

Hinckley Town Council
Town Council Chambers
161 East 300 North Hinckley, UT
Digital Recording of Regular Meeting
Thursday, August 14, 2024

Invocation: Donald Brown

I. PLEDGE

Mayor Pro tem Donald Brown asked all to rise and join in the Pledge of Allegiance.

Mayor Pro tem Donald Brown called the meeting to order at 7:00 pm.

II. ROLL CALL

Mayor Pro tem Donald Brown
Council Members: Skip Taylor, Chris Mork
Maintenance Employee: Joe Stevens
Hinckley Town Clerk Tresa Taylor
Mayor Brian Florang arrived shortly after the meeting had started.

III. GUESTS:

None.

IV. APPROVAL OF MINUTES FROM PREVIOUS MEETINGS

Mayor Pro tem Donald Brown asked council members for corrections or a motion to approve the meeting minutes. Council Member Ray Searle moved to approve the minutes as presented for August 1, 2024. Council Member Chris Mork seconded the motion, all voted aye. Motion carried.

V. PETITIONS, REMONSTRANCES, AND COMMUNICATION

None.

VI. REPORT OF GOVERNING BODY – BOARDS – COMMITTEES:

None.

VII. STAFF REPORTING

None.

VIII. NEW BUSINESS

1. Discussion concerning Mayor and Council Wages and Compensation

Mayor Brian Florang said he brought this topic up some time ago about reducing compensation for town council members to help offset staff increases and to demonstrate that those serving are not in it for the money but to serve and help the community. Mayor Florang asked for discussion or any objections. There were no objections, and all council members agreed to serve without receiving compensation.

Mayor Brian Florang asked Clerk Tresa Taylor to prepare a resolution to reflect a change in council wages and compensation and said the council will review the resolution at the next council meeting.

X. OUSTANDING BUSINESS

1. Park Pavilion

Maintenance employee Joe Stevens informed council members that he started to install the metal trim on the pavilion and is having problems with the screws breaking off. He said he has tried predrilling the metal but is still having some issues. Joe will contact Smith Steel for recommendations.

2. Rural Communities Opportunities Grant – Hinckley Industrial Park rehabilitation project updates: Roads – Donald Brown; Water and Sewer – Chris Mork; Economic Development – Skip Taylor; Signage – Ray Searle

Council Member Donald Brown said he has cut the weeds in the roads and will spray them.

Mayor Brian Florang said Millard County uses an economic development organization for economic development activity and he has reached out to that company via email and noted when he gets connected, he will forward that information on to Council Member Skip Taylor.

Council Member Skip Taylor asked if the property owners that are purchasing lots in the Industrial Park can be invited to a Town Council meeting to have a conversation about their intended development plans and Mayor Florang said yes, and noted he will find out if they have closed on the lots.

3. Water and Sewer Master Plans

Mayor Brian Florang reviewed and discussed an email he received from Daniel Hawley concerning potential funding options for the sewer lagoon rehab and explained three options: Option 1. Apply for combined CIB and DWQ funding. DWQ only funds construction work once per year. Applications for DWQ need to be submitted by June 1 and then are funding in October or November. CIB deadlines for applications are October 1, February 1, and June 1 and are funded approximately four months from the application due dates.

Option 2. Apply to USDA noting USDA will not typically do a whole project, award is about 20 to 30% grant and grant money is reduced if funding is awarded by another entity.

Option 3. Apply to DWQ now for a Design Advance, noting the application can go to any upcoming board meeting and is typically funded as a grant. This funding would pay for the design of the sewer lagoon rehab project and then the town could seek funding from CIB and DWQ next year.

There was some discussion about the options and Mayor Florang said he will contact Daniel Hawley about moving forward with Option 3.

4. Maintenance Position Opening

Clerk Tresa Taylor informed the council the office has not received any maintenance position applications, and said the position is advertised in the local newspaper, Department of Workforce Services, and Utah Rural Water Association.

5. Mini Split Install, Restroom & Breakroom

None.

6. General Plan Update

Mayor Brian Florang informed the council that Community Advisor Jess Peterson, from Region 6 has been invited to attend the next council meeting to talk about the purpose of the General Plan, what it should contain, and how we want to approach it. He said he would like to have this conversation and instruction as the council looks at the General Plan that was forwarded to them by the Planning and Zoning Commission. Mayor Florang said he appreciates all the work that was done by the Commission on this plan.

Clerk Tresa Taylor provided council members with information about civiclinQ, the town's new online code hosting provider and encouraged council members to create a login and check out the training materials and courses offered by civiclinQ.

Mayor Brian Florang scheduled a training session for anyone interested in the civiclinQ courses on Thursday, August 22, 2024, at 7 pm and asked Clerk Tresa Taylor to email information to the Planning Commission Members.

7. Employee Wages and Compensation

No discussion.

XI. MISCELLANEOUS DISCUSSION

Mayor Brian Florang informed council members he had a conversation with a developer that is looking at a couple of parcels in Hinckley to put in an affordable housing project. The name of the company is Apex, and their 2025 project is in Fillmore. He said they are not a high-density operation, they build duplexes in a single development, and they build and manage the development and stay with the project.

Council Member Donald Brown discussed his concern with affordable housing and the increased need for security, and asked if the developer could be responsible for the cost of security. Mayor Florang replied this company uses a different affordable housing model where renters must show income, noting this is not low-income housing. Mayor Florang said the company is looking for a project in 2026 and is considering Hinckley Town.

Council Member Chris Mork informed the council that he went out to the water treatment plant last week and helped move a ferric chloride tank and asked if the town is going to use Travis Stanworth as a water operator until the town has a person hired and trained. Mayor Florang responded no by implying that a decision has not been made. Mayor Florang asked if Deseret Oasis Special Service District has decided to use Travis Stanworth and Clerk Tresa Taylor replied yes, according to DOSSD Water Operator Paul Clark. There was some discussion about water operator certification levels and Council Member Ray Searle said he is not a certified water operator for Distribution Grade D1 but holds certifications for Cross Connection Control and Small Systems (SS).

Clerk Tresa Taylor provided council members with a copy of the engagement letter from Gilbert & Stewart, CPA for an Agreed Upon Procedures review of the town's accounting records. The fee for this engagement is \$4,100.00. Mayor Florang signed the engagement letter.

Clerk Tresa Taylor provided council members with copies of the Fraud Assessment Implementation Guide, Questionnaire, Preparation Checklist, Basic Separation of Duties, and Fraud Risk Assessment from the Office of the State Auditor and there was some discussion about the Fraud Risk Assessment and if it needs to be completed in a public meeting.

Mayor Brian Florang provided each council member and employee with a copy of the Town's Statement of Ethical Behavior and asked them to review and sign the form.

XII. PAYMENT OF BILLS

Council Member Ray Searle moved to approve the following purchase orders:

PO # 64 to First Professional Services , \$960.00 for rodeo ambulance services,

PO # 65 to First Professional Services, \$1,000.00 for rodeo ambulance services,

PO # 66 to Mid Utah Radio, \$350.00 for radio advertising for celebration,

PO # 67 to Jubilee, \$395.50 for Fire Department parade candy,

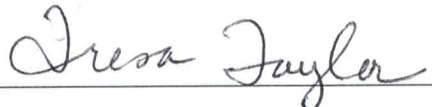
PO # 68 to Insight, \$1,150.52 for annual renewal of Adobe Cloud Suite.

Council Member Donald Brown seconded the motion, all voted aye. Motion carried.

Council Member Skip Taylor moved to pay bills. Council Member Chris Mork seconded the motion, all voted aye. Motion carried.

XIII. ADJOURNMENT

Council Member Chris Mork moved to adjourn at 8:21 pm. Council Member Donald Brown seconded the motion, all voted aye. Motion carried.



Tresa Taylor, Hinckley Town Clerk
Dixie Talbot, Hinckley Town Clerk

Mayor Brian Florang