



USU Board of Trustees Regular Meeting

January 5, 2024 – 9:30 AM MST to 1:30 PM MST

Huntsman Foundation (3rd Floor Boardroom) 500 S Huntsman Way, Salt Lake City, UT

Zoom: <https://usu-edu.zoom.us/j/89970324093?pwd=WW5TcG8xUktiSGRxVmRhRm1nQWo3dz09>

Attendance

Trustees Present:

Jacey Skinner, Chair

Gina Gagon, Vice Chair

Kent K. Alder

John Y. Ferry (remote)

David H. Huntsman

Kacie Malouf

Heather Mason

David A. Petersen

Abraham Rodriguez

Tessa White (remote)

Clark Whitworth

Utah State University Representatives present:

Tiffany Allison (remote)

Jodi Bailey

Lisa Berreau (remote)

Janalyn Brown

Steve Campbell (remote)

Elizabeth Cantwell

Alison Fabricius (remote)

Nancy Hanks

Maureen Hearns (remote)

Mica McKinney

Eric Olsen (remote)

Bill Plate

Larry Smith

Brian Steed

James Taylor

David Vernon

Robert Wagner (remote)

Matt White

Devin Wiser

Other Attendees present:

Julie Hartley

1. Welcome - Chair Jacey Skinner

Chair Skinner welcomed all in attendance. Board members were given new Board of Trustees Handbook. They are available as a printed copy and uploaded to OnBoard.

2. Chair's Report - Chair Skinner

Executive Vice President Robert Wagner's years of service were recognized as he will be starting his tenure as Idaho State University's newly appointed president at the end of January 2024. Chair Skinner and the board expressed their gratitude for all Robert has done for Utah State University.

2.1. DRAFT 2024-2025 Meeting Schedule

The 2024-2025 Board of Trustees schedule was presented. Vice President McKinney and Secretary Brown are working to schedule committee meetings well in advance and will add these to the Trustees calendars once dates are finalized.

3. Trustee Recognition - Interim Vice President James Taylor

Interim Vice President of Statewide Campuses James Taylor presented the Trustee Recognition to David Vernon, Associate Vice President-Wasatch Region. Dave is the longest-serving associate vice president. He has almost 20 years with Utah State between teaching and administration. Dave was instrumental and moved quickly from the Granite School District building to the new building in Salt Lake and built out the campus 5 million dollars under budget. He built it with the students in mind. Because Dave is very present on campus, there is a great feel and culture on the campus and his people know of his concern and care. He is a leader for the campus system and worthy of recognition by the trustees. Pictures were taken with President Cantwell and Chair Skinner and a resolution of commendation was presented.

4. Committee Reports

4.1. Executive - Committee Chair Skinner

Committee Chair Skinner said this committee is working on processes in order to streamline agendas, handbook/trustee orientation, etc.

4.2. Research & Academic Approval - Committee Chair Malouf

Committee Chair Malouf shared the group approved the development of a Native American Cultural Center on the Logan campus. This center will provide help for Native American students who come to Logan. It will be located in the TSC and in the Family Life building. The goal of the center is access, recruitment, and retention of Native American students. This is the only item brought to the committee that requires resources. USU is looking to hire four people to manage and work in this space.

The committee approved five name changes to existing programs to better reflect what the degree entails. Three programs with students no longer enrolled were discontinued and various other initiatives listed on the consent agenda were approved.

4.3. Honorary Degrees, Awards and Recognition - Committee Chair Mason

Committee Chair Mason stated they met in December and spoke about nominations for honorary degrees and commencement speakers. This was a robust process, with applications, letters of reference, etc. The committee also discussed potentially changing the process to cast a wider net, which is up for discussion and will continue to be worked through.

4.4. Statewide Mission and Campus Oversight - Committee Chair Alder

Committee Chair Alder said they are working through a Statewide committee process. President Cantwell's listening tours are helpful to understand the needs of each entity in the many different locations. President Cantwell has met with students, faculty, and community leaders.

The group noted there is still confusion between extension and academics. Some use these interchangeably but they are different.

Enrollment growth was discussed which the group believes will be a challenge for all universities going forward. It is crucial to find out exactly what the educational needs are and provide that need and value to the students.

They discussed the need to communicate who USU is. This is complex as an institution with statewide extension. USU goes from being an R-1 research university to leadership in 4-H clubs.

4.5. Audit, Risk and Compliance - Committee Chair Petersen

Committee Chair Petersen shared the committee met and officially received and accepted the State Financial Audit report. He acknowledged Jodi's team as exceptional assets to the university as they work through the audit complexities.

Vice President McKinney discussed risk management and is pleased to report that the University has a strong risk management governance process. The full board will vote on audit approval during the agenda resolutions.

Jodi Bailey shared the audit report will be presented to the Board of Higher Education on March 20, 2024.

5. Tech College Reports

5.1. Uintah Basin - Vice Chair Gagon

Vice Chair Gagon reported Uintah Basin honored the student of the year for the institution. These students are high academic performers involved in the community and have overcome obstacles which are common throughout the student population in a technical college. UB Tech discussed meeting the needs of local employers and are looking at a new advanced energy transportation certificate given the oil and railway (Vernal, Price, Helper) that comes out of that location. They are looking to expand the program. As a note of information, the CDL certificate is one of the largest programs. Nursing assistant is also a large program given they have the hospitals in both Roosevelt and Vernal.

5.2. Tooele Tech - Trustee Petersen

Trustee Petersen commented that Tooele Tech President Paul Hacking is dedicated, committed, and passionate. Tooele has a major construction project underway adding to the campus which has been impacted significantly by inflationary issues. The state has been helpful and others, such as private donors, which will help to bridge the gap. Tooele Tech is similar to Vice Chair Gagon's report on UB Tech in they are also focused on local needs. Students here are interested in getting certificates, gaining some skills, and getting back to work. They are almost completely disinterested in stackable credentials. This school is focused on short term, acquisition skills. Tooele Tech is outstanding in what they produce and has a great culture.

5.3. Bridgerland Technical College - Trustee Ferry

Trustee Ferry met one-on-one with President Campbell. Bridgerland has a new medical Arts building almost completed. Ferry complimented President Cantwell for meeting with President Campbell and is excited to discover new ways of working together with BTECH.

6. USU Foundation Report - Vice Chair Gagon

Vice Chair Gagon praised Vice President Matt White and team for doing a phenomenal job. Their goal is to raise 60 million dollars and they have raised 29 million so far and are on track to hit their goal.

In the fall, alumni hosted 18 different events with almost 3,000 attendees. The alumni team also attended 18 admission open houses to help verify the legacy scholarship and waivers.

Upcoming events are Founders Day and Old Main Society on March 7 and President Cantwell's investiture ceremony is on April 12. Gagon reminded the group of an all-Board workshop in Salt Lake City on June 21st, and a campaign event that night at the Bastian Agricultural Center.

7. BREAK

8. Student Resolution of Commendation - Trustee Rodriguez

Trustee Rodriguez stood to present a resolution of commendation to Shari McGarry, a junior in the College of Education at USU Salt Lake Campus. Trustee Rodriguez shared accolades from Shari's professors and co-workers. Pictures were taken with Shari, Trustee Rodriguez, Chair Skinner, and President Cantwell.

9. Closed Session

Motion:

In accordance with 52-4-205 of the Utah code I move the trustees go into a closed executive session for the sole purpose of discussing the character and professional

competence or physical or mental health of individuals, pending or reasonably imminent litigations, and the deployment of security personnel device or systems.

Motion made by Gina Gagon and motion seconded by David H. Huntsman. . A roll call vote was taken by Chair Skinner and voting was unanimous in the affirmative. The meeting moved to a closed session at 11:15am.

10. Legislative Priorities Update - Vice President Wiser

Vice President Wiser explained USU's priorities this year are very timely and appropriate for this legislative session. The mission will be to "spread the gospel" of economic impact and what USU does for workforce readiness in the State of Utah, to remind folks how much of a presence we have across Utah, and all that is being done to prepare the next generation workforce. Wiser shared flyers detailing each legislative ask.

11. President's Report - President Cantwell

President Cantwell shared and discussed her printed report with the board.

12. Action Agenda

12.1. Review and Acceptance of the External Audit Reports - Trustee Petersen and Vice President Cowley

Motion:

Motion was made to accept.

Motion moved by Clark Whitworth and motion seconded by Heather Mason. Voting was unanimous in the affirmative and the motion passed.

12.2. Proposal to Revise USU Student Code of Conduct Section V.3.B.1: University Standards of Conduct, Misconduct - Trustee Rodriguez

In an effort to provide clarity, Trustee Rodriguez's team updated this policy to better align with the needs and expectations of students, as well as clarify the language.

Motion:

Motion made to revise policy.

Motion moved by Kent K. Alder and motion seconded by Kacie Malouf. Voting was unanimous in the affirmative and the motion passed.

13. Consent Agenda

13.1. 11.10.2023 USU Board of Trustees Regular Meeting Minutes

13.2. Approve Recommendation for 2024 Honorary Degrees

13.3. Proposal to Revise or Retire 300 Level Policies

13.3.1. USU Policy 313: Drug- and Alcohol-free Workplace

13.3.2. USU Policy 350: Tuition Benefits

- 13.3.3. USU Policy 351: Family Medical Leave Act
- 13.3.4. USU Policy 379: International Assignments
- 13.3.5. USU Policy 398: Reductions in Force
- 13.4. Report of Investments for July 2023
- 13.5. Report of Investments for August 2023
- 13.6. Proposal to - Restructure the Career and Technical Education Teaching Academy Institutional Certificate of Proficiency in the Department of Applied Sciences, Technology and Education, in the College of Agriculture and Applied Sciences
- 13.7. Approve Proposal - Offer an Extension Education Post Baccalaureate Certificate in the Department of Applied Sciences, Technology and Education, in the College of Agriculture and Applied Sciences
- 13.8. Approve Proposal - Name Change of the Theatre Arts Theatre Design and Technology Film Production Option BFA to Theatre Arts: Theatre Design & Technology BFA in the Department of Theatre Arts, in the Caine College of the Arts
- 13.9. Approve Proposal - Name Change of the Communicative Disorders and Deaf Education BA/BS to Communicative Disorders BA/BS in the Department of Communicative Disorders and Deaf Education, in the Emma Eccles Jones College of Education and Human Services
- 13.10. Approve Proposal - Name Change 2nd Bachelor's Degree in Communicative Disorders and Deaf Education BA/BS to Communicative Disorders BA/BS in the Dept of Communicative Disorders and Deaf Education, in the EEJ College of Education and Human Services
- 13.11. Approve Proposal - Discontinue the Speech Language Pathology and Audiology-Online Second BS in the Department of Communicative Disorders and Deaf Education, in the Emma Eccles Jones College of Education and Human Services
- 13.12. Approve Proposal - Discontinue the Speech Language Pathology and Audiology BS in the Department of Communicative Disorders and Deaf Education, in the Emma Eccles Jones College of Education and Human Services
- 13.13. Approve Proposal - Offer an Outdoor Adventure Leadership Certificate of Proficiency in the Department of Kinesiology and Health Science, in the Emma Eccles Jones College of Education and Human Services
- 13.14. Approve Proposal - Restructure the Curriculum Instruction MEd in the School of Teacher Education and Leadership, in the Emma Eccles Jones College of Education and Human Services
- 13.15. Approve Proposal - Restructure the Instructional Leadership MEd in the School of Teacher Education and Leadership, in the Emma Eccles Jones College of Education and Human Services

- 13.16. Approve Proposal - Discontinue the Speech Communication Teaching Minor in the Department of Communication Studies and Philosophy, in the College of Humanities and Social Sciences
- 13.17. Approve Proposal - Offer an Environmental Advocacy Certificate of Proficiency in the Department of Communication Studies and Philosophy, in the College of Humanities and Social Sciences
- 13.18. Approve Proposal - Offer a Political Communication Certificate of Proficiency in the Departments of Communication Studies and Philosophy, Journalism and Communication and Political Science, in the College of Humanities and Social Sciences
- 13.19. Approve Proposal - Offer an Environmental Justice Institutional Certificate of Proficiency in the Department of Sociology and Anthropology, in the College of Humanities and Social Sciences
- 13.20. Approve Proposal - Move the Community and Natural Resources Institute from Sociology and Anthropology to the Department of Sociology and Anthropology, in the College of Humanities and Social Sciences
- 13.21. Approve Proposal - Offer a Social Dimensions of Climate Change and Environmental Justice Minor in the Department of Sociology and Anthropology, in the College of Humanities and Social Sciences
- 13.22. Approve Proposal - Offer a Social Dimensions of Climate Change Institutional Certificate of Proficiency in the Department of Sociology and Anthropology, in the College of Humanities and Social Sciences
- 13.23. Approve Proposal - Change the Name of the Earth Science Composite Teaching BA-BS to Earth Science Teaching BA-BS in the Department of Geosciences, in the College of Science
- 13.24. Approve Proposal - Offer a Paleontology Institutional Certificate of Proficiency in the Department of Geosciences, in the College of Science
- 13.25. Approve Proposal - Offer a Healthcare Management Minor in the Department of Management, in the Jon M. Huntsman School of Business
- 13.26. Approve Proposal - Change the Name of the Master of Business Administration-Supply Chain Mgmt Specialization MBA to Master of Business Administration-Shingo Specialization MBA in the Dept of Mkting & Strategy, in the Jon M. Huntsman School of Business
- 13.27. Approve Proposal - Establish a Native American Cultural Center
- 13.28. Approve Proposal - Offer a Climate Change Solutions Certificate of Proficiency in the Department of Environment and Society, in the S.J. & Jessie E. Quinney College of Natural Resources
- 13.29. Approve Proposal - Restructure & Change Name of Natural Resources & Environmental Ed NREE Graduate Cert to Natural Resources & Environment Comm & Engagement (NRECE) Post-Baccalaureate Cert in Dept of Environment & Society, College of Natural Resources

Motion:

Motion was made to approve the Consent Agenda.

Motion moved by Heather Mason and motion seconded by Kacie Malouf. Voting was unanimous in the affirmative and the motion passed.

14. Information Agenda

14.1. 2023 Annual Financial Report

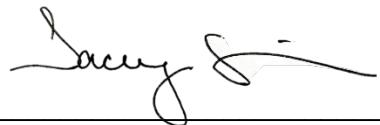
15. Adjourn

Chair Skinner thanked all for their attendance participation.

Motion:

Motion was made to adjourn the meeting.

Motion moved by Gina Gagon and motion seconded by Kent K. Alder. Voting was unanimous in the affirmative and the meeting was adjourned at 1:14pm.



Jacey Skinner, Chair



Janalyn Brown, Secretary
(minutes taken by Janalyn Brown)

March 8, 2024

Date Approved