employee development opportunities (the off-the-shelf trainings are great).

All Divisions

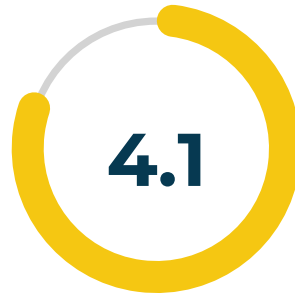
Every Customer Wants More (Agency)



DHRM staff are responsive to our questions and needs



DHRM staff are knowledgeable and capable



DHRM staff feel like they operate as part of our agency's team



DHRM staff are flexible enough to support my agency



DHRM staff provide helpful insights to identify the best decision or action



There are enough DHRM staff assigned to support my agency

Recommendation: Field Growth

Job Title	Position/Location
HR Specialist, Field (10064)	DNR/AGR Field Services Office
HR Specialist, Field (10064)	DABS/Labor/Commerce Field Services Office
HR Specialist, Field (10064)	DHHS Field Services Office
HR Specialist, Field (10064)	VA/UDOT Field Services Office
HR Specialist, Field (10064)	Tax/DEQ/CCE Field Services Office
HR Specialist, Field (10064)	DWS/FI/Public Service Comm Field Services Office
HR Specialist, Field (10064)	Capital Pres/Treas/CSRO/DGO/Navajo Trust/Ins Field Services Office
HR Analyst II (15306)	DPS Field Services Office



Every Customer Wants More (Governor)

This year, the data informs us that one of the most impactful goals should focus on continued development of our leaders and managers. (see [Exec Summary](#))

As such, DHRM made the recommendation for the annual goal to be:

A 'State First' Approach to Talent Development"

- Create a statewide unified branding of talent development by showing the strength of
 - Required manager training
 - State of Utah Leadership Training
 - To create: Succession planning for execs roadmap
 - A project on the Governor's high impact list
 - To create: Overall state branding for the leadership training experience

Chief has asked DHRM to lead out on this goal and to engage with DPS, UDOT, and DWS to sit on the working group to develop a State First Talent Development

Chief has directly communicated that this goal 'filters down to the lowest level of employees. I'd like to understand better how we will operationalize this goal below our existing levels of leaders.'

SHRM Benchmarking: **Human Capital Report**

SUCCESSION PLANNING DATA

	n	Formal	Informal
Succession plan prevalence	137	19%	27%

SELECTION CRITERIA

Sector: Government



Every Customer Wants More (Employees)

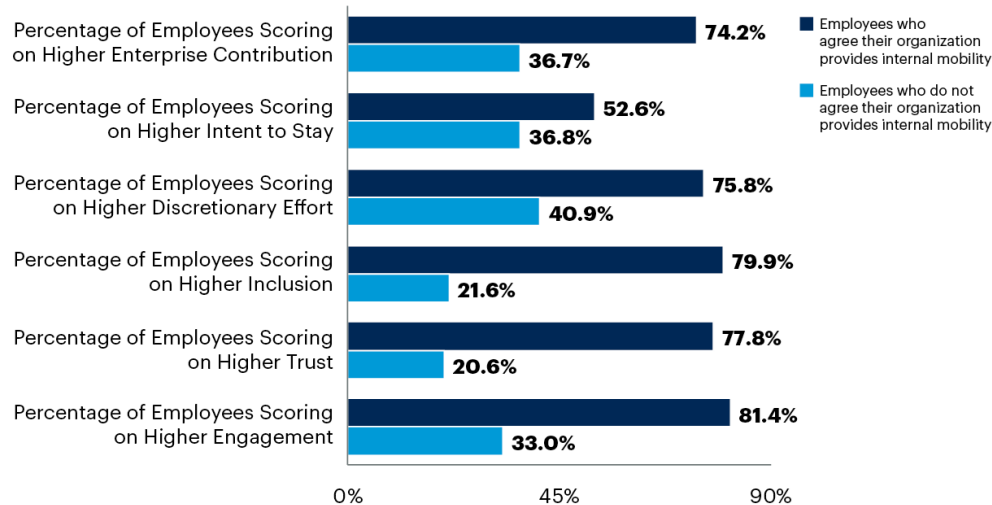
Key Area	2023	2024	Difference
Work Environment	85.37%	79.64%	(5.73%)
Engagement	84.28%	81.34%	(2.94%)
Compensation	55.21%	52.67%	(2.54%)
Flexibility	69.67%	67.74%	(1.93%)

-22% of employees suggest that “Performance and Development” is an area needing improvement

A New Product Line: Talent Mobility

Impact of Internal Mobility on Talent Outcomes

Percentage of Respondents

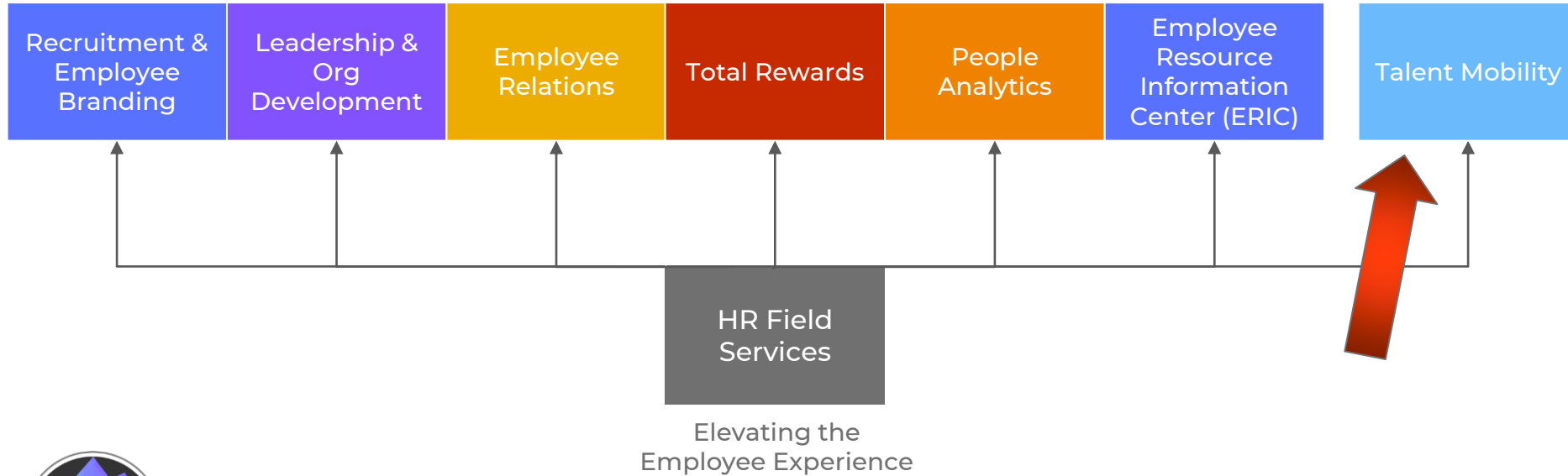


n = 3,370 employees

Source: 2022 Gartner New Talent Landscape and Career Pathing Survey
788313_C

- 51% of employees agree their current work teams have experienced disruptions due to team members' departures in the last 12 months.
- 62% of employees are open to new job opportunities but are not actively seeking new jobs.
- Employees who believe their organization provides them internal mobility options show significantly higher enterprise contribution, discretionary effort, intent to stay, engagement and trust than those who don't.

DHRM Product and Service Lines



Recommendation: Talent Mobility

Job Title	Position/Location
HR Director (15276)	Talent Development Director
HR Specialist (10064)	Talent Development Specialist #1
HR Specialist (10064)	Talent Development Specialist #2



Central Strength in Recruiting

Problem statement: The state of Utah faces significant challenges in managing high volume and/or hard-to-fill recruitments.



Reduce Time-to-Fill

Implement strategies to decrease average time taken to fill high volume and hard-to-fill positions.



Improve Candidate Quality

Enhance the quality of candidates by refining sourcing methods and selection processes, aiming for an increase in the satisfaction rate of hiring managers.



Enhance Candidate Experience

Improve the candidate experience to attract top talent and maintain a positive employer brand as measured by positive feedback from candidates.

Data Analysis

- Evaluate recruitment metrics to identify high-volume and hard-to-fill jobs.
- Identify areas to focus improvement efforts.

Process Analysis & Redesign

- Conduct analysis and identify bottlenecks and inefficiencies in current recruitment process.
- Eliminate redundancies and incorporate best practices.

Technology Integration

- Leverage recruitment technology solutions to enhance efficiency and accuracy in candidate selection.

Data-Driven Strategies

- Utilize data analytics to gain insights into recruitment performance, candidate behaviors, and market trends.
- Develop strategies to improve recruitment outcomes.

Employee Training & Development

- Provide training for recruiters on new technologies and best practices to ensure successful implementation of the improved processes.

Partnerships & Networks

- Establish partnerships with educational institutions, professional associations, and industry networks to create a talent pipeline for high volume and/or hard-to-fill positions.

Recommendation: Outside in Recruiting Structure

Job Title	Position/Location
HR Senior Specialist (10062)	Recruiting Specialist #1 (Lead)
HR Specialist (10064)	Recruiting Specialist #2



Budget Frame Of Reference

Internal (Agency Budget and Cost)

2025 COBI Operating Budget & Capital Budget Appropriated	2025 DHRM Rate Cost	Percentage of Budget
\$1,606,925,700	\$2,146,248	0.13%
\$156,851,300	\$89,634	0.06%
\$18,119,800	\$119,214	0.66%
\$130,769,400	\$665,372	0.51%

External

	25th Percentile	Median	75th Percentile	Average
HR-to- employee ratio	0.54	0.93	1.69	1.60



Our current HR to FTE ratio is .52 to every 100 employees.

After the approval of the FY26 requests added to DHRM, the new HR to FTE ratio would be .60 to every 100 employees.

Our cost of HR per employee hovers around the median cost of doing business, but is well below the average of \$7506

FY 26 Funding Requests

Request	Cost Estimate	Justification
Field Growth	\$854,339	Add seven HR Field Specialists and one HR Analyst II to agency field offices.
Talent Mobility	\$479,913	New Talent Mobility team including HR Talent Development Director and two HR Specialists
Recruiting Development	\$159,297	New Recruiting Development team including Recruiting Specialist Lead and HR Specialist. Begins 10-1-25.
Gartner Consulting	\$204,817	2nd year of leadership consulting for DHRM executives
EDO Allocation Increase	\$188,399	Due to loss of general funding by EDO, DHRM's administrative allocation is increasing starting in FY25.
DHRM Rate Payment	\$175,662	Historically DHRM has not charged themselves for the various rates to keep expenses low. However, all expenses should be captured in our rate model - especially with the new HCM rate which is outside of DHRM.
Field Director Compensation Changes	\$50,304	Raise all Field Directors to \$57 per hour with increased expectations for performance.
P4P Dashboard	\$20,000	Ongoing maintenance and development of the P4P dashboard by DTS staff at the Tier 3 level.
New Office Licenses	\$10,495	Beginning October 2025, DTS will only support Office 365. Six months prior, device licenses will no longer be transferred to a new user. All device-based Office licenses will need to be replaced. DHRM will need 75 Office 365 licenses for existing staff.
ACA Automation	\$9,112	Automating ACA letters using Legislative Printing and Mail Services freeing up the time of one of our DHRM staff who has previously been manually sending out these notifications

The Systemic HR™ Maturity Model



SEAT VALUES DHRM 4



S	Customer Service
	Public Service
	Peer-to-Peer Service
E	Purpose & Meaning
	Empowerment
	Adaptability
A	Results
	Clarity
	Growth
T	Transparency
	Integrity
	Credibility

Outside In Customer Service

- Start and end with the customer in mind
- Address the concern with their success and efficiency as goal

Data Driven Mindset

- Seeks to understand key indicators, baselines, and changes in identified variables within agency human capital
- Able to identify changes in workflow, outcomes, agency requests
- Build insights based on analytics that drives value added recommendations

Digitalization Ownership

- Takes ownership in looking for an updated process that can be solved with technology
- Active participant in HCM systems integration to set up customer agencies with a stronger operational flow than what currently exists
- Manage the change through change management (training, over communication, touchpoints)

Agile Service Delivery

- Fluid and flexible
- Understanding & clarity of prioritization of projects
- Able to communicate to other stakeholders about shift in priorities
- Willingness to fail (risk of improvement wins), recklessly good

DHRM Rate Committee Action

GovOps Recommended Action

Action	Slide Number or Reference	New Rate
Approve Field Svices Rate	Slide 77	\$693.91/Headcount
Approve Payroll Services Rate	Slide 77	\$0/Headcount
Approve Core Services Rate	Slide 77	\$87.61/Headcount
Approve P4P Services Rate	Slide 77	\$34.92/Headcount
Except for the rates discussed in this presentation, approve all other rates identified in HB0008 from the 2024 General Session Lines 3146-3160	HB0008, Lines 3146-3160	



**STATE AGENCY FEES AND INTERNAL SERVICE FUND RATE
AUTHORIZATION AND APPROPRIATIONS**

2024 GENERAL SESSION

STATE OF UTAH

Chief Sponsor: Robert M. Spendlove

Senate Sponsor: Don L. Ipson

=====

LONG TITLE

General Description:

This bill supplements or reduces appropriations otherwise provided for the support and operation of state government for the fiscal year beginning July 1, 2023 and ending June 30, 2024 and for the fiscal year beginning July 1, 2024 and ending June 30, 2025.

HUMAN RESOURCE MANAGEMENT

Statewide Management Liability Training

Course Fee (per student)	750.00
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Other Training Fee (per hour)	25.00
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Pay for Performance

P4P Services (per FTE)	40.51
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HUMAN RESOURCES INTERNAL SERVICE FUND

ISF - Core HR Services

Core Services (per FTE)	95.09
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ISF - Field Services

Consulting Services (Non-Customer) (per Consult)	Actual Cost
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HR Field Services (per FTE)	838.54
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Notary Service Fee	6.50
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ISF - Payroll Field Services

Payroll Services (per FTE)	80.38
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division of
**Human Resource
Management**

Pro Forma Financial Statements

Human Resource Management

FY 2023 Actual	FY 2024 Preliminary	FY 2025 Forecast	FY 2026 Forecast
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BALANCE SHEET

ASSETS

CASH & CASH EQUIVALENTS	1,585,527	3,472,086	3,187,212	3,187,197
ACCOUNTS RECEIVABLE	4,880	55	55	55
DUE FROM OTHER FUNDS	954,161	-	-	-
INVENTORIES	-	-	-	-
PREPAID EXPENSES	247,711	-	-	-
TOTAL CURRENT ASSETS	2,792,279	3,472,142	3,187,268	3,187,252

DEFERRED CHARGES/ PREPAID EXPENSE - LONG TERM

TOTAL OTHER ASSETS	-	-	-	-
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LAND / LAND IMPROVEMENTS	-	-	-	-
CONSTRUCTION IN PROGRESS	-	-	-	-
SOFTWARE	2,468,229	2,468,229	2,468,229	2,468,229
BUILDINGS AND IMPROVEMENTS	-	-	-	-
MACHINERY AND EQUIPMENT	48,599	48,599	48,599	48,599
ACCUMULATED DEPRECIATION	(48,599)	(48,599)	(48,599)	(48,599)
ACCUMULATED DEPRECIATION SOFTWARE	(2,409,740)	(2,468,229)	(2,468,229)	(2,468,229)
TOTAL CAPITAL ASSETS	58,489	-	-	-

TOTAL ASSETS	2,850,768	3,472,142	3,187,268	3,187,252
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LIABILITIES & FUND EQUITY

VOUCHERS PAYABLE	222,307	299,561	299,561	299,561
ACCOUNTS PAYABLE	87,285	54	54	54
ACCRUED LIABILITIES	587,847	-	-	-
DEFERRED REVENUE	-	-	-	-
INTERFUND LOAN (Short Term Cash Deficit)	-	-	-	-
DUE TO OTHER FUNDS	2,855	-	-	-
POLICY CLAIMS LIABILITIES - SHORT TERM	-	-	-	-
CAPITAL LEASE PAYABLE-SHORT TERM	-	-	-	-
REVENUE BONDS - SHORT TERM	-	-	-	-
TOTAL CURRENT LIABILITIES	900,294	299,615	299,615	299,615

REVENUE BONDS - LONG TERM	-	-	-	-
CAPITAL LEASE PAYABLE-LONG TERM	-	-	-	-
CONTRACTS PAYABLE - LONG TERM	-	-	-	-
INTERFUND LOAN FROM OTHER FUNDS	-	-	-	-
INTERFUND LOAN FROM GENERAL FUND (Long Term Cash Deficit)	-	-	-	-
POLICY CLAIMS LIABILITIES - LONG-TERM	-	-	-	-
TOTAL LONG-TERM LIABILITIES	-	-	-	-

TOTAL LIABILITIES	900,294	299,615	299,615	299,615
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CONTRIBUTED CAPITAL	412,737	412,737	412,737	412,737
RETAINED EARNINGS	1,537,736	2,759,789	2,474,916	2,474,900
TOTAL FUND EQUITY / NET ASSETS	1,950,473	3,172,526	2,887,653	2,887,637

TOTAL LIABILITIES & FUND EQUITY / NET ASSETS	2,850,768	3,472,142	3,187,268	3,187,252
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INCOME STATEMENT

TOTAL OPERATING REVENUES (before proposed rate impacts)	17,124,400	18,360,499	20,574,791	20,574,791
Rate Impact				1,432,465
TOTAL OPERATING REVENUES (after proposed rate impacts)	17,124,400	18,360,499	20,574,791	22,007,256
PERSONNEL SERVICES	13,398,435	14,273,313	17,632,344	18,005,418
TRAVEL EXPENSE	21,871	43,190	53,316	161,661
CURRENT EXPENSE	464,514	526,834	566,984	1,187,627
CURRENT EXPENSE - DATA PROCESSING	1,595,634	2,021,747	2,312,291	2,182,732
DEPRECIATION EXPENSE	485,192	58,489	-	-
OTHER EXPENSES	258,635	214,873	294,730	469,835
TOTAL OPERATING EXPENSES	16,224,282	17,138,446	20,859,665	22,007,273
TOTAL OPERATING INCOME (LOSS)	900,119	1,222,053	(284,874)	(16)
GAIN (LOSS) ON SALE OF FIXED ASSETS	-	-	-	-
INTEREST INCOME	-	-	-	-
INTEREST EXPENSE	-	-	-	-
FEDERAL GRANTS	-	-	-	-
RETAINED EARNINGS REFUNDS TO FEDERAL GOVERNMENT	-	-	-	-
OPERATING TRANSFERS IN (OUT)	-	-	-	-
NET INCOME (LOSS)	900,119	1,222,053	(284,874)	(16)

CASH FLOW STATEMENT

BEGINNING CASH BALANCE / (INTERFUND LOAN BALANCE)	798,304	1,585,527	3,472,086	3,187,212
Total Cash from Operations	17,124,400	18,360,499	20,574,791	22,007,256
Capital Asset Disposal Proceeds	-	-	-	-
Federal Grants	-	-	-	-
State Appropriations	748,548	757,500	42,400	42,400
Other Sources	-	-	-	-
TOTAL SOURCES OF CASH	17,872,948	19,117,999	20,617,191	22,049,656
Cash Used for Operations	(16,337,178)	(16,473,940)	(20,859,665)	(22,007,272)
Payments for Capital Assets	-	-	-	-
State Appropriations	(748,548)	(757,500)	(42,400)	(42,400)
Other Uses	-	-	-	-
TOTAL USES OF CASH	(17,085,726)	(17,231,440)	(20,902,065)	(22,049,672)
ENDING CASH BALANCE/(INTERFUND LOAN BALANCE)	1,585,527	3,472,086	3,187,212	3,187,197

Division of Risk Management



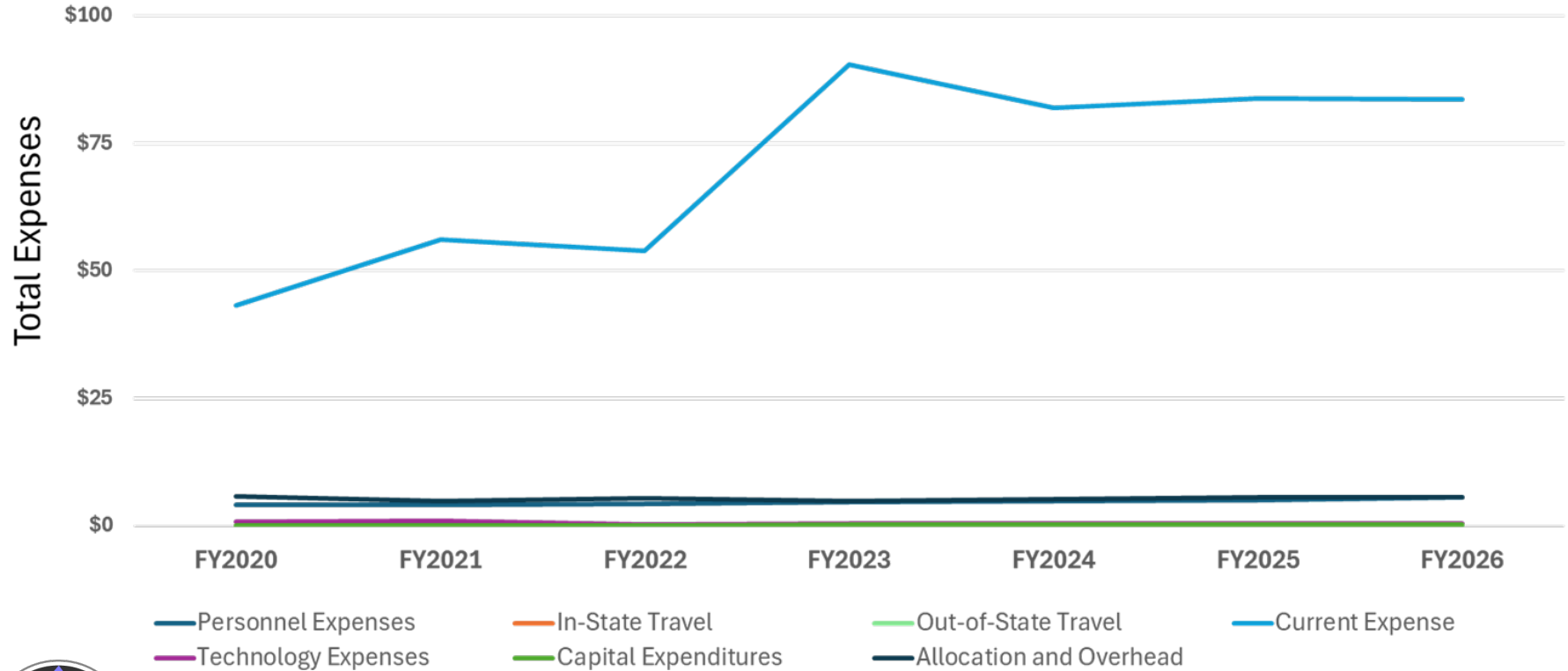
Rachel Terry
Division Director
Risk Management

What have we been up to this past year?

- ▷1. Reorganized our management team (2 new assistant directors, new claims manager, new loss manager). We hired four new claims adjusters and a new loss control specialist.
- ▷2. Improved our management system- called RMIS- which resulted in better data and financial controls.
- ▷3. Changed our financial processes to improve transparency and accuracy.
- ▷4. Implemented the liability captive and formed 2 property captives.
- ▷5. Reduced broker costs by approximately \$1M
- ▷6. Brought subrogation in-house, which has more than doubled our collection rate.
- ▷7. Discontinued ergonomics program after concluding it was not supported by ROI.



Expenses (in millions)



Property Program



FY2025 Rates

- Rate approved by Rate Committee: \$85M
- Appropriated rate: \$56.6M
- Rate charged: \$49.45M



FY2026 Rates

Proposed Rate: \$44M

- \$2M Administrative costs (allocating 40% of admin costs, up from previous years because we will be handling more property claims)
- \$34M Excess Premiums
- \$1M deductibles
- \$7M fund the captive

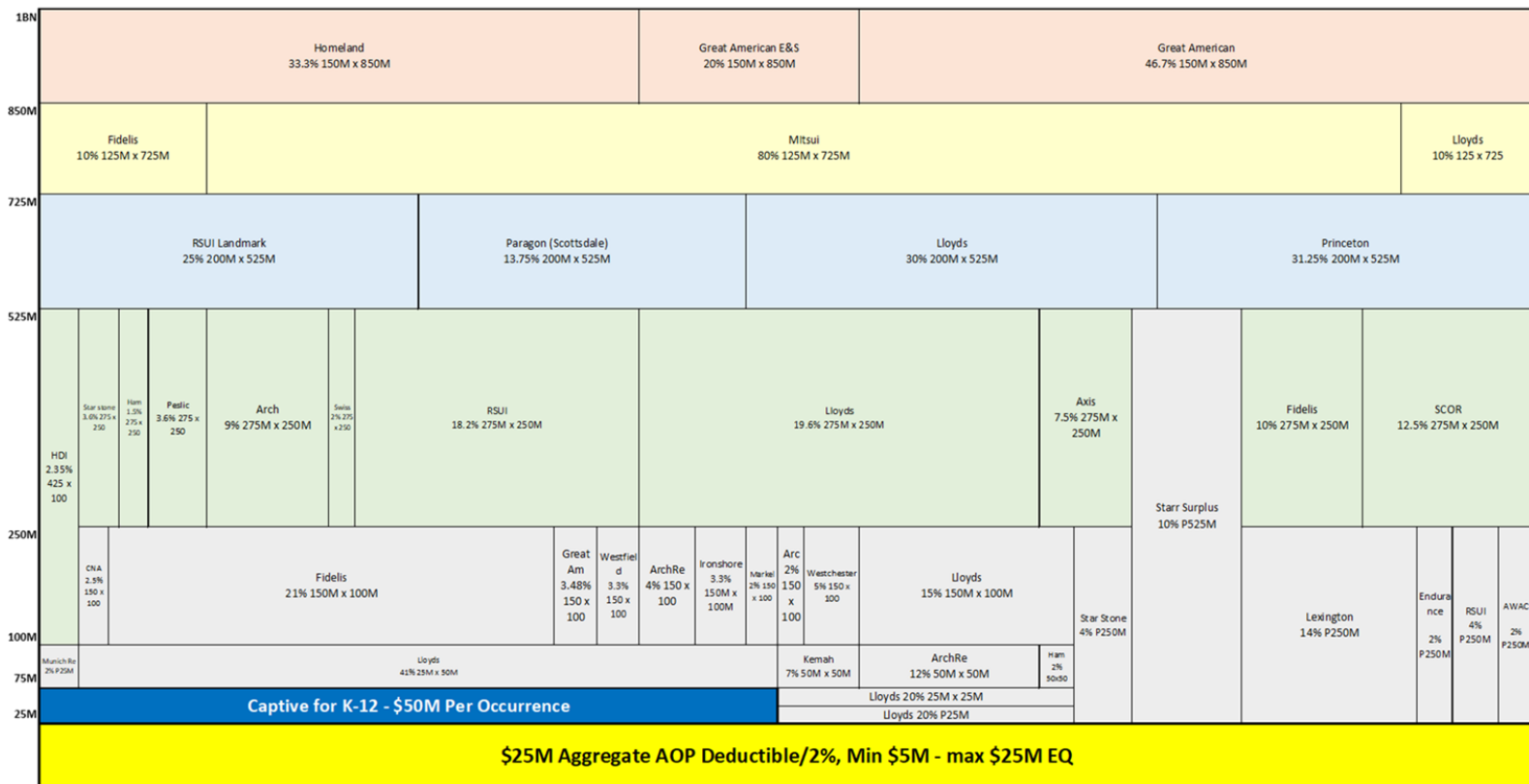


FY2024 Program: \$525 Earthquake/\$1 Billion Total

1BN	Homeland 33.3% 150M x 850M										Great American E&S 20% 150M x 850M					Great American 46.7% 150M x 850M																													
850M	Fidelis 10% 125M x 725M					Mitsui 80% 125M x 725M															Lloyds 10% 125 x 725																								
725M	RSUI Landmark 25% 200M x 525M										Paragon (Scottsdale) 13.75% 200M x 525M										Lloyds 30% 200M x 525M										Princeton 31.25% 200M x 525M														
525M	HDI 2.35% 425 x 100	Star Stone 5.4% 275 x 250	Ham 5.3% 275 x 250	Pacifi 3.6% 275 x 250	Arch 9% 275M x 250M	Lloyds 23.275 x 250	RSUI 18.2% 275M x 250M										Lloyds 13.6% 275M x 250M										Axis 7.5% 275M x 250M					Starr Surplus 10% P525M	Fidelis 10% 275M x 250M					SCOR 12.5% 275M x 250M							
250M							ONA 2.5% 150 x 100	Fidelis 21% 150M x 100M										Great Am 3.48% 150 x 100	Westfi eld 3.3% 150 x 100	ArchRe 4% 150 x 100	Ironchor e 3.3% 150M x 100M	Mark el 2% 150 x 100	Arc 2% 150 x 100	Westches ter 5% 150 x 100	Lloyds 15% 150M x 100M					Star Stone 4% P250M	Lexington 14% P250M										Endur ance 2% P250 M	RSUI 4% P250M	A/WA C 2% P250 M		
100M	Munic h Re 2% P100 M	Lloyds 41% 50M x 50M										Kamah 7% 50M x 50M					ArchRe 12% 50M x 50M					Ham 2% 50x50																							
50M											Lloyds 32% P50M										Lloyds 20% 25M x 25M																								
25M																					Lloyds 20% P25M																								



FY2025 Property Program: \$525M EQ/\$1B AOP



Property Rates/Projections by Risk Pool

PROPERTY	FY25 Current Rate	FY26 Proposed Rate	Dollar Change	% Change
Charter Schools	\$ 510,910	\$ 718,240	\$ 207,330	40.6%
Higher Education	\$ 27,840,900	\$ 20,783,690	\$ (7,057,210)	-25.3%
Independent Agencies	\$ 96,520	\$ 54,020	\$ (42,500)	-44.0%
School Districts	\$ 11,371,290	\$ 15,394,480	\$ 4,023,190	35.4%
State Agencies	\$ 9,630,320	\$ 7,049,530	\$ (2,580,790)	-26.8%
Total	\$ 49,449,940	\$ 43,999,960	\$ (5,449,980)	-11.0%

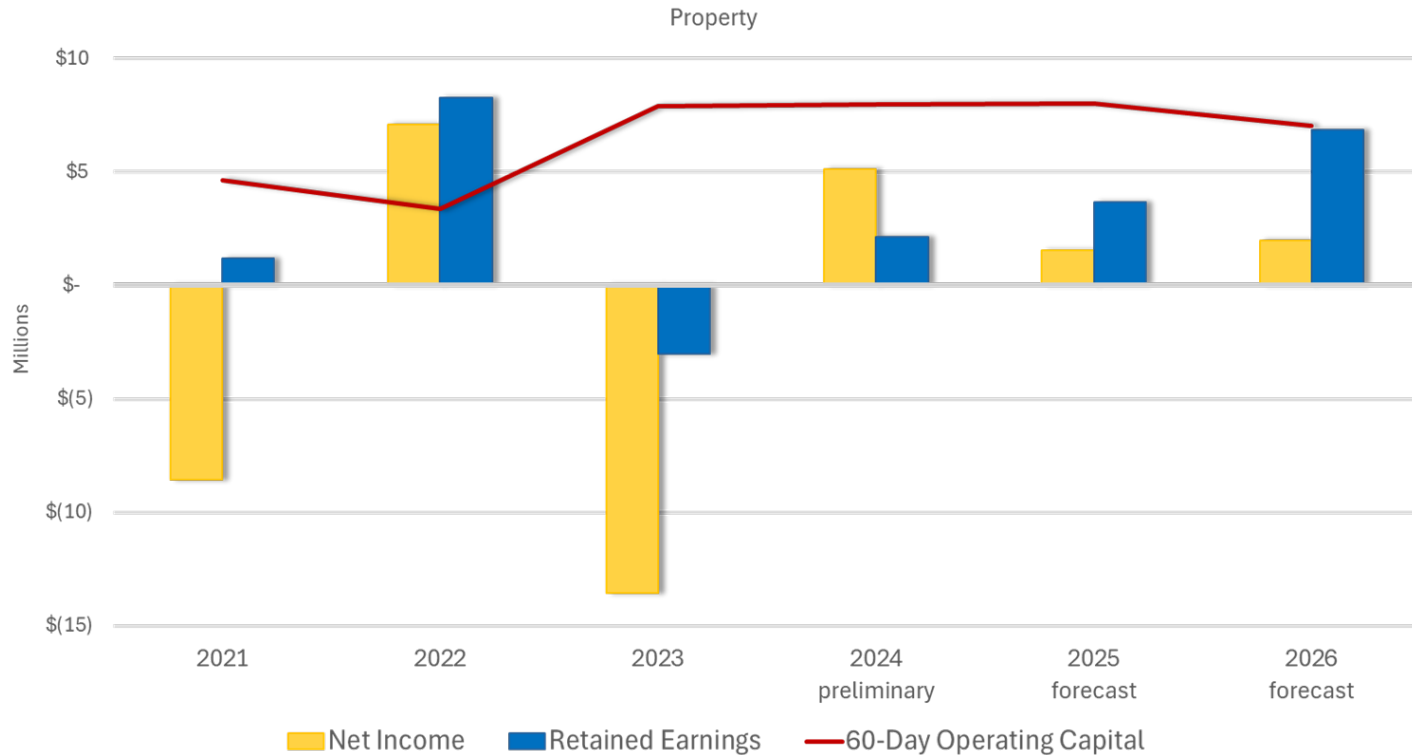


Property: Builders Risk Rate

BUILDER'S RISK (part of property insurance, but billed as a separate rate)	FY25 Current Rate	FY26 Proposed Rate	Dollar Change	% Change	Units
	\$ 2.15	\$ 2.15	\$ -	0.0%	Per \$1,000 Insured



Property Fund Retained Earnings



Liability Program



STATE OF UTAH GENERAL LIABILITY CAPTIVE

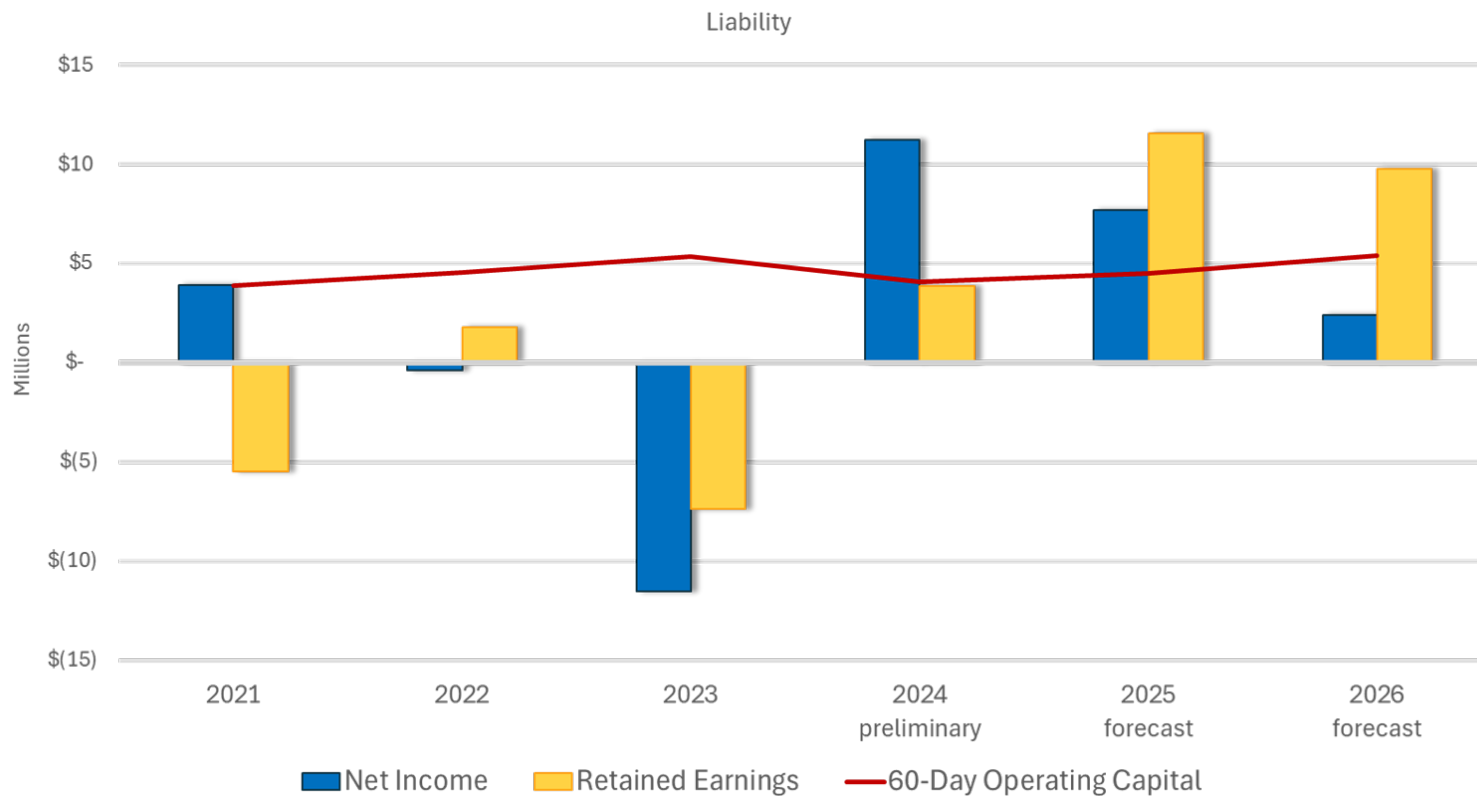


Liability Rates/Projections by Risk Pool

LIABILITY	FY25	FY26	Dollar		%	
	Current Rate	Proposed Rate	Change		Change	
Charter Schools	\$ 591,790	\$ 602,170	\$	10,380		1.8%
Higher Education	\$ 6,930,200	\$ 6,615,830	\$	(314,370)		-4.5%
Independent Agencies	\$ 24,640	\$ 20,020	\$	(4,620)		-18.8%
School Districts	\$ 10,716,150	\$ 10,836,370	\$	120,220		1.1%
State Agencies	\$ 14,778,721	\$ 15,131,780	\$	353,059		2.4%
Total	\$ 33,041,501	\$ 33,206,170	\$	164,669		0.5%



Liability Fund Retained Earnings



Auto Physical Damage Program

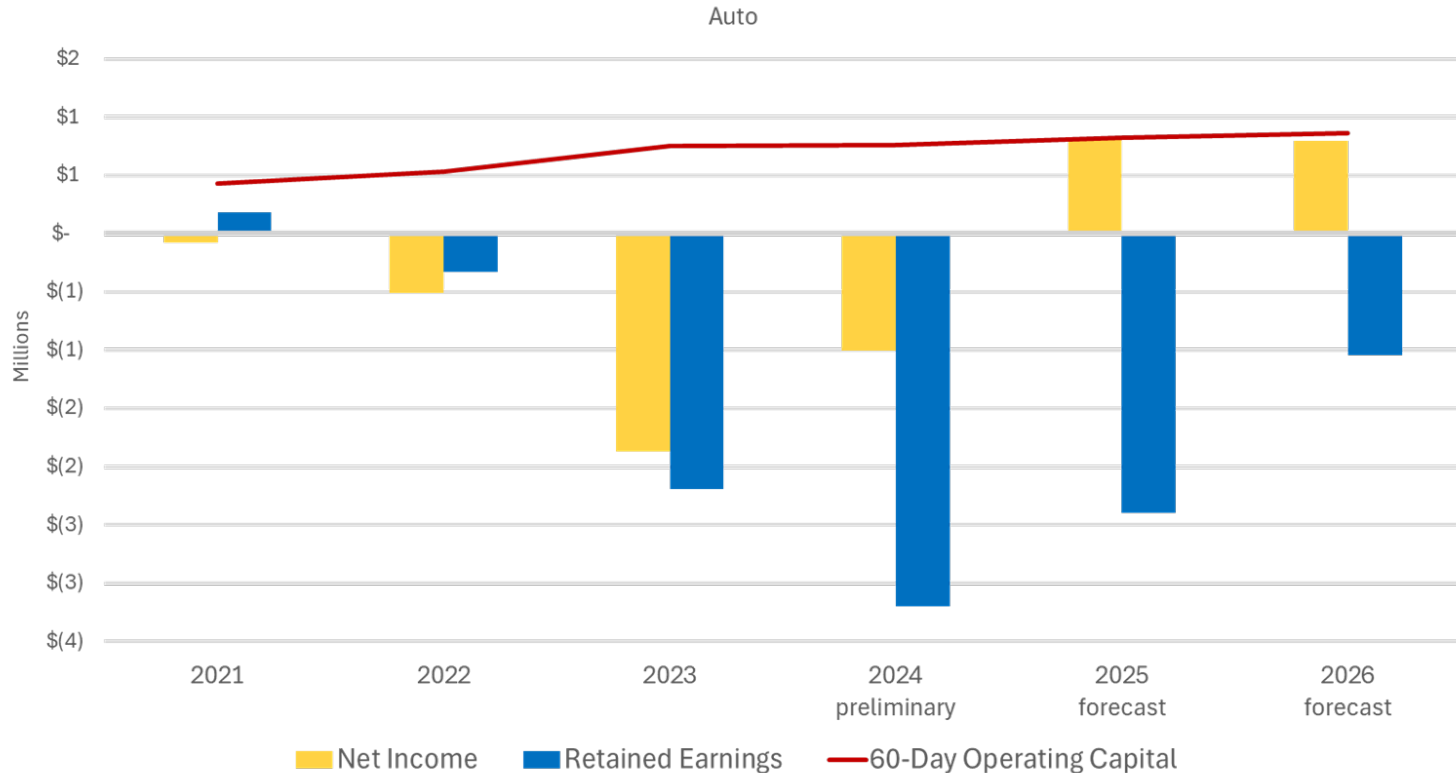


Auto Physical Damage Rates Projections by Risk Pool

AUTO	FY25 Current Rate	FY26 Proposed Rate	Dollar Change	% Change
Charter Schools	\$ 53,580	\$ 55,540	\$ 1,960	3.7%
Higher Education	\$ 504,030	\$ 513,980	\$ 9,950	2.0%
Independent Agencies	\$ 3,160	\$ 2,990	\$ (170)	-5.4%
School Districts	\$ 2,519,030	\$ 2,744,830	\$ 225,800	9.0%
State Agencies	\$ 2,740,220	\$ 2,720,120	\$ (20,100)	-0.7%
Total	\$ 5,820,020	\$ 6,037,460	\$ 217,440	3.7%



Auto Physical Damage Fund Retained Earnings



Workers Comp Program



Workers Comp Rates

WORKERS COMPENSATION	FY25 Current Rate	FY26 Proposed Rate	Dollar Change	% Change	Units
Street/Road Maintenance Crews	\$ 1.60	\$ 1.37	\$ (0.23)	-14.4%	\$100 of Payroll
Aviation: Transportation of Person	\$ 3.37	\$ 3.06	\$ (0.31)	-9.2%	\$100 of Payroll
Aviation: All Other Crew	\$ 1.60	\$ 1.46	\$ (0.14)	-8.8%	\$100 of Payroll
Aviation: Helicopter Pilots	\$ 1.53	\$ 1.46	\$ (0.07)	-4.6%	\$100 of Payroll
State Workers - Office Work	\$ 0.52	\$ 0.45	\$ (0.07)	-13.5%	\$100 of Payroll



Workers Comp Fund Retained Earnings



Aviation Program



Aviation Rates by Covered Entity Group

AVIATION	FY25		FY26		Dollar		%	
	Current Rate		Proposed Rate		Change		Change	
Higher Education	\$	1,776,410	\$	2,087,178	\$	310,768		17.5%
State Agencies	\$	436,433	\$	480,076	\$	43,643		10.0%
Total	\$	2,212,843	\$	2,567,254	\$	354,411		16.0%

* This is a pass-through program



Cyber Liability Program



Cyber Rates by Covered Entity Group

CYBER	FY25		FY26		Dollar		%	
	Current Rate		Proposed Rate		Change		Change	
Higher Education	\$	2,053,410	\$	2,151,498	\$	98,088		4.8%
Total	\$	2,053,410	\$	2,151,498	\$	98,088		4.8%

* This is a pass-through program



Commercial Auto Program



Commercial Auto Rates by Covered Entity Group

COMMERCIAL AUTO	FY25 Current Rate	FY26 Proposed Rate	Dollar Change	% Change
Higher Education	\$ 86,868	\$ 103,675	\$ 16,807	19.3%
State Agencies	\$ 10,668	\$ 11,165	\$ 497	4.7%
Total	\$ 97,536	\$ 114,840	\$ 17,304	17.7%

* This is a pass-through program



Risk Management Requests



Risk Management Rate Committee Actions

GovOps Recommended Action

Action	Slide Number or Reference	Change
Approve Property Premium Increases	See Rate Sheet	\$45,589,650
Approve Builder's Risk Premium Increase	See Rate Sheet	\$1.15 per \$1,000 insured
Approve Liability Premium Increases	See Rate Sheet	\$7,584,930
Approve Auto Physical Damage Premium Increases	See Rate Sheet	\$2,013,380
Approve Workers Comp Increases	See Rate Sheet	\$1,214,446
Approve Learning Management System Fees	See Rate Sheet	\$18,373
Approve Aviation Increases	See Rate Sheet	\$1,224,604
Approve Cyber Liability Increases	See Rate Sheet	\$269,100
Approve Commercial Auto Fees	See Rate Sheet	\$104,400
Approve all other existing rates	2024 HB0008 Lines 2490 - 3067	---



**STATE AGENCY FEES AND INTERNAL SERVICE FUND RATE
AUTHORIZATION AND APPROPRIATIONS**

2024 GENERAL SESSION

STATE OF UTAH

Chief Sponsor: Robert M. Spendlove

Senate Sponsor: Don L. Ipson

LONG TITLE

General Description:

This bill supplements or reduces appropriations otherwise provided for the support and operation of state government for the fiscal year beginning July 1, 2023 and ending June 30, 2024 and for the fiscal year beginning July 1, 2024 and ending June 30, 2025.

RISK MANAGEMENT

ISF - Risk Management Administration

Specialized Lines of Coverage See Formula

These are specialized lines of insurance outside of typical coverage lines.

The aviation and cyber fees are pass-through costs direct from insurance provider. Also shown are fees to host (administer) the enterprise learning management system (Saba).

Aviation Insurance Premiums (pass through)

HE-00058 Southern Utah University	1,086,494.00
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HE-00121 Utah State University	399,180.00
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HE-00122 Utah Valley University	177,064.00
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SG-00090 Dept of Public Safety	274,971.00
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SG-00109 DOT Aeronautics	51,920.00
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SG-00219 DNR Dept of Natural Resources	39,422.00
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SG-00232 Dept of Agriculture & Food	24,917.00
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Commercial Auto Insurance

HE-00051 Snow College	1,450.00
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HE-00058 Southern Utah University	5,800.01
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HE-00115 University of Utah	26,100.03
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HE-00121 Utah State University	29,000.03
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HE-00175 Utah Tech University	8,700.01
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2511	HE-00248 Weber State University	23,200.02
2512	SG-00065 Tax Commission	1,450.00

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2513	SG-00075 Attorney Generals Office	1,450.00
2514	SG-00110 Treasurers Office	1,450.00
2515	SG-00180 Governors Office	4,350.00
2516	SG-00216 Utah National Guard	1,450.00
2517	Cyber Liability	
2518	HE-00036 UCAT-Tooele ATC	4,368.00
2519	HE-00042 Salt Lake Community College	71,705.00
2520	HE-00051 Snow College	11,982.00
2521	HE-00058 Southern Utah University	92,627.00
2522	HE-00059 UCAT-Southwest ATC	6,915.00
2523	HE-00082 UCAT-Bridgerland ATC	11,280.00
2524	HE-00113 UCAT-Uintah Basin ATC	5,000.00
2525	HE-00115 University of Utah	1,431,715.00
2526	HE-00121 Utah State University	106,555.00
2527	HE-00122 Utah Valley University	78,337.00
2528	HE-00158 UCAT-Ogden Weber Technical College	21,929.49
2529	HE-00170 UCAT-Davis ATC	27,131.00
2530	HE-00174 UCAT-Dixie ATC	4,169.00
2531	HE-00175 Utah Tech University	65,117.00
2532	HE-00213 UCAT-Mountainland Technical College	15,931.00
2533	HE-00248 Weber State University	69,260.00
2534	Learning Management System	
2535	Learning Management System - Enterprise Rate (per Hour)	55.00
2536	Learning Management System - Garage Rate (per Hour)	55.00
2537	SG-00038 DOT Dept of Transportation	5,650.00
2538	SG-00066 Utah Division of Technology Services	18,562.00
2539	SG-00071 Dept of Alcoholic Beverage Service	6,120.00
2540	SG-00140 Commerce Department	405.00
2541	SG-00207 Utah Division of Human Resource Management	13,993.00
2542	SG-00210 Department of Health and Human Services	22,910.00
2543	SG-00223 Utah Division of Archives and Records Service	1,096.00
2544	SG-00225 Dept of GovOps	4,520.00
2545	SG-00226 Facilities Construction & Management (DFCM) - Maint	1,075.00
2546	SG-00227 Utah Division of Finance	3,910.00
2547	SG-00228 Utah Division of Fleet Operations	2,818.00
2548	SG-00249 Dept of Workforce Services	7,460.00
2549	ISF - Workers' Compensation	

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2550	Workers Compensation Premiums	
2551	Aviation Crews (per \$100 wages)	\$1.60 per \$100 wages
2552	Aviation Pilots (per \$100 wages)	\$3.37 per \$100 wages
2553	Helicopter Pilots (per \$100 wages)	\$1.53 per \$100 wages
2554	Road Construction Crews (per \$100 wages)	\$1.60 per \$100 wages
2555	State Employees (per \$100 wages)	\$0.52 per \$100 wages
2556	Risk Management - Auto	
2557	Auto Property Damage (APD) Premium Methodology	
2558	APD Premiums	See below
2559	Auto Physical Damage Insurance Coverage Premium	
2560	Standard Deductible (per incident)	1,500.00
2561	APD Premiums: Charter Schools	
2562	CS-00016 Fast Forward Charter School	570.00
2563	CS-00029 Gateway Preparatory Academy	2,010.00
2564	CS-00046 Salt Lake School for the Performing Arts	2,010.00
2565	CS-00053 Soldier Hollow Charter School	500.00
2566	CS-00062 Success Academy - Iron County	290.00
2567	CS-00074 American Leadership Academy	3,370.00
2568	CS-00085 Pinnacle Canyon Academy	9,740.00
2569	CS-00087 Providence Hall Charter School	4,300.00
2570	CS-00094 C S Lewis Academy Charter School	1,650.00
2571	CS-00104 Canyon Grove Academy	1,150.00
2572	CS-00119 Utah County Academy of Sciences	430.00
2573	CS-00127 Itineris Early College High School	290.00
2574	CS-00134 Karl G Maeser Preparatory Academy	1,790.00
2575	CS-00154 Northern Utah Academy for Math, Engr & Science	1,070.00
2576	CS-00191 East Hollywood High School	1,150.00
2577	CS-00196 Merit College Preparatory Academy	2,150.00
2578	CS-00202 Guadalupe Charter School	2,150.00
2579	CS-00237 Valley Academy	5,160.00
2580	CS-00241 Vista at Entrada School for Performing Arts and Technology	1,150.00
2581	CS-00242 Walden School of Liberal Arts	140.00
2582	CS-00282 Mana Academy Charter School	500.00
2583	CS-00283 Real Salt Lake Academy	3,010.00
2584	CS-00284 Vanguard Charter School	1,000.00
2585	CS-00302 Utah Military Academy	6,370.00
2586	CS-00304 Franklin Discovery Academy	1,000.00

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2587	APD Premiums: Higher Education	
2588	HE-00036 Tooele Technical College	3,140.00
2589	HE-00042 Salt Lake Community College	51,630.00
2590	HE-00051 Snow College	11,830.00
2591	HE-00058 Southern Utah University	51,680.00
2592	HE-00059 Southwest Technical College	4,690.00
2593	HE-00082 Bridgerland Technical College	7,670.00
2594	HE-00113 Uintah Basin Technical College	6,530.00
2595	HE-00115 University of Utah	3,890.00
2596	HE-00121 Utah State University	231,860.00
2597	HE-00122 Utah Valley University	44,060.00
2598	HE-00158 Ogden/Weber Technical College	2,970.00
2599	HE-00170 Davis Technical College	5,370.00
2600	HE-00174 Dixie Technical College	6,220.00
2601	HE-00175 Utah Tech University	24,540.00
2602	HE-00213 Mountainland Technical College	6,680.00
2603	HE-00248 Weber State University	36,370.00
2604	APD Premiums: Independent Agencies	
2605	OT-00120 Utah State Fairpark	1,890.00
2606	OT-00205 Heber Valley Railroad	1,270.00
2607	APD Premiums: School Districts	
2608	SD-00019 Garfield School District	14,750.00
2609	SD-00035 Tintic School District	4,220.00
2610	SD-00037 Tooele School District	64,530.00
2611	SD-00039 Rich School District	7,790.00
2612	SD-00044 Salt Lake School District	83,810.00
2613	SD-00047 San Juan School District	58,330.00
2614	SD-00050 Sevier School District	34,800.00
2615	SD-00054 South Sanpete School District	20,380.00
2616	SD-00055 South Summit School District	11,290.00
2617	SD-00057 Southeastern Educational Center	150.00
2618	SD-00060 Southwest Education Developmental Center	1,610.00
2619	SD-00073 Alpine School District	331,580.00
2620	SD-00078 Beaver School District	17,200.00
2621	SD-00080 Box Elder School District	83,150.00
2622	SD-00083 Park City School District	21,500.00
2623	SD-00086 Piute School District	8,940.00

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2624	SD-00088 Provo School District	40,430.00
2625	SD-00096 Cache School District	105,790.00
2626	SD-00098 Canyons School District	139,630.00
2627	SD-00100 Carbon School District	27,870.00
2628	SD-00102 Central Utah Educational Services	450.00
2629	SD-00114 Uintah School District	58,060.00
2630	SD-00126 Iron School District	57,250.00
2631	SD-00129 Jordan School District	168,030.00
2632	SD-00130 Juab School District	19,130.00
2633	SD-00133 Kane School District	18,430.00
2634	SD-00152 North Summit School District	9,790.00
2635	SD-00153 Northeastern Utah Educational Services (NUES)	1,550.00
2636	SD-00156 Ogden City School District	12,550.00
2637	SD-00166 Logan City School District	9,210.00
2638	SD-00168 Daggett School District	8,390.00
2639	SD-00172 Davis School District	305,690.00
2640	SD-00177 Duchesne School District	40,020.00
2641	SD-00186 Nebo School District	142,160.00
2642	SD-00189 North Sanpete School District	18,210.00
2643	SD-00194 Emery School District	25,360.00
2644	SD-00197 Millard School District	24,510.00
2645	SD-00200 Grand School District	12,370.00
2646	SD-00201 Granite School District	217,570.00
2647	SD-00212 Morgan School District	18,630.00
2648	SD-00215 Murray School District	16,510.00
2649	SD-00244 Wasatch School District	29,130.00
2650	SD-00245 Washington School District	101,080.00
2651	SD-00246 Wayne School District	7,800.00
2652	SD-00247 Weber School District	118,080.00
2653	SD-00347 Granite Education Foundation	1,320.00
2654	APD Premiums: State Agencies	
2655	SG-00014 Environmental Quality Department	9,720.00
2656	SG-00020 Natural Resources - Oil, Gas & Mining	5,480.00
2657	SG-00021 Natural Resources - Parks	65,290.00
2658	SG-00025 Natural Resources - Wildlife Resources	22,510.00
2659	SG-00026 Navajo Trust Fund	5,130.00
2660	SG-00038 Transportation (UDOT)	428,890.00

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2661	SG-00048 School for the Deaf and Blind	2,270.00
2662	SG-00065 Tax Commission	23,480.00
2663	SG-00066 Utah Division of Technology Services	7,930.00
2664	SG-00070 Board of Pardons & Parole	2,350.00
2665	SG-00071 Alcoholic Beverage Services	4,020.00
2666	SG-00075 Attorney Generals Office	25,040.00
2667	SG-00076 Auditors Office	640.00
2668	SG-00089 Natural Resources - Public Lands Policy Coord Office	1,270.00
2669	SG-00090 Public Safety Department	1,010,640.00
2670	SG-00092 Public Safety - Emergency Services	1,890.00
2671	SG-00093 Public Safety - Fire Marshal	1.00
2672	SG-00110 Treasurers Office	320.00
2673	SG-00111 Trust Lands	6,460.00
2674	SG-00118 Utah Communications Authority	6,370.00
2675	SG-00124 Insurance Department	8,870.00
2676	SG-00135 Labor Commission	12,550.00
2677	SG-00140 Commerce Department	9,520.00
2678	SG-00141 Department of Cultural & Community Engagement - Admin	3,350.00
2679	SG-00143 Department of Cultural & Community Engagement - Arts & Museums	320.00
2680	SG-00144 Department of Cultural & Community Engagement - Library	6,640.00
2681	SG-00146 Corrections - CUCF	12,050.00
2682	SG-00147 Corrections - Utah State Prison	110,070.00
2683	SG-00148 Corrections AP&P	175,950.00
2684	SG-00149 Courts	44,900.00
2685	SG-00180 Governors Office	640.00
2686	SG-00181 Governors Office - Criminal and Juvenile Justice	320.00
2687	SG-00183 Governors Office of Economic Opportunity	5,430.00
2688	SG-00193 Board of Education	22,570.00
2689	SG-00210 Department of Health and Human Services	195,230.00
2690	SG-00216 Utah National Guard	18,090.00
2691	SG-00219 Natural Resources Department	287,760.00
2692	SG-00220 Natural Resources - Forestry, Fire & State Lands	4,150.00
2693	SG-00225 Utah Department of Government Operations - EDO	330.00
2694	SG-00226 Facilities Construction & Management (DFCM) - Maint	41,800.00
2695	SG-00228 Utah Division of Fleet Operations	14,920.00
2696	SG-00230 Utah Division of Purchasing and General Services	4,820.00
2697	SG-00231 Utah Division of Risk Management	4,000.00

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2698	SG-00232 Agriculture	62,030.00
2699	SG-00240 Veterans Affairs	7,960.00
2700	SG-00249 Workforce Services Department	44,820.00
2701	SG-00257 Natural Resources - Office of Energy Development	320.00
2702	Risk Management - Liability	
2703	Liability Premium Methodology	
2704	Liability Premiums	1.00
2705	Exposure data and loss history are provided to an actuary, who proposes	
2706	rates.	
2707	Liability Premiums: Charter Schools	
2708	CS-00015 Excelsior Academy Charter School	31,050.00
2709	CS-00016 Fast Forward Charter School	9,050.00
2710	CS-00027 Navigator Pointe Charter School	8,300.00
2711	CS-00029 Gateway Preparatory Academy	14,310.00
2712	CS-00031 The Ranches Academy Charter School	7,610.00
2713	CS-00041 Salt Lake Arts Academy	8,340.00
2714	CS-00043 Renaissance Academy	16,160.00
2715	CS-00046 Salt Lake School for the Performing Arts	4,120.00
2716	CS-00053 Soldier Hollow Charter School	7,170.00
2717	CS-00063 Success Academy - Washington County	9,770.00
2718	CS-00074 American Leadership Academy	33,290.00
2719	CS-00079 Beehive Science & Technology Academy	13,600.00
2720	CS-00085 Pinnacle Canyon Academy	8,340.00
2721	CS-00087 Providence Hall Charter School	44,790.00
2722	CS-00094 C S Lewis Academy Charter School	5,590.00
2723	CS-00104 Canyon Grove Academy	12,100.00
2724	CS-00105 Quest Academy Charter School	21,330.00
2725	CS-00106 Reagan Academy	14,930.00
2726	CS-00119 Utah County Academy of Sciences	11,230.00
2727	CS-00123 Venture Academy Charter School	16,660.00
2728	CS-00125 Intech Collegiate High School	5,070.00
2729	CS-00127 Itineris Early College High School	6,240.00
2730	CS-00128 John Hancock Charter School	3,780.00
2731	CS-00134 Karl G Maeser Preparatory Academy	12,910.00
2732	CS-00136 Lakeview Academy	21,020.00
2733	CS-00137 Channing Hall	13,350.00
2734	CS-00138 City Academy	2,720.00

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2735	CS-00154 Northern Utah Academy for Math, Engr & Science	22,980.00
2736	CS-00155 Odyssey Charter School	7,110.00
2737	CS-00160 Mountain Heights Academy	20,340.00
2738	CS-00179 Good Foundations Charter School	8,960.00
2739	CS-00187 Noah Webster Academy	11,230.00
2740	CS-00190 North Star Academy	10,850.00
2741	CS-00191 East Hollywood High School	5,200.00
2742	CS-00196 Merit College Preparatory Academy	9,610.00
2743	CS-00198 Moab Charter School	1,250.00
2744	CS-00202 Guadalupe Charter School	6,530.00
2745	CS-00214 Mountainville Academy	15,910.00
2746	CS-00221 Academy for Math, Engineering, and Science	8,730.00
2747	CS-00237 Valley Academy	11,480.00
2748	CS-00238 Center for Creativity, Innovation, and Discovery	9,250.00
2749	CS-00241 Vista at Entrada School for Performing Arts and Technology	23,480.00
2750	CS-00242 Walden School of Liberal Arts	8,780.00
2751	CS-00243 Wasatch Peak Academy	10,110.00
2752	CS-00252 WSU Kinder Charter Academy	460.00
2753	CS-00253 Winter Sports School	2,180.00
2754	CS-00270 Scholar Academy	13,890.00
2755	CS-00275 Ignite Entrepreneurship Academy	10,540.00
2756	CS-00279 St George Academy	4,570.00
2757	CS-00282 Mana Academy Charter School	6,260.00
2758	CS-00283 Real Salt Lake Academy	7,280.00
2759	CS-00284 Vanguard Charter School	11,230.00
2760	CS-00289 Bonneville Academy	8,630.00
2761	CS-00300 Career Path High	3,970.00
2762	CS-00301 Wallace Stegner Academy	28,690.00
2763	CS-00302 Utah Military Academy	18,070.00
2764	CS-00304 Franklin Discovery Academy	14,580.00
2765	CS-00314 Utah International Charter School	4,990.00
2766	Liability Premiums: Higher Education	
2767	HE-00009 Aggie Redrock Foundation	900.00
2768	HE-00036 Tooele Technical College	18,850.00
2769	HE-00042 Salt Lake Community College	554,940.00
2770	HE-00051 Snow College	158,990.00
2771	HE-00058 Southern Utah University	404,730.00

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2772	HE-00059 Southwest Technical College	23,660.00
2773	HE-00082 Bridgerland Technical College	63,440.00
2774	HE-00113 Uintah Basin Technical College	34,130.00
2775	HE-00115 University of Utah	3,118,350.00
2776	HE-00121 Utah State University	1,552,450.00
2777	HE-00122 Utah Valley University	1,157,650.00
2778	HE-00158 Ogden/Weber Technical College	61,620.00
2779	HE-00170 Davis Technical College	66,610.00
2780	HE-00174 Dixie Technical College	43,140.00
2781	HE-00175 Utah Tech University	451,870.00
2782	HE-00213 Mountainland Technical College	81,930.00
2783	HE-00248 Weber State University	526,940.00
2784	Liability Premiums: Independent Agencies	
2785	OT-00120 Utah State Fairpark	16,140.00
2786	OT-00205 Heber Valley Railroad	13,390.00
2787	School Districts	12,826,440.00
2788	Liability Premiums: State Agencies	
2789	SG-00014 Environmental Quality Department	202,900.00
2790	SG-00017 Financial Institutions	42,790.00
2791	SG-00026 Navajo Trust Fund	14,410.00
2792	SG-00038 Transportation (UDOT)	5,239,390.00
2793	SG-00049 Senate	10,170.00
2794	SG-00065 Tax Commission	314,840.00
2795	SG-00066 Utah Division of Technology Services	342,231.338
2796	SG-00070 Board of Pardons & Parole	26,760.00
2797	SG-00071 Alcoholic Beverage Services	312,940.00
2798	SG-00075 Attorney Generals Office	368,200.00
2799	SG-00076 Auditors Office	24,140.00
2800	SG-00090 Public Safety Department	1,417,650.00
2801	SG-00099 Capitol Preservation Board	6,590.00
2802	SG-00101 Career Service Review Office	1,490.00
2803	SG-00103 Public Service Commission	10,520.00
2804	SG-00107 Utah Board of Higher Education	201,800.00
2805	SG-00110 Treasurers Office	16,510.00
2806	SG-00111 Trust Lands	40,940.00
2807	SG-00118 Utah Communications Authority	23,590.00
2808	SG-00124 Insurance Department	52,710.00

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2809	SG-00131 Judicial Conduct Commission	7,880.00
2810	SG-00135 Labor Commission	66,480.00
2811	SG-00140 Commerce Department	154,700.00
2812	SG-00141 Department of Cultural & Community Engagement - Admin	91,090.00
2813	SG-00147 Corrections - Utah State Prison	2,462,100.00
2814	SG-00149 Courts	531,320.00
2815	SG-00161 Legislative Auditors Office	24,110.00
2816	SG-00162 Legislative Fiscal Analysts Office	17,900.00
2817	SG-00163 Legislative Services	30,670.00
2818	SG-00164 Legislative Research & General Counsel	44,220.00
2819	SG-00183 Governors Office of Economic Opportunity	15,136.00
2820	SG-00180 Governors Office	36,949.5935
2821	SG-00181 Governors Office - Criminal and Juvenile Justice	56,348.13
2822	SG-00182 Governors Office - Tourism Division	33,024.00
2823	SG-00184 Governors Office of Planning and Budget	20,322.28
2824	SG-00185 Governors Office - Utah Office for Victims of Crime	1.00
2825	SG-00193 Board of Education	463,490.00
2826	SG-00268 School & Institutional Trust Fund	6,590.00
2827	SG-00206 House of Representatives	14,680.00
2828	SG-00207 Utah Division of Human Resource Management	56,858.0546
2829	SG-00210 Department of Health and Human Services	2,109,780.00
2830	SG-00216 Utah National Guard	141,840.00
2831	SG-00219 Natural Resources Department	1,283,680.00
2832	SG-00222 DGO Office of Administrative Rules	2,166.0211
2833	SG-00223 Utah Division of Archives and Records Service	11,913.1162
2834	SG-00224 Office of State Debt Collection	7,039.5687
2835	SG-00225 Utah Department of Government Operations - DGO Admin	4,332.0423
2836	SG-00226 Facilities Construction & Management (DFCM) - Maint	94,763.4243
2837	SG-00227 Utah Division of Finance	23,826.2324
2838	SG-00228 Utah Division of Fleet Operations	12,996.1268
2839	SG-00230 Utah Division of Purchasing and General Services	34,114.8328
2840	SG-00231 Utah Division of Risk Management	30,324.1479
2841	SG-00232 Agriculture	189,680.00
2842	SG-00240 Veterans Affairs	19,420.00
2843	SG-00249 Workforce Services Department	802,930.00
2844	SG-00251 DGO Inspector Gen Med Admin	9,747.0951
2845	SG-00258 Governors Office - Colorado River Authority	5,110.00

2846	Risk Management - Property	
2847	Property Coverage Premium Methodology	
2848	Premium for Existing Insured Building and Contents	See formula
2849	The building/structure values are professionally evaluated every three to	
2850	five years by an outside contractor through an agency contract. Values during	
2851	interim years are updated by applying annual trending data supplied by the	
2852	contractor for buildings that have been previously appraised. Content values	
2853	are provided annually by the insured entities. Exposure data (asset values) and	
2854	loss history are provided to an outside actuary, who provides a proposal for	
2855	rates.	
2856	Premium for Newly Insured Buildings	
2857	Buildings valued in excess of \$25 million reported to broker, who obtains	
2858	rate from excess insurance carrier. Initial premium cost is passed through to	
2859	covered entity.	
2860	Property Premiums: Charter Schools	
2861	CS-00015 Excelsior Academy Charter School	56,390.00
2862	CS-00016 Fast Forward Charter School	13,530.00
2863	CS-00027 Navigator Pointe Charter School	14,780.00
2864	CS-00029 Gateway Preparatory Academy	22,770.00
2865	CS-00031 The Ranches Academy Charter School	16,470.00
2866	CS-00041 Salt Lake Arts Academy	8,190.00
2867	CS-00043 Renaissance Academy	30,940.00
2868	CS-00046 Salt Lake School for the Performing Arts	1,340.00
2869	CS-00053 Soldier Hollow Charter School	13,110.00
2870	CS-00062 Success Academy - Iron County	450.00
2871	CS-00063 Success Academy - Washington County	350.00
2872	CS-00074 American Leadership Academy	95,540.00
2873	CS-00079 Beehive Science & Technology Academy	48,930.00
2874	CS-00085 Pinnacle Canyon Academy	36,140.00
2875	CS-00087 Providence Hall Charter School	107,480.00
2876	CS-00094 C S Lewis Academy Charter School	15,260.00
2877	CS-00104 Canyon Grove Academy	24,280.00
2878	CS-00105 Quest Academy Charter School	43,220.00
2879	CS-00106 Reagan Academy	28,330.00
2880	CS-00119 Utah County Academy of Sciences	33,920.00
2881	CS-00123 Venture Academy Charter School	46,100.00
2882	CS-00125 Intech Collegiate High School	1,070.00

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2883	CS-00127 Itineris Early College High School	27,120.00
2884	CS-00128 John Hancock Charter School	46,090.00
2885	CS-00134 Karl G Maeser Preparatory Academy	34,760.00
2886	CS-00136 Lakeview Academy	48,190.00
2887	CS-00137 Channing Hall	29,440.00
2888	CS-00138 City Academy	970.00
2889	CS-00154 Northern Utah Academy for Math, Engr & Science	470.00
2890	CS-00155 Odyssey Charter School	20,790.00
2891	CS-00160 Mountain Heights Academy	1,160.00
2892	CS-00179 Good Foundations Charter School	11,570.00
2893	CS-00187 Noah Webster Academy	23,750.00
2894	CS-00190 North Star Academy	19,320.00
2895	CS-00191 East Hollywood High School	31,170.00
2896	CS-00196 Merit College Preparatory Academy	26,530.00
2897	CS-00198 Moab Charter School	3,030.00
2898	CS-00202 Guadalupe Charter School	1,390.00
2899	CS-00214 Mountainville Academy	37,680.00
2900	CS-00221 Academy for Math, Engineering, and Science	1,830.00
2901	CS-00237 Valley Academy	14,080.00
2902	CS-00238 Center for Creativity, Innovation, and Discovery	18,570.00
2903	CS-00241 Vista at Entrada School for Performing Arts and Technology	29,140.00
2904	CS-00242 Walden School of Liberal Arts	19,720.00
2905	CS-00243 Wasatch Peak Academy	16,040.00
2906	CS-00252 WSU Kinder Charter Academy	80.00
2907	CS-00253 Winter Sports School	5,400.00
2908	CS-00270 Scholar Academy	21,670.00
2909	CS-00275 Ignite Entrepreneurship Academy	20,500.00
2910	CS-00279 St George Academy	12,310.00
2911	CS-00282 Mana Academy Charter School	990.00
2912	CS-00283 Real Salt Lake Academy	38,220.00
2913	CS-00284 Vanguard Charter School	1,280.00
2914	CS-00289 Bonneville Academy	24,860.00
2915	CS-00300 Career Path High	1,340.00
2916	CS-00301 Wallace Stegner Academy	46,130.00
2917	CS-00302 Utah Military Academy	11,430.00
2918	CS-00304 Franklin Discovery Academy	21,840.00
2919	CS-00314 Utah International Charter School	740.00

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2920	Property Premiums: Higher Education	
2921	HE-00036 Tooele Technical College	51,580.00
2922	HE-00042 Salt Lake Community College	1,044,970.00
2923	HE-00051 Snow College	721,910.00
2924	HE-00058 Southern Utah University	1,156,690.00
2925	HE-00059 Southwest Technical College	79,260.00
2926	HE-00082 Bridgerland Technical College	208,420.00
2927	HE-00113 Uintah Basin Technical College	174,730.00
2928	HE-00115 University of Utah	24,858,050.00
2929	HE-00121 Utah State University	4,482,980.00
2930	HE-00122 Utah Valley University	1,826,460.00
2931	HE-00158 Ogden/Weber Technical College	371,760.00
2932	HE-00170 Davis Technical College	344,340.00
2933	HE-00174 Dixie Technical College	126,110.00
2934	HE-00175 Utah Tech University	1,063,930.00
2935	HE-00213 Mountainland Technical College	196,890.00
2936	HE-00248 Weber State University	1,936,200.00
2937	Property Premiums: Independent Agencies	
2938	OT-00120 Utah State Fairpark	122,940.00
2939	OT-00205 Heber Valley Railroad	11,150.00
2940	Property Premiums: School Districts	
2941	SD-00019 Garfield School District	132,420.00
2942	SD-00035 Tintic School District	46,010.00
2943	SD-00037 Tooele School District	694,470.00
2944	SD-00039 Rich School District	75,840.00
2945	SD-00044 Salt Lake School District	2,843,380.00
2946	SD-00047 San Juan School District	404,750.00
2947	SD-00050 Sevier School District	363,820.00
2948	SD-00054 South Sanpete School District	277,990.00
2949	SD-00055 South Summit School District	126,670.00
2950	SD-00057 Southeastern Educational Center	1,930.00
2951	SD-00060 Southwest Education Developmental Center	1,990.00
2952	SD-00073 Alpine School District	2,727,300.00
2953	SD-00078 Beaver School District	126,670.00
2954	SD-00080 Box Elder School District	574,150.00
2955	SD-00083 Park City School District	610,600.00
2956	SD-00086 Piute School District	43,500.00

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2957	SD-00088 Provo School District	824,110.00
2958	SD-00096 Cache School District	582,520.00
2959	SD-00098 Canyons School District	2,364,870.00
2960	SD-00100 Carbon School District	200,230.00
2961	SD-00114 Uintah School District	357,280.00
2962	SD-00126 Iron School District	503,310.00
2963	SD-00129 Jordan School District	2,149,910.00
2964	SD-00130 Juab School District	140,100.00
2965	SD-00133 Kane School District	144,100.00
2966	SD-00152 North Summit School District	91,400.00
2967	SD-00153 Northeastern Utah Educational Services (NUES)	1,500.00
2968	SD-00156 Ogden City School District	852,540.00
2969	SD-00166 Logan City School District	295,560.00
2970	SD-00168 Daggett School District	31,050.00
2971	SD-00172 Davis School District	3,985,190.00
2972	SD-00177 Duchesne School District	446,220.00
2973	SD-00186 Nebo School District	1,459,500.00
2974	SD-00189 North Sanpete School District	133,020.00
2975	SD-00194 Emery School District	290,400.00
2976	SD-00197 Millard School District	309,750.00
2977	SD-00200 Grand School District	173,280.00
2978	SD-00201 Granite School District	2,449,080.00
2979	SD-00212 Morgan School District	156,380.00
2980	SD-00215 Murray School District	262,080.00
2981	SD-00244 Wasatch School District	439,850.00
2982	SD-00245 Washington School District	2,224,370.00
2983	SD-00246 Wayne School District	61,650.00
2984	SD-00247 Weber School District	1,588,410.00
2985	SD-00347 Granite Education Foundation	760.00
2986	Property Premiums: Independent Agencies	
2987	SG-00118 Utah Communications Authority	232,680.00
2988	Property Premiums: State Agencies	
2989	SG-00014 Environmental Quality Department	34,260.00
2990	SG-00017 Financial Institutions	1,140.00
2991	SG-00020 Natural Resources - Oil, Gas & Mining	3,000.00
2992	SG-00021 Natural Resources - Parks	1,084,890.00
2993	SG-00022 Natural Resources - Utah Geological Survey	4,280.00

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2994	SG-00023 Natural Resources - Water Resources Division	7,490.00
2995	SG-00024 Natural Resources - Water Rights	2,830.00
2996	SG-00025 Natural Resources - Wildlife Resources	355,000.00
2997	SG-00026 Navajo Trust Fund	7,640.00
2998	SG-00038 Transportation (UDOT)	992,100.00
2999	SG-00048 School for the Deaf and Blind	161,280.00
3000	SG-00049 Senate	1,800.00
3001	SG-00065 Tax Commission	23,030.00
3002	SG-00066 Utah Division of Technology Services	77,030.00
3003	SG-00092 Public Safety - Emergency Services	30.00
3004	SG-00070 Board of Pardons & Parole	2,170.00
3005	SG-00071 Alcoholic Beverage Services	223,280.00
3006	SG-00075 Attorney Generals Office	9,070.00
3007	SG-00076 Auditors Office	1,810.00
3008	SG-00089 Natural Resources - Public Lands Policy Coord Office	320.00
3009	SG-00090 Public Safety Department	171,970.00
3010	SG-00091 Public Safety - Drivers License	14,430.00
3011	SG-00093 Public Safety - Fire Marshal	860.00
3012	SG-00099 Capitol Preservation Board	790,380.00
3013	SG-00101 Career Service Review Office	70.00
3014	SG-00103 Public Service Commission	2,720.00
3015	SG-00107 Utah Board of Higher Education	83,510.00
3016	SG-00108 Transportation (UDOT) - Unlicensed Equipment	29,530.00
3017	SG-00109 Transportation (UDOT) - Aeronautical Operations	7,670.00
3018	SG-00110 Treasurers Office	1,510.00
3019	SG-00111 Trust Lands	7,590.00
3020	SG-00124 Insurance Department	570.00
3021	SG-00131 Judicial Conduct Commission	100.00
3022	SG-00135 Labor Commission	5,590.00
3023	SG-00140 Commerce Department	7,650.00
3024	SG-00141 Department of Cultural & Community Engagement - Admin	1,130.00
3025	SG-00143 Department of Cultural & Community Engagement - Arts & Museums	47,720.00
3026	SG-00144 Department of Cultural & Community Engagement - Library	25,240.00
3027	SG-00145 Department of Cultural & Community Engagement - State History	160,650.00
3028	SG-00146 Corrections - CUCF	309,910.00
3029	SG-00147 Corrections - Utah State Prison	751,160.00
3030	SG-00148 Corrections AP&P	107,530.00

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3031	SG-00149 Courts	89,090.00
3032	SG-00161 Legislative Auditors Office	1,120.00
3033	SG-00162 Legislative Fiscal Analysts Office	490.00
3034	SG-00163 Legislative Services	2,110.00
3035	SG-00164 Legislative Research & General Counsel	1,930.00
3036	SG-00180 Governors Office	16,140.00
3037	SG-00181 Governors Office - Criminal and Juvenile Justice	2,330.00
3038	SG-00183 Governors Office of Economic Opportunity	2,970.00
3039	SG-00184 Governors Office of Planning and Budget	3,210.00
3040	SG-00185 Governors Office - Utah Office for Victims of Crime	1,640.00
3041	SG-00193 Board of Education	48,410.00
3042	SG-00206 House of Representatives	3,690.00
3043	SG-00207 Utah Division of Human Resource Management	1,160.00
3044	SG-00208 DHHS - Juvenile Justice Center	299,370.00
3045	SG-00209 DHHS - State Hospital	314,520.00
3046	SG-00210 Department of Health and Human Services	176,000.00
3047	SG-00211 DHHS - Developmental Center	166,550.00
3048	SG-00216 Utah National Guard	984,310.00
3049	SG-00219 Natural Resources Department	14,620.00
3050	SG-00220 Natural Resources - Forestry, Fire & State Lands	17,730.00
3051	SG-00222 DGO Office of Administrative Rules	230.00
3052	SG-00223 Utah Division of Archives and Records Service	70,570.00
3053	SG-00224 Office of State Debt Collection	380.00
3054	SG-00225 Utah Department of Government Operations - DGO Admin	600.00
3055	SG-00226 Facilities Construction & Management (DFCM) - Maint	4,977,980.00
3056	SG-00227 Utah Division of Finance	1,190.00
3057	SG-00228 Utah Division of Fleet Operations	1,020.00
3058	SG-00230 Utah Division of Purchasing and General Services	24,300.00
3059	SG-00231 Utah Division of Risk Management	1,560.00
3060	SG-00232 Agriculture	13,420.00
3061	SG-00240 Veterans Affairs	300,980.00
3062	SG-00249 Workforce Services Department	59,570.00
3063	SG-00258 Governors Office - Colorado River Authority	290.00
3064	SG-00268 School & Institutional Trust Fund	3,060.00
3065	Course of Construction Premiums	
3066	Builder's Risk (Course of Construction) Premium	0.10
3067	Charged once per project (unless scope changes)	



division of
**Risk
Management**

Pro Forma Financial Statements

Administration

	FY 2023 Actual	FY 2024 Preliminary	FY 2025 Forecast	FY 2026 Forecast
BALANCE SHEET				
ASSETS				
CASH & CASH EQUIVALENTS	753,824	208,993	490,000	880,642
ACCOUNTS RECEIVABLE	833	-	10,000	10,000
DUE FROM OTHER FUNDS	-	-	-	-
INVENTORIES	-	-	-	-
PREPAID ITEMS	213,138	248,525	10,000	10,000
TOTAL CURRENT ASSETS	967,795	457,518	510,000	900,642
DEFERRED CHARGES/ PREPAID EXPENSE - LONG TERM	-	-	-	-
TOTAL OTHER ASSETS	-	-	-	-
LAND / LAND IMPROVEMENTS	-	-	-	-
BUILDINGS AND IMPROVEMENTS	-	-	-	-
MACHINERY AND EQUIPMENT	-	-	-	-
SOFTWARE	704,267	704,267	704,267	704,267
ACCUMULATED DEPRECIATION	(227,992)	(380,367)	(500,000)	(520,000)
TOTAL CAPITAL ASSETS	476,275	323,900	204,267	184,267
TOTAL ASSETS	1,444,069	781,418	714,267	1,084,909
LIABILITIES & FUND EQUITY				
ACCRUED LIABILITIES	496,490	121,230	418,588	881,968
DEFERRED REVENUE	-	-	-	-
INTERFUND LOAN (Short Term Cash Deficit)	-	-	-	-
DUE TO OTHER FUNDS	804	-	1,000	1,000
POLICY CLAIM LIABILITY-CURRENT	-	-	-	-
CAPITAL LEASE PAYABLE-SHORT TERM	-	-	-	-
REVENUE BONDS - SHORT TERM	-	-	-	-
TOTAL CURRENT LIABILITIES	497,294	121,230	419,588	882,968
REVENUE BONDS - LONG TERM	-	-	-	-
CAPITAL LEASE PAYABLE-LONG TERM	-	-	-	-
CONTRACTS PAYABLE - LONG TERM	-	-	-	-
INTERFUND LOAN FROM OTHER FUNDS	-	-	-	-
INTERFUND LOAN FROM GENERAL FUND (Long Term Cash Deficit)	-	-	-	-
POLICY CLAIM LIABILITY L / T	-	-	-	-
TOTAL LONG-TERM LIABILITIES	-	-	-	-
TOTAL LIABILITIES	497,294	121,230	419,588	882,968
CONTRIBUTED CAPITAL	-	-	-	-
RETAINED EARNINGS	946,775	660,188	294,679	201,941
TOTAL FUND EQUITY / NET ASSETS	946,775	660,188	294,679	201,941
TOTAL LIABILITIES & FUND EQUITY / NET ASSETS	1,444,069	781,418	714,267	1,084,909
INCOME STATEMENT				
TOTAL OPERATING REVENUES (before proposed rate impacts)	1,232,966	1,610,347	1,700,244	1,870,268
Rate Impact				
TOTAL OPERATING REVENUES (after proposed rate impacts)	1,232,966	1,610,347	1,700,244	1,870,268
PERSONNEL SERVICES	4,322,779	4,523,411	4,975,752	5,473,328
TRAVEL EXPENSE	28,573	14,924	40,000	40,000
CURRENT EXPENSE	1,646,501	1,994,979	2,085,000	2,175,000
DATA PROCESSING CURRENT EXPENSE	316,677	320,363	325,000	330,000
DEPRECIATION EXPENSE	143,159	152,376	140,000	140,000
OTHER CHARGES/PASS THROUGH	(4,872,870)	(5,109,188)	(5,500,000)	(6,000,000)
TOTAL OPERATING EXPENSES	1,584,819	1,896,865	2,065,752	2,158,328
TOTAL OPERATING INCOME (LOSS)	(351,853)	(286,518)	(365,508)	(288,059)

GAIN (LOSS) ON SALE OF FIXED ASSETS	-	-	-	-
INTEREST /OTHER INCOME	-	-	-	-
INTEREST EXPENSE	-	-	-	-
FEDERAL GRANTS	-	-	-	-
RETAINED EARNINGS REFUNDS TO FEDERAL GOVERNMENT	-	-	-	-
OPERATING TRANSFERS IN (OUT)	-	-	-	-
NET INCOME (LOSS)	(351,853)	(286,518)	(365,508)	(288,059)

CASH FLOW STATEMENT

BEGINNING CASH BALANCE / (INTERFUND LOAN BALANCE)	908,591	753,824	208,993	490,000
Total Cash from Sales	1,232,966	1,610,347	1,700,244	1,870,268
Capital Asset Disposal Proceeds	-	-	-	-
Federal Grants	-	-	-	-
State Appropriations	-	-	-	-
Other Sources	-	-	-	-
TOTAL SOURCES OF CASH	1,232,966	1,610,347	1,700,244	1,870,268
Cash Used for Operations	(1,387,733)	(2,155,108)	(1,419,237)	(1,479,627)
Payments for Capital Assets	-	-	-	-
State Appropriations	-	-	-	-
Other Uses	-	-	-	-
TOTAL USES OF CASH	(1,387,733)	(2,155,108)	(1,419,237)	(1,479,627)
ENDING CASH BALANCE/(INTERFUND LOAN BALANCE)	753,823	209,063	490,000	880,642



division of
**Risk
Management**

Pro Forma Financial Statements Workers' Compensation

FY 2023 Actual	FY 2024 Preliminary	FY 2025 Forecast	FY 2026 Forecast
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BALANCE SHEET

ASSETS

CASH & CASH EQUIVALENTS	2,542,722	2,618,709	2,498,831	2,274,374
ACCOUNTS RECEIVABLE	-	-	-	-
DUE FROM OTHER FUNDS	517,765	-	350,000	350,000
INVENTORIES	-	-	-	-
PREPAID ITEMS	525,262	-	-	-
TOTAL CURRENT ASSETS	3,585,750	2,618,709	2,848,831	2,624,374

DEFERRED CHARGES/ PREPAID EXPENSE - LONG TERM

TOTAL OTHER ASSETS	-	-	-	-
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LAND / LAND IMPROVEMENTS
MACHINERY AND EQUIPMENT
SOFTWARE
ACCUMULATED DEPRECIATION
TOTAL CAPITAL ASSETS

	-	-	-	-
TOTAL ASSETS	3,585,750	2,618,709	2,848,831	2,624,374

LIABILITIES & FUND EQUITY

ACCRUED LIABILITIES	11,527	(4,579)	10,000	10,000
DEFERRED REVENUE	-	-	-	-
INTERFUND LOAN (Short Term Cash Deficit)	-	-	-	-
DUE TO OTHER FUNDS	402,592	-	-	-
POLICY CLAIM LIABILITY-CURRENT	-	-	-	-
CAPITAL LEASE PAYABLE-SHORT TERM	-	-	-	-
REVENUE BONDS - SHORT TERM	-	-	-	-
TOTAL CURRENT LIABILITIES	414,118	(4,579)	10,000	10,000

REVENUE BONDS - LONG TERM
CAPITAL LEASE PAYABLE-LONG TERM
CONTRACTS PAYABLE - LONG TERM
INTERFUND LOAN FROM OTHER FUNDS
INTERFUND LOAN FROM GENERAL FUND (Long Term Cash Deficit)
POLICY CLAIM LIABILITY L / T
TOTAL LONG-TERM LIABILITIES

	-	-	-	-
	-	-	-	-
	-	-	-	-
	-	-	-	-
	-	-	-	-
	-	-	-	-
TOTAL LIABILITIES	414,118	(4,579)	10,000	10,000

CONTRIBUTED CAPITAL

RETAINED EARNINGS	3,171,632	2,623,287	2,838,830	2,614,374
TOTAL FUND EQUITY / NET ASSETS	3,171,632	2,623,287	2,838,830	2,614,374

TOTAL LIABILITIES & FUND EQUITY / NET ASSETS	3,585,750	2,618,708	2,848,830	2,624,374
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INCOME STATEMENT

TOTAL OPERATING REVENUES (before proposed rate impacts)	8,325,742	7,901,524	6,200,000	6,200,000
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Rate Impact

TOTAL OPERATING REVENUES (after proposed rate impacts)	8,325,742	7,901,524	6,200,000	6,200,000
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PERSONNEL SERVICES	265,043	288,773	-	-
TRAVEL EXPENSE	2,051	1,390	-	-
CURRENT EXPENSE	5,477,742	7,086,111	6,404,457	6,504,457
DATA PROCESSING CURRENT EXPENSE	25,380	-	-	-
DEPRECIATION EXPENSE	-	-	-	-
OTHER CHARGES/PASS THROUGH	496,622	(288,330)	-	-
TOTAL OPERATING EXPENSES	6,266,838	7,087,944	6,404,457	6,504,457

TOTAL OPERATING INCOME (LOSS)	2,058,903	813,580	(204,457)	(304,457)
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GAIN (LOSS) ON SALE OF FIXED ASSETS	-	-	-	-
INTEREST /OTHER INCOME	150,567	628,919	420,000	420,000
INTEREST EXPENSE	-	-	-	-
FEDERAL GRANTS	-	-	-	-

RETAINED EARNINGS REFUNDS TO FEDERAL GOVERNMENT	-	-	-	-
OPERATING TRANSFERS IN (OUT)	(2,000,000)	(2,000,000)	-	-
NET INCOME (LOSS)	209,470	(557,501)	215,543	115,543

CASH FLOW STATEMENT

BEGINNING CASH BALANCE / (INTERFUND LOAN BALANCE)	3,019,448	2,542,723	2,618,709	2,498,831
Total Cash from Sales	8,325,742	7,901,524	6,200,000	6,200,000
Capital Asset Disposal Proceeds	-	-	-	-
Federal Grants	-	-	-	-
State Appropriations	-	-	-	-
Other Sources	150,567	638,076	420,000	420,000
TOTAL SOURCES OF CASH	8,476,309	8,539,600	6,620,000	6,620,000
Cash Used for Operations	(6,953,034)	(6,463,614)	(6,739,878)	(6,844,457)
Payments for Capital Assets	-	-	-	-
State Appropriations	-	-	-	-
Other Uses	(2,000,000)	(2,000,000)	-	-
TOTAL USES OF CASH	(8,953,034)	(8,463,614)	(6,739,878)	(6,844,457)
ENDING CASH BALANCE/(INTERFUND LOAN BALANCE)	2,542,723	2,618,709	2,498,831	2,274,374



division of
**Risk
Management**

Pro Forma Financial Statements

Auto Physical Damage (APD)

	FY 2023 Actual	FY 2024 Preliminary	FY 2025 Forecast	FY 2026 Forecast
BALANCE SHEET				
ASSETS				
CASH & CASH EQUIVALENTS	(1,861,342)	(2,942,347)	(1,736,539)	(362,171)
ACCOUNTS RECEIVABLE	-	-	-	-
DUE FROM OTHER FUNDS	74,952	84,669	50,000	30,000
INVENTORIES	-	-	-	-
PREPAID ITEMS	-	-	-	-
TOTAL CURRENT ASSETS	(1,786,390)	(2,857,678)	(1,686,539)	(332,171)
DEFERRED CHARGES/ PREPAID EXPENSE - LONG TERM	-	-	-	-
TOTAL OTHER ASSETS	-	-	-	-
LAND / LAND IMPROVEMENTS	-	-	-	-
BUILDINGS AND IMPROVEMENTS	-	-	-	-
MACHINERY AND EQUIPMENT	-	-	-	-
SOFTWARE	-	-	-	-
ACCUMULATED DEPRECIATION	-	-	-	-
TOTAL CAPITAL ASSETS	-	-	-	-
TOTAL ASSETS	(1,786,390)	(2,857,678)	(1,686,539)	(332,171)
LIABILITIES & FUND EQUITY				
ACCRUED LIABILITIES	61,201	3,911	30,000	30,000
DEFERRED REVENUE	-	-	-	-
INTERFUND LOAN (Short Term Cash Deficit)	-	-	-	-
DUE TO OTHER FUNDS	-	-	-	-
POLICY CLAIM LIABILITY-CURRENT	245,000	237,000	580,000	580,000
CAPITAL LEASE PAYABLE-SHORT TERM	-	-	-	-
REVENUE BONDS - SHORT TERM	-	-	-	-
TOTAL CURRENT LIABILITIES	306,201	240,911	610,000	610,000
REVENUE BONDS - LONG TERM	-	-	-	-
CAPITAL LEASE PAYABLE-LONG TERM	-	-	-	-
CONTRACTS PAYABLE - LONG TERM	-	-	-	-
INTERFUND LOAN FROM OTHER FUNDS	-	-	-	-
INTERFUND LOAN FROM GENERAL FUND (Long Term Cash Deficit)	-	-	-	-
POLICY CLAIM LIABILITY L / T	-	-	-	-
TOTAL LONG-TERM LIABILITIES	-	-	-	-
TOTAL LIABILITIES	306,201	240,911	610,000	610,000
CONTRIBUTED CAPITAL	100,000	100,000	100,000	100,000
RETAINED EARNINGS	(2,192,591)	(3,198,589)	(2,396,538)	(1,042,171)
TOTAL FUND EQUITY / NET ASSETS	(2,092,591)	(3,098,589)	(2,296,538)	(942,171)
TOTAL LIABILITIES & FUND EQUITY / NET ASSETS	(1,786,390)	(2,857,678)	(1,686,538)	(332,171)
INCOME STATEMENT				
TOTAL OPERATING REVENUES (before proposed rate impacts)	2,729,840	3,772,455	5,820,020	6,037,460
Rate Impact				
TOTAL OPERATING REVENUES (after proposed rate impacts)	2,729,840	3,772,455	5,820,020	6,037,460
PERSONNEL SERVICES	-	-	-	-
TRAVEL EXPENSE	-	-	-	-
CURRENT EXPENSE	3,521,993	3,424,307	3,766,737	3,866,737
DATA PROCESSING CURRENT EXPENSE	-	-	-	-
DEPRECIATION EXPENSE	-	-	-	-
OTHER CHARGES/PASS THROUGH	1,054,862	1,191,650	1,251,232	1,376,356
TOTAL OPERATING EXPENSES	4,576,855	4,615,957	5,017,970	5,243,093
TOTAL OPERATING INCOME (LOSS)	(1,847,015)	(843,502)	802,050	794,367
GAIN (LOSS) ON SALE OF FIXED ASSETS	-	-	-	-
INTEREST /OTHER INCOME	(20,691)	(162,496)	-	-
INTEREST EXPENSE	-	-	-	-
FEDERAL GRANTS	-	-	-	-

RETAINED EARNINGS REFUNDS TO FEDERAL GOVERNMENT	-	-	-	-
OPERATING TRANSFERS IN (OUT)	-	-	-	-
NET INCOME (LOSS)	(1,867,706)	(1,005,998)	802,050	794,367

CASH FLOW STATEMENT

BEGINNING CASH BALANCE / (INTERFUND LOAN BALANCE)	(150,932)	(1,861,342)	(2,942,347)	(1,736,539)
Total Cash from Sales	2,729,840	3,772,455	5,820,020	6,037,460
Capital Asset Disposal Proceeds	-	-	-	-
Federal Grants	-	-	-	-
State Appropriations	-	-	-	-
Other Sources	(20,691)	(162,496)	-	-
TOTAL SOURCES OF CASH	2,709,149	3,609,959	5,820,020	6,037,460
Cash Used for Operations	(4,419,559)	(4,690,963)	(4,614,212)	(4,663,093)
Payments for Capital Assets	-	-	-	-
State Appropriations	-	-	-	-
Other Uses	-	-	-	-
TOTAL USES OF CASH	(4,419,559)	(4,690,963)	(4,614,212)	(4,663,093)
ENDING CASH BALANCE/(INTERFUND LOAN BALANCE)	(1,861,342)	(2,942,347)	(1,736,539)	(362,171)



division of
**Risk
Management**

Pro Forma Financial Statements

General Liability

	FY 2023 Actual	FY 2024 Preliminary	FY 2025 Forecast	FY 2025 Forecast
BALANCE SHEET				
ASSETS				
CASH & CASH EQUIVALENTS	74,518,636	84,703,608	91,443,200	89,621,870
ACCOUNTS RECEIVABLE	42,920	12,311	1,000,000	1,000,000
DUE FROM OTHER FUNDS	-	-	-	-
INVENTORIES	-	-	-	-
PREPAID ITEMS	122,105	520	500,000	500,000
TOTAL CURRENT ASSETS	74,683,661	84,716,438	92,943,200	91,121,870
DEFERRED CHARGES/ PREPAID EXPENSE - LONG TERM	-	-	-	-
TOTAL OTHER ASSETS	-	-	-	-
LAND / LAND IMPROVEMENTS	-	-	-	-
BUILDINGS AND IMPROVEMENTS	-	-	-	-
MACHINERY AND EQUIPMENT	-	-	-	-
SOFTWARE	-	-	-	-
ACCUMULATED DEPRECIATION	-	-	-	-
TOTAL CAPITAL ASSETS	-	-	-	-
TOTAL ASSETS	74,683,661	81,852,738	92,943,200	91,121,870
LIABILITIES & FUND EQUITY				
ACCRUED LIABILITIES	137,682	-	10,000	10,000
DEFERRED REVENUE	-	-	-	-
INTERFUND LOAN (Short Term Cash Deficit)	-	-	-	-
DUE TO OTHER FUNDS	1,148,977	75,000	1,500,000	1,500,000
POLICY CLAIM LIABILITY-CURRENT	24,621,000	24,621,000	19,000,000	19,000,000
CAPITAL LEASE PAYABLE-SHORT TERM	-	-	-	-
REVENUE BONDS - SHORT TERM	-	-	-	-
TOTAL CURRENT LIABILITIES	25,907,659	24,696,000	20,510,000	20,510,000
REVENUE BONDS - LONG TERM	-	-	-	-
CAPITAL LEASE PAYABLE-LONG TERM	-	-	-	-
CONTRACTS PAYABLE - LONG TERM	-	-	-	-
INTERFUND LOAN FROM OTHER FUNDS	-	-	-	-
INTERFUND LOAN FROM GENERAL FUND (Long Term Cash Deficit)	-	-	-	-
POLICY CLAIM LIABILITY L / T	46,118,000	46,108,377	50,817,500	50,817,500
TOTAL LONG-TERM LIABILITIES	46,118,000	46,108,377	50,817,500	50,817,500
TOTAL LIABILITIES	72,025,659	70,804,377	71,327,500	71,327,500
CONTRIBUTED CAPITAL	10,030,340	10,030,340	10,030,340	10,030,340
RETAINED EARNINGS	(7,372,338)	3,881,722	11,585,360	9,764,031
TOTAL FUND EQUITY / NET ASSETS	2,658,002	13,912,061	21,615,699	19,794,370
TOTAL LIABILITIES & FUND EQUITY / NET ASSETS	74,683,660	84,716,438	92,943,199	91,121,870
INCOME STATEMENT				
TOTAL OPERATING REVENUES (before proposed rate impacts)	27,962,032	31,858,704	33,041,501	33,206,170
Rate Impact				
TOTAL OPERATING REVENUES (after proposed rate impacts)	27,962,032	31,858,704	33,041,501	33,206,170
PERSONNEL SERVICES	-	-	-	-
TRAVEL EXPENSE	-	-	-	-
CURRENT EXPENSE	30,368,504	22,307,148	24,537,863	30,000,000
DATA PROCESSING CURRENT EXPENSE	-	-	-	-
DEPRECIATION EXPENSE	-	-	-	-
OTHER CHARGES/PASS THROUGH	2,343,678	2,437,466	2,800,000	2,800,000
TOTAL OPERATING EXPENSES	32,712,182	24,744,614	27,337,863	32,800,000
TOTAL OPERATING INCOME (LOSS)	(4,750,150)	7,114,090	5,703,638	406,170
GAIN (LOSS) ON SALE OF FIXED ASSETS	-	-	-	-
INTEREST /OTHER INCOME	3,210,420	4,139,969	2,000,000	2,000,000
INTEREST EXPENSE	-	-	-	-

FEDERAL GRANTS	-	-	-	-
RETAINED EARNINGS REFUNDS TO FEDERAL GOVERNMENT	-	-	-	-
OPERATING TRANSFERS IN (OUT)	-	-	-	-
NET INCOME (LOSS)	(1,539,730)	11,254,059	7,703,638	2,406,170

CASH FLOW STATEMENT

BEGINNING CASH BALANCE / (INTERFUND LOAN BALANCE)	71,716,279	74,518,636	84,703,608	91,443,200
Total Cash from Sales	27,962,032	31,858,704	33,041,501	33,206,170
Capital Asset Disposal Proceeds	-	-	-	-
Federal Grants	-	-	-	-
State Appropriations	-	-	-	-
Other Sources	3,210,420	4,139,969	2,000,000	2,000,000
TOTAL SOURCES OF CASH	31,172,452	35,998,673	35,041,501	35,206,170
Cash Used for Operations	(28,370,096)	(25,813,701)	(28,301,909)	(37,027,500)
Payments for Capital Assets	-	-	-	-
State Appropriations	-	-	-	-
Other Uses	-	-	-	-
TOTAL USES OF CASH	(28,370,096)	(25,813,701)	(28,301,909)	(37,027,500)
ENDING CASH BALANCE/(INTERFUND LOAN BALANCE)	74,518,636	84,703,608	91,443,200	89,621,870



division of
**Risk
Management**

Pro Forma Financial Statements

Property

	FY 2023 Actual	FY 2024 Preliminary	FY 2025 Forecast	FY 2025 Forecast
BALANCE SHEET				
ASSETS				
CASH & CASH EQUIVALENTS	74,518,636	84,703,608	91,443,200	89,621,870
ACCOUNTS RECEIVABLE	42,920	12,311	1,000,000	1,000,000
DUE FROM OTHER FUNDS	-	-	-	-
INVENTORIES	-	-	-	-
PREPAID ITEMS	122,105	520	500,000	500,000
TOTAL CURRENT ASSETS	74,683,661	84,716,438	92,943,200	91,121,870
DEFERRED CHARGES/ PREPAID EXPENSE - LONG TERM	-	-	-	-
TOTAL OTHER ASSETS	-	-	-	-
LAND / LAND IMPROVEMENTS	-	-	-	-
BUILDINGS AND IMPROVEMENTS	-	-	-	-
MACHINERY AND EQUIPMENT	-	-	-	-
SOFTWARE	-	-	-	-
ACCUMULATED DEPRECIATION	-	-	-	-
TOTAL CAPITAL ASSETS	-	-	-	-
TOTAL ASSETS	74,683,661	81,852,738	92,943,200	91,121,870
LIABILITIES & FUND EQUITY				
ACCRUED LIABILITIES	137,682	-	10,000	10,000
DEFERRED REVENUE	-	-	-	-
INTERFUND LOAN (Short Term Cash Deficit)	-	-	-	-
DUE TO OTHER FUNDS	1,148,977	75,000	1,500,000	1,500,000
POLICY CLAIM LIABILITY-CURRENT	24,621,000	24,621,000	19,000,000	19,000,000
CAPITAL LEASE PAYABLE-SHORT TERM	-	-	-	-
REVENUE BONDS - SHORT TERM	-	-	-	-
TOTAL CURRENT LIABILITIES	25,907,659	24,696,000	20,510,000	20,510,000
REVENUE BONDS - LONG TERM	-	-	-	-
CAPITAL LEASE PAYABLE-LONG TERM	-	-	-	-
CONTRACTS PAYABLE - LONG TERM	-	-	-	-
INTERFUND LOAN FROM OTHER FUNDS	-	-	-	-
INTERFUND LOAN FROM GENERAL FUND (Long Term Cash Deficit)	-	-	-	-
POLICY CLAIM LIABILITY L / T	46,118,000	46,108,377	50,817,500	50,817,500
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TOTAL LIABILITIES	72,025,659	70,804,377	71,327,500	71,327,500
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PERSONNEL SERVICES	-	-	-	-
TRAVEL EXPENSE	-	-	-	-
CURRENT EXPENSE	30,368,504	22,307,148	24,537,863	30,000,000
DATA PROCESSING CURRENT EXPENSE	-	-	-	-
DEPRECIATION EXPENSE	-	-	-	-

OTHER CHARGES/PASS THROUGH	2,343,678	2,437,466	2,800,000	2,800,000
TOTAL OPERATING EXPENSES	32,712,182	24,744,614	27,337,863	32,800,000
TOTAL OPERATING INCOME (LOSS)	(4,750,150)	7,114,090	5,703,638	406,170
GAIN (LOSS) ON SALE OF FIXED ASSETS	-	-	-	-
INTEREST /OTHER INCOME	3,210,420	4,139,969	2,000,000	2,000,000
INTEREST EXPENSE	-	-	-	-
FEDERAL GRANTS	-	-	-	-
RETAINED EARNINGS REFUNDS TO FEDERAL GOVERNMENT	-	-	-	-
OPERATING TRANSFERS IN (OUT)	-	-	-	-
NET INCOME (LOSS)	(1,539,730)	11,254,059	7,703,638	2,406,170

CASH FLOW STATEMENT

BEGINNING CASH BALANCE / (INTERFUND LOAN BALANCE)	71,716,279	74,518,636	84,703,608	91,443,200
Total Cash from Sales	27,962,032	31,858,704	33,041,501	33,206,170
Capital Asset Disposal Proceeds	-	-	-	-
Federal Grants	-	-	-	-
State Appropriations	-	-	-	-
Other Sources	3,210,420	4,139,969	2,000,000	2,000,000
TOTAL SOURCES OF CASH	31,172,452	35,998,673	35,041,501	35,206,170
Cash Used for Operations	(28,370,096)	(25,813,701)	(28,301,909)	(37,027,500)
Payments for Capital Assets	-	-	-	-
State Appropriations	-	-	-	-
Other Uses	-	-	-	-
TOTAL USES OF CASH	(28,370,096)	(25,813,701)	(28,301,909)	(37,027,500)
ENDING CASH BALANCE/(INTERFUND LOAN BALANCE)	74,518,636	84,703,608	91,443,200	89,621,870

Division of Fleet Operations



Internal Service Funds

- ▷ Motor Pool
- ▷ Fuel Network



Motor Pool Background and Performance Update

- ▶ The State Motor Pool ISF provides vehicles, vehicle lifecycle management, maintenance and statutory reporting compliance to all state agencies and higher eds.
- ▶ The pandemic slowed the program's abilities to get new vehicles, driving up repair needs and lowering vehicle turnover.
- ▶ FY24 has been a year of catching up with new vehicle replacements. This will continue through FY25.
- ▶ Motor Pool has launched four shared motor pools, which will allow better vehicle sharing between agencies.
 - Ogden, MASOB, TSOB, and Provo
- ▶ Major concerns exist with vehicle upfitting and the cost of vehicle maintenance.



Addressing Motor Pool Concerns

Vehicle Upfitting

- ▷ Primarily affects law enforcement and specialized trucks
- ▷ Small market for qualified upfitters leads to long turn around times before a vehicle can be placed in service.
- ▷ A few large businesses have entered the market.
- ▷ State Purchasing is helping to add more vendors to the state contract.
- ▷ Fleet will begin working with new vendors to spread the work and shorten lead times.

Vehicle Maintenance Costs

- ▷ In the five years prior to FY23, maintenance costs rose by 19%
- ▷ In FY23, the Motor Pool implemented an annual adjustment to the maintenance and repair rate.
- ▷ This year's increase is following that model to stabilize maintenance costs for agency customers
 - Flat monthly rate rather than per mile
 - Establishing a five year price schedule rather than receiving pricing



Fuel Network Background and Performance Update

- ▶ The State Fuel Network ISF provides fuel, fuel site management and fuel card management services to all state agencies, all higher eds and over 250 other political subdivisions
- ▶ State agencies and higher eds are required to participate.
- ▶ Other political subdivisions opt into the program.
- ▶ 17.8 M gallons of fuel in FY24, 48% through fuel network “state” sites
 - 239 fuel sites managed by the fuel network
- ▶ Major concerns include managing an aging fuel network and ensuring we have fuel where we need it in the event of an emergency.



Addressing Fuel Network Concerns

Aging Fuel Network

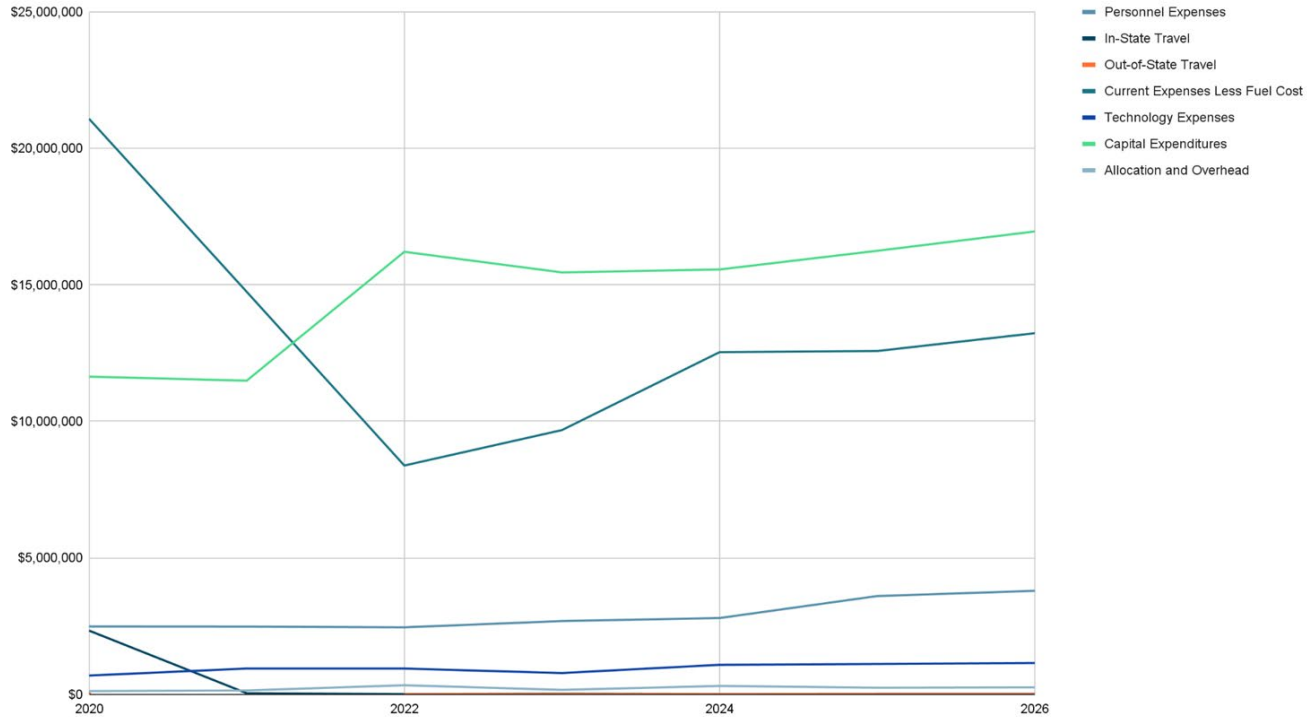
- ▶ As of 2021, the fuel network was mostly made up of underground fuel tanks that were past their useful life.
- ▶ The fuel network has created a strategic lifecycle plan. The approach reviews both ROI and strategic need prior to a repair, replace or close decision.
- ▶ Ensuring cash and revenue will meet replacement needs
- ▶ Technology advancements are reducing reliance on fossil fuels.

Emergency Management Planning

- ▶ Emergency response is a key statutory requirement of the fuel network.
- ▶ Over the past 18 months, the fuel network has worked with stakeholders to revise its emergency fuel map.
- ▶ Fuel network has added an additional mobile emergency building generator.
- ▶ Fuel network is stocking key fuel locations with materials that will enable fuel to be drawn given a variety of emergency impacts.



Fleet Expenses



*Current Expense does not include the cost of fuel pass-through.

*Major reduction in current expenses is due to implementation of GASB 87



Market Comparison

Market Comparison

In accordance with **Utah title 63A-9-401(1)(j)**:

... the Division of Fleet Operations shall "conduct an annual market analysis of proposed rates and fees, which analysis shall include a comparison of the division's rates and fees with the fees of other public or private sector providers where comparable services and rates are reasonably available."



Motor Pool Market Comparison

Daily Motorpool Rates FY26									
Vehicle Class	Utah DFO	California	North Carolina	Nevada	Oregon	ARI	Wheels Inc.	Enterprise Rent-a-Car	Cheaper Option
Small Sedans	\$33.33	N/A	N/A	\$37.34	\$50.00	N/A	N/A	\$35.00	Utah DFO
Midsize Sedans	\$35.10	N/A	N/A	\$38.84	\$50.00	N/A	N/A	\$36.84	Utah DFO
Full-size Sedans	\$37.88	N/A	N/A	\$41.38	\$50.00	N/A	N/A	\$39.76	Utah DFO
Police Vehicles	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
Minivan	\$65.65	N/A	N/A	N/A	\$70.00	N/A	N/A	\$68.93	Utah DFO
SUV	\$62.62	N/A	N/A	N/A	\$70.00	N/A	N/A	\$91.20	Utah DFO
Light Duty Truck	\$70.70	N/A	N/A	N/A	\$70.00	N/A	N/A	\$79.54	Oregon



Vehicle M&R Market Comparison

Maintenance and Repair Fee Cost Comparisons FY26

Vehicle Class	Utah DFO	New Mexico	California	North Carolina	Nevada	Oregon	Holman	Wheels Inc.	Enterprise	Cheaper Option
Small Sedans	\$100.00/month	117.63/month	\$100.00 + 1.80% of vehicle's total monthly expense	\$230.00	\$190.00	\$120.00	Actual Cost + Fee/vehicle (7.00+/month)	Actual Cost + Monthly Fee/Vehicle	Included in Rental Rate of \$35.00/Day	Utah DFO
Midsize Sedans	\$100.00/month	117.63/month	\$100.00 + 1.80% of vehicle's total monthly expense	\$260.00	\$200.00	\$250.00	Actual Cost + Fee/vehicle (7.00+/month)	Actual Cost + Monthly Fee/Vehicle	Included in Rental Rate of \$36.84/Day	Utah DFO
Full-size Sedans	\$100.00/month	117.63/month	\$100.00 + 1.80% of vehicle's total monthly expense	\$270.00	\$210.00	\$120.00	Actual Cost + Fee/vehicle (7.00+/month)	Actual Cost + Monthly Fee/Vehicle	Included in Rental Rate of \$39.76/Day	Utah DFO
Emergency Sedans	\$270.00/month	117.63/month	\$100.00 + 1.80% of vehicle's total monthly expense	\$340.00	\$210.00	\$120.00	N/A	N/A	N/A	Utah DFO
Minivan	\$100.00/month	117.63/month	\$100.00 + 1.80% of vehicle's total monthly expense	\$350.00	\$220.00	\$190.00	Actual Cost + Fee/vehicle (7.00+/month)	Actual Cost + Monthly Fee/Vehicle	Included in Rental Rate of \$68.93/Day	Utah DFO
SUV	\$100.00/month	117.63/month	\$100.00 + 1.80% of vehicle's total monthly expense	\$490.00	\$220.00	\$90.00	Actual Cost + Fee/vehicle (7.00+/month)	Actual Cost + Monthly Fee/Vehicle	Included in Rental Rate of \$91.20/Day	Oregon
Light Duty Truck	\$100.00/month	117.63/month	\$100.00 + 1.80% of vehicle's total monthly expense	\$360.00	\$220.00	\$110.00	Actual Cost + Fee/vehicle (7.00+/month)	Actual Cost + Monthly Fee/Vehicle	Included in Rental Rate of \$79.54/Day	Utah DFO



Fuel Network Market Comparison

*All Comparisons assume no excise tax		Per Gallon	Total Cost	Net Savings (LOSS)
Fuel Network vs.		2.95	25,385,363.37	
	Street Price	3.22	27,682,953.89	2,297,590.52
	WEX Fuel Card	3.18	27,405,539.20	2,020,175.82
	Sinclair Fuel Card	3.18	27,338,745.57	1,953,382.20
	US Bank Purchase Card	3.15	27,143,536.43	1,758,173.06
Retail Rate v.		3.38	32,003,014.18	
	Street Price	3.22	30,486,732.79	(1,516,281.39)
	WEX Fuel Card	3.18	30,181,221.04	(1,821,793.14)
	Sinclair Fuel Card	3.18	30,107,662.44	(1,895,351.74)
	US Bank Purchase Card	3.15	29,892,682.17	(2,110,332.01)
Net Difference				
	Street Price			\$ 781,309.12
	WEX Fuel Card			\$ 198,382.68
	Sinclair Fuel Card			\$ 58,030.46
	US Bank Purchase Card			\$ (352,158.96)

*As of August 2, 2024



Rate Changes



FY26 DFO Proposed Rate Adjustments

Motorpool

Rate Name	FY25 Current Rate	FY26 Proposed Rate	Dollar Change	% Change	Units
Admin – DGO Managed/Leased	\$36.00	\$40.00	\$4.00	11.11%	Per Vehicle/Month
Admin – Agency Owned	\$14.00	\$18.00	\$4.00	28.57%	Per Vehicle/Month
MIS (Technology)	\$4.00	\$0.00	-\$4.00	-100.00%	Per Vehicle/Month
Maintenance & Repair (refer to Grid)	N/A	N/A	N/A	N/A	Refer to Grid



Motor Pool

- ▷ **Combine Admin Rate and MIS Rate.**

Currently, the Admin Rate is \$36 for leased vehicles and \$14 on owned vehicles. The MIS rate is \$4 on all vehicles. We are combining the rates to be \$40 for leased and \$18 on owned. No impact to agencies.

- ▷ **Removing the Commercial Equipment Rental Rate.**

The rate was a \$12 markup on this service.

- ▷ **Monthly Flat Rate for Maintenance and Repair (M&R).**

To stabilize budget forecasting and promote vehicle use, we are moving to a monthly flat rate for M&R instead of charges on monthly 'cost per mile' rate. Rate increase from SFY25 to SFY26 is \$1,074,600 due to increase market cost from vendors.



Mileage Rate Table

Category	Total Cost at Proposed Monthly Flat Rate	FY26 Proposed Monthly Flat Rate
Heavy Duty On Road	\$ 46,800.00	\$ 650.00
Heavy Duty Off Road	\$ 118,440.00	\$ 470.00
Motorcycle (not including ARs)	\$ 77,760.00	\$ 180.00
Police Pursuit	\$ 3,061,800.00	\$ 270.00
Bus	\$ 82,080.00	\$ 360.00
Light Duty Off Road	\$ 825,120.00	\$ 120.00
Light Duty On Road	\$ 2,715,600.00	\$ 100.00
Medium Duty On Road	\$ 320,040.00	\$ 210.00
Medium Duty Off Road	\$ 537,000.00	\$ 250.00
Total	\$ 7,784,640.00	



Fuel Network

- ▷ **Retail Fuel Site Rate:** 1 cent increase to 16 cents per gallon.
 - Usage is nearly 50/50 state and retail fuel
 - Cost recovery is more accurately 30 cents per gallon at state and 14 cents at retail, but we are shifting 2 pennies per gallon to retail as part of our need to reduce costs at state fuel sites and to support state emergency services.
 - Factors for paying down 300k of debt to general fund.



Rate Committee Actions

GovOps Recommended Action

Action	Slide Number or Reference	Change
Approve the Motor Pool Admin Rates on DGO Managed/Leased and Agency Owned to include the MIS rate	Slide 14	\$0
Approve removing the Commercial Equipment Rental rate	Slide 14	\$0
Approve M&R rate increase and restructure to monthly Flat Rate	Slide 14	\$1,074,600
Approve all other existing rates	HB0008	



**STATE AGENCY FEES AND INTERNAL SERVICE FUND RATE
AUTHORIZATION AND APPROPRIATIONS**

2024 GENERAL SESSION

STATE OF UTAH

Chief Sponsor: Robert M. Spendlove

Senate Sponsor: Don L. Ipson

=====

LONG TITLE

General Description:

This bill supplements or reduces appropriations otherwise provided for the support and operation of state government for the fiscal year beginning July 1, 2023 and ending June 30, 2024 and for the fiscal year beginning July 1, 2024 and ending June 30, 2025.

DIVISION OF FLEET OPERATIONS

ISF - Fuel Network

State-Owned Sites Markup on Fuel (per gallon)	0.28
Retail Sites Markup on Fuel (per gallon)	0.15
Percentage of Transaction Value on Non-fuel Purchases	3.0%
EPA Compliance Monitoring (per month)	100.00
Service Rate (per hour)	70.00
Materials Rate	Actual cost
Petroleum Storage Tank Trust Fund Rate	Actual cost
Accounts receivable late fee	
Past 30 Days	5% of balance
Past 60 Days	10% of balance
Past 90 Days	15% of balance

ISF - Motor Pool

Lease Rate (per month, per vehicle)	See formula
Contract price divided by current life cycle.	
Maintenance & Repair (Mileage)	See formula
Maintenance and repair costs for a particular vehicle/use type, divided by total miles for that vehicle/use type	
Management Information System (per month each vehicle)	4.00
Administrative Rate - Leased Vehicles (per vehicle per month)	36.00

H.B. 8**Enrolled Copy**

2388	Administrative Rate - Owned Vehicles (per vehicle per month)	14.00
2389	Daily Pool Rates	Actual Cost
2390	Short Term Used Vehicle Lease	155.02
2391	Commercial Equipment Rental	Cost plus \$12 Fee
2392	Telematics GPS Tracking	Actual cost
2393	Accident Deductible (per accident)	Actual cost
2394	Fuel Pass-through (per gallons)	Actual cost
2395	Additional Management	
2396	Services: Research & Complaints	50.00
2397	Operator Negligence and Vehicle Abuse (per occurrence)	Varies
2398	Vehicle Service Center (per work order each vehicle)	8.00
2399	Vehicle Feature and Miscellaneous Equipment Upgrade	Actual cost
2400	Vehicle Detail Cleaning Service	Actual cost
2401	Accounts receivable late fee	
2402	Past 30-days	5% of balance
2403	Past 60-days	10% of balance
2404	Past 90-days	15% of balance
2405	Statutory Maintenance Non-Compliance	
2406	10 Days Late (per vehicle per month)	100.00
2407	20 Days Late (per vehicle per month)	200.00
2408	30+ Days Late (per vehicle per month)	300.00
2409	Transactions Group	
2410	Transactions Rate (per hour)	65.00



division of
**Fleet
Operations**

Pro Forma Financial Statements

Motor Pool

	FY 2023 Actual	FY 2024 Preliminary	FY 2025 Forecast	FY 2026 Forecast
BALANCE SHEET				
ASSETS				
CASH & CASH EQUIVALENTS	-	-	-	-
ACCOUNTS RECEIVABLE	38,528	61,842	50,000	50,000
DUE FROM OTHER FUNDS	2,076,330	2,100,000	2,100,000	2,100,000
INVENTORIES	-	-	-	-
PREPAID EXPENSES	3,370	2,000	2,000	2,000
TOTAL CURRENT ASSETS	2,118,228	2,163,842	2,152,000	2,152,000
DEFERRED CHARGES/ PREPAID EXPENSE - LONG TERM	-	-	-	-
TOTAL OTHER ASSETS	-	-	-	-
LAND / LAND IMPROVEMENTS				
VEHICLES	156,580,439	185,580,445	204,580,445	218,580,445
BUILDINGS AND IMPROVEMENTS	173,480	173,480	173,480	173,480
MACHINERY AND EQUIPMENT	700,389	700,389	700,389	700,389
ACCUMULATED DEPRECIATION	(80,772,830)	(91,134,774)	(97,634,774)	(102,634,774)
TOTAL CAPITAL ASSETS	76,681,478	95,319,540	107,819,540	116,819,540
TOTAL ASSETS	78,799,706	97,483,382	109,971,540	118,971,540
LIABILITIES & FUND EQUITY				
VOUCHERS PAYABLE	1,336,571	706,820	706,820	706,820
ACCRUED LIABILITIES	1,051,623	1,233,603	1,233,603	1,233,603
DEFERRED REVENUE	-	3,170,568	1,585,284	-
INTERFUND LOAN (Short Term Cash Deficit)	10,591,867	11,000,000	11,000,000	11,000,000
DUE TO OTHER FUNDS	82,138	-	5,000	5,000
POLICY CLAIMS LIABILITIES - SHORT TERM	-	-	-	-
CAPITAL LEASE PAYABLE-SHORT TERM	1,264,360	615,594	-	-
REVENUE BONDS - SHORT TERM	-	-	-	-
TOTAL CURRENT LIABILITIES	14,326,559	16,726,585	14,530,707	12,945,423
REVENUE BONDS - LONG TERM	-	-	-	-
CAPITAL LEASE PAYABLE-LONG TERM	-	-	-	-
CONTRACTS PAYABLE - LONG TERM	676,663	-	-	-
INTERFUND LOAN FROM OTHER FUNDS	-	-	-	-
INTERFUND LOAN FROM GENERAL FUND (Long Term Cash Deficit)	12,460,446	24,625,996	35,611,972	43,134,126
POLICY CLAIMS LIABILITIES - LONG-TERM	-	-	-	-
TOTAL LONG-TERM LIABILITIES	13,137,109	24,625,996	35,611,972	43,134,126
TOTAL LIABILITIES	27,463,668	41,352,581	50,142,679	56,079,549
CONTRIBUTED CAPITAL	48,569,270	52,143,794	54,143,794	55,643,794
RETAINED EARNINGS - STATE ONLY	6,989,233	6,989,233	6,989,233	6,989,233
RETAINED EARNINGS - DESIGNATED	265,263	0	0	0
RETAINED EARNINGS	(4,487,728)	(3,002,226)	(1,304,166)	258,964
TOTAL FUND EQUITY / NET ASSETS	51,336,038	56,130,801	59,828,861	62,891,991
TOTAL LIABILITIES & FUND EQUITY / NET ASSETS	78,799,706	97,483,382	109,971,540	118,971,540
INCOME STATEMENT				
TOTAL OPERATING REVENUES (before proposed rate impacts)	22,661,027	29,750,181	30,885,527	30,885,527
Rate Impact				1,074,588
TOTAL OPERATING REVENUES (after proposed rate impacts)	22,661,027	29,750,181	30,885,527	31,960,115
PERSONAL SERVICES	1,385,791	1,434,595	2,363,599	2,363,599
TRAVEL EXPENSE	10,970	1,494	1,539	1,585
CURRENT EXPENSE	8,636,010	11,112,494	11,052,525	11,605,151
CURRENT EXPENSE - DATA PROCESSING	127,909	392,822	404,607	416,745
DEPRECIATION EXPENSE	15,169,544	15,245,382	15,855,197	16,489,405
OTHER EXPENSES	408,435	590,197	210,000	220,500
TOTAL OPERATING EXPENSES	25,738,659	28,776,984	29,887,467	31,096,985
TOTAL OPERATING INCOME (LOSS)	(3,077,632)	973,197	998,060	863,130

GAIN (LOSS) ON SALE OF FIXED ASSETS	954,614	777,568	700,000	700,000
OTHER INCOME	929,342	-	-	-
INTEREST EXPENSE	-	-	-	-
FEDERAL GRANTS	-	-	-	-
RETAINED EARNINGS REFUNDS TO FEDERAL GOVERNMENT	-	-	-	-
OPERATING TRANSFERS IN (OUT)	-	-	-	-
NET INCOME (LOSS)	(1,193,676)	1,750,765	1,698,060	1,563,130

CASH FLOW STATEMENT

BEGINNING CASH BALANCE / (INTERFUND LOAN BALANCE	(8,814,410)	(23,052,313)	(35,625,996)	(46,611,972)
Total Cash from Sales	22,878,329	29,797,165	30,873,685	31,960,115
Capital Asset Disposal Proceeds	2,245,046	2,029,854	2,000,000	2,000,000
Federal Grants	-	-	-	-
State Appropriations (snowplows)	-	-	-	-
Fleet Expansion	1,006,870	3,574,524	2,000,000	1,500,000
TOTAL SOURCES OF CASH	26,130,245	35,401,543	34,873,685	35,460,115
Cash Used for Operations	(14,109,574)	(12,523,799)	(15,859,661)	(17,982,269)
Payments for Capital Assets	(26,258,574)	(35,451,427)	(30,000,000)	(25,000,000)
State Appropriations (snowplows)	-	-	-	-
Other Uses (transfer for SLCC site)	-	-	-	-
Other Uses (federal retained earnings refund)	-	-	-	-
TOTAL USES OF CASH	(40,368,148)	(47,975,226)	(45,859,661)	(42,982,269)
ENDING CASH BALANCE/(INTERFUND LOAN BALANCE	(23,052,313)	(35,625,996)	(46,611,972)	(54,134,126)



division of
**Fleet
Operations**

Pro Forma Financial Statements

Fuel Network

FY 2023 Actual	FY 2024 Preliminary	FY 2025 Forecast	FY 2026 Forecast
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BALANCE SHEET

ASSETS				
CASH & CASH EQUIVALENTS	-	-	-	-
ACCOUNTS RECEIVABLE	4,767,783	4,906,907	4,906,907	4,906,907
DUE FROM OTHER FUNDS	1,454,978	1,500,000	1,500,000	1,500,000
INVENTORIES	2,926,582	2,767,689	2,767,689	2,767,689
PREPAID EXPENSES	3,634	84,348		
TOTAL CURRENT ASSETS	9,152,977	9,258,944	9,174,596	9,174,596
REAL PROPERTY HELD FOR RESALE	-	-	-	-
DEFERRED CHARGES/ PREPAID EXPENSE - LONG TERM	-	-	-	-
TOTAL OTHER ASSETS	-	-	-	-
LAND / LAND IMPROVEMENTS	-	-	-	-
CONSTRUCTION IN PROGRESS	-	-	-	-
BUILDINGS AND IMPROVEMENTS	19,167	19,167	19,167	19,167
MACHINERY AND EQUIPMENT	9,691,644	10,458,943	11,958,943	13,458,943
ACCUMULATED DEPRECIATION	(4,669,892)	(4,991,803)	(5,387,795)	(5,858,787)
TOTAL CAPITAL ASSETS	5,040,919	5,486,307	6,590,315	7,619,323
TOTAL ASSETS	14,193,896	14,745,251	15,764,911	16,793,919
LIABILITIES & FUND EQUITY				
VOUCHERS PAYABLE	3,460,645	3,044,183	3,044,183	3,044,183
ACCRUED LIABILITIES	107,072	-	-	-
DEFERRED REVENUE	-	-	-	-
INTERFUND LOAN (Short Term Cash Deficit)	2,722,694	3,000,000	3,000,000	3,000,000
DUE TO OTHER FUNDS	82,601	-	-	-
POLICY CLAIMS LIABILITIES - SHORT TERM	-	-	-	-
CAPITAL LEASE PAYABLE-SHORT TERM	-	-	-	-
REVENUE BONDS - SHORT TERM	-	-	-	-
TOTAL CURRENT LIABILITIES	6,373,012	6,044,183	6,044,183	6,044,183
REVENUE BONDS - LONG TERM	-	-	-	-
CAPITAL LEASE PAYABLE-LONG TERM	-	-	-	-
CONTRACTS PAYABLE - LONG TERM	-	-	-	-
INTERFUND LOAN FROM OTHER FUNDS	-	-	-	-
INTERFUND LOAN FROM GENERAL FUND (Long Term Cash Deficit)	960,010	862,070	1,564,361	2,542,064
POLICY CLAIMS LIABILITIES - LONG-TERM	-	-	-	-
TOTAL LONG-TERM LIABILITIES	960,010	862,070	1,564,361	2,542,064
TOTAL LIABILITIES	7,333,022	6,906,253	7,608,544	8,586,247
CONTRIBUTED CAPITAL	7,370,911	7,370,911	7,370,911	7,370,911
RETAINED EARNINGS	(510,037)	468,087	785,456	836,761
TOTAL FUND EQUITY / NET ASSETS	6,860,874	7,838,998	8,156,367	8,207,672
TOTAL LIABILITIES & FUND EQUITY / NET ASSETS	14,193,896	14,745,251	15,764,911	16,793,919

INCOME STATEMENT

TOTAL OPERATING REVENUES (before proposed rate impacts)	66,396,474	59,896,075	59,629,553	59,629,553
Rate Impact				
TOTAL OPERATING REVENUES (after proposed rate impacts)	66,396,474	59,896,075	59,629,553	59,629,553
PERSONAL SERVICES	786,060	817,664	1,224,322	1,289,387
TRAVEL EXPENSE	12,014	3,348	10,000	10,000
CURRENT EXPENSE	61,389,593	56,808,560	56,908,560	57,008,560
CURRENT EXPENSE - DATA PROCESSING	615,647	614,864	633,310	652,309
DEPRECIATION EXPENSE	288,992	320,992	395,992	470,992
OTHER EXPENSES	333,704	352,523	140,000	147,000
TOTAL OPERATING EXPENSES	63,426,010	58,917,951	59,312,184	59,578,248
TOTAL OPERATING INCOME (LOSS)	2,970,464	978,124	317,369	51,305
GAIN (LOSS) ON SALE OF FIXED ASSETS	-	-	-	-

GAIN (LOSS) ON SALE OF ASSETS - SLCC LEAK	-	-	-	-
INTEREST INCOME	-	-	-	-
INTEREST EXPENSE	-	-	-	-
FEDERAL GRANTS	-	-	-	-
RETAINED EARNINGS REFUNDS TO FEDERAL GOVERNMENT	-	-	-	-
OPERATING TRANSFERS IN (OUT)	-	-	-	-
NET INCOME (LOSS)	2,970,464	978,124	317,369	51,305

CASH FLOW STATEMENT

BEGINNING CASH BALANCE / (INTERFUND LOAN BALANCE	(7,786,744)	(3,682,704)	(3,862,070)	(4,564,361)
Total Cash from Sales	65,472,235	59,782,204	59,629,553	59,629,553
Capital Asset Disposal Proceeds	-	-	-	-
Federal Grants	-	-	-	-
State Appropriations	-	-	-	-
2021 SB0003	-	-	-	-
Other Sources(FY21 SLCC site from Motor Pool fund)	-	-	-	-
TOTAL SOURCES OF CASH	65,472,235	59,782,204	59,629,553	59,629,553
Cash Used for Operations	(60,846,135)	(59,193,731)	(58,831,844)	(59,107,256)
Payments for Capital Assets	(522,060)	(767,839)	(1,500,000)	(1,500,000)
State Appropriations	-	-	-	-
Other Uses	-	-	-	-
TOTAL USES OF CASH	(61,368,195)	(59,961,570)	(60,331,844)	(60,607,256)
ENDING CASH BALANCE/(INTERFUND LOAN BALANCE	(3,682,704)	(3,862,070)	(4,564,361)	(5,542,064)



division of
**Fleet
Operations**

Pro Forma Financial Statements
Fleet Administration

FY 2023 Actual	FY 2024 Preliminary	FY 2025 Forecast	FY 2026 Forecast
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BALANCE SHEET

ASSETS

CASH & CASH EQUIVALENTS	67,693	42,323	42,323	42,323
ACCOUNTS RECEIVABLE	-	-	-	-
DUE FROM OTHER FUNDS	-	-	-	-
INVENTORIES	-	-	-	-
PREPAID EXPENSES	574	71	71	71
TOTAL CURRENT ASSETS	68,267	42,394	42,394	42,394

DEFERRED CHARGES/ PREPAID EXPENSE - LONG TERM

TOTAL OTHER ASSETS	-	-	-	-
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LAND / LAND IMPROVEMENTS
CONSTRUCTION IN PROGRESS
BUILDINGS AND IMPROVEMENTS
MACHINERY AND EQUIPMENT
ACCUMULATED DEPRECIATION

TOTAL CAPITAL ASSETS	-	-	-	-
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TOTAL ASSETS	68,267	42,394	42,394	42,394
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LIABILITIES & FUND EQUITY

VOUCHERS PAYABLE	26,664	795	795	795
ACCRUED LIABILITIES	-	-	-	-
DEFERRED REVENUE	-	-	-	-
INTERFUND LOAN (Short Term Cash Deficit)	-	-	-	-
DUE TO OTHER FUNDS	75	-	-	-
POLICY CLAIMS LIABILITIES - SHORT TERM	-	-	-	-
CAPITAL LEASE PAYABLE-SHORT TERM	-	-	-	-
REVENUE BONDS - SHORT TERM	-	-	-	-
TOTAL CURRENT LIABILITIES	26,739	795	795	795

REVENUE BONDS - LONG TERM
CAPITAL LEASE PAYABLE-LONG TERM
CONTRACTS PAYABLE - LONG TERM
INTERFUND LOAN FROM OTHER FUNDS
INTERFUND LOAN FROM GENERAL FUND (Long Term Cash Deficit)
POLICY CLAIMS LIABILITIES - LONG-TERM

TOTAL LONG-TERM LIABILITIES	-	-	-	-
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TOTAL LIABILITIES	26,739	795	795	795
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CONTRIBUTED CAPITAL	35,169	35,169	35,169	35,169
RETAINED EARNINGS	6,359	6,430	6,430	6,430
TOTAL FUND EQUITY / NET ASSETS	41,528	41,599	41,599	41,599

TOTAL LIABILITIES & FUND EQUITY / NET ASSETS	68,267	42,394	42,394	42,394
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INCOME STATEMENT

TOTAL OPERATING REVENUES (before proposed rate impacts)

Rate Impact	-	-	-	-
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TOTAL OPERATING REVENUES (after proposed rate impacts)	-	-	-	-
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PERSONAL SERVICES	510,110	540,164	20,000	20,000
TRAVEL EXPENSE	4,552	6,368	6,559	6,756
CURRENT EXPENSE	35,085	22,219	22,886	23,573
CURRENT EXPENSE - DATA PROCESSING	32,816	70,026	72,127	74,291
DEPRECIATION EXPENSE	-	-	-	-
OTHER EXPENSES	(582,563)	(638,848)	(121,572)	(124,620)
TOTAL OPERATING EXPENSES	-	(71)	-	-

TOTAL OPERATING INCOME (LOSS)	-	71	-	-
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GAIN (LOSS) ON SALE OF FIXED ASSETS	-	-	-	-
INTEREST INCOME	-	-	-	-
INTEREST EXPENSE	-	-	-	-

FEDERAL GRANTS	-	-	-	-
RETAINED EARNINGS REFUNDS TO FEDERAL GOVERNMENT	-	-	-	-
OPERATING TRANSFERS IN (OUT)	-	-	-	-
NET INCOME (LOSS)	-	71	-	-

CASH FLOW STATEMENT

BEGINNING CASH BALANCE / (INTERFUND LOAN BALANCE	59,212	67,693	42,323	42,323
Total Cash from Sales	-	-	-	-
Capital Asset Disposal Proceeds	-	-	-	-
Federal Grants	-	-	-	-
State Appropriations	-	-	-	-
Other Sources	-	-	-	-
TOTAL SOURCES OF CASH	-	-	-	-
Cash Used for Operations	8,481	(25,370)	-	-
Payments for Capital Assets	-	-	-	-
State Appropriations	-	-	-	-
Other Uses	-	-	-	-
TOTAL USES OF CASH	8,481	(25,370)	-	-
ENDING CASH BALANCE/(INTERFUND LOAN BALANCE	67,693	42,323	42,323	42,323

Division of Purchasing & General Services



Windy Aphayrath
Division Director
Purchasing and General Services

Purchasing & General Services

Is made up of:

- Cooperative Contracts
- Print Services
- State and Federal Surplus Property
- Mail and Distribution Services



Cooperative Contracts

FY 2024

Average
Discount on
Cooperative
Contracts

Actual
28.04%

Target: 40%

Total Number of
Cooperative
Contracts

Actual
1,518

Target: 1000

Total Spend on
Cooperative
Contracts

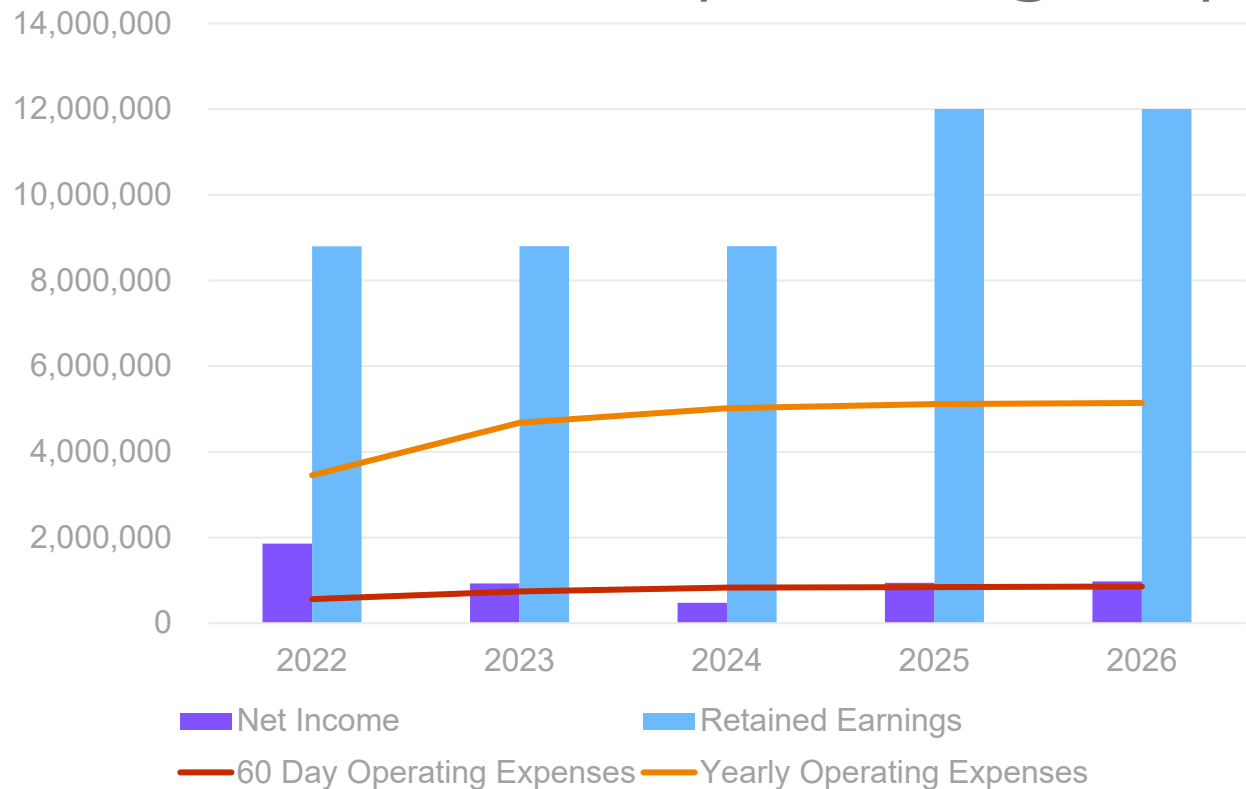
Actual
\$916.9
Million

Target: \$900
Million



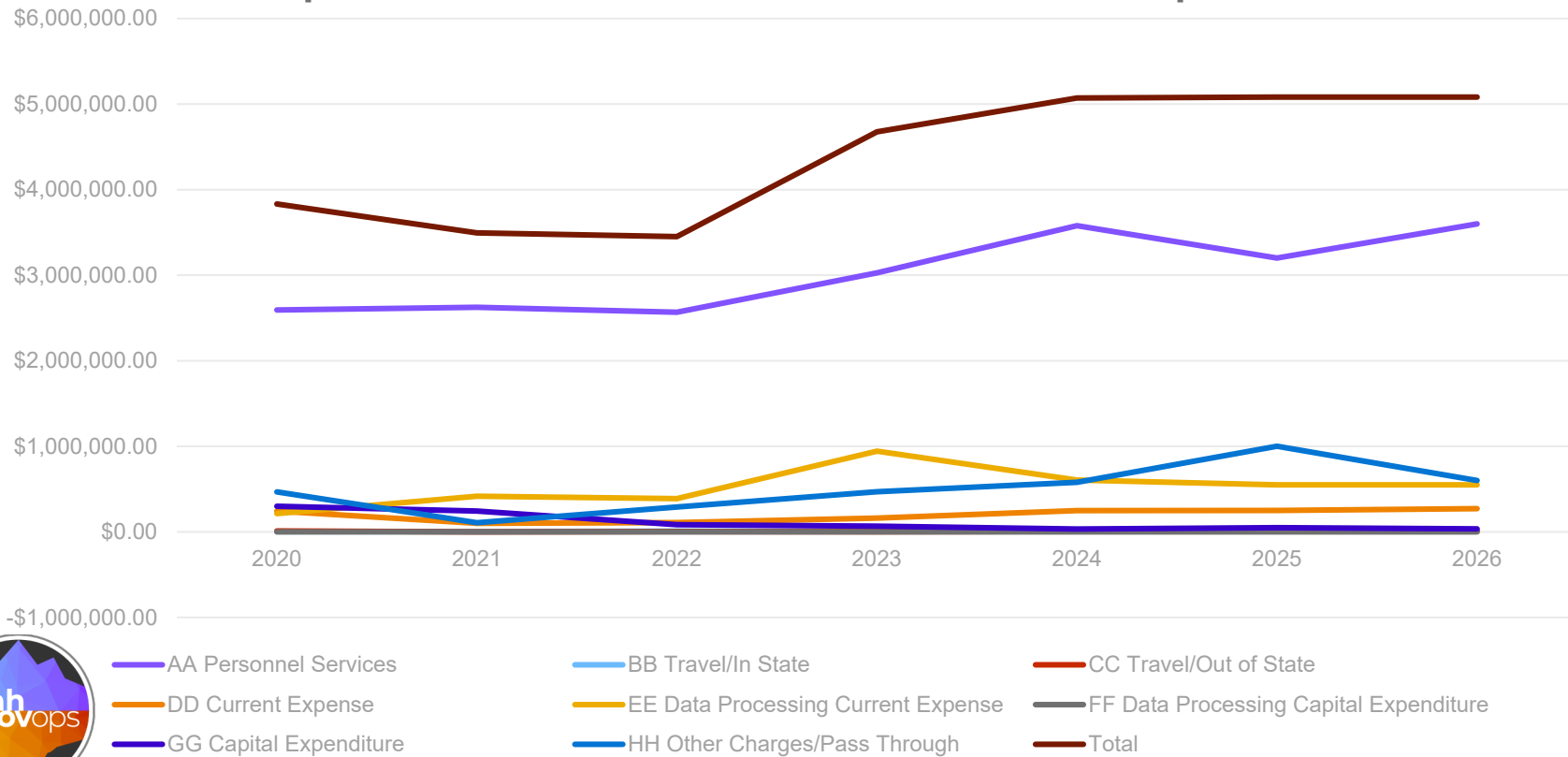


Cooperative Contracts: Retained Earnings, Net Income, and Operating Capital





Cooperative Contracts: Expenses





Cooperative Contracts: Rate Structure

Rate Name	FY25 Current Rate	FY26 Proposed Rate	Dollar Change	% Change	Units
Admin Fee	Up to 1%	Up to 1%	\$0.00	0%	Per Contract/Qtr



Print Services Program: Copier Lease and State Copy Center

Copier Lease
Program

37,187,432
impressions

Copier Lease
Program

944 copiers
in the
program

18% decrease

State Copy
Center

4,655,019
impressions

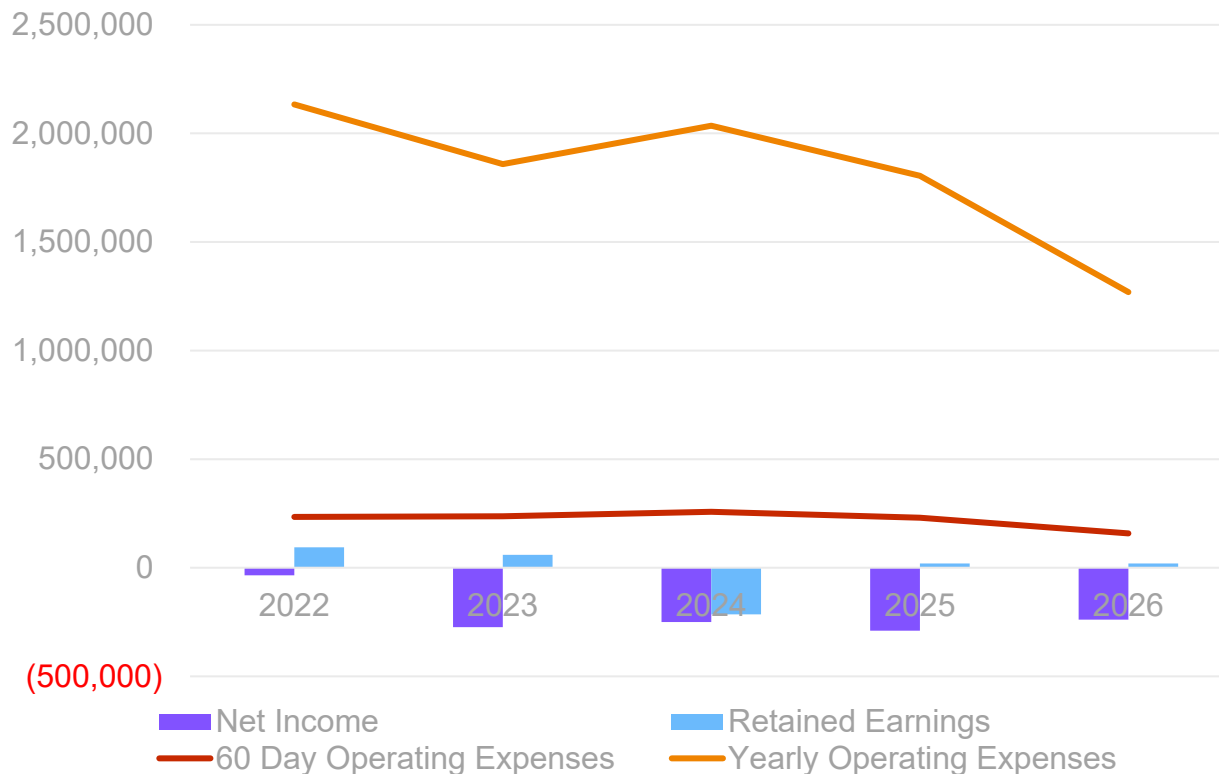
State Copy
Center

Managed by
Xerox for
copies not
sent to UCI



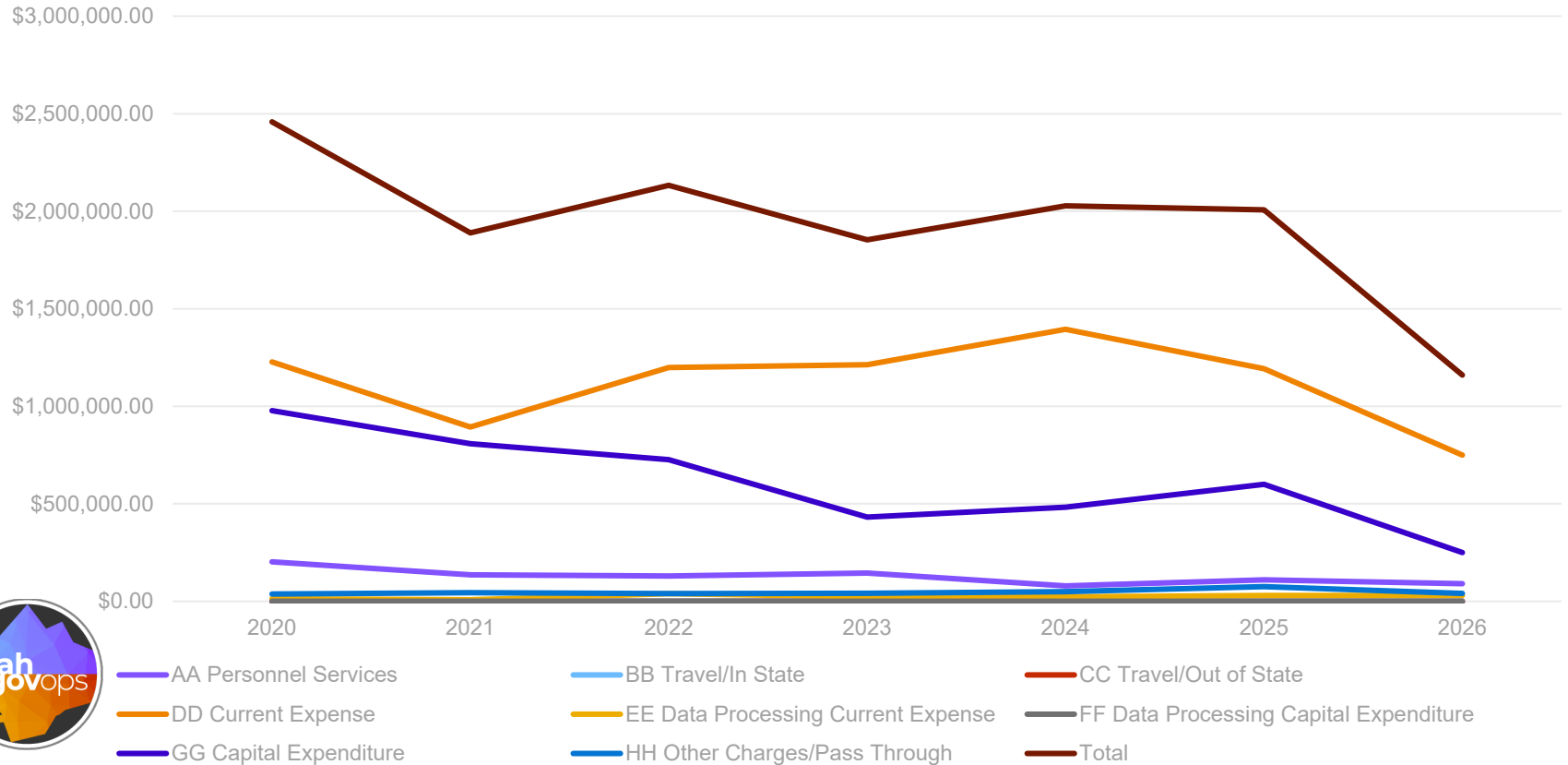


Print Services: Retained Earnings, Net Income, and Operating Capital





Print Services Expenses



Print Services: Rate Structure

Rate Name	FY25 Current Rate	FY26 Proposed Rate	Dollar Change	% Change	Units
Contract Management	\$0.005	\$0.005	\$0.00	0%	Per Impression
Self Service Copy Rates	\$0.004	\$0.004	\$0.00	0%	Per Unit



Print Services Program: Rates

Considerations:

- Continued work to sunset Copier Lease program
- New contract for contracted copy center



State/Federal Surplus Property Programs

FY 2024



\$3,236,035

Returned to
agencies through
the state surplus
program



\$74,829

Saved Utah law
enforcement
agencies through
the 1033
program



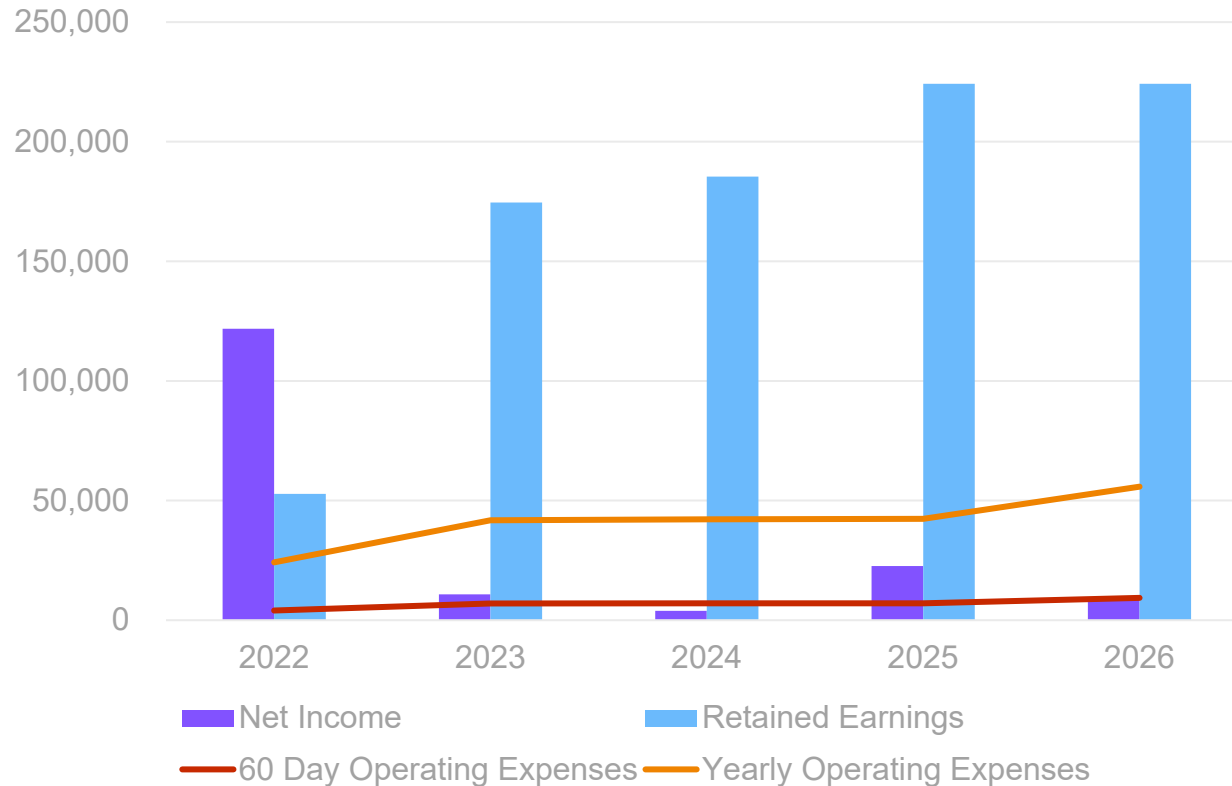
\$590,029

saved Utah
governmental
agencies through the
Federal Donation
Program



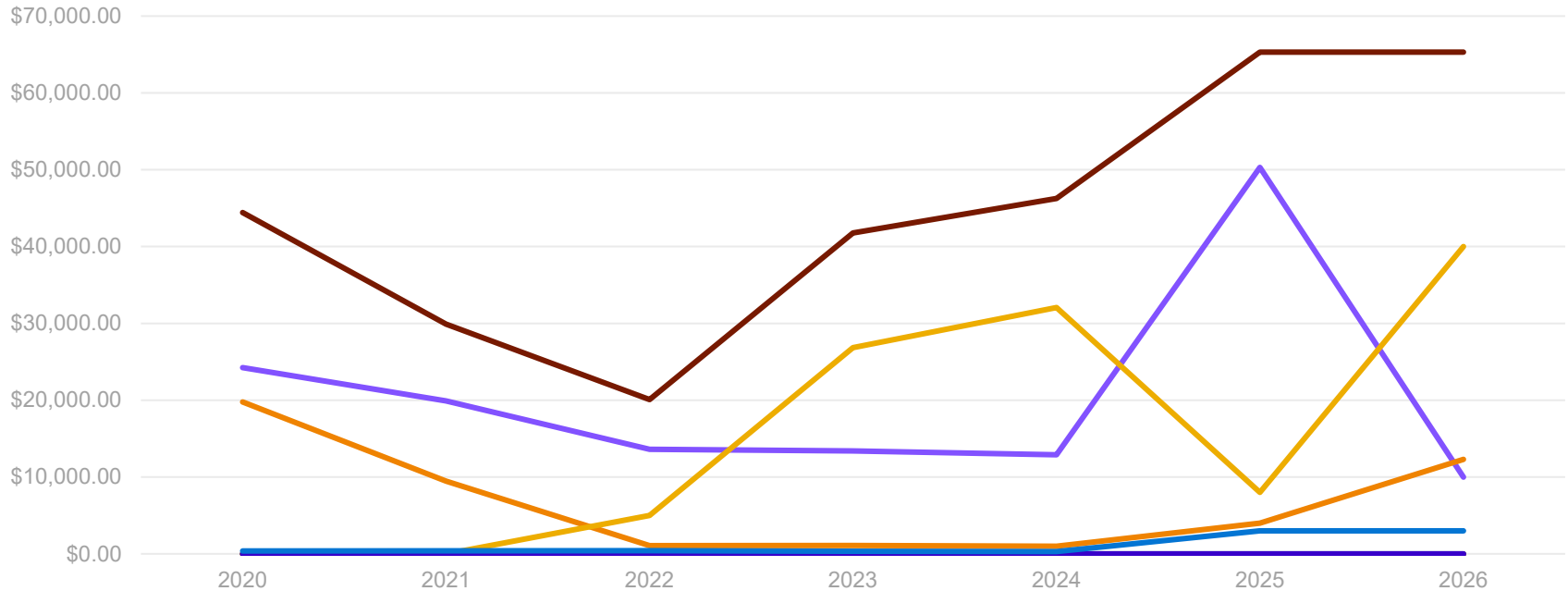


Federal Surplus: Retained Earnings, Net Income, and Operating Capital





Federal Surplus Expenses



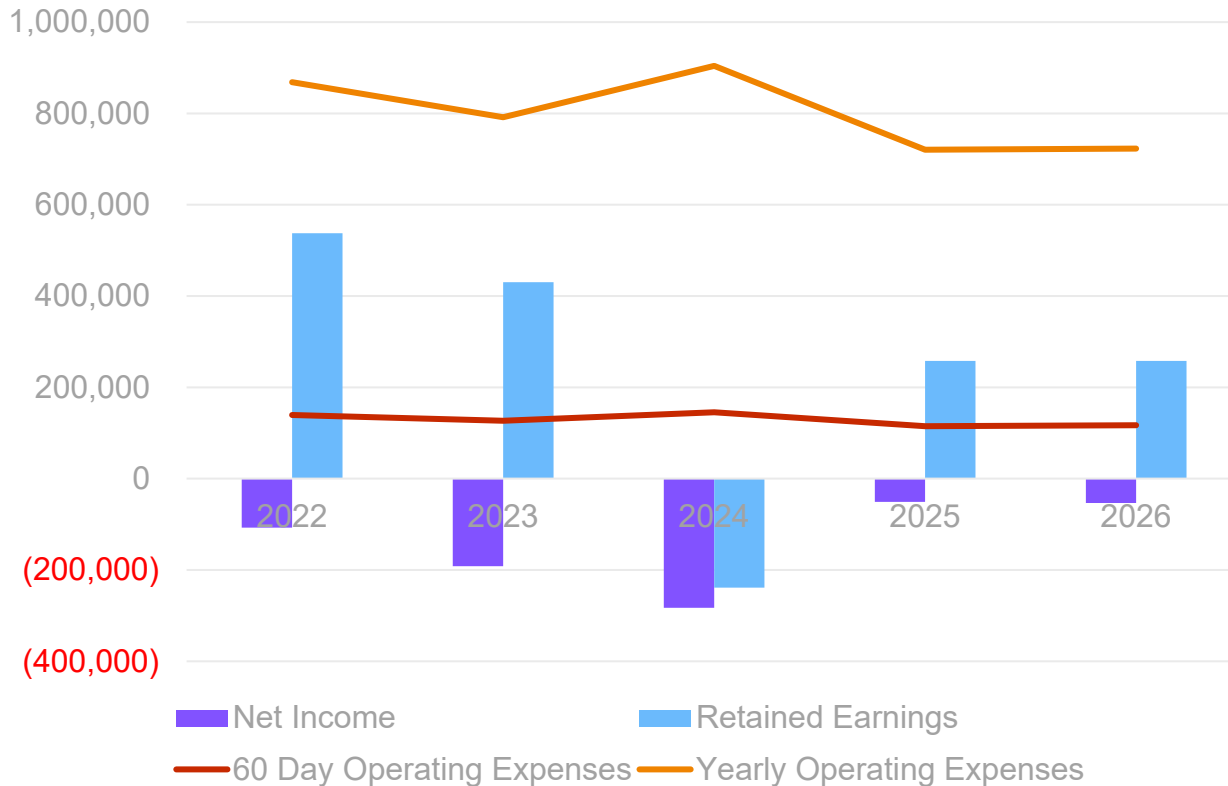
AA Personnel Services
DD Current Expense
GG Capital Expenditure

BB Travel/In State
EE Data Processing Current Expense
HH Other Charges/Pass Through

CC Travel/Out of State
FF Data Processing Capital Expenditure
Total

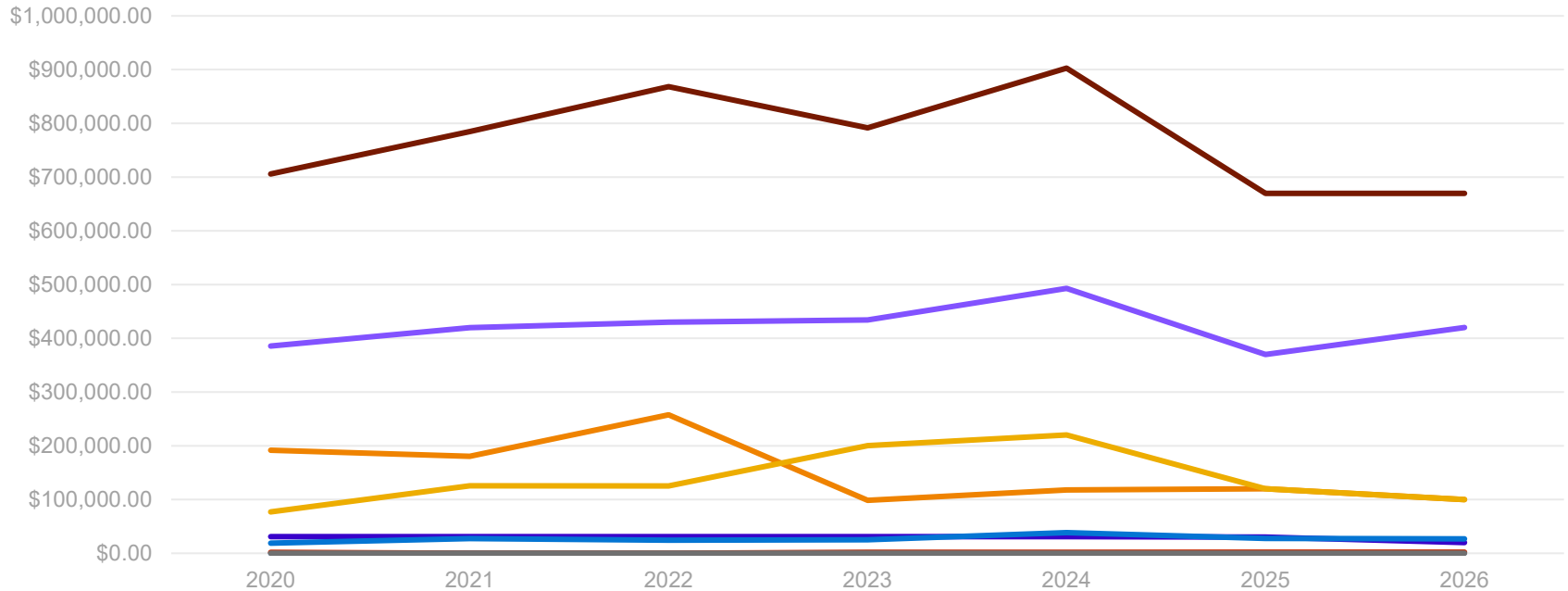


State Surplus: Retained Earnings, Net Income, and Operating Capital





State Surplus Expenses



AA Personnel Services
DD Current Expense
GG Capital Expenditure

BB Travel/In State
EE Data Processing Current Expense
HH Other Charges/Pass Through

CC Travel/Out of State
FF Data Processing Capital Expenditure
Total

State and Federal Surplus Property Programs: Rates

Considerations:

- Current rate system does not reflect true cost of service provided
- Upcoming building move will require process changes
- Recommend adjustments to allow operation closer to break even point after move



Mail and Distribution Services Program

FY 2024



\$1,852,404 cost
avoidance by
State Mail for
processing mail
for USPS



17,959,416
pieces of mail
processed

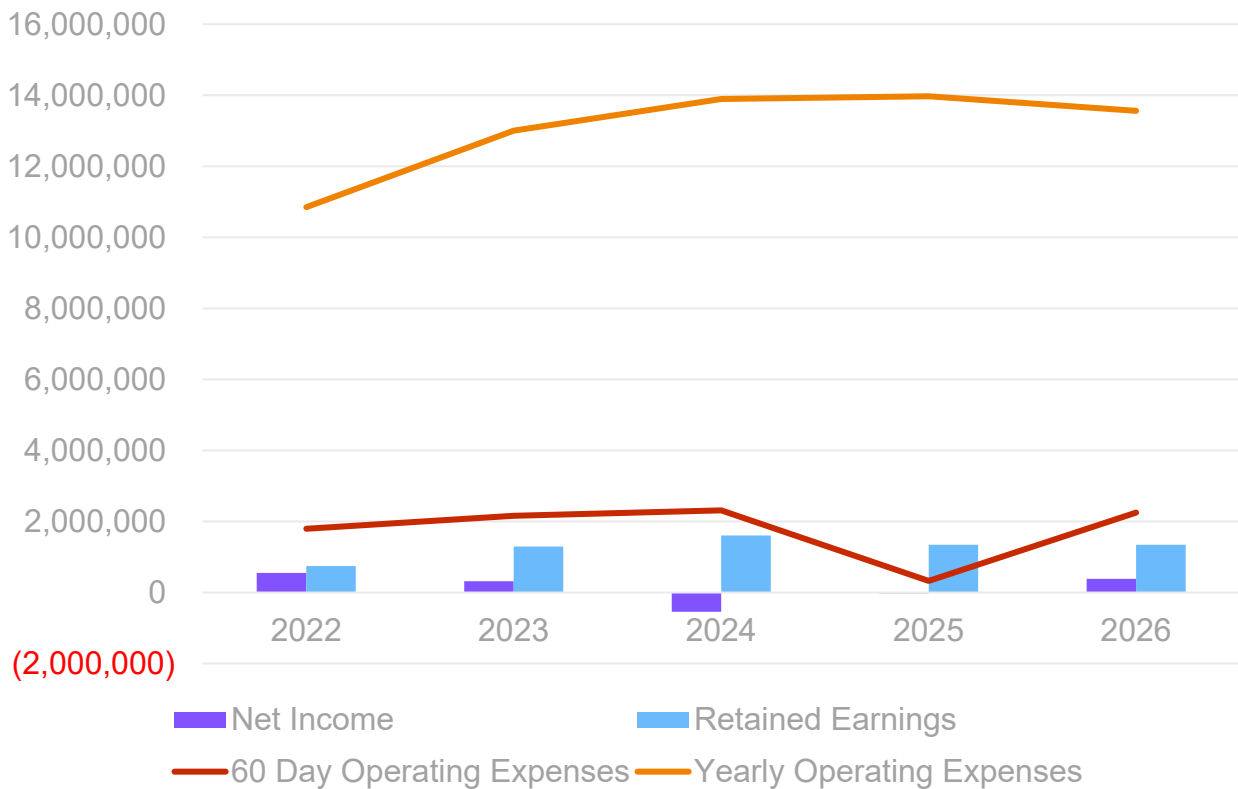


57,067,016
billable
production tasks
completed



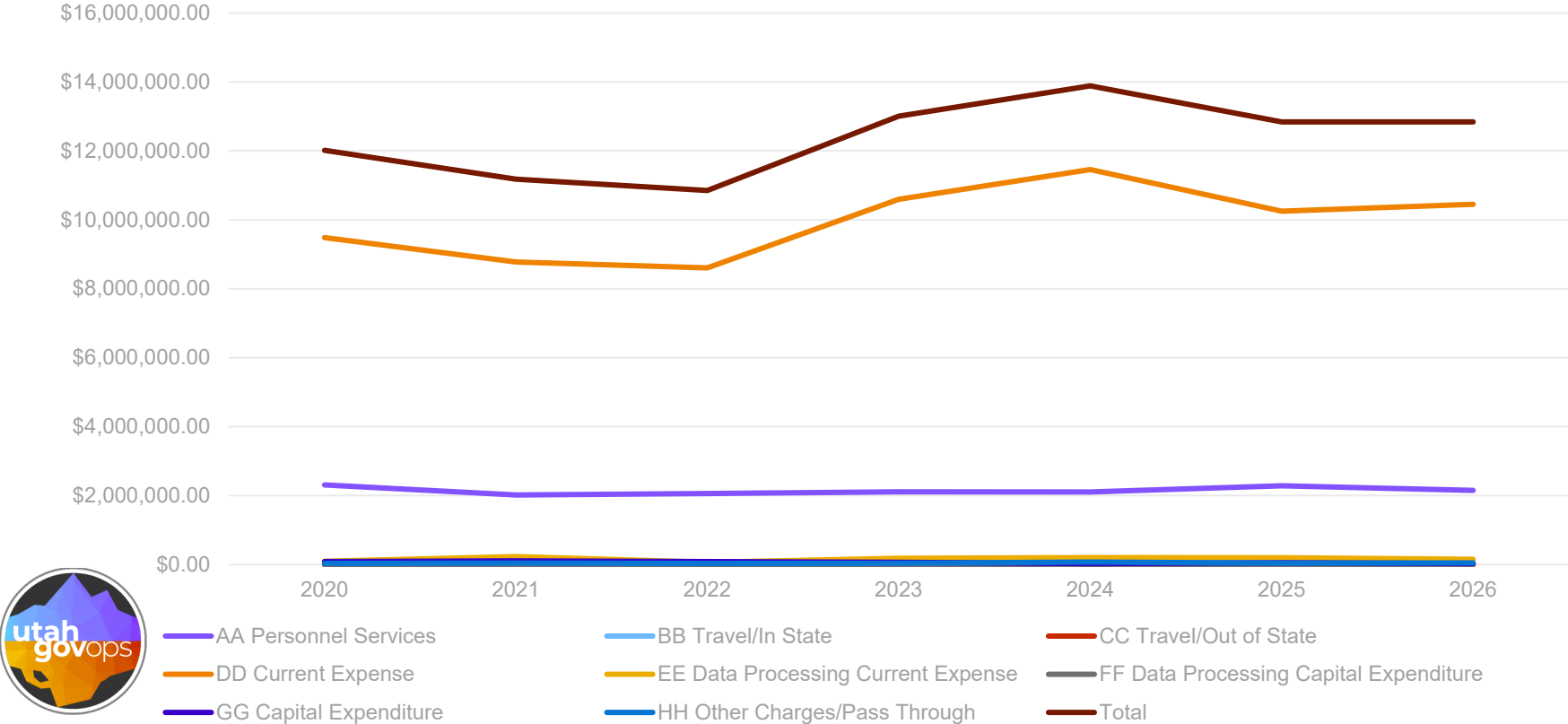


Mail and Distribution Services Program: Retained Earnings, Net Income, and Operating Capital





Mail and Distribution Services Expenses





Mail and Distribution Services Program: Rate Structure (Tasks only)

Rate Name	FY25 Current Rate	FY26 Proposed Rate	Dollar Change	% Change	Units
Incoming OCR Sort	\$0.10	\$0.10	\$0.00	0%	Per Piece
Business Reply/Postage Due	\$0.54	\$0.54	\$0.00	0%	Per Piece
Special Handling/Labor	\$85.00	\$85.00	\$0.00	0%	Per Piece
Auto Fold	\$0.02	\$0.02	\$0.00	0%	Per Piece
Label Generate	\$0.16	\$0.078	(\$0.082)	(51.25%)	Per Piece
Label Apply	\$0.15	\$0.061	(\$0.089)	(59.33%)	Per Piece
Auto Tab	\$0.35	\$0.098	(\$0.252)	(72%)	Per Piece
Meter/Seal	\$0.028	\$0.035	\$0.007	25%	Per Piece
Optical Character Reader	\$0.03	\$0.03	\$0.00	0%	Per Piece
Additional Insert	\$0.01	\$0.01	\$0.00	0%	Per Piece
Accountable Mail	\$1.45	\$1.45	\$0.00	0%	Per Piece
Intelligent Inserting	\$0.03	\$0.03	\$0.00	0%	Per Piece
Mail Today Rate (rebrand to overnight mail)	\$0.00	\$0.00	\$0.00	0%	Per Piece
Standard Mail Rate	\$0.00	\$0.00	\$0.00	0%	Per Piece





Rate Committee Actions

DGO Recommended Actions:

Action	Slide Number	Change
Approve Mail Task: Label Generate Rate	See Rate Sheet	(51.25%)
Approve Mail Task: Label Apply Rate	See Rate Sheet	(59.33%)
Approve Mail Task: Auto Tab Rate	See Rate Sheet	(72%)
Approve Mail Task: Meter/Seal Rate	See Rate Sheet	25%
Approve all other Purchasing & General Services existing rates	2024 HB0008 Line 2411 - 2489	No change



**STATE AGENCY FEES AND INTERNAL SERVICE FUND RATE
AUTHORIZATION AND APPROPRIATIONS**

2024 GENERAL SESSION

STATE OF UTAH

Chief Sponsor: Robert M. Spendlove

Senate Sponsor: Don L. Ipson

=====

LONG TITLE

General Description:

This bill supplements or reduces appropriations otherwise provided for the support and operation of state government for the fiscal year beginning July 1, 2023 and ending June 30, 2024 and for the fiscal year beginning July 1, 2024 and ending June 30, 2025.

DIVISION OF PURCHASING AND GENERAL SERVICES

ISF - Central Mailing

Priority Meter/Seal	0.05
State Mail	
Courier	
Courier - Zone 1	2.26
Courier - Zone 2	3.88
Courier - Zone 3	8.04
Courier - Zone 4	9.70
Courier - Zone 5	14.35
Courier - Zone 6	17.79
Courier - Zone 7	21.73
Courier - Zone 8	26.42
Courier - Zone 9	28.49
Courier - Zone 10	33.22
Courier - Zone 11	36.02
Courier - Zone 12	39.87
Production	
Incoming Optical Character Recognition Sort	0.103
Business Reply/Postage Due	0.54
Special Handling/Labor (per hour)	85.00

H.B. 8**Enrolled Copy**

2432	Auto Fold	0.024
2433	Label Generate	0.155
2434	Label Apply	0.15
2435	Auto Tab	0.35
2436	Meter/Seal	0.028
2437	Optical Character Reader	0.028
2438	Additional Insert	0.01
2439	Accountable Mail	1.45
2440	Intelligent Inserting	0.033
2441	ISF - Cooperative Contracting	
2442	Cooperative Contracts Administrative	Up to 1.0%
2443	ISF - Federal Surplus Property	
2444	Surplus	
2445	Federal Shipping and handling charges	See formula
2446	Not to exceed 20% of federal acquisition cost plus freight/shipping	
2447	charges	
2448	Accounts receivable late fees	
2449	Past 30 days	5% of balance
2450	Past 60 days	10% of balance
2451	ISF - Print Services	
2452	Contract Management (per impression)	0.005
2453	Self Service Copy Rates	0.004
2454	Cost computed by: (Depreciation + Maintenance + Supplies)/Impressions	
2455	+ copy multiplied impressions results	
2456	ISF - State Surplus Property	

Enrolled Copy**H.B. 8**

2457	Disposal Rate	Actual cost + 10% dumpster fee
2458	Surplus	
2459	Surcharge for use of a Financial Transaction Card	Up to 3%
2460	Surcharge applies only to the amount charged to a financial transaction	
2461	card	
2462	Online Sales Non-Vehicle	50% of net proceeds
2463	Miscellaneous Property Pick-up Process	
2464	State Agencies	
2465	Total Sales Proceeds	See formula
2466	Less prorated rebate of retained earnings	
2467	Handheld Devices (Wireless Phones)	
2468	Less than 1-Year Old	75% of actual cost
2469	\$30 minimum	
2470	1 Year and Older	50% of cost - \$30 minimum
2471	Unique Property Processing	Negotiated % of sales price
2472	Propose minimum \$25 (includes donations, correlates with federal)	
2473	Electronic/Hazardous Waste Recycling	Actual cost
2474	Vehicles and Heavy Equipment	6.5% of Net Sale Price plus \$100 per Vehicle
2475	Default Auction Bids	10% of sales price
2476	Labor (per hour)	26.00
2477	Half hour minimum	
2478	Copy Rates (per copy)	0.10
2479	Semi Truck and Trailer Service (per mile)	1.08
2480	Two-ton Flat Bed Service (per mile)	0.61
2481	Forklift Service (per hour)	23.00
2482	4-6000 lbs	
2483	On-site sale away from Utah State Agency Surplus Property yard	7% of net sale price
2484	Storage	
2485	Building (per cubic foot per month)	0.43
2486	Fenced lot (per square foot per month)	0.23
2487	Accounts receivable late fees	
2488	Past 30 days	5% of balance
2489	Past 60 days	10% of balance



division of
**Purchasing and
General Services**

Pro Forma Financial Statements

Cooperative Contracts

	FY 2023 Actual	FY 2024 Preliminary	FY 2025 Forecast	FY 2026 Forecast
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BALANCE SHEET

ASSETS

CASH & CASH EQUIVALENTS	8,490,715	8,904,596	10,650,181	10,650,181
ACCOUNTS RECEIVABLE	1,362,623	53,805	55,150	56,529
DUE FROM OTHER FUNDS	-	-	-	-
INVENTORIES	-	-	-	-
PREPAID EXPENSES	20,489	26,307	26,307	26,307
TOTAL CURRENT ASSETS	9,873,827	8,984,708	10,731,638	10,733,017

DEFERRED CHARGES/ PREPAID EXPENSE - LONG TERM

TOTAL OTHER ASSETS	-	-	-	-
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LAND / LAND IMPROVEMENTS	-	-	-	-
CONSTRUCTION IN PROGRESS	-	-	-	-
BUILDINGS AND IMPROVEMENTS	-	-	-	-
MACHINERY AND EQUIPMENT	-	6,675	6,675	6,675
SOFTWARE	1,507,315	1,066,015	1,066,015	1,066,015
ACCUMULATED DEPRECIATION	(1,477,622)	(565,156)	(625,000)	(630,000)
TOTAL CAPITAL ASSETS	29,693	507,534	447,690	442,690

TOTAL ASSETS	9,903,520	9,492,242	11,179,328	11,175,707
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LIABILITIES & FUND EQUITY

ACCOUNTS PAYABLE & ACCRUED LIABILITIES	70,013	173,663	173,663	173,663
DEFERRED REVENUE	-	-	-	-
INTERFUND LOAN (Short Term Cash Deficit)	-	-	-	-
DUE TO OTHER FUNDS	-	-	-	-
POLICY CLAIMS LIABILITIES - SHORT TERM	-	-	-	-
CAPITAL LEASE PAYABLE-SHORT TERM	-	-	-	-
REVENUE BONDS - SHORT TERM	-	-	-	-
TOTAL CURRENT LIABILITIES	70,013	173,663	173,663	173,663

REVENUE BONDS - LONG TERM	-	-	-	-
CAPITAL LEASE PAYABLE-LONG TERM	-	-	-	-
CONTRACTS PAYABLE - LONG TERM	-	-	-	-
ACCOUNTS PAYABLE TO OTHER GOVERNMENT	60,368	497,710	-	-
INTERFUND LOAN FROM OTHER FUNDS	-	-	-	-
INTERFUND LOAN FROM GENERAL FUND (Long Term Cash Deficit)	-	-	-	-
POLICY CLAIMS LIABILITIES - LONG-TERM	-	-	-	-
TOTAL LONG-TERM LIABILITIES	60,368	497,710	-	-

TOTAL LIABILITIES	130,381	671,373	173,663	173,663
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CONTRIBUTED CAPITAL	-	-	-	-
RETAINED EARNINGS	8,801,525	8,801,525	11,999,418	11,999,418
TOTAL FUND EQUITY / NET ASSETS	8,801,525	8,801,525	11,999,418	11,999,418

TOTAL LIABILITIES & FUND EQUITY / NET ASSETS	8,931,906	9,472,898	12,173,081	12,173,081
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INCOME STATEMENT

TOTAL OPERATING REVENUES (before proposed rate impacts)	6,103,058	5,996,731	6,056,698	6,117,265
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Rate Impact

TOTAL OPERATING REVENUES (after proposed rate impacts)	6,103,058	5,996,731	6,056,698	6,117,265
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PERSONAL SERVICES	3,026,721	3,533,942	3,604,621	3,676,713
TRAVEL EXPENSE	9,092	25,418	25,418	25,418
CURRENT EXPENSE	177,481	248,570	248,570	248,570
CURRENT EXPENSE - DATA PROCESSING	770,542	605,806	605,806	605,806
DEPRECIATION EXPENSE	223,195	26,544	50,000	5,000
OTHER EXPENSES	468,957	579,065	579,065	579,065
TOTAL OPERATING EXPENSES	4,675,988	5,019,345	5,113,480	5,140,572

	FY 2023 Actual	FY 2024 Preliminary	FY 2025 Forecast	FY 2026 Forecast
TOTAL OPERATING INCOME (LOSS)	1,427,070	977,386	943,218	976,693
GAIN (LOSS) ON SALE OF FIXED ASSETS	-	-	-	-
INTEREST INCOME	-	-	-	-
INTEREST EXPENSE	-	-	-	-
FEDERAL GRANTS / OTHER INCOME	-	-	-	-
RETAINED EARNINGS REFUNDS TO FEDERAL GOVERNMENT	-	-	-	-
OPERATING TRANSFERS IN (OUT)	(500,000)	(500,000)	-	-
NET INCOME (LOSS)	927,070	477,386	943,218	976,693

CASH FLOW STATEMENT

BEGINNING CASH BALANCE / (INTERFUND LOAN BALANCE)	7,611,080	8,490,715	8,904,596	10,422,118
Total Cash from Sales	6,103,058	5,996,731	6,262,000	6,262,000
Capital Asset Disposal Proceeds	-	-	-	-
Federal Grants	-	-	-	-
State Appropriations	-	-	-	-
Other Sources	-	-	-	-
TOTAL SOURCES OF CASH	6,103,058	5,996,731	6,262,000	6,262,000
Cash Used for Operations	(5,223,423)	(5,589,525)	(4,744,478)	(4,744,478)
Payments for Capital Assets	-	6,675	-	-
State Appropriations	-	-	-	-
Other Uses	-	-	-	-
TOTAL USES OF CASH	(5,223,423)	(5,582,850)	(4,744,478)	(4,744,478)
ENDING CASH BALANCE/(INTERFUND LOAN BALANCE)	8,490,715	8,904,596	10,422,118	11,939,640



division of
**Purchasing and
General Services**

Pro Forma Financial Statements

Federal Surplus Property

FY 2023
Actual

FY 2024
Preliminary

FY 2025
Forecast

FY 2026
Forecast

BALANCE SHEET

ASSETS

CASH & CASH EQUIVALENTS	274,881	274,007	313,862	313,862
ACCOUNTS RECEIVABLE	-	-	-	-
DUE FROM OTHER FUNDS	-	-	-	-
INVENTORIES	-	-	-	-
PREPAID EXPENSES	-	-	-	-
TOTAL CURRENT ASSETS	274,881	274,007	313,862	313,862

DEFERRED CHARGES/ PREPAID EXPENSE - LONG TERM

TOTAL OTHER ASSETS	-	-	-	-
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LAND / LAND IMPROVEMENTS	-	-	-	-
CONSTRUCTION IN PROGRESS	-	-	-	-
BUILDINGS AND IMPROVEMENTS	-	-	-	-
MACHINERY AND EQUIPMENT	35,000	35,000	35,000	35,000
ACCUMULATED DEPRECIATION	(35,000)	(35,000)	(35,000)	(35,000)
TOTAL CAPITAL ASSETS	-	-	-	-

TOTAL ASSETS	274,881	274,007	313,862	313,862
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LIABILITIES & FUND EQUITY

VOUCHERS PAYABLE	4,818	-	5,000	5,000
ACCRUED LIABILITIES	-	-	-	-
DEFERRED REVENUE	-	-	-	-
INTERFUND LOAN (Short Term Cash Deficit)	-	-	-	-
DUE TO OTHER FUNDS	2	-	-	-
POLICY CLAIMS LIABILITIES - SHORT TERM	-	-	-	-
CAPITAL LEASE PAYABLE-SHORT TERM	-	-	-	-
REVENUE BONDS - SHORT TERM	-	-	-	-
TOTAL CURRENT LIABILITIES	4,820	-	5,000	5,000

REVENUE BONDS - LONG TERM	-	-	-	-
CAPITAL LEASE PAYABLE-LONG TERM	-	-	-	-
CONTRACTS PAYABLE - LONG TERM	-	-	-	-
INTERFUND LOAN FROM OTHER FUNDS	-	-	-	-
INTERFUND LOAN FROM GENERAL FUND (Long Term Cash Deficit)	-	-	-	-
POLICY CLAIMS LIABILITIES - LONG-TERM	-	-	-	-
TOTAL LONG-TERM LIABILITIES	-	-	-	-

TOTAL LIABILITIES	4,820	-	5,000	5,000
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CONTRIBUTED CAPITAL	84,662	84,662	84,662	84,662
RETAINED EARNINGS	174,618	185,400	224,200	224,200
TOTAL FUND EQUITY / NET ASSETS	259,280	270,062	308,862	308,862

TOTAL LIABILITIES & FUND EQUITY / NET ASSETS	264,100	270,062	313,862	313,862
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INCOME STATEMENT

TOTAL OPERATING REVENUES (before proposed rate impacts)	52,555	46,141	65,000	65,000
Rate Impact				
TOTAL OPERATING REVENUES (after proposed rate impacts)	52,555	46,141	65,000	65,000

PERSONAL SERVICES	13,395	8,838	10,860	13,515
TRAVEL EXPENSE	103	-	-	-
CURRENT EXPENSE	1,091	997	4,000	12,300
CURRENT EXPENSE - DATA PROCESSING	26,844	32,066	27,000	29,500
DEPRECIATION EXPENSE	-	-	-	-

	FY 2023 Actual	FY 2024 Preliminary	FY 2025 Forecast	FY 2026 Forecast
OTHER EXPENSES	340	295	500	500
TOTAL OPERATING EXPENSES	41,773	42,196	42,360	55,815
TOTAL OPERATING INCOME (LOSS)	10,782	3,945	22,640	9,185
GAIN (LOSS) ON SALE OF FIXED ASSETS	-	-	-	-
INTEREST INCOME	-	-	-	-
INTEREST EXPENSE	-	-	-	-
FEDERAL GRANTS	-	-	-	-
RETAINED EARNINGS REFUNDS TO FEDERAL GOVERNMENT	-	-	-	-
OPERATING TRANSFERS IN (OUT)	-	-	-	-
NET INCOME (LOSS)	10,782	3,945	22,640	9,185

CASH FLOW STATEMENT

BEGINNING CASH BALANCE / (INTERFUND LOAN BALANCE)	264,259	274,881	274,007	275,064
Total Cash from Sales	52,555	46,141	65,000	65,000
Capital Asset Disposal Proceeds	-	-	-	-
Federal Grants	-	-	-	-
State Appropriations	-	-	-	-
Other Sources	-	-	-	-
TOTAL SOURCES OF CASH	52,555	46,141	65,000	65,000
Cash Used for Operations	(41,933)	(47,015)	(63,943)	(63,943)
Payments for Capital Assets	-	-	-	-
State Appropriations	-	-	-	-
Other Uses- retained earnings federal refund	-	-	-	-
TOTAL USES OF CASH	(41,933)	(47,015)	(63,943)	(63,943)
ENDING CASH BALANCE/(INTERFUND LOAN BALANCE)	274,881	274,007	275,064	276,121



division of
**Purchasing and
General Services**

Pro Forma Financial Statements

Print Services

	FY 2023 Actual	FY 2024 Preliminary	FY 2025 Forecast	FY 2026 Forecast
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BALANCE SHEET

ASSETS

CASH & CASH EQUIVALENTS	1,108,751	896,663	393,069	393,069
ACCOUNTS RECEIVABLE	20,595	15,922	50,000	50,000
DUE FROM OTHER FUNDS	128,948	-	-	-
INVENTORIES	-	-	-	-
PREPAID EXPENSES	10	-	-	-
TOTAL CURRENT ASSETS	1,258,304	912,585	443,069	443,069

DEFERRED CHARGES/ PREPAID EXPENSE - LONG TERM

TOTAL OTHER ASSETS	-	-	-	-
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LAND / LAND IMPROVEMENTS	-	-	-	-
CONSTRUCTION IN PROGRESS	-	-	-	-
BUILDINGS AND IMPROVEMENTS	15,394	15,394	15,394	15,394
MACHINERY AND EQUIPMENT	7,779,438	7,170,676	7,500,000	7,500,000
ACCUMULATED DEPRECIATION	(6,588,158)	(6,472,869)	(6,900,000)	(6,900,000)
TOTAL CAPITAL ASSETS	1,206,674	713,201	615,394	615,394

TOTAL ASSETS	2,464,978	1,625,786	1,058,463	1,058,463
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LIABILITIES & FUND EQUITY

ACCOUNTS PAYABLE & ACCRUED LIABILITIES	723,747	101,143	95,000	95,000
DEFERRED REVENUE	-	-	-	-
INTERFUND LOAN (Short Term Cash Deficit)	-	-	-	-
DUE TO OTHER FUNDS	21	-	-	-
POLICY CLAIMS LIABILITIES - SHORT TERM	-	-	-	-
CAPITAL LEASE PAYABLE-SHORT TERM	-	-	-	-
REVENUE BONDS - SHORT TERM	-	-	-	-
TOTAL CURRENT LIABILITIES	723,768	101,143	95,000	95,000

REVENUE BONDS - LONG TERM	-	-	-	-
CAPITAL LEASE PAYABLE-LONG TERM	-	-	-	-
CONTRACTS PAYABLE - LONG TERM	-	-	-	-
INTERFUND LOAN FROM OTHER FUNDS	-	-	-	-
INTERFUND LOAN FROM GENERAL FUND (Long Term Cash Deficit)	-	-	-	-
POLICY CLAIMS LIABILITIES - LONG-TERM	-	-	-	-
TOTAL LONG-TERM LIABILITIES	-	-	-	-

TOTAL LIABILITIES	723,768	101,143	95,000	95,000
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CONTRIBUTED CAPITAL	1,955,453	1,955,453	1,955,453	1,955,453
RETAINED EARNINGS	59,239	(214,243)	20,080	20,080
TOTAL FUND EQUITY / NET ASSETS	2,014,692	1,741,210	1,975,533	1,975,533

TOTAL LIABILITIES & FUND EQUITY / NET ASSETS	2,738,460	1,842,353	2,070,533	2,070,533
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INCOME STATEMENT

TOTAL OPERATING REVENUES (before proposed rate impacts)	1,549,127	1,788,498	1,485,000	1,000,000
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Rate Impact

TOTAL OPERATING REVENUES (after proposed rate impacts)	1,549,127	1,788,498	1,485,000	1,000,000
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PERSONAL SERVICES	144,639	77,695	110,000	120,000
TRAVEL EXPENSE	18	-	-	-
CURRENT EXPENSE	1,213,048	1,394,715	1,192,500	750,000
CURRENT EXPENSE - DATA PROCESSING	23,884	23,197	30,000	30,000
DEPRECIATION EXPENSE	436,185	490,234	423,000	320,000
OTHER EXPENSES	40,699	49,072	49,072	49,072
TOTAL OPERATING EXPENSES	1,858,473	2,034,913	1,804,572	1,269,072

TOTAL OPERATING INCOME (LOSS)	(309,346)	(246,415)	(319,572)	(269,072)
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GAIN (LOSS) ON SALE OF FIXED ASSETS	35,864	(3,239)	30,000	30,000
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	FY 2023 Actual	FY 2024 Preliminary	FY 2025 Forecast	FY 2026 Forecast
INTEREST INCOME	-	-	-	-
INTEREST EXPENSE	-	-	-	-
FEDERAL GRANTS	-	-	-	-
RETAINED EARNINGS REFUNDS TO FEDERAL GOVERNMENT	-	-	-	-
OPERATING TRANSFERS IN (OUT)	-	-	-	-
NET INCOME (LOSS)	(273,482)	(249,654)	(289,572)	(239,072)

CASH FLOW STATEMENT

BEGINNING CASH BALANCE / (INTERFUND LOAN BALANCE)	1,280,405	1,108,750	918,819	298,819
Total Cash from Sales	1,549,127	1,788,498	1,000,000	1,000,000
Capital Asset Disposal Proceeds	35,864	(3,239)	30,000	30,000
Federal Grants	-	-	-	-
State Appropriations	-	-	-	-
Other Sources	-	-	-	-
TOTAL SOURCES OF CASH	1,584,991	1,785,259	1,030,000	1,030,000
Cash Used for Operations	(1,645,889)	(1,975,190)	(1,650,000)	(1,650,000)
Payments for Capital Assets	(110,757)	-	-	-
State Appropriations	-	-	-	-
Other Uses	-	-	-	-
TOTAL USES OF CASH	(1,756,646)	(1,975,190)	(1,650,000)	(1,650,000)
ENDING CASH BALANCE/(INTERFUND LOAN BALANCE)	1,108,750	918,819	298,819	(321,181)



division of
**Purchasing and
General Services**

Pro Forma Financial Statements

State Mail

	FY 2023 Actual	FY 2024 Preliminary	FY 2025 Forecast	FY 2026 Forecast
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BALANCE SHEET

ASSETS

CASH & CASH EQUIVALENTS	1,425,088	901,311	324,330	324,330
ACCOUNTS RECEIVABLE	363,373	322,763	350,000	350,000
DUE FROM OTHER FUNDS	-	-	-	-
INVENTORIES	820,721	804,123	900,000	900,000
PREPAID EXPENSES	7,301	87,173	100,000	100,000
TOTAL CURRENT ASSETS	2,616,483	2,115,370	1,674,330	1,674,330

DEFERRED CHARGES/ PREPAID EXPENSE - LONG TERM

TOTAL OTHER ASSETS	-	-	-	-
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LAND / LAND IMPROVEMENTS	-	-	-	-
CONSTRUCTION IN PROGRESS	-	-	-	-
BUILDINGS AND IMPROVEMENTS	161,427	161,427	161,427	161,427
MACHINERY AND EQUIPMENT	2,074,320	2,068,170	2,460,000	2,460,000
ACCUMULATED DEPRECIATION	(2,195,272)	(2,215,313)	(2,200,000)	(2,200,000)
TOTAL CAPITAL ASSETS	40,475	14,284	421,427	421,427

TOTAL ASSETS	2,656,958	2,129,654	2,095,757	2,095,757
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LIABILITIES & FUND EQUITY

ACCOUNTS PAYABLE & ACCRUED LIABILITIES	109,162	104,036	104,036	104,036
DEFERRED REVENUE	-	-	-	-
INTERFUND LOAN (Short Term Cash Deficit)	-	-	-	-
DUE TO OTHER FUNDS	-	-	-	-
POLICY CLAIMS LIABILITIES - SHORT TERM	-	-	-	-
CAPITAL LEASE PAYABLE-SHORT TERM	-	-	-	-
REVENUE BONDS - SHORT TERM	-	-	-	-
TOTAL CURRENT LIABILITIES	109,162	104,036	104,036	104,036

REVENUE BONDS - LONG TERM	-	-	-	-
CAPITAL LEASE PAYABLE-LONG TERM	-	-	-	-
CONTRACTS PAYABLE - LONG TERM	-	-	-	-
INTERFUND LOAN FROM OTHER FUNDS	-	-	-	-
INTERFUND LOAN FROM GENERAL FUND (Long Term Cash Deficit)	-	-	-	-
POLICY CLAIMS LIABILITIES - LONG-TERM	-	-	-	-
TOTAL LONG-TERM LIABILITIES	-	-	-	-

TOTAL LIABILITIES	109,162	104,036	104,036	104,036
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CONTRIBUTED CAPITAL	951,509	951,509	951,509	951,509
RETAINED EARNINGS	1,292,327	1,606,491	1,343,919	1,343,919
TOTAL FUND EQUITY / NET ASSETS	2,243,836	2,558,000	2,295,428	2,295,428

TOTAL LIABILITIES & FUND EQUITY / NET ASSETS	2,352,998	2,662,036	2,399,464	2,399,464
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INCOME STATEMENT

TOTAL OPERATING REVENUES (before proposed rate impacts)	13,319,149	13,351,911	13,950,000	13,950,000
Rate Impact				
TOTAL OPERATING REVENUES (after proposed rate impacts)	13,319,149	13,351,911	13,950,000	13,950,000

PERSONAL SERVICES	2,108,799	2,111,653	2,160,600	2,251,850
TRAVEL EXPENSE	18,943	28,276	28,150	25,300
CURRENT EXPENSE	10,595,624	11,457,221	11,500,000	10,950,000
CURRENT EXPENSE - DATA PROCESSING	181,030	200,772	195,150	195,150
DEPRECIATION EXPENSE	65,197	26,190	25,000	80,000

	FY 2023 Actual	FY 2024 Preliminary	FY 2025 Forecast	FY 2026 Forecast
OTHER EXPENSES	35,392	70,672	62,000	62,000
TOTAL OPERATING EXPENSES	13,004,985	13,894,784	13,970,900	13,564,300
TOTAL OPERATING INCOME (LOSS)	314,164	(542,873)	(20,900)	385,700
GAIN (LOSS) ON SALE OF FIXED ASSETS	-	-	-	-
INTEREST INCOME	-	-	-	-
INTEREST EXPENSE	-	-	-	-
FEDERAL GRANTS	-	-	-	-
RETAINED EARNINGS REFUNDS TO FEDERAL GOVERNMENT	-	-	-	-
OPERATING TRANSFERS IN (OUT)	-	-	-	-
NET INCOME (LOSS)	314,164	(542,873)	(20,900)	385,700

CASH FLOW STATEMENT

BEGINNING CASH BALANCE / (INTERFUND LOAN BALANCE)	1,392,039	1,425,088	2,026,999	2,026,999
Total Cash from Sales	13,319,149	13,351,911	12,750,000	12,750,000
Capital Asset Disposal Proceeds	-	-	-	-
Federal Grants	-	-	-	-
State Appropriations	-	-	-	-
Other Sources	-	-	-	-
TOTAL SOURCES OF CASH	13,319,149	13,351,911	12,750,000	12,750,000
Cash Used for Operations	(13,286,100)	(12,700,000)	(12,700,000)	(12,700,000)
Payments for Capital Assets	-	(50,000)	(50,000)	(50,000)
State Appropriations	-	-	-	-
Other Uses	-	-	-	-
TOTAL USES OF CASH	(13,286,100)	(12,750,000)	(12,750,000)	(12,750,000)
ENDING CASH BALANCE/(INTERFUND LOAN BALANCE)	1,425,088	2,026,999	2,026,999	2,026,999



division of
**Purchasing and
General Services**

Pro Forma Financial Statements

State Surplus Property

FY 2023
Actual

FY 2024
Preliminary

FY 2025
Forecast

FY 2026
Forecast

BALANCE SHEET

ASSETS

CASH & CASH EQUIVALENTS	-	-	-	-
ACCOUNTS RECEIVABLE	-	-	-	-
DUE FROM OTHER FUNDS	136,699	456,490	105,789	105,789
INVENTORIES	-	-	-	-
PREPAID EXPENSES	163	163	5	5
TOTAL CURRENT ASSETS	136,862	456,653	105,794	105,794

DEFERRED CHARGES/ PREPAID EXPENSE - LONG TERM

	-	334	334	334
TOTAL OTHER ASSETS	-	334	334	334

LAND / LAND IMPROVEMENTS	-	-	-	-
CONSTRUCTION IN PROGRESS	-	-	-	-
BUILDINGS AND IMPROVEMENTS	1,202,035	1,202,035	1,202,035	1,202,035
MACHINERY AND EQUIPMENT	46,551	46,551	46,551	46,551
SOFTWARE	-	-	-	-
ACCUMULATED DEPRECIATION	(767,894)	(798,834)	(828,834)	(848,834)
TOTAL CAPITAL ASSETS	480,692	449,752	419,752	399,752

TOTAL ASSETS	617,554	# 906,739	525,880	505,880
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LIABILITIES & FUND EQUITY

VOUCHERS PAYABLE	32,048	17,115	15,000	15,000
ACCRUED LIABILITIES	-	-	-	-
DEFERRED REVENUE	-	-	-	-
INTERFUND LOAN (Short Term Cash Deficit)	-	-	-	-
DUE TO OTHER FUNDS	56,270	-	-	-
POLICY CLAIMS LIABILITIES - SHORT TERM	-	-	-	-
CAPITAL LEASE PAYABLE-SHORT TERM	-	-	-	-
REVENUE BONDS - SHORT TERM	-	-	-	-
TOTAL CURRENT LIABILITIES	88,318	17,115	15,000	15,000

REVENUE BONDS - LONG TERM	-	-	-	-
CAPITAL LEASE PAYABLE-LONG TERM	-	-	-	-
CONTRACTS PAYABLE - LONG TERM	-	-	-	-
INTERFUND LOAN FROM OTHER FUNDS	-	-	-	-
INTERFUND LOAN FROM GENERAL FUND (Long Term Cash Deficit)	(136,699)	(456,490)	(141,076)	(141,076)
POLICY CLAIMS LIABILITIES - LONG-TERM	-	-	-	-
TOTAL LONG-TERM LIABILITIES	(136,699)	(456,490)	(141,076)	(141,076)

TOTAL LIABILITIES	(48,381)	(439,375)	(126,076)	(126,076)
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CONTRIBUTED CAPITAL	17,092	17,092	17,092	17,092
RETAINED EARNINGS	430,290	(238,487)	258,000	258,000
TOTAL FUND EQUITY / NET ASSETS	447,382	(221,395)	275,092	275,092

TOTAL LIABILITIES & FUND EQUITY / NET ASSETS	399,001	(660,770)	149,016	149,016
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INCOME STATEMENT

TOTAL OPERATING REVENUES (before proposed rate impacts)	600,093	621,242	669,800	669,800
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Rate Impact

TOTAL OPERATING REVENUES (after proposed rate impacts)	600,093	621,242	669,800	669,800
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PERSONAL SERVICES	434,111	493,773	420,500	473,250
TRAVEL EXPENSE	2,491	2,649	2,300	3,000
CURRENT EXPENSE	98,518	118,102	120,000	100,000
CURRENT EXPENSE - DATA PROCESSING	200,330	220,170	120,000	100,000
DEPRECIATION EXPENSE	30,898	30,940	30,000	20,000

	FY 2023 Actual	FY 2024 Preliminary	FY 2025 Forecast	FY 2026 Forecast
OTHER EXPENSES	25,288	38,371	27,700	26,800
TOTAL OPERATING EXPENSES	791,636	904,005	720,500	723,050
TOTAL OPERATING INCOME (LOSS)	(191,543)	(282,763)	(50,700)	(53,250)
GAIN (LOSS) ON SALE OF FIXED ASSETS	-	-	-	-
INTEREST INCOME	-	-	-	-
INTEREST EXPENSE	-	-	-	-
FEDERAL GRANTS	-	-	-	-
RETAINED EARNINGS REFUNDS TO FEDERAL GOVERNMENT	-	-	-	-
OPERATING TRANSFERS IN (OUT)	-	-	-	-
NET INCOME (LOSS)	(191,543)	(282,763)	(50,700)	(53,250)

CASH FLOW STATEMENT

BEGINNING CASH BALANCE / (INTERFUND LOAN BALANCE)	14,612	(136,699)	(456,490)	(421,490)
Total Cash from Sales	600,093	621,242	660,000	660,000
Capital Asset Disposal Proceeds	-	-	-	-
Federal Grants	-	-	-	-
State Appropriations	-	-	-	-
Other Sources	-	-	-	-
TOTAL SOURCES OF CASH	600,093	621,242	660,000	660,000
Cash Used for Operations	(751,404)	(941,033)	(625,000)	(625,000)
Payments for Capital Assets	-	-	-	-
State Appropriations	-	-	-	-
Other Uses	-	-	-	-
TOTAL USES OF CASH	(751,404)	(941,033)	(625,000)	(625,000)
ENDING CASH BALANCE/(INTERFUND LOAN BALANCE)	(136,699)	(456,490)	(421,490)	(386,490)

Division of Finance

Travel and P-Card Programs

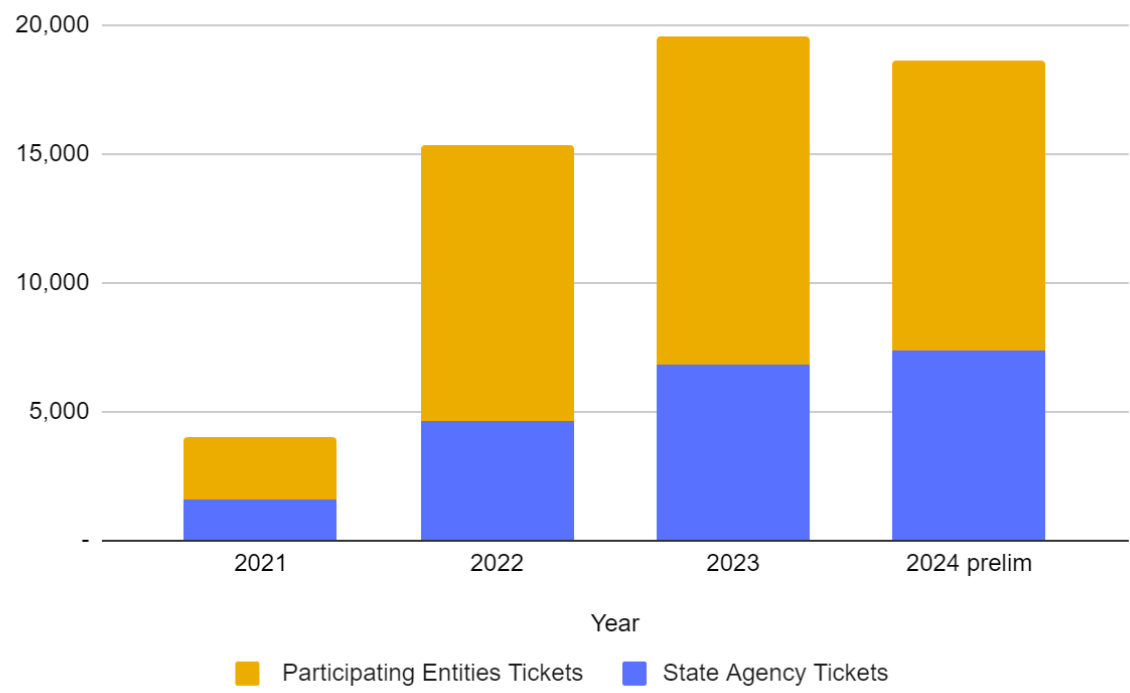


Van Christensen
Division Director
Finance

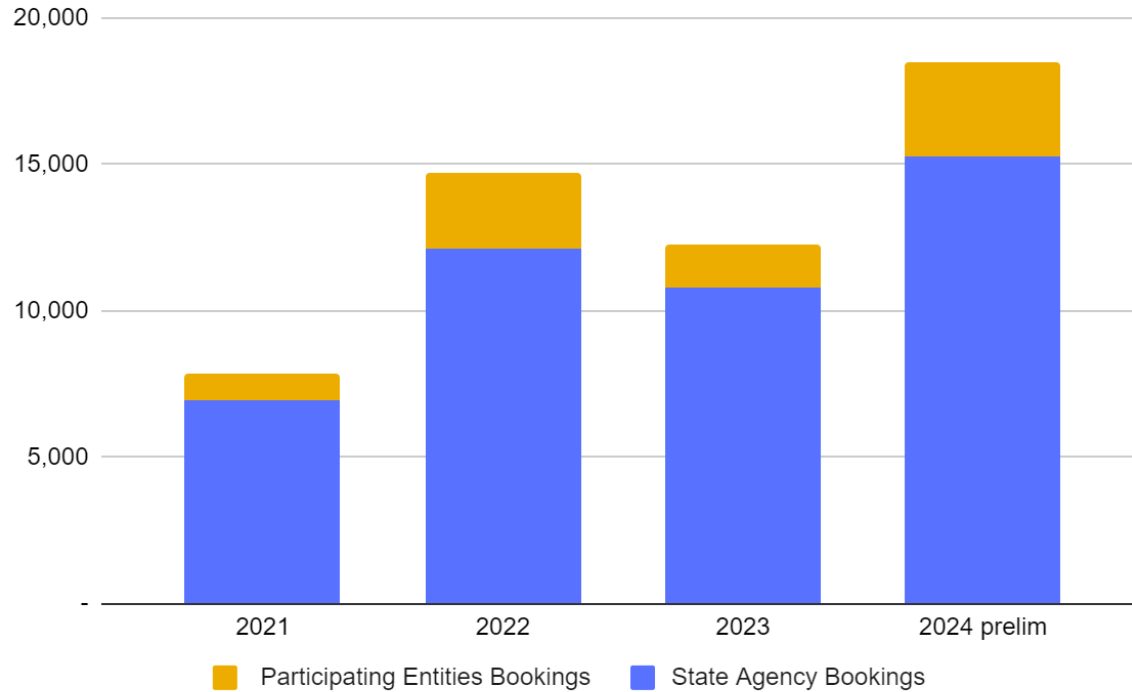


State Travel Office

Travel - Airline Tickets



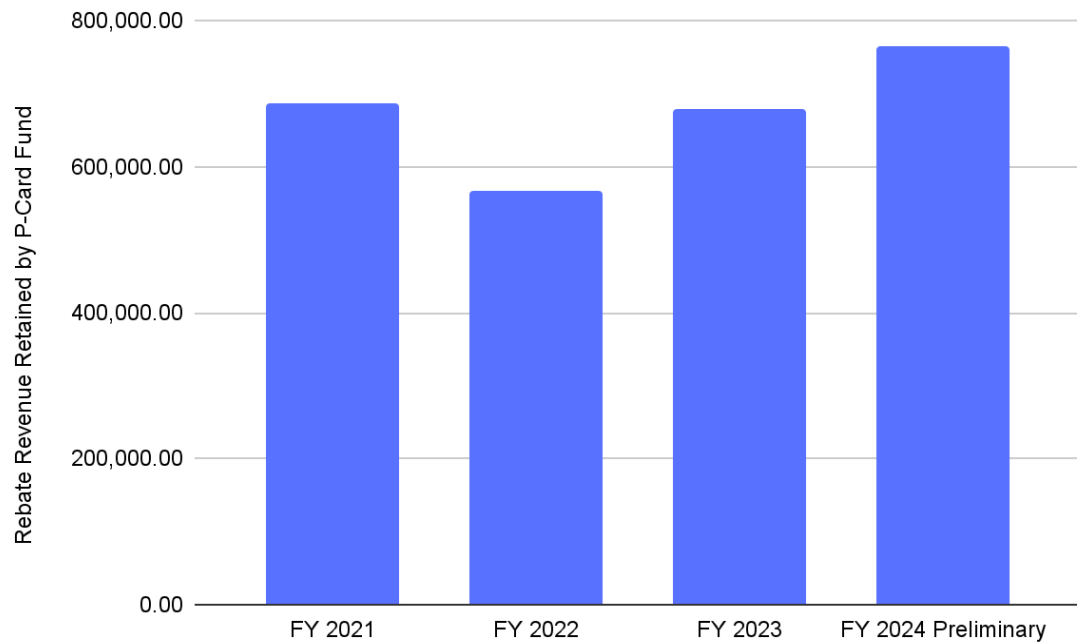
Travel - Car / Hotel Bookings



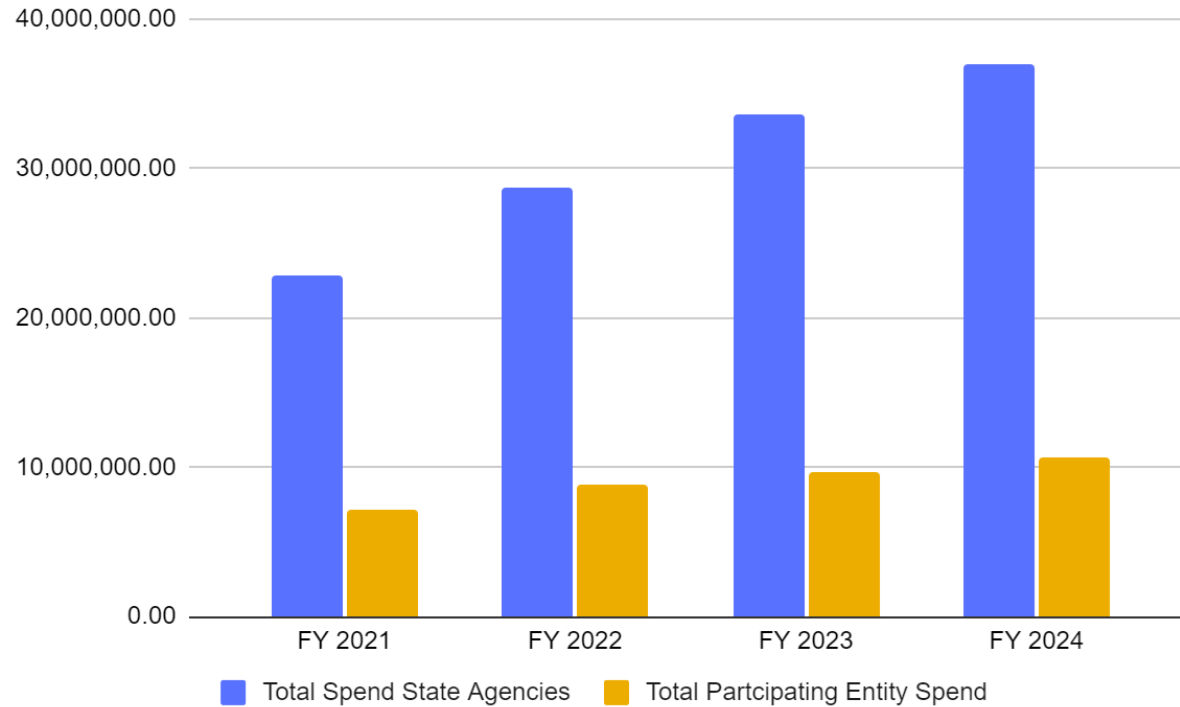
State Purchasing Card Program



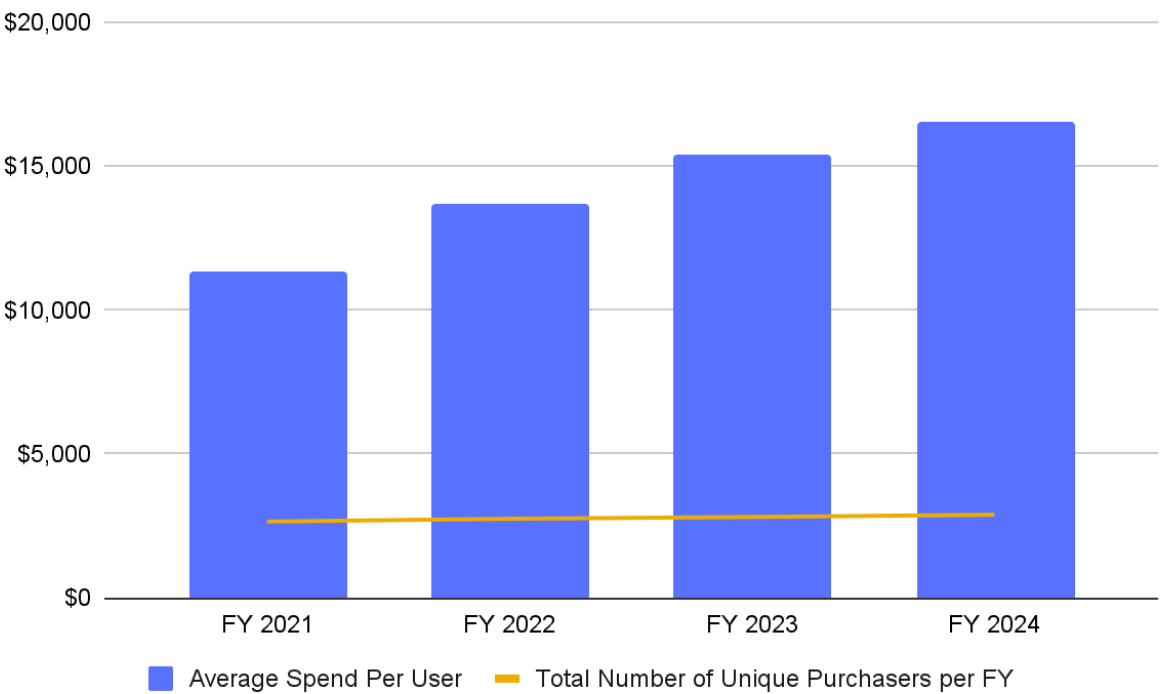
P-Card Rebates - Based on Card Spend



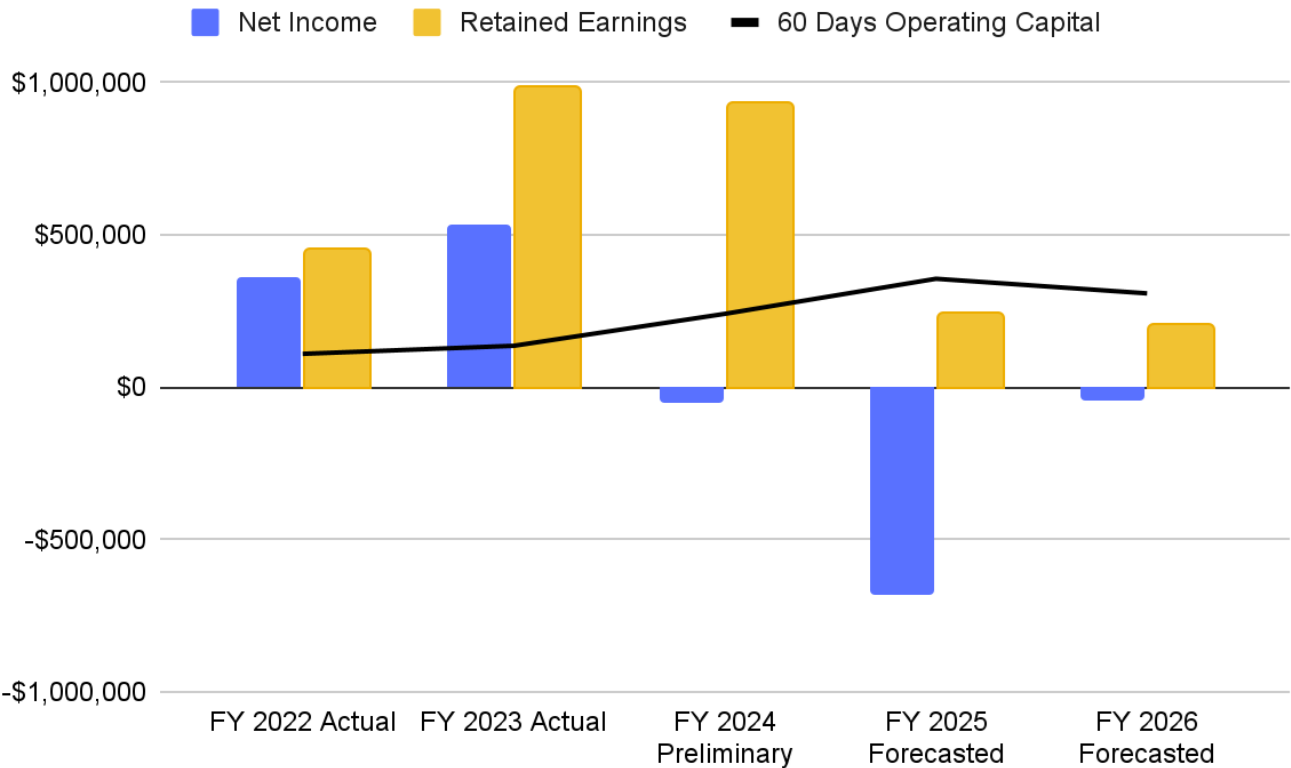
P-Card Spend



Average P-Card Spend Per User



Retained Earnings, Net Income, and Operating Capital



P-card Rate Recommendations

Rate	FY 2025	FY 2026	Dollars Change	Percent Change	Total Impact
Contract Rebates	Variable	Variable	\$0	0%	\$0

State Agency Travel Rate Recommendations

Standardizes margin charged across all booking types for state agencies

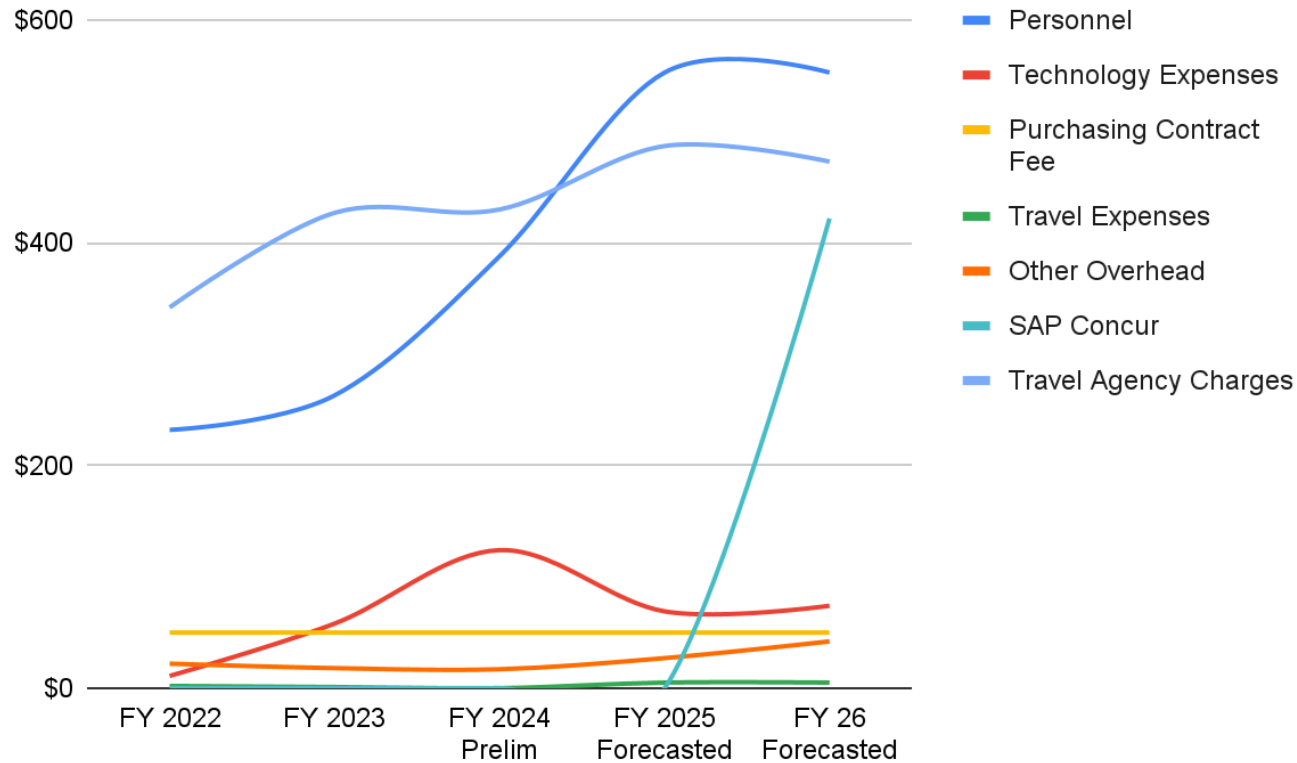
State Agency Rate Recommendations	Cost	FY 2025	FY 2026	Dollar Change	Percent Change
Rate					
Car / Hotel Only	8.00	8.00	26.00	18.00	225.00%
Regular Agent	18.00	27.00	36.00	9.00	33.33%
Online	6.00	17.00	24.00	7.00	41.18%
Group Rates (per person)					
10-25	17.50	24.50	35.50	11.00	44.90%
26-50	17.00	22.00	35.00	13.00	59.09%
51-99	16.50	19.50	34.50	15.00	76.92%
100+	16.00	19.00	34.00	15.00	78.95%
Per Expense Report processed in excess of allowable reports per contract (58,000 annually)	8.79	N/A	8.79	8.79	100.00%
Total \$ Impact for State Agencies	\$218,000.00				

Participating Entity Travel Rate Recommendations

Standardizes margin charged across all booking types for users of the travel agency contract

Participating Entity (Non-State Agency) Rate Recommendations	FY 2025	FY 2026	Dollar Change	Percent Change
Rate				
Car / Hotel Only	8.00	18.00	10.00	125.00%
Regular Agent	27.00	28.00	1.00	3.70%
Online	17.00	16.00	(1.00)	-5.88%
State Agent	22.00	14.00	(8.00)	-36.36%
Group Rates (per person)				
10-25	24.50	27.50	3.00	12.24%
26-50	22.00	27.00	5.00	22.73%
51-99	19.50	26.50	7.00	35.90%
100+	19.00	26.00	7.00	36.84%
School District Agent	17.00	14.00	(3.00)	-17.65%

Program Expenses (in thousands)



This excludes depreciation expense for the initial contract period of SAP Concur, which skewed the line chart.

Program Updates

- ▷ The new travel and expense reporting system, SAP Concur, goes live for all State employees beginning September 2024 – standardizes travel expense reports as well as p-card reconciliations
- ▷ Published updated and simplified travel and p-card policies
- ▷ Developing a standardized audit program to monitor travel and p-card spend and compliance across the state

Division of Finance Travel and P-Card Programs Rate Committee Action

GovOps Recommended Actions

Action	Slide Number or Reference	Change
Charge state agencies and participating entities different rates for travel agency bookings	See Rate Sheet	Yes
Approve the existing rate for P-Card Program	2024 HB0008, Lines 2351 - 2366	None

**STATE AGENCY FEES AND INTERNAL SERVICE FUND RATE
AUTHORIZATION AND APPROPRIATIONS**

2024 GENERAL SESSION

STATE OF UTAH

Chief Sponsor: Robert M. Spendlove

Senate Sponsor: Don L. Ipson

=====

LONG TITLE

General Description:

This bill supplements or reduces appropriations otherwise provided for the support and operation of state government for the fiscal year beginning July 1, 2023 and ending June 30, 2024 and for the fiscal year beginning July 1, 2024 and ending June 30, 2025.

DIVISION OF FINANCE

ISF - Purchasing Card

Purchasing Card	Variable
Contract rebates	
Car and/or Hotel Only	8.00
Travel	
Travel Agency Service	
Regular	27.00
Online	17.00
State Agent	22.00
Group	
10-25 people	24.50
26-50 people	22.00
51-99 people	19.50
100+ people	19.00
School District Agent	17.00



division of
Finance

Pro Forma Financial Statements

P-Card & Travel

	FY2 Act	FY2023 Actual	FY2024 Preliminary	FY2025 Forecast	FY2026 Forecast
BALANCE SHEET					
ASSETS					
CASH & CASH EQUIVALENTS		693,075	224,431	215,454	224,889
ACCOUNTS RECEIVABLE		1,300,995	1,492,374	1,537,146	1,614,003
DUE FROM OTHER FUNDS		1,909,554	1,950,000	2,008,500	2,108,925
INVENTORIES		-	-	-	-
PREPAID EXPENSES		150,139	416,417	428,910	450,356
TOTAL CURRENT ASSETS		4,053,763	4,083,223	4,190,010	4,398,173
PREPAID EXPENSE - LONG TERM		-	-	-	-
TOTAL OTHER ASSETS		-	-	-	-
LAND / LAND IMPROVEMENTS		-	-	-	-
CONSTRUCTION IN PROGRESS		273,053	-	-	-
BUILDINGS AND IMPROVEMENTS		-	-	-	-
MACHINERY AND EQUIPMENT		-	-	-	-
SOFTWARE			1,619,942	1,619,942	1,619,942
ACCUMULATED DEPRECIATION			(437,546)	(1,383,593)	(1,619,942)
TOTAL CAPITAL ASSETS		273,053	1,182,396	236,350	(0)
TOTAL ASSETS		4,326,815.78	5,265,618.51	4,426,359.57	4,398,173.00
LIABILITIES & FUND EQUITY					
ACCOUNTS PAYABLE		3,006,224	3,556,907	3,663,614	3,846,795
ACCRUED LIABILITIES		331,060	319,538	329,124	345,580
CONTRACTS PAYABLE (GASB 96)			321,498	184,222	-
UNEARNED REVENUE		-	-	-	-
INTERFUND LOAN (Short Term Cash Deficit)		-	-	-	-
DUE TO OTHER FUNDS		3,280	133,299	5,000	5,250
POLICY CLAIMS LIABILITIES - SHORT TERM		-	-	-	-
CAPITAL LEASE PAYABLE-SHORT TERM		-	-	-	-
REVENUE BONDS - SHORT TERM		-	-	-	-
TOTAL CURRENT LIABILITIES		3,340,564.26	4,331,241.55	4,181,960.01	4,197,625.00
REVENUE BONDS - LONG TERM		-	-	-	-
CAPITAL LEASE PAYABLE-LONG TERM		-	-	-	-
CONTRACTS PAYABLE - LONG TERM		-	-	-	-
INTERFUND LOAN FROM OTHER FUNDS		-	-	-	-
INTERFUND LOAN FROM GENERAL FUND (Long Term Cash Deficit)		-	-	-	-
POLICY CLAIMS LIABILITIES - LONG-TERM		-	-	-	-
TOTAL LONG-TERM LIABILITIES		-	-	-	-
TOTAL LIABILITIES		3,340,564	4,331,242	4,181,960	4,197,625
CONTRIBUTED CAPITAL		-	-	-	-
RETAINED EARNINGS		986,252	934,377	244,400	200,548
TOTAL FUND EQUITY / NET ASSETS		986,252	934,377	244,400	200,548

TOTAL LIABILITIES & FUND EQUITY / NET ASSETS	4,326,816	5,265,618	4,426,360	4,398,173
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INCOME STATEMENT

TOTAL OPERATING REVENUES (before proposed rate impacts)	1,349,768	1,415,461	1,457,925	1,806,250
Rate Impact				
TOTAL OPERATING REVENUES (after proposed rate impacts)	1,349,768	1,415,461	1,457,925	1,806,250
PERSONNEL SERVICES - PERSONNEL	174,594	256,341	364,980	364,980
PERSONNEL SERVICES - BENEFITS	88,210	132,054	188,020	188,020
TRAVEL EXPENSE	1,494	30	4,900	5,145
CURRENT EXPENSE	476,838	480,318	537,400	523,250
CURRENT EXPENSE - DATA PROCESSING	57,486	123,941	68,500	495,150
DEPRECIATION EXPENSE	-	437,546	946,046	236,350
OTHER EXPENSES	18,364	16,621	27,400	36,355
TOTAL OPERATING EXPENSES	816,985	1,446,852	2,137,246	1,849,250
TOTAL OPERATING INCOME (LOSS)	532,782	(31,391)	(679,321)	(43,000)
GAIN (LOSS) ON SALE OF FIXED ASSETS	-	-	-	-
INTEREST INCOME	-	-	-	-
INTEREST EXPENSE	-	(20,484)	(10,656)	(852)
FEDERAL GRANTS	-	-	-	-
REVENUE REBATES TO AGENCIES AND OTHER GOVTS	-	-	-	-
RETAINED EARNINGS REFUNDS TO FEDERAL GOVERNMENT	-	-	-	-
OPERATING TRANSFERS IN (OUT)	-	-	-	-
NET INCOME (LOSS)	532,782	(51,875)	(689,977)	(43,852)

CASH FLOW STATEMENT

BEGINNING CASH BALANCE / (INTERFUND LOAN BALANCE)	360,800	693,075	224,430	238,454
TOTAL CASH FROM OPERATIONS	1,022,349	1,313,654	1,226,354	1,629,218
CAPITAL ASSET DISPOSAL PROCEEDS	-	-	-	-
FEDERAL GRANTS	-	-	-	-
STATE APPROPRIATIONS	-	-	-	-
OTHER SOURCES	-	-	-	-
TOTAL SOURCES OF CASH	1,022,349	1,313,654	1,226,354	1,629,218
CASH USED FOR OPERATIONS	(417,021)	(756,907)	(937,779)	(1,278,339)
FINANCING ACTIVITIES - DEPRECIATION EXPENSE & CAPITALIZE	(273,053)	(1,025,392)	(274,552)	(368,444)
STATE APPROPRIATIONS	-	-	-	-
OTHER USES - REBATES AND FEDERAL REFUNDS	-	-	-	-
TOTAL USES OF CASH	(690,074)	(1,782,299)	(1,212,331)	(1,646,783)
ENDING CASH BALANCE/(INTERFUND LOAN BALANCE)	693,075	224,430	238,454	220,889

Department of Government Operations Rate Committee Meeting

September 13, 2023

9:00 AM

Taylorsville State Office Building, Tuachan Room

Rate Committee Members: Kameron Dalton – Chair, Tiffany Clason, Duncan Evans, Heidi Reilly, Shara Hillier, Nate Winters and Peter Anjewierden

Attendees: Jake Hennessy, Marissa Klebenow, Marvin Dodge, Chris Hughes, Marilee Richins, Darin Dennis, Robert Muir, Jim Russell, Andrew Marr, Windy Apayrath, Van Christensen, Alan Fuller, John Barrand, Ken Williams, Cory Weeks, Mike Broschinsky, Dana Gauthier, Mark Yeschick, Melissa Brown

Kameron Dalton, Committee Chair, welcomed everyone and thanked the Committee members for their participation. He then introduced Marvin Dodge, Executive Director, Department of Government Operations.

Mr. Dodge also welcomed the group and provided background for the meeting. Jake Hennessy, Finance Director, Department of Government Operations also provided initial background for the rate setting process which must be equitable, zero based full cost accounting, recover no more or no less of the consumption and are the lowest practical cost for the service provided. Chair Dalton asked for any questions from the committee and there were none.

Division of Risk Management

Rachel Terry, Director, Division of Risk Management thanked the group and reviewed the issues that her division is facing.

Property Program: This market is very challenging at this time. This program now has over 50 providers with \$1 billion in limits. Rate drivers for this program are properties of the state. Higher Education had more claims than any other participant in this program. Darin Dennis provided information regarding the retained earnings. Duncan Evans asked impacts are going to hit state agencies and higher or public education could they provide budget impacts. Chair Dalton asked if these discussions have been held with these groups. These conversations have been started and if rates continue it impacts their ability to provide pay increases and funding for the schools. Robert Muir, University of Utah, mentioned they are working with Risk Management and appreciate their cooperation and help with this issue.

Liability Program: It has become more difficult to get liability excess coverage. There are increases in staff, students and others who would be covered under this program. We are working on providing better coverage at a lower cost and that is what the Captive helps with. Duncan Evans asked if there are enough resources to find where the larger risks are and try to mitigate those. Have you seen any reductions in these liabilities due to training staff? Rachel provided a couple of success stories regarding this issue and they are working with other states to see what they are doing. We've also incorporated a data and analytics team which is helping.

Auto Physical Damage Program: This program is specifically for auto damage and there has been an increase of these types of claims. We do have training and best practices for staff to follow. Are we looking to address any change to deductibles or will we continue that rate as is? This is a very low deductible and a great price. We will be looking at this program and look at higher deductibles and premiums.

Worker's Comp Program: We only provide this program for state agencies. The rates have been decreasing. The premiums overall are going up but over the last five years this is a reduced premium. There has been a surplus in earnings and we would like to move funds to the property program.

Enterprise Learning Management System: There is no rate charged for this service but it is costing more to maintain. This is informational. Is this the same LMS that DHRM is using and is it coordinating? The employee that maintains the system is housed in Risk and she does work with other agencies to manage their training in the system. We should explore better utilizing this system.

Aviation Program: This is a pass-through program and Risk does not administer the program. There are few entities that utilize this program.

Cyber Program: This is another pass-through program, Risk doesn't handle cyber insurance for the state that is handled through DTS. The rates for these types of programs are flattening after many years of increases.

Commercial Auto Program: There are vehicles that are offered to individuals within entities, i.e. Higher Education offers some football coaches vehicles – This is just informational in the interest of transparency.

Chair Dalton opened this up for questions from the Committee there were none. He then asked for a motion from the Committee. ?? motioned to approve the Risk Management rates as presented, Duncan Evans seconded the motion and the Committee approved the motion.

Division of Technology Services

Alan Fuller, CIO/Director, Division of Technology Services and Dan Frei, Finance Director, Division of Technology Services, thanked the group and provided an overview of the rates for DTS.

Chair Dalton mentioned that he did not ask for public comment regarding the Risk Management rates and asked the group if there were any comments. There were none, so DTS moved forward with their presentation.

Alan provided a brief history of DTS and their performance. He also give an overview of the current challenges including: security threats, inflation, legacy applications and technical debt and recruitment and retention.

Alan discussed the future projects that DTS is looking at including using off the shelf programs vs building programs, benchmarking of rates with other states (DTS is market value or better), HCM/Payroll (this is a future rate which will impact DHRM as well), Citizen Portal and Security Access Management.

Dan Frei discussed the proposed DTS rates:

Seat and Device Rate: This would consolidate several rates into a user rate and device rate. This rate was looked at by the Moss Adams consultant and they recommended consolidating. There are two (2) rates because some agencies have more devices than users and some have the opposite. This makes the rate more equitable across the state. The User Rate is \$39.87 per month for Adobe Pro/Sign, Google Email, Active Directory and Access Management. The Device Rate is \$184.72 per month for Security, Network, Computer and Desktop Support, Security Assessment and SCCM. This doesn't include cell phones, ipads or desktop printers. Active is a desktop that is logged into the network, DTS works with the agencies on this. This covers connections to the cloud and the data center. For the User Rate it is based on the email. It was asked if group emails could be removed from the rate and billed separately, this could be monitored for the year and reviewed. It was suggested that agencies review that to determine usage.

PC as a Service: This is an option that agencies can opt-into next year. This will make getting a PC easier. Agencies can rent or lease a computer, this will make lifecycle management better. It allows for a vendor to send the computer straight to a user. It allows agencies to budget better. An RFP is currently being done for this. This is not a mandate, it's just an option and encouraging agencies to go this direction. This would be phased in. We will not lose the investment in a new purchased computer vs a lease. There will still be the ability to purchase specialty computers.

Retained Earnings & Compensation: Dan Frei provided information regarding the DTS retained earnings. For the last several years DTS has only raised rates to cover the cost of the compensation package and in particular the last two (2) years DTS has not been fully funded for the compensation package. The total FY25 compensation is \$8.7 million. It is often thought that DTS will just find a way to cover or absorb these costs and it not possible. Other increases are security and the Microsoft platform. There are also significant changes to Adobe Sign/Pro, On premise storage and hosting, the Contact Center, Oracle and VoIP.

Chair Dalton asked for the Committee to approve the DTS rates. Should the seat rate change, there was no motion to change this. He then asked for Committee or public comment regarding the DTS rates. There were no comments. Chair Dalton then asked for a motion to approve the rates. Peter Anjewierden motion to approve the DTS rates as presented including the seat rate, Shara Hillier seconded the motion and the Committee approved.

Division of Human Resource Management

Greg Hargis, Assistant Director, Division of Human Resource Management provided an overview of the DHRM and their proposed rates.

Retained Earnings: Prior to the pandemic, DHRM had around 40 days of retained earnings and did not raise costs.

Proposed Rates: The DHRM rates are changing to a headcount vs an FTE count. Historically they look at the last payroll of the year, so it was a point in time. Nate Winters said that the DHRM billing is a bit confusing because they get one bill that must be split throughout the agency. The DHHS HR staff are taking too long and have too much on their plate. How does that work for seasonal workers with DNR for example or UDOT bringing people on for winter months? How is that captured? This was brought up with Moss Adams as the rates were reviewed. Chair Dalton suggested a possible tier rate for this that is individualized to the agency. DHRM is working on establishing a float team rate and this is built into the

current rate. The Float Team was not hired because DHRM didn't have the funding, DHRM is hoping that this group can be hired for future use. Jake Hennessy said that they would be comfortable keeping the FTE, head count was something Moss Adams suggested. He gave the example of Corrections and said that they are trying to include the seasonal workers. He felt that we can count the EINs and do more homework to compare the different options. We do feel that headcount is the correct way to move forward.

Greg Hargis also reviewed some of the items that are needed to meet the current requirements including: compensation, HR agility (float team), hiring a modern workforce and employee benefits.

Chair Dalton asked the Committee for any questions or comments. The Committee thanked everyone for their hard work on this. Jake Hennessy that more information should have been provided by FTE vs headcount. He mentioned that he does have those numbers and provided them. The FTE cost for HR Field Services would be \$838.54 which would be a reduction, Payroll Services would be \$80.38 which is a 10.87% increase and Core Services would be \$95.09 which is a 692% increase. Chair Dalton asked for public comment and there was none. He then said that we can move forward with the headcount rate as presented and see how that rate impacts the future. We can ask for additional research on this rate and reconvene for another meeting to reconsider this or we can remain on the FTE count with no change. DHRM doesn't have a preference on this issue, we just want to move forward and do the correct thing. The impact is \$1.4 million either way. Nate Winters motioned to move forward with the FTE count and come back to the headcount next year when it can be more fleshed out. Chair Dalton asked for comment on the motion. Marvin Dodge said that he would like to review the methodology behind this and we can have this information within the week or we can move forward with FTE. Duncan Evans seconded the motion and the Committee approved the motion.

Chair Dalton asked for a motion for the Committee to break for lunch. Nate Winters motioned to break for lunch, Duncan Evans seconded the motion and the Committee approved. Chair Dalton mentioned that the Committee will reconvene in 45 minutes.

Division of Facilities and Construction Management

Andy Marr, Assistant Director, Division of Facilities and Construction Management provided an overview of the DFCM services and rates.

Retained Earnings: Andy mentioned that we are below the private sector and the Federal government rates. He also mentioned that because of the record-breaking winter that we had in 2022-2023 we used retained earnings to cover this exception. We also looked at wages for our staff and did comparisons in the private sector. We have been able to bring our compensation up for our trades staff. We've been able to retain our best employees.

Andy also provided information on some of the impacts that DFCM had with the major one being snow removal. The personnel issues are going to be pay for performance and we've brought our workforce wages up. Utilities had some market volatility, we've moved our portfolio to a regulated plan. We provided incentives for staff who did snow removal.

Rate Recommendations: Andy then went over the rate recommendations which include aging buildings. The Murray UHP building is the biggest increase. It's been 10 years since an increase on that building. The other large increase is the DWS Logan building, we had to provide more resources as there's only

one staff person there. We are going to keep our rate increases like this year but next year the Capitol Hill complex building will be part of the increases.

Chair Dalton asked about the coordination with Risk Management to target or prevent risk across the board for the State. Andy said that a risk assessment is done every year to mitigate risks. Risk Management is very proactive on what needs to be done and the partnership is alive and well. Chair Dalton asked about state owned vs leased buildings. Are we looking at more state-owned buildings; are we utilizing the space that we have? We are seeing staff coming back to offices with hybrid work. We are reviewing lease space and looking to consolidate space. Marvin Dodge said that there are ongoing efforts to look at space. We are looking at how many offices are really being used in our buildings. Most of the buildings that have rate increases are aging buildings with un-reinforced structures. Roofs in particular are one of the items we're looking at.

Chair Dalton asked for comment from the Committee and public comment. There was none. He then asked for a motion Tiffany Clason motioned to accept the rates as presented, Nate Winter seconded the motion and the Committee approved.

Division of Fleet Operations

Cory Weeks, Director, Division of Fleet Operations provided an overview of Fleet Operations and rates.

Motor Pool Rates: In a market comparison, Utah is very competitive compared to the private sector. Utah is comparable to other states as well.

Fuel Network Rates: Utah is much cheaper than other states and we are more expensive on the retail side.

Proposed Changes: Fleet Operations managed vehicles have gone down, agency owned vehicles were not charged for and we will now be charging a rate. We are also increasing the call center rate by \$0.50. We will have a reduction in the Fuel Network rate. Mileage rates will also be increasing.

The Transactions Team doesn't do a lot of work outside of our department. This group had large targeted increases in staff wages. We will be reorganizing this team within the department.

Chair Dalton asked for any questions from the Committee. He asked about the master plan about the State Fleet with electric or hybrid vehicles. GOEO has a vehicle that has not been delivered so what is going on with supply chain. The market is not getting better and we've been purchasing any new car that we can. This has affected our hybrid and electric vehicle purchasing. A potential auto makers strike could impact this as well. We are adapting as we can.

Chair Dalton asked for public comment there was none. He then asked for a motion to approve the rates as presented. Nate Winters motioned to approve the rates, Peter Ajewierden seconded the motion and the Committee approved.

Division of Purchasing and General Services

Windy Apayrath, Director, Division of Purchasing and General Services provided an overview of the division along with the rates.

Cooperative Contracts: Inflation and economic impacts have affected the cooperative contracts. We are up to 1% maximum fee paid for by the vendors and our current average is closer to a quarter percent. We do consistently keep a higher than normal earnings so that if the program discontinued that agencies could get their own contracts. These numbers are vendor reported so it runs on a quarter lag. No change to the current structure.

State/Federal Surplus Program: We returned over \$3 million to agencies in the state program. Over \$700,000 was saved in the 1033 program and over \$750,000 was saved in the Federal Donation program. We have had impacts on vehicle sales because agencies have had to keep fleet vehicles longer. There are a few changes to this program. Currently there is no processing fee for unique items and periodically we do get these requests. We would like propose a \$25 fee for this. For electronic recycling we would like to charge actual plus 10%. There has been an up tick in default auction items, so we would like to charge 10% of the sale price with a \$25 minimum. We would also like to increase the service, processing and disposal rates. We are going to be moving to a smaller location so we will be working closer with agencies on this. The State tends to utilize items well beyond their useful life, so we want to make sure we can support agency clean ups.

Print Services: We have continued to have some higher volumes due to the UCI move. The retained earnings have a bit of a gap and we are looking at where the program is bringing value to the State. Copiers are not being used as they have been in the past. The copier/lease program is being sunsetted and we are working with vendors and agencies. No new equipment will be added to the program so we will be looking at a better way to run this program.

Mail and Distribution Services: We have had over \$1 million in cost avoidance as we prepare and ready mail for the USPS. Over 17 million pieces of mail handled and over 68 million billable production tasks were completed. This program is consistent with retained earnings. We have one metered rate. All mail that we pick up gets and this causes an influx of mail that needs to go out today. Our equipment is wearing out and we are having to pay overtime for this. Standard mail goes out by 2:00 pm and we would like to introduce a priority rate for anything that is same day.

Chair Dalton asked if the Committee had any questions or comments. Duncan Evans asked how much we spend on sending out checks, we can be looking at other options. The cooperative contracts could say that we look at other options for payment. There has been a lot of technology impact on State Mail, what is the trigger that would make us really look at State Mail processes. The trending information is we've plateaued with mail but there's a bit of a change and people like to get mail. There's a generational comfort with mail and the conversation will be different in years to come.

He then asked if the public had any comments. There was none. He then asked for a motion for the approval of rate as presented. Nate Winters motioned to approve the rates, Shara Hillier seconded the motion and the Committee approved.

Division of Finance

Van Christensen provided an overview of the rates for travel and purchasing cards.

Travel: Air and ground travel has increased along with hotel bookings. Most of the larger bookings are with universities, i.e. football teams. No changes to the travel rate.

Purchasing Card Program: We get a rebate on purchasing card payments with three different types of contract rebates. These are variable and we are recommending no change.

Retained Earnings: This has increased slightly and we will be paying for a new travel and p-card software system. The Concur system is in process and we are also working on our policies. This will make it more convenient and easier for users.

Chair Dalton asked for any questions or comments from the Committee, he asked about the charges for State Travel and a more detailed report for identifying costs.

He then asked for any comments from the public. There were none. He then asked for a motion to approve the Finance rates. Heidi Reilly motioned to accept the Finance rates as presented, Peter Anjewierden seconded the motion and the Committee approved the motion.

If there is no further Committee comments or questions. Rate impacts will be provided to agencies soon and coding will also be updated.

Chair Dalton asked for a motion to approve the previous meeting's minutes. Peter Anjewierden motioned to approve the previous meeting's minutes, Tiffany Clason seconded the motion and the Committee approved the minutes.

Heidi Reilly asked for a motion to adjourn and the Committee approved. The meeting was then adjourned.