

DUCHESNE COUNTY SCHOOL DISTRICT
BOARD OF EDUCATION

REGULAR SESSION

August 1, 2024

District Office 1010 East 200 North, Roosevelt, Utah

OFFICERS: President Tony Smith presided with Board Members Mark Thacker, Brandon Bench, Don Busenbark, and Emilee Wells present, as well as Superintendent Jason Young and Business Administrator Dee E. Miles.

VISITORS:

Gwen Prescott	Ginger Casper	Kimberley Murray		
Mike Ross	Sharon Smith	Clifford Murray		
Janalee Goodrich	Julie Seeley			
Kendra Embleton	Amber Thacker			

WORK SESSION: The Board discussed construction, the new competency system, and agenda items.

REGULAR SESSION: President Smith called the regular session to order at 7:00 p.m. Ms. Wells offered prayer. Mr. Thacker led the Pledge of Allegiance to the Flag of the United States of America.

AGENDA, MINUTES: Mr. Busenbark moved and Mr. Bench seconded to approve the minutes of the regular board meeting held June 6, 2024; voting was unanimous in the affirmative. Audio recording is available at: <https://www.utah.gov/pmn/files/1133127.mp3>.

RECOGNITION: Postponed to next month.

OPEN TIME: At 7:07 p.m. President Smith opened the meeting for those who signed up for public comment. Clifford Murray expressed concern for the open time policy. Julie Seeley expressed concern for the open time policy. President Smith closed open time at 7:14 p.m.

ACTION ITEMS:

1. Travel Requests – No new requests this month. Mr. Busenbark asked about some of the longer trips. Ms. Wells expressed concern for having a limit on how much time a single activity could have students away from the classroom.
2. Buildings – Superintendent Young noted Duchesne High is still on schedule to open for school this year. The auditorium and one gymnasium should be the only delays. Altamont High should also be able to open while accommodating the construction.
3. District Goals and State Early Learning Goals for 2024-25 – Superintendent Young reported on two goals: 1) Every student achieve their individual reading goal. 2) Every student actively engages in school, from bell to bell, every day. Ms. Wells noted the value of the new graduation progress chart. Kendra Embleton reviewed the early learning goals for the State with one for each grade. The goals for State benchmarks are 60% or higher for reading and math. Mr. Bench moved to approve. Ms. Wells seconded; passed unanimously.
4. School Counseling Program – Amber Thacker, Counseling Coordinator, reviewed the counseling team, and the seven counseling program standards. The School-Based Mental Health grant also supports the counseling program. Tier I for elementary focuses on emotional regulation. Tools are in place to provide structure, risk assessments, and safety plans. Mr. Bench moved to approve the College and Career Readiness School Counseling Program as the model for the District. Ms. Wells seconded; passed unanimously.
5. Participation in State Mental Health Screeners (HB 413) – Janalee Goodrich reported on the option to participate in a number of screeners, and proposed using only the Columbia Suicide screener. The other

screeners are for diagnosis beyond the scope of what school counselors do. Ms. Wells moved to approve. Mr. Thacker seconded; passed unanimously.

6. Policy: 2.0120.12 Definition of At-Risk Student – Superintendent Young reviewed updates to clarify the terms. Mr. Busenbark moved to approve. Ms. Wells seconded; passed unanimously.
7. Policy: 4.0540 Library Materials Policy – There were no changes from the first reading. Mr. Busenbark clarified several terms in the policy with the administration and moved to approve. Mr. Bench seconded; passed unanimously.
8. School Handbooks – Superintendent Young noted principals had updated handbooks over the summer and still have a few more needed revisions that had been identified. Mr. Thacker moved to approve with the Superintendent making the final revisions that he reviewed with the Board. The updated handbooks would be sent out to the Board for review. Ms. Wells seconded; passed unanimously. Mr. Busenbark recommended looking at developing a template for student handbooks to make them more consistent across the District.

DISCUSSION ITEMS:

1. Policy 1st Reading: 4.0520 Citizenship Graduation Requirements – Superintendent Young had reviewed the proposal with legal counsel and the State Board. It was the result of teachers asking for help with the issue.
2. Policy 1st Reading: 1.0110.01 Open Time – Superintendent Young reviewed the proposed policy. Ms. Wells recommended changing “may” to “shall” in the second paragraph.
3. Policy 1st Reading: 1.0710.02 Principal Administrative Duties – Superintendent Young reviewed changes to help ensure adults are on hand when needed to supervise students, and a few other clarifications.
4. Policy 1st Reading: 1.0711 Principal Specific Duties/Responsibilities – The updates reflect current needs and requirements.
5. Communication Plans – Ms. Wells noted the importance of the plan, the philosophy stated at the beginning, and the need to communicate it with parents.

EXECUTIVE SESSION: Mr. Busenbark moved and Ms. Wells seconded that the Board go into executive session to discuss personnel at 9:12 p.m.; aye votes: Mr. Bench, Mr. Busenbark, Ms. Wells, Mr. Smith, Mr. Thacker. Nay votes: none. Motion passed. Mr. Thacker moved and Mr. Busenbark seconded that the Board go out of executive session at 9:31 p.m.; passed unanimously.

ADJOURNMENT / FUTURE PLANNING: Mr. Busenbark moved to adjourn, Mr. Bench seconded. President Smith adjourned the meeting at 9:32 p.m. The next Regular Meeting will be held Thursday, September 5, 2024, at the District Office, 1010 East 200 North, Roosevelt, Utah.