

Sunset City Corporation
City Council Minutes
August 20, 2024
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Minutes of a regular meeting held August 20, 2024 at Sunset City Hall, 200 West 1300 North, Sunset, Utah; Mayor Wiggill presiding.

REGULAR SESSION

Mayor and Council Present:

Scott Wiggill	Mayor
Sam Bartling	Council Member
Nakisha Rigley	Council Member
Nancy Smalling	Council Member
Hope Thompson	Council Member (electronically, excused 7:20pm)

Excused:

Ricky Carlson	Council Member
Brett Jamison	Police Chief

City Employees Present:

Recorder Supp	Recorder
Jason Monroe	Public Works Director
Sarah Markel	Deputy Recorder
Dustin Ericson	City Attorney (electronically 6:52pm)

Others Present:

John Souza	SmartWay Auto
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The regular session was called to order at 6:32p.m. by Mayor Wiggill.

Council Member Smalling gave the invocation and led the Pledge of Allegiance.

APPROVAL OF VOUCHERS Council Member Thompson asked if this payment was for the prior year's Police vehicles. Mayor Wiggill confirmed yes.

Council Member Bartling made a motion to approve the voucher for Security Bank for the final lease payment on Police Vehicles in the amount of \$119,995.00 and Council Member Smalling seconded the motion. The motion passed unanimously with Council Members Bartling, Rigley, Smalling and Thompson voting yes.

APPROVAL OF MINUTES

Council Member Rigley made a motion to approve the meeting minutes from July 16, 2024 as presented and Council Member Thompson seconded the motion. The motion passed unanimously with Council Members Bartling, Rigley, Smalling and Thompson voting yes.

Council Member Smalling made a motion to approve the meeting minutes from July 23, 2024 as presented and Council Member Bartling seconded the motion. The motion passed unanimously with Council Members Bartling, Rigley, Smalling and Thompson voting yes.

Council Member Rigley made a motion to approve the meeting minutes from August 6, 2024 as presented and Council Member Thompson seconded the motion. The motion passed unanimously with Council Members Bartling, Rigley, Smalling and Thompson voting yes.

Public Comments: There were none.

Regular Meeting

1. **Consider and Approve Recommendations from Planning Commission for Updates on the Conditional Use Permit for SmartWay Auto: 1101 N Main Street:** Mayor Wiggill shared the first agenda item was to consider and approve recommendations from the Planning Commission for updates on the conditional use permit for Smart Way Auto located at 1101 North Main Street. Council Member Bartling asked John Souza, the business owner, if he had made the changes requested by the Planning Commission regarding parking spaces and trailer positioning. Mr. Souza confirmed he had made the requested changes, except for painting lines on the ground. Council Member Thompson inquired about ownership changes and past violations. Mayor Wiggill confirmed the ownership has not changed. Council Member Thompson explained there was a violation notice from March 2023 regarding the number of vehicles on the property. Council Member Bartling noted that the Planning Commission had changed the business hours to "by appointment only" since Mr. Souza was operating the dealership alone. Mr. Souza confirmed this change. Council discussed the changes to the Conditional Use Permit being: All parking stalls must be striped, Stall spaces need to be the standard size 9x18 with the exception of the stall in which the 40 foot gooseneck trailer is parked, the total number of parking stalls will be 13, this includes 12 for vehicles for sale and one parking stall for customers, one 40 foot gooseneck trailer may be parked on the property, operating hours will be 9am-9pm Monday through Saturday by appointment only and no onsite maintenance or washing.

Council Member Bartling made a motion to approve the Conditional Use Permit for SmartWay Auto and Council Member Smalling seconded the motion. The motion passed with a vote from Council Members Bartling, Rigley and Smalling voting yes and Council Member Thompson voting no.

2. **Consider and Approve Recommendation from Planning Commission for a Conditional Use Permit for MileOne Auto: 1689 N Main Street, Ste. 1 and 1661 N Main Street:** Mayor Wiggill informed Council the representatives from MileOne Auto withdrew their Conditional Use Permit earlier in the day. No action was taken on this item.

Mayor Wiggill informed Council the next few agenda items are all related to the UDOT 1800 North project.

3. **Consider and Approve Resolution 2024-20 Approving Amendment No. 1 to 248980 Maintenance and Ownership Cooperative Agreement with UDOT:** Mayor Wiggill asked for a motion to approve Resolution 2024-20.

Council Member Smalling made a motion to approve Resolution 2024-20 and Council Member Rigley seconded the motion. The motion passed unanimously with a roll call vote from Council Members Bartling, Rigley, Smalling and Thompson all voting yes.

4. Consider and Approve Resolution 2024-21 Approving the Master Landscape

Maintenance Agreement: Mayor Wiggill asked for a motion to approve Resolution 2024-21.

Council Member Rigley made a motion to approve Resolution 2024-21 and Council Member Smalling seconded the motion. The motion passed unanimously with a roll call vote from Council Members Bartling, Rigley, Smalling and Thompson all voting yes.

Item #5 was skipped by accident, items #6 and #7 were completed before Item #5. Item #8 followed after Item #5.

5. Consider and Approve Resolution 2024-22 Approving the Landscape and Aesthetic Cooperative Agreement: Mayor Wiggill asked for a motion to approve Resolution 2024-22.

Council Member Bartling made a motion to approve Resolution 2024-22 and Council Member Rigley seconded the motion. The motion passed unanimously with a vote from Council Members Bartling, Rigley, Smalling and Thompson all voting yes.

6. Consider and Approve Resolution 2024-23 Approving the Utility Relocation and Betterment Agreement: Mayor Wiggill asked for a motion to approve Resolution 2024-23.

Council Member Smalling made a motion to approve Resolution 2024-23 and Council Member Thompson seconded the motion. The motion passed unanimously with a vote from Council Members Bartling, Rigley, Smalling and Thompson all voting yes.

7. Consider and Approve Resolution 2024-24 Approving the Multi-Use Trail Cooperative Agreement: Mayor Wiggill asked for a motion to approve Resolution 2024-24.

Council Member Rigley made a motion to approve Resolution 2024-24 and Council Member Bartling seconded the motion. The motion passed unanimously with a vote from Council Members Bartling, Rigley, Smalling and Thompson all voting yes.

8. Consider and Approve Resolution 2024-25 Approving the Franchise Agreement Between Sunset and Comcast: Mayor Wiggill asked for a motion to approve Resolution 2024-25.

Council Member Rigley made a motion to approve Resolution 2024-25 and Council Member Smalling seconded the motion. The motion passed unanimously with a vote from Council Members Bartling, Rigley, Smalling and Thompson all voting yes.

9. **Consider and Approve Public Facing Social Media Policy:** Mayor Wiggill introduced City Attorney Dustin Ericson to address any legal concerns. Council Member Thompson asked who would have access to run the City's social media platforms and if they were only using Facebook. Mayor Wiggill responded that the Recorder and Deputy Recorder would monitor the City's Facebook page, which was currently the only platform they were hoping to use. Council Member Thompson then inquired about the policy regarding Council Members' personal social media use. Mr. Ericson clarified Council Members had the right to express personal opinions, even if contradictory to the City's position, as long as they did not represent themselves as speaking on behalf of the City.

Council Member Smalling made a motion to approve the Public Facing Social Media Policy and Council Member Rigley seconded the motion. The motion passed unanimously with a vote from Council Members Bartling, Rigley, Smalling and Thompson all voting yes.

10. **Consider and Approve Employee Facing Social Media Policy:** Mayor Wiggill asked if there were any questions on the Employee Facing Social Media Policy, there were none.

Council Member Rigley made a motion to approve the Employee Facing Social Media Policy and Council Member Smalling seconded the motion. The motion passed unanimously with a vote from Council Members Bartling, Rigley, Smalling and Thompson all voting yes.

11. **Mayor, Council and Department Head Reports:** Public Works Director Monroe reported on two upcoming projects: the waterline project on 1800 North and plans for entrance into the Sunset Room. He informed Council the bid opening will be held tomorrow 8/21/24 with the Engineer in the Recorder's Office. His crew has been busy filling potholes this week. Council Member Smalling asked if the entrance to the Sunset Room would hinder the Veterans Program in November. Director Monroe replied it would not happen until the spring.

Recorder Supp provided an update on E-bill and auto-pay signups, mentioning that 226 people had signed up for E-bills and 126 for auto-pay. She also announced the launch of the "Sunset on the Go" app will be the following day. Recorder Supp thanked Deputy Recorder Markel for helping her with the app and informed Council the app made the front page of the Standard Examiner in a press release. The Administration department has been very excited and proud of the work done on the app.

Council Member Thompson reported on a recent RAB meeting, they provided an update on the plumage, stating it was in a good status. RAB are currently undergoing their yearly cleanup activities as well. Council Member Thompson shared she has a MIDA meeting on the 22nd, she mentioned her upcoming appointment approval to the board that day at the State Capital. She also provided updates on senior center activities: there will be a brunch at the Black Bear Diner tomorrow, every Thursday at the North Davis Senior Center is National Park month and there is a bonsai plant workshop every day. Council Member Thompson expressed concerns about her City email functionality.

Council Member Bartling discussed he is figuring out what kind of work on Emergency Preparedness he needs to do and is trying to understand the role he plays. He gave an update on the recent Planning Commission meeting. He expressed concerns about the conditional use permit for Mile One Auto and was glad they had withdrawn their application. Council Member Bartling mentioned the ongoing work on ADU requirements with the Planning Commission. He inquired about the number of people who had signed up for the new city app. Deputy Recorder Markel responded that Administration could see how many people had created accounts but would need to contact the vendor for download statistics.

Council Member Rigley shared her enthusiasm for the new addition of the Sunset on the Go! app as well as Facebook, stating she is excited to move into the here and now. Council Member Rigley reported on her work organizing the upcoming Mental Health Fair. She mentioned over 100 people were expected to attend, including food trucks, nonprofit organizations, craft vendors, and mental health-focused groups. She reported the Youth Council will be helping out as much as they can as well as hosting their own free activity booth. Council Member Rigley requested volunteering help from other Council Members, particularly in the morning hours of the event.

Council Member Smalling shared she had attended the North Davis Fire District board meeting where Council Member Carlson, the newest member was sworn in. She commended Public Works for the installation of a flashing light warning sign near the new school crosswalk on 2300 North. Council Member Smalling also suggested organizing a public event to teach residents how to use the new City app, website and sign up for online billing. She expressed hosting the educational night would mean there is no excuse not to know what is going on in the City.

Mayor Wiggill clarified the recent tax increase for the North Davis Fire District was not due to the new fire station, but rather to shortfalls in ambulance revenue caused by changes in Medicare and Medicaid billing rules. Mayor Wiggill reported on the fire department's call volume for July: 44 medical incidents and 18 fire-related incidents in Sunset City. He described the successful open house for the new fire station and praised its facilities. Mayor Wiggill mentioned an upcoming tour of the new solid waste processing facility expansion project for the North Davis Sewer District. Mayor Wiggill reminded everyone about the water rate increase necessitated by higher costs from their water supplier Weber Basin. He encouraged residents to complete the Sunset City waterline Lead and Copper service survey by October 16, 2024. Mayor Wiggill promoted the new "Sunset on the Go" mobile app and the City's Facebook page, praising staff members for their work on these projects. Mayor Wiggill concluded by thanking the staff for their efforts and expressing excitement about the new communication tools available to residents.

Council Member Rigley made a motion to adjourn and Council Member Smalling seconded the motion. The motion passed unanimously with Council Members Bartling, Rigley and Smalling voting yes.

The meeting adjourned at 7:28 p.m.

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Approved – September 3, 2024

Scott Wiggill, Mayor

Nicole Supp, Recorder