



USU Board of Trustees Meeting

November 10, 2023 – 1:30 PM to 5:00 PM

Logan Campus - University Inn, Sonne Board Room #508

Zoom (if needed): <https://usu-edu.zoom.us/j/84879686296?pwd=Z29rSyswK3BKWVVPTXFIUVRkVVR4Zz09>

Attendance

Trustees Present:

Jacey Skinner, Chair
Gina Gagon, Vice Chair
Kent K. Alder
John Y. Ferry
David H. Huntsman
Kacie Malouf

Heather Mason (remote)
Wayne L. Niederhauser
David A. Petersen (remote)
Abraham Rodriguez
Tessa White

Utah State University Representatives present:

Jodi Bailey
Paul Barr
Lisa Berreau
Janalyn Brown
Elizabeth Cantwell
Dave Cowley
Alison Fabricious
Nancy Hanks
Maureen Hearn
Jane Irungu

Mica McKinney
Eric Olsen
Bill Plate
Levi Sim
Brian Steed
Robert Wagner
Ken White
Matt White
Devin Wiser

Other Attendees present:

Julie Hartley
Clark Whitworth

1. Welcome and Introductory Items - Chair Jacey Skinner

Chair Skinner thanked the board for attending and welcomed newly appointed and affirmed Trustee Clark Whitworth.

2. Closed Session

Motion:

Motion was made to go into closed executive session.

Motion moved by Gina Gagon and motion seconded by David H. Huntsman. Roll call vote was taken by Chair Skinner and voting was unanimous in the affirmative. The meeting moved to closed session at 1:37pm.

Closed Session Attendance

Present:

Jacey Skinner, Chair
Gina Gagon, Vice Chair
Kent K. Alder
John Y. Ferry
David H. Huntsman

Kacie Malouf
David A. Petersen (remote)
Abraham Rodriguez
Tessa White

Utah State University Representatives present:

Janalyn Brown
Elizabeth Cantwell

Dave Cowley
Mica McKinney

3. Student Resolution of Commendation - Trustee Abraham Rodriguez

Student Resolution of Commendation was given to Audrey Flood and read by Trustee Rodriguez. Photos were taken of honoree with Chair Skinner and President Cantwell.

4. Chair's Report - Chair Jacey Skinner

Chair Skinner welcomes input on what the board would like to hear in her future reports. She expressed appreciation for the efforts of the Trustees as well as their support. Chair Skinner acknowledged USU women's soccer and volleyball teams for their Mountain West tournament wins.

5. Committee Reports

5.1. Executive - Committee Chair Jacey Skinner

Chair Skinner reported much work is being done in the Executive Committee.

5.2. Research & Academic Approval - Committee Chair Kacie Malouf

Committee Chair Malouf stated that Research has been added to their committee and they are working on incorporating Research into the committee and what it will look like in the future. The group reviewed 15 different academic proposals, which are on the consent agenda for full board approval. Board Chair Skinner mentioned if adding the research component to the committee is too much, she may decide to make a separate research committee. President Cantwell clarified there will not be formal research approvals in this committee but rather awareness of the

economic value of research. Chair Skinner added that a report from USU's Institute of Land, Water and Air was given to Utah Governor Spencer Cox.

5.3. Recruitment, Retention and Completion - Committee Chair Tessa White

Committee Chair White said their committee asked Executive Vice President Wagner what was needed to help USU's efforts as out of state enrollment has been declining 4.4%. University Marketing and Communications department are working to raise their efforts in this area. Chair White said the board can help by using the connections they have and through alumni relations.

5.4. Audit, Risk and Compliance - Committee Chair David Petersen

Committee Chair Petersen asked Trustee Alder to report on their committee meeting. Trustee Alder shared the purpose and functions of an audit. There is an audit plan in place. Chief Audit Executive Jodi Bailey and team are working to finalize USU's annual audit report.

5.5. Honorary Degrees, Awards and Recognition - Committee Chair Heather Mason

Committee Chair Mason said the Honorary Degree Committee has not met yet as they are still in the process of gathering nominations. The deadline for USU's 2024 Honorary Degree and Commencement Speaker is November 15. Some clarification on the process was given by Chair Mason who anticipates there will be some additional changes in this process in the future.

5.6. Student Health, Safety and Well-being - Committee Chair David Huntsman

Committee Chair Huntsman said the group reviewed the committee charter. The group is in the process of rolling out MH1 (mental health first responders) which is funded by USHE. It is for after-hours crisis in housing units. This program was piloted at the University of Utah and is two years running now at USU and Southern Utah University. Vice President Olsen mentioned they are raising awareness and seeing big benefits as the program is supporting Resident Assistants and Resident Directors in on-campus housing units. This is Utah's innovative approach to campus mental health.

5.7. Statewide Mission and Campus Oversight - Committee Chair Kent Alder

Committee Chair Alder said a small group of their newly formed committee met earlier in the day to discuss how board members can be of help to Interim Statewide Campus Vice President Taylor. Their first order of business will be to draft a committee charter so as to give them direction. Chair Alder said one goal is to educate students the same no matter the

campus location. He would like to differentiate USU from other universities as Utah State is a system within a system. President Cantwell mentioned each campus is a different beast and have different needs, all as part of one system. President Cantwell either has, or will, tour each statewide campus and host listening sessions with students, faculty, administration, and community members at each statewide campus location.

- 5.8. External and Strategic Partnerships - Committee Chair John Ferry
Committee Chair Ferry stated the committee is looking at strategic partnerships in both the public and private sectors.

6. BREAK

7. Tech College Reports

- 7.1. Uintah Basin - Vice Chair Gina Gagon

Vice Chair Gagon stated there is a legislative mandate to have someone on the board at Uintah Basin Technical College. She mentioned UBTECH has been helpful to that region. Their last meeting was the end of September.

- 7.2. Tooele Tech - Trustee Dave Petersen

No report.

- 7.3. Bridgerland Technical College - Trustee John Ferry

Trustee Ferry has worked with BTECH for years and enjoys building strategic partnerships and alliances with President Campbell and others there.

8. USU Foundation Report - Vice Chair Gina Gagon

Vice Chair Gagon serves on the USU Foundation Board which is mandated by the Foundation's Bylaws. She urged the boards to work together and support each other. They are both working on the same vision and goals. This interconnection will help the two boards to stay better aligned and to assist one another. Vice Chair Gagon added one of the roles as a member of the USU Board of Trustees is fund raising within each members individual network.

9. Board Input on KPIs - define and explain process - Chair Jacey Skinner

Chair Skinner asked for board input on President Cantwell's key performance indicators (KPIs) newly required by the Utah Board of Higher Education (UBHE). As has been discussed, this is not an easy process. These will be submitted by December 1.

10. President's Report - President Elizabeth Cantwell
President Cantwell shared her written report in which all areas of USU were represented.
11. Trustee Wayne Niederhauser Resolution of Appreciation and Commendation - Chair Jacey Skinner
Trustee Niederhauser has been committed to many things and his term is ending. Chair Skinner read a resolution of commendation and presented Trustee Niederhauser with a gift of appreciation.
12. Consent Agenda
Motion:
A motion was made to approve the Consent Agenda.

Motion moved by John Y. Ferry and motion seconded by Wayne Niederhauser. Voting was unanimous in the affirmative and the motion passed.
 - 12.1. Board of Trustees Retreat Minutes - August 24, 2023
 - 12.2. Board of Trustees Regular Meeting Minutes - August 25, 2023
 - 12.3. Board of Trustees Special Meeting Minutes - October 27, 2023
 - 12.4. Capital Improvement Priority List for FY2024-25
 - 12.5. Report of Institutional Discretionary Funds
 - 12.6. Report of Investments for June 2023
 - 12.7. USU, USU Eastern, and USU Blanding Auxiliary Annual Reports and USU Service Enterprises for FY2022-23
 - 12.8. Approve Proposal - Chocolate Science Certificate of Proficiency - Department of Nutrition, Dietetics and Food Sciences in College of Agriculture and Applied Sciences
 - 12.9. Approve Proposal - Establish a Student Nutrition Access Center - Department of Nutrition, Dietetics and Food Sciences in College of Agriculture and Applied Sciences
 - 12.10. Approve Proposal - Accounting Practices Certificate of Completion - Department of Technology, Design and Technical Education, in the College of Agriculture and Applied Sciences
 - 12.11. Approve Proposal - Doctoral Degree (PhD) in Anthropology and Cultural Resource Management - Department of Sociology and Anthropology, in the College of Humanities and Social Sciences

- 12.12. Approve Proposal - Name Change of the Geology-GeoWorkforce Emphasis BA/BS to Geology-Professional Emphasis BA/BS, in the Department of Geosciences in the College of Science
- 12.13. Approve Proposal - Department Name Change from Instruction, Patron Services and Digital Initiatives to Library Public Services in the University Library
- 12.14. Approve Proposal - Department Name Change from Special Collections Digital and Cataloging to Library Collections and Discovery in the University Library
- 12.15. Approve Proposal - Establish Proposed Center for Empowering Teaching Excellence in the Office of Provost and Chief Academic Officer
- 12.16. Approve - Discontinuing the Watershed Ecology Specialization in the Master of Science program in the Dept. of Watershed Sciences in the S.J. & Jessie E. Quinney College of Natural Resources
- 12.17. Approve - Discontinuing the Watershed Ecology Specialization in the PhD program in the Dept. of Watershed Sciences in the S.J. & Jessie E. Quinney College of Natural Resources
- 12.18. Approve - Discontinuing the Watershed Hydrology Specialization in the Dept. of Watershed Sciences in the S.J. & Jessie E. Quinney College of Natural Resources
- 12.19. Approve - Discontinuing the Watershed Hydrology Specialization in the PhD program in the Dept. of Watershed Sciences in the S.J. & Jessie E. Quinney College of Natural Resources
- 12.20. Approve - Discontinuing the Watershed Management Specialization in the Master of Science program in the Dept. of Watershed Sciences in the S.J. & Jessie E. Quinney College of Natural Resources
- 12.21. Approve - Discontinuing the Watershed Management Specialization in the PhD program in the Dept. of Watershed Sciences in the S.J. & Jessie E. Quinney College of Natural Resources
- 12.22. Approve Proposal - Marine Science Minor in the Department of Watershed Sciences, in the S.J. & Jessie E. Quinney College of Natural Resources
- 12.23. Approval of Faculty Code 404
- 12.24. Approve Amendment to the Student Code of Conduct to Include Appropriate USUSA Bodies to Ensure Equal Voice and Representation
13. Action Agenda
 - 13.1. Real Property Disposition (Logan City) - Vice President Dave Cowley

Vice President Cowley presented a resolution to sale a portion of USU property to Logan City for a water storage tank. Mayor Holly Daines and Logan City Public Works Director Paul Lindhardt were in attendance and inagreement with the proposed document. Trustee Huntsman thanked the Mayor for their part in what he feels is an important relationship between Logan City and Utah State University.

Motion:

A motion was made to approve the Real Property Disposition to Logan City for a water storage tank.

Motion moved by John Y. Ferry and motion seconded by Kent K. Alder.
Voting was unanimous in the affirmative and the motion passed.

14. Information Agenda

- 14.1. Bad Debt Write-off for Fiscal Year Ending 30 June 2023
- 14.2. Leased Facilities Report
- 14.3. FY22-23 University Honors Program Annual Report

15. Adjourn - 5:00pm

Chair Skinner thanked all for their attendance and participation.

Motion:

Motion was made to adjourn the regular meeting of the Board of Trustees.
Motion moved by Abraham Rodriguez and motion seconded by Gina Gagon.
Meeting adjourned at 4:07pm.



Jacey Skinner, Chair



Janalyn Brown, Secretary
(minutes taken by Janalyn Brown)

January 5, 2024

Date Approved