MINUTES OF THE REGULAR MEETING OF THE
BOARD OF EMERY COUNTY COMMISSIONERS
HELD IN THE EMERY COUNTY COURTHOUSE

AUGUST 20, 2024

Present at the meeting was Commission Chairman Keven Jensen, Commissioner Jordan Leonard, Commissioner Lynn Sitterud, Attorney Mike Olsen (via Zoom), Sheriff Tyson Huntington (via Zoom), Deputy Clerk/Auditor Carol Cox, elected officials and citizens.

CONSENT AGENDA

(1)
APPROVAL OF CHECK EDIT LIST, REQUISITIONS, AND DISPOSITIONS.

The Warrant Check Edit List # 266389 through and including #266490 was presented for payment.

There were no Requisitions or Dispositions.

(2)
APPROVAL OF AUGUST 6, 2024 COMMISSION MEETING MINUTES.

(3)
NOTIFICATION: SELECTED ANNETTE REID AS A PART TIME ASSISTANT LIBRARIAN IN THE ORANGEVILLE LIBRARY WORKING 19 HOURS PER WEEK, NOT ELIGIBLE FOR BENEFITS, WAGE GRADE 7.

Motion to approve the Consent Agenda was made by Commissioner Lynn Sitterud, seconded by Commissioner Jordan Leonard, and the motion passed.

DISCUSSION AGENDA

(1)
ITEMS PULLED FROM THE CONSENT AGENDA.

(2)
SAFETY MINUTE-BELINDA PEACOCK, MUSEUM OF THE SAN RAFAEL LEAD.

Belinda provided safety information on slips, trips, and falls.

(3)
AWARDING OF SAFETY VISA GIFT CARDS (347 DAYS)

Safety Sensitive: Cliff McElprang and Travis Winn
Full Time: Brenda Lemon
Part Time: Danae' Jensen

(4)
ACCEPTANCE OF THE COMPLETED 2023 AUDIT REPORT OF EMERY COUNTY.

Commissioner Lynn Sitterud made a motion to accept the completed 2023 Audit Report for Emery County. The motion was seconded by Commissioner Jordan Leonard. The motion passed.
AYE: Lynn Sitterud
Jordan Leonard
Keven Jensen
NAY: none
(5)
SHOW REPORT AND THANK YOU FROM THE CASTLE COUNTRY CLASSIC LIVESTOCK SHOW.

Walker Hiatt, Ava Crosland, Tess Crosland, and Jax Thayn provided a report of the Castle Country Classic Livestock Show. They then thanked the Emery County Commission for their continued support for the Livestock Show.

(6)
DISCUSS/APPROVE/DENY PARTICIPATION IN THE SOUTHEAST UTAH HEALTH DEPARTMENT ONEBOX NALOXONE PROGRAM.

Scratched.

(7)
DISCUSSION AND PRESENTATION BY UTAH INLAND PORT AUTHORITY REGARDING QUESTIONS RELATED TO A POSSIBLE INLAND PORT PROJECT AREA IN EMERY COUNTY.

Jenna Draper, Assistant Vice President of the Utah Inland Port Authority talked about partnership opportunities between counties and the Inland Port Authority. When a company is looking to establish in Emery County a project area is created, a board is set up, and the Inland Port Authority will help with the financial tools to help the project evolve and develop. The

project is under Emery County's control with the Port Authority having only one seat on the board. No action, discussion only.

(8)
DISCUSS/APPROVE/DENY AGREEMENT BETWEEN EMERY COUNTY TOURISM AND UTAH OFFICE OF TOURISM REGARDING THE UTAH COOPERATIVE MARKETING PROGRAM GRANT.

AnnDee Mead from Emery County Travel Bureau discussed an Agreement between Emery County Tourism and Utah Office of Tourism for the Utah Cooperative Marketing Program Grant. They requested $75,000 and were granted $67,000 to assist in event marketing.. The match for the grant has been included in their budget for 2024. She asked the Commission to accept the granted amount and approve the agreement. Commissioner Jordan Leonard made a motion to accept the grant and approve the agreement between Emery County Tourism and Utah Office of Tourism for the Utah Cooperative Marketing Program Grant. The motion was seconded by Commissioner Lynn Sitterud. The motion passed.
AYE: Jordan Leonard
Lynn Sitterud
Keven Jensen
NAY: none

(9)
DISCUSS/APPROVE/DENY MASTER PROFESSIONAL SERVICES AGREEMENT BETWEEN EMERY COUNTY AND DECKARD TECHNOLOGIES, INC.

AnnDee explained that Deckard Technologies, Inc collects data about short term rentals. This will benefit the cities to know what is going on in their city. The data collected will give us an insight to the short term rental, airbnb, vrbo rental activity in the County. Commissioner Jordan Leonard made a motion to approve a Master Professional Services Agreement between Emery County and Deckard technologies, INC. The motion was seconded by Commissioner Lynn Sitterud. The motion passed.
AYE: Jordan Leonard
Lynn Sitterud
Keven Jensen
NAY: none

(10)
DISCUSS/APPROVE/DENY AGREEMENT BETWEEN EMERY COUNTY AND DAL GUYMON REGARDING THE AIRPORT GROUNDSKEEPER RFP.

Commissioner Leonard indicated that there were a few concerns with regard to the maintenance of the Huntington Airport. The agreement has a few changes to address the concerns. The agreement will be revisited in one year. Commissioner Jordan Leonard made a motion to approve an agreement between Emery County and Dal Guymon regarding the

Huntington Airport Groundskeeper for one year. The motion was seconded by Commissioner Lynn Sitterud. The motion passed.
AYE: Jordan Leonard
Lynn Sitterud
Keven Jensen
NAY: none

(11)
DISCUSS/APPROVE/DENY RESOLUTION AUTHORIZING THE FILING OF CROSS-APPEALS FOR THE 2024 CENTRALLY ASSESSED PROPERTIES SPECIFICALLY DIAMOND K GYPSUM.

Attorney Mike Olsen requested approval for a Resolution authorizing the filing of cross-appeals for the 2024 Centrally Assessed Properties, specifically Diamond K Gypsum. Commissioner Jordan Leonard made a motion to adopt Resolution 8-20-24 a resolution authorizing the filing of cross-appeals for the 2024 Centrally Assessed Properties, specifically Diamond K Gypsum. The motion was seconded by Commissioner Lynn Sitterud. The motion passed.
AYE: Jordan Leonard
Lynn Sitterud
Keven Jensen
NAY: none

(12)
DISCUSS/APPROVE/DENY AGREEMENT FOR PASP SUPPORT SERVICES BETWEEN EMERY COUNTY SHERIFF'S OFFICE AND UTAH COMMUNICATIONS AUTHORITY.

Sergeant Robby Riley explained that this is a Statewide program to update the radio systems. Commissioner Lynn Sitterud made a motion to approve an agreement for PASP Support Services between Emery County Sheriff's Office and Utah Communications Authority. The motion was seconded by Commissioner Jordan Leonard. The motion passed.
AYE: Lynn Sitterud
Jordan Leonard
Keven Jensen
NAY: none

(13)
DISCUSS/APPROVE/DENY MOU BETWEEN EMERY COUNTY SHERIFF'S OFFICE AND THE INTERNET CRIMES AGAINST CHILDREN (ICAC) TASK FORCE PROGRAM.

Motion to table items 13 and 14 was made by Commissioner Lynn Sitterud, seconded by Commissioner Jordan Leonard, and the motion passed.
AYE: Lynn Sitterud
Jordan Leonard
Keven Jensen

NAY: none

(14)
DISCUSS/APPROVE/DENY ACCEPTANCE OF AWARD OF THE FY 2024 EMERGENCY MANAGEMENT PERFORMANCE GRANT (EMPG) FROM UTAH DEPARTMENT OF PUBLIC SAFETY DIVISION OF EMERGENCY MANAGEMENT IN THE AMOUNT OF $44,000.

(15)
DISCUSS/APPROVE/DENY THE AMENDED CONTRACT BETWEEN THE STATE OF UTAH, ADMINISTRATIVE OFFICE OF THE COURTS, AND THE EMERY COUNTY SHERIFF FOR BAILIFF SECURITY AND PERIMETER SECURITY.

There was a typo on the original document that was approved a few months ago. The correction is to change the incorrect 333 hours for Bailiff Security to the corrected 372 hours. There is no monetary change or correction, just to change the number of hours. Commissioner Lynn Sitterud made a motion to approve the Amended Contract between the State of Utah Administration Office of the Courts and the Emery County Sheriff for Bailiff Security and Perimeter Security. The motion was seconded by Commissioner Jordan Leonard. The motion passed.
AYE: Lynn Sitterud
Jordan Leonard
Keven Jensen
NAY: none

(16)
COMMISSION/ELECTED OFFICIALS REPORTS

(17)
ADJOURN

Motion to adjourn the meeting was made by Commissioner Lynn Sitterud, seconded by Commissioner Lynn Sitterud, and the motion passed.
AYE: Lynn Sitterud
Jordan Leonard
Keven Jensen
NAY: none

ATTEST:_____ COMMISSIONER:_____