

Revisions to MIDA MRF Standards and Guidelines

Section 2.02(F)

Section 2.02(I)

Section 2.02(J)

- F. Final Subdivision Plat Application Requirements:** Following the DRC review of the Conceptual Subdivision Plat (if applicable), or if solely pursuing a Final Subdivision Plat, the Applicant shall submit one, to scale, digital copy of the Final Subdivision Plat in PDF format drawn accurately at a standard engineering scale of one hundred (100) feet to an inch, or larger.
- I. DRC Action:**
1. The Final Subdivision Plat and Reviewers report shall be given to the DRC for review and consideration.
 - a. Once the DRC receives the Final Subdivision Plat, the Subdivision Plat Application shall be placed on the next DRC agenda.
 - b. The DRC shall make its decision during the initial meeting or within fifteen (15) Working Days of the DRC meeting, during which the Application was considered.
 2. During this review a written and dated letter from the DRC may be submitted to the Applicant requesting more information, data, illustrations or clarifications solely based on the requirements of Section 2.02(F). If the Applicant does not comply with the request for additional information within six (6) months, the Subdivision Plat Application shall become null and void. Until such information is received by the DRC, the fifteen (15) Working Days period set forth in subsection 1(b) above shall be suspended.
 - a. If the Applicant believes that the request is unreasonable, it shall make a written appeal to the MIDA Board for a determination as to the reasonableness of the request.
 - b. The MIDA Board shall make a final determination within forty (40) Working Days of receiving the appeal.
 3. If the Final Subdivision Plat conforms to the requirements of the MIDA Development Standards and is in accordance with the Project Area Plan including fulfilling the purposes and intent described therein as determined by the MIDA Board, the DRC shall approve, or approve with conditions, the Application. If the Final Subdivision Plat does not conform to the requirements of the MIDA Development Standards or is

not in accordance with the Project Area Plan and its purpose and intent, then the DRC shall request revisions and re-submittal of the Final Subdivision Plat Application or deny the Final Subdivision Plat Application. Any requests for revisions, conditions or denial shall be based on requirements of the MIDA Development Standards with references to the section(s) in question. If denied, the Applicant may submit a new Final Subdivision Plat Application with the associated fee as adopted by the MIDA Board or Executive Director.

4. Any Final Subdivision Plat decision by the DRC may be appealed, in writing, to the MIDA Board. The appeal must be received by MIDA within ten (10) Working Days of the date of the DRC decision.
 - a. The MIDA Board shall make a final determination on the appeal within forty (40) Working Days of the receipt of the appeal.'
 - b. Upon the conclusion of any appeal, if the Final Subdivision Plat has not been approved, the Applicant may submit a new Final Subdivision Plat Application with associated fee as adopted by the MIDA Board or the Executive Director, if the Applicant wishes to reapply.
5. The DRC, at its sole discretion, may determine that a Final Subdivision Plat Application is sufficiently critical to the overall development with the Project Area or otherwise is appropriate to be heard by the MIDA Board. If this is the determination of the DRC, then the DRC shall make a recommendation to the MIDA Board, rather than making a final determination and shall proceed as follows:
 - a. The DRC shall provide the MIDA Board with a recommendation of the Final Subdivision Plat Application. The recommendation shall be stated in writing, a copy of which shall be attached to one copy of the Final Subdivision Plat and returned to the Applicant. Upon receipt of the recommendation by the DRC, the Final Subdivision Plat Application, together with a complete copy of the DRC's and Reviewer's findings and report, shall be transmitted to the MIDA Board. The recommendation shall specify:
 - i. The policies and standards used in evaluating the Application.
 - ii. The recommendations for approval, conditional approval or denial; together with findings justifying the recommendations.
 - b. The recommendation shall be consistent with the Application. Any conditions or denial shall be based on requirements of the MIDA

Development Standards with references to the section or sections in question.

- c. The DRC recommendation will be placed on the next MIDA Board agenda.

J. MIDA Board Action:

1. If, pursuant to Section 2.02(F)(5) above, the DRC has determined that a Final Subdivision Plat Application should be referred to the MIDA Board with a recommendation by the DRC, the Subdivision Plat Application and Final Subdivision Plat shall be sent to the MIDA Board for review. The MIDA Board shall consider the Subdivision Plat Application, the Final Subdivision Plat, and any recommendations by the DRC and Reviewers.
2. The MIDA Board shall make its decision within forty (40) Working Days of the MIDA Board meeting, during which the Subdivision Plat Application was considered. The MIDA Board may extend the time period for consideration by an additional ten (10) Working Days if it determines that more time is needed.
3. If the Final Subdivision Plat conforms to the requirements of the MIDA Development Standards and is in accordance with the approved MDP, including fulfilling the purposes and intent described therein as determined by the MIDA Board, the MIDA Board shall approve or approve with conditions the Final Subdivision Plat. If the MIDA Board determines that the Final Subdivision Plat does not conform to the requirements of these Standards or is not in accordance with the approved MDP and its purpose and intent, the MIDA Board shall request revisions and re-submittal of the Subdivision Plat Application and/or the Final Subdivision Plat or deny the Subdivision Plat Application of the Final Subdivision Plat. Any requests for revisions, conditions or denial shall be based on requirements of the MIDA Development Standards with references to the section(s) in question.
4. If denied, the Applicant may submit a new Subdivision Plat Application with associated fee(s) as adopted by the MIDA Board or Executive Director, if the Applicant wishes to reapply.