



CITY OF NORTH SALT LAKE

CITY COUNCIL MEETING NOTICE & AGENDA September 3, 2024

Notice is given that the City Council of the City of North Salt Lake will hold a regular meeting on September 3, 2024 at City Hall, 10 East Center Street, North Salt Lake, Utah. A work session will be held at 6:00 pm followed by the regular session at 7:00 pm in the Council Chambers.

Meetings of the City Council may be conducted via electronic means pursuant to Utah Code Ann. §52-4-207 as amended. In such circumstances, contact will be established and maintained via electronic means and the meetings will be conducted in accordance with the City's Electronic Meetings Policy.

The following items of business will be discussed; the order of business may be changed as time permits:

WORK SESSION – 6:00 p.m.

1. Training and Discussion by the City Attorney on Free Speech, Equal Protection and Use of Public Facilities
2. Adjourn

REGULAR SESSION – 7:00 p.m.

1. Introduction by Mayor Pro Tempore Lisa Watts Baskin
2. Thought or Prayer and Pledge of Allegiance ~ Councilmember Ted Knowlton
3. Citizen Comment
4. Information and Public Input Related to a Proposed Homeless Shelter Facility Located at 1130 West Center Street in North Salt Lake
5. Consideration of Hatch Park Phasing Plans
6. Approval of City Council Minutes of August 6, 2024
7. Approval of City Council Minutes of August 15, 2024
8. Approval of City Council Minutes of August 20, 2024
9. Action Items
10. Council Reports
11. City Attorney Report
12. Mayor's Report
13. City Manager Report
14. Adjourn

CLOSED SESSION

1. Possible closed session for the purpose of discussing the character professional competence, or physical or mental health of an individual; to discuss pending or reasonably imminent litigation; to discuss the purchase, exchange, sale, or lease of real property; or to discuss the deployment of security personnel, devices, or systems. *Utah Code 52-4-205*

City Council meetings are open to the public. If you need special accommodation to participate in the meeting, please call (801) 335-8709 with at least 24 hours' notice. This meeting will be broadcasted live through the City's YouTube channel: <https://www.youtube.com/@nslutah4909/streams>

Notice of Posting:

I, the duly appointed City Recorder for the City of North Salt Lake, certify that copies of the agenda for the City Council meeting to be held **September 3, 2024** were posted on the Utah Public Notice Website: <https://www.utah.gov/pmn/>, City's Website: <https://www.nslcity.org>, and at City Hall: 10 E. Center St. North Salt Lake.

Date Posted: August 29, 2024


Wendy Page, City Recorder





CITY OF NORTH SALT LAKE

10 East Center Street
North Salt Lake, Utah 84054
(801) 335-8700
(801) 335-8719 Fax

Brian J. Horrocks
Mayor

Ken Leetham
City Manager

MEMORANDUM

TO: Honorable Mayor and City Council

FROM: Ken Leetham, City Manager

DATE: September 3, 2024

SUBJECT: Information and Public Input on Proposed Homeless Shelter in North Salt Lake

As you know, there is a proposal from Switchpoint to purchase the former Lifeline property located at 1130 West Center Street in North Salt Lake. Switchpoint is a homeless services provider and has facilities similar to what is proposed in St. George and Tooele. This proposal has generated a significant amount of public interest and the purpose of this meeting is to provide as much information as possible to the public about the proposal.

I recommend that the format of the meeting be as follows:

- I. City staff to present information on this subject that will include background on homelessness and the current state of the proposal as we understand it.
- II. The Council should allow public comment and questions.
- III. The City will try to answer all questions raised in the public comment period.



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Brian J. Horrocks
Mayor

Ken Leetham
City Manager

MEMORANDUM

TO: Honorable Mayor and City Council

FROM: Ken Leetham, City Manager

DATE: September 3, 2024

SUBJECT: Consideration of Proposed Phasing Plans for Hatch Park

In a recent City Council meeting, the City's design team reviewed the conceptual park plans and estimated costs to complete Phase 1 of the park. There were several items within the cost estimates which were potentially optional or subject to future phasing. You may remember the costs to complete Phase 1 ranged from approximately \$21-29 million.

The City currently has bond proceeds in the amount of \$17,038,000 and staff would like to present to you a phasing strategy that is feasible at the present time based upon the existing bond proceeds. We have reached another step in the design process where City Council input on next steps is very important.

CITY OF NORTH SALT LAKE
CITY COUNCIL MEETING-WORK SESSION
ANCHOR LOCATION: CITY HALL
10 EAST CENTER STREET, NORTH SALT LAKE
AUGUST 6, 2024

DRAFT

Mayor Horrocks welcomed those present at 6:04 p.m.

PRESENT: Mayor Brian Horrocks
Councilmember Lisa Watts Baskin
Councilmember Tammy Clayton
Councilmember Suzette Jackson via Zoom
Councilmember Ted Knowlton

EXCUSED: Councilmember Alisa Van Langeveld

STAFF PRESENT: Ken Leetham, City Manager; David Frandsen, Assistant City Manager; Jon Rueckert, Public Works Director; Mitch Gwilliam, Deputy Police Chief; Karyn Baxter, City Engineer; Todd Godfrey, City Attorney; Tyler Abegglen, Golf Course Manager; Heidi Voordeckers, Finance Director; Wendy Page, City Recorder.

OTHERS PRESENT: Dee Lalliss, resident.

1. UPDATE ON EAGLEWOOD GOLF COURSE

Tyler Abegglen provided an overview of the bigger projects at the golf course. He shared some of the long-range projects that the Golf Oversight Committee had reviewed. He spoke on the irrigation system and said an expert review anticipated another 10 to 15 years before replacement was necessary. He then mentioned partnering with The First Tee of Utah for an academy and after school programs. He said additional building renovations may be needed in 20-25 years.

Mayor Horrocks questioned where the academy building and the practice area short course would be located. Tyler Abegglen replied that the practice area would be located at the back section of the driving range and hole #2. He suggested the academy building could be located to the west side of the clubhouse.

Tyler Abegglen spoke on the clubhouse bond of \$4.2 million and how the remaining funds could be used for the driving range structure. He shared a summary of what the bond funds had been used for including:

- clubhouse remodel at \$3,250,000
- irrigation controllers at \$150,000

- indoor simulators at \$125,000
- tee box replacement at \$75,000
- bathroom remediation at \$50,000
- cart path renovation at \$100,000
- furniture and equipment at \$150,000
- landscaping and lighting at \$50,000.

He commented that the estimate for the driving range structure was \$375,000. He explained the difficulties with a grass range such as use, materials, maintenance. He said possible solutions included increased rates, more time on artificial grass, or building a permanent range structure.

Mr. Abegglen showed where the structure would be located at the north end of the driving range and explained that it would be similar to Topgolf. He spoke on the benefits including more storage for the course and lighting which would increase operating hours particularly in off peak season.

Mayor Horrocks asked about playing on artificial turf. Tyler Abegglen replied that grass was nicer and a more traditional way to play. He said artificial turf allowed for more visibility and appealed to a wider range of customers.

Tyler Abegglen showed examples of what the structure would look like with covered bays, storage, seating for eating/gathering, and the Trackman System. He said the driving range lighting would not need 100% coverage and would be set up to try and avoid visibility from homes east of the driving range. He stated with the proposed lighting, the permanent range structure could operate until 10 p.m. on weekdays and 11 p.m. on weekends. He mentioned built in future electrical expansion for driving range, course, Gateway Parks, Liberty Fest, etc.

Mayor Horrocks asked for clarification on the cost for the proposed driving range structure. Tyler Abegglen said the estimated \$375,000 included the covered structure and concrete work. He said the estimated cost did not include necessary power. He showed images of how the range and structure would be lit at night and said the slope of the driving range would most likely limit the view of the light structures which would cast light downward.

Tyler Abegglen spoke on the benefits of the Trackman System including provide an experience similar to Topgolf; allow for course, games, challenges, and tournament play; would bring the indoor simulator experience outdoors; bring in different clientele; provide family/group outing; change the nature of the driving range; and allow for opportunities to market activities at Eaglewood.

Councilmember Knowlton asked how the Trackman System/covered range would affect revenue. Tyler Abegglen replied that he anticipated a 40% increase or over \$200,000 in revenues. He said

85 this would help cover the cost of the Trackman yearly subscription. He expected an eight to ten
86 year return on investment.

87
88 Tyler Abegglen said the contract for Trackman with 3 radar, 18 stalls, 18 monitors, with
89 maintenance and repair for seven years would be \$40,000 per year. He reviewed the structure
90 project costs with the metal structure at \$88,648, concrete at \$80,000, metal structure install at
91 \$48,884, rough in for Trackman equipment at \$30,000, on range lighting of \$20,000, patio
92 furniture at \$15,000, structure lighting at \$10,000, heaters at \$14,471, range equipment at
93 \$10,000, rough in electrical at \$15,000, security cameras at \$5,000, fans at \$7,000, mats at
94 \$6,000, finish electrical at \$7,500, A/C at \$3,000, rough in internet cable at \$5,000, rough in gas
95 heaters and propane tank at \$2,500, garage door at \$2,000, and insulation at \$1,000 for a project
96 total of \$371,000. He noted that this included the option for staff and contractors to complete
97 phase 1 of the Trackman installation. He reviewed the timeline and anticipated that the work
98 could be completed for operation in fall of 2025.

99
100 Mayor Horrocks asked if construction would interfere with the operation of Gateway Parks in the
101 winter. Tyler Abegglen replied that operations for Gateway Park would begin November 15th and
102 he would wait to have any work performed during their operating hours. He mentioned how the
103 structure could be utilized by Gateway as well including storage and seating.

104
105 Tyler Abegglen commented that he and his staff would perform some of the project in order to
106 save money. He reviewed the benefits of the proposed covered range including expanded
107 operating season, operational during shoulder season, 20% more seasonal operating hours,
108 additional revenue and amenity, set Eaglewood apart, serve as an easy introduction to golf,
109 provide infrastructure for future expansion, provide lighting for holes #8-10, more lighting on
110 range, provide power for Gateway Parks and Liberty Fest, and diversify the offerings at
111 Eaglewood.

112
113 Councilmember Knowlton inquired about ongoing and new maintenance costs. He questioned
114 how this would change the way the golf course was marketed and if it would have a positive
115 impact on tournaments and events. Tyler Abegglen explained that it costs \$20,000 annually to
116 maintain the current grass structure. He anticipated additional ongoing costs would be the
117 Trackman subscription and electrical. He shared that only one other course in Utah currently had
118 the system and said this was something that would make the course standout.

119
120 Councilmember Clayton asked if this would be marketed to companies or families. Tyler
121 Abegglen said it would be open to the public first come/first serve and have some bays reserved
122 for company rentals. He suggested deals and specials for family night and group outings. He
123 mentioned providing data for off course activities (simulators, mini golf, Topgolf) was outpacing
124 on course play.

Tyler Abegglen stated staff would bring back the proposal, with additional cost estimates, for approval at a future City Council meeting.

Ken Leetham commented that this presentation was presented to the Golf Committee who was supportive of the covered range structure.

2. APPROVAL OF CITY COUNCIL MINUTES

The City Council minutes of July 16, 2024 were reviewed and approved.

Councilmember Baskin requested line 149 be amended from “*events as a standalone committee*” to “*events as its own committee.*”

Councilmember Baskin moved that the City Council approve the minutes of July 16, 2024 with a minor amendment. Councilmember Knowlton seconded the motion. The motion was approved by Councilmembers Baskin, Clayton, Jackson, and Knowlton. Councilmember Van Langeveld was excused.

3. ACTION ITEMS

The action items list was reviewed. Completed items were removed from the list.

Ken Leetham said some response notes had been added to the Action Items and the item to repair the potholes along Eagleridge Drive had been completed.

Councilmember Jackson asked about the app related to railroad crossing times. She mentioned approaching the railroads about providing a daily schedule to the City to be posted on the electronic signs. Ken Leetham commented that they had previously discussed this with Union Pacific and Big West Oil who had not been cooperative in providing a reliable schedule. He said there was technology available, and that an app may be an effective solution. He suggested staff could outreach to the rail operators for better coordination and scheduling or participation in an app.

Councilmember Jackson suggested signage would be the most effective followed by an app. She questioned the hesitancy in the train operators providing schedule information. Ken Leetham shared the issues including local operators not having control over the scheduling, difficulty providing accurate information, and Big West Oil being subject to Union Pacific for deliveries. He said that the daily closures could be better predicted and reported.

Councilmember Knowlton asked about the Highway 89 corridor agreement (action item #25) with a September 1st deadline. He asked for an update at the next City Council meeting. Ken Leetham replied that staff could provide a draft agreement to the Council soon.

Councilmember Baskin mentioned the item related to the City Attorney discussing first amendment, equal protection, and use of public facilities (time, place, manner restrictions). Ken Leetham replied that this would be discussed during the September 3rd City Council meeting.

4. COUNCIL REPORTS

Councilmember Knowlton shared a map of the Beehive Bikeways corridors per Wasatch Front Regional Council (WFRC) through Davis County. He explained the two routes which both utilized Highway 89. He explained that this type of improvement would be more beneficial if it went through several communities. He spoke on partnering with other communities including Bountiful, Centerville, and Farmington as well as UDOT. He asked for feedback on this idea and the potential to move forward if there was merit.

Ken Leetham asked what type of facility improvements would be part of this project. Councilmember Knowlton responded a protected bike lane in some areas as well as asking WFRC for study funds.

Ken Leetham was in favor of reaching out to the other communities and preparing an application to apply for funding towards a study.

Councilmember Baskin reported that she attended the public safety meeting related to the recent fire issue. She noted that a mandatory evacuation was not literally mandatory, and the fire department would obtain the information (name, birthdate, and dental information) of the individuals who refused to evacuate.

Councilmember Baskin mentioned One Kind Act and if permission had been given to put signage on City property. Ken Leetham replied that the City adopted a resolution to support similar efforts. He said staff and the Mayor met with the group who asked if they could put signage around the City and they were given approval.

Councilmember Baskin mentioned A Bolder Way Forward program which focused on problems faced by women and children in Utah. She asked for a future agenda item to further discuss this project.

Councilmember Clayton reported on the Bountiful parade and thanked the Council for their participation.

Councilmember Jackson mentioned that she was in Coeur d'Alene in Idaho and how she looked at businesses, streets, zoning, parks, and mixed use in each city she visited. She said Coeur d'Alene had a city building attached to a large city park with many features that could be incorporated into Hatch Park.

210 5. ADJOURN

211

212 Mayor Horrocks adjourned the meeting at 7:05 p.m. to begin the regular session.

213

CITY OF NORTH SALT LAKE
CITY COUNCIL MEETING-REGULAR SESSION
ANCHOR LOCATION: CITY HALL
10 EAST CENTER STREET, NORTH SALT LAKE
AUGUST 6, 2024

DRAFT

Mayor Horrocks welcomed those present at 7:19 p.m. Tammy Clayton offered a thought and led those present in the Pledge of Allegiance.

PRESENT: Mayor Brian Horrocks
Councilmember Lisa Watts Baskin
Councilmember Tammy Clayton
Councilmember Suzette Jackson via Zoom
Councilmember Ted Knowlton

EXCUSED: Councilmember Alisa Van Langeveld

STAFF PRESENT: Ken Leetham, City Manager; David Frandsen, Assistant City Manager; Jon Rueckert, Public Works Director; Mitch Gwilliam, Deputy Police Chief; Karyn Baxter, City Engineer; Todd Godfrey, City Attorney; Heidi Voordeckers, Finance Director; Wendy Page, City Recorder.

OTHERS PRESENT: Dee Lalliss, Jeff Scroger, Matthew Damsky, residents; Collette West, Wasatch Integrated Waste.

1. CITIZEN COMMENT

Dee Lalliss, resident, commented on the agenda item related to the recycling program requiring mandatory recycling for all new residential accounts. He spoke on how he, and other seniors, would have limited materials for recycling but would be forced to pay this service. He was not in favor of Wasatch Integrated Waste Management dictating mandatory terms in the contract.

Matthew Damsky, resident, mentioned speeding issues on Eagleridge Drive. He said there was a speed sign at the entrance to his neighborhood but still saw issues. He requested more speed enforcement in this area.

2. PUBLIC HEARING AND CONSIDERATION OF RESOLUTION 2024-28R: A
RESOLUTION AUTHORIZING THE STAFF TO EXECUTE A REAL ESTATE
PURCHASE AGREEMENT FOR THE SALE OF CITY OWNED PROPERTY
LOCATED AT 740 DAVID WAY

Ken Leetham reported that the City Council had discussed the property at 740 David Way in a closed session on May 21, 2024. He commented that the property owner of 158 David Way intended to build a home on their lot. He explained the City owned the adjacent 0.75 acre parcel at 740 David Way which had many restrictions and was not a usable piece of property. He shared that the property owner of 158 David Way would like to purchase the property to beautify and maintain it. He provided images of the parcel at 740 David Way and mentioned it was very narrow. Mr. Leetham clarified that the purpose of the purchase was for the owners at 158 David Way to combine these lots and have control over the property and they were willing to maintain the property. He said that the resident may have a driveway installed with geotechnical and City approval.

Mayor Horrocks opened the public hearing at 7:34 p.m.

There were no public comments.

Mayor Horrocks closed the public hearing at 7:35 p.m.

Councilmember Baskin questioned if the City had complied with the proper process for surplus property disposal. Ken Leetham replied affirmatively.

Councilmember Knowlton moved that the City Council approve Resolution 2024-28R: A resolution authorizing the execution of a real estate purchase agreement for the sale of City owned property at 740 David Way. Councilmember Clayton seconded the motion.

Mayor Horrocks asked if the City Attorney was authorized to execute a real estate contract. Ken Leetham replied that this resolution would authorize the City Manager to sign the agreements. He noted the City Attorney had reviewed all of the documents.

Todd Godfrey commented that the City did not legally need a broker's license to dispose of surplus property.

The motion was approved by Councilmembers Baskin, Clayton, Jackson, and Knowlton.
Councilmember Van Langeveld was excused.

3. CONSIDERATION OF APPOINTMENT TO HEALTH & WELLNESS COMMITTEE

Ken Leetham reported that this proposal was to appoint Jeff Scroger, who was currently serving on the Parks and Arts Board, to the Health and Wellness Committee. He mentioned that there was an open position with a term ending in January 2025. He suggested appointing Jeff Scroger to that position with a term ending in January 2029.

Councilmember Baskin moved that the City Council approve the appointment of Jeff Scroger to the Health and Wellness Committee for Seat 3 and the term ending January 1, 2029. Councilmember Clayton seconded the motion. The motion was approved by Councilmembers Baskin, Clayton, Jackson, and Knowlton. Councilmember Van Langeveld was excused.

4. CONSIDERATION OF RESOLUTION 2024-29R: A RESOLUTION ADOPTING THE PROPOSED WASATCH INTEGRATED WASTE MANAGEMENT DISTRICT OPT-OUT RECYCLING PROGRAM REQUIRING MANDATORY RECYCLING FOR ALL NEW RESIDENTIAL ACCOUNTS

Ken Leetham commented that he shared Dee Lalliss' concerns about mandatory recycling. He explained that the District was comprised of 15 cities and two counties. He said the District had concerns about the solid waste stream, the life of the landfill, and clean disposal of recyclable material which resulted in the investment in building a recovery center for recyclable materials. He shared that the District recently held meetings with member agency staffs in order to discuss how to achieve better recycling participation.

Mr. Leetham said the District has proposed three programs that include a financial incentive. Those programs are: bundled solid waste and recycling, opt out recycling, and green waste curbside programs. He noted that 81.2% of the City's residents voluntarily participated in the recycling program. He shared that as the participation was currently voluntary the City would not qualify for incentive discounts in the future. Mr. Leetham said that his recommendation was to participate in the Opt-out Recycling incentive program.

Ken Leetham explained that the question for the City Council was whether or not they wanted to adopt a new policy that all new utility accounts would require both garbage and recycling service with no option to opt out of recycling. He the District offered a discount if the City required mandatory recycling as described in the Opt-out Recycling program. He estimated the discount to be \$0.60 per recycle can or \$2,696 per month/\$32,300 per year. He shared a chart comparing the number of accounts, recycling accounts, participation, and program type of other cities in the District. Mr. Leetham also mentioned that there was a grant program for a discount towards the purchase of recycling containers. He noted that current customers would not be required to participate in the mandatory recycling program.

Collette West, Wasatch Integrated Waste, commented that her position was the Sustainability Specialist with the role to expand recycling access and education. She commended the City for reaching 81% recycling. She mentioned a grant that would be available in the next year related to the remaining 20% of residents that did not currently participate. She also said the City could qualify for the diversion incentive for new accounts. She clarified that the diversion incentive was based upon the percentage of solid waste diverted or removed from the garbage can and that percent would then be used to provide a discount to the City on the household use fee. Ms. West also mentioned green waste programs also qualify for incentive discounts could be a future option for the City.

Councilmember Jackson asked about the reported 24,000 locations without recycling in the District. Collette West replied that there were five cities in the District without a city sponsored program but anticipated that they would participate within the next year. She said the goal was to also increase participation for the cities with lower recycling percentages.

Councilmember Jackson questioned the difference in the utility bill for those that were not participating in recycling versus those that were. Ken Leetham commented that residents were paying \$6.65 per month for a recycling can and \$16.87 per solid waste can. He said any discount received would be evaluated after maybe a year versus immediately decreasing rates to customers. Ken Leetham commented that it would be a savings of \$.60 a month per can and the City Council could determine if these savings could be passed on to customers or used to defer future rate increases.

Councilmember Baskin asked if the solid waste rates had increased this year. Ken Leetham said rates were not raised this year.

The Council discussed concerns in increasing utility bills, the mandatory requirement, not generating enough material to recycle, the lifecycle of the landfill, the need for recycling, and resource usage.

Collette West mentioned that she could provide a presentation on the benefits of recycling as well as energy and natural resource savings. She said the push for mandatory recycling was to obtain higher participation rates which would result in higher diversion from the landfill.

Dee Lalliss said he was not against recycling and suggested an option similar to the water usage system. He said he did not generate a large amount of waste or recycling and was on a fixed income so a usage fee would be more beneficial to him. He also said a usage fee would be fair for each resident.

Mayor Horrocks spoke on overall inflation and the management of the Waste Management facility and the foresight to address this before the costs rose dramatically once the landfill was full.

Collette West noted that having a recycling can and a garbage can would be less expensive than having two garbage cans. She said Wasatch Integrated planned to provide educational information to residents. She mentioned the facility would be upgraded to capture more cardboard and paper to resale, collect more plastics, and improve operations.

Councilmember Knowlton moved that the City Council approve Resolution 2024-29R: A Resolution adopting the Opt-out Recycling Program as described in the Wasatch Integrated Waste Management District ordinances. Councilmember Baskin seconded the motion. The motion was approved by Councilmembers Baskin, Clayton, Jackson, and Knowlton. Councilmember Van Langeveld was excused.

5. CONSIDERATION OF BID AWARD FOR SIDEWALK CONDITION INVENTORY TO PRECISION CONCRETE CUTTERS IN THE AMOUNT OF \$350 PER SIDEWALK MILE

Jon Rueckert reported on the need to obtain a better idea of the potential costs and repairs needed for future capital project planning. He said this study would identify repairable trip hazards, inventory replacement areas, and repair needs with photo and GPS coordinates. He shared that there were 90 miles of sidewalk at \$350 per sidewalk mile at an estimated cost of \$31,500. He explained that the funding for this survey was included in the adopted fiscal year 2024-2025 budget.

Mayor Horrocks questioned if the concrete cutting for repairable trip hazards could be done by staff. Jon Rueckert replied that the City did not have the equipment to cut the concrete to meet ADA requirements.

Councilmember Clayton moved that the City Council award Precision Concrete Cutting the bid to survey all concrete sidewalks through the City for \$350/sidewalk mile. Councilmember Baskin seconded the motion. The motion was approved by Councilmembers Baskin, Clayton, Jackson, and Knowlton. Councilmember Van Langeveld was excused.

6. CONSIDERATION OF AN ENGAGEMENT SERVICES LETTER WITH CHILD RICHARDS CPAS AND ADVISORS FOR FISCAL YEAR 2024 EXTERNAL AUDIT SERVICES IN AN AMOUNT NOT TO EXCEED \$30,000

Heidi Voordeckers reported on the requirements for an external audit of the City's financial activities and statements at the conclusion of each fiscal year. She noted that the City had utilized

the services of Child Richards CPAs and Advisors since 2009. She mentioned the audit period would be July 1, 2023 through June 30, 2024 with audit amount not to exceed \$30,000. She explained that accounting standards and best practice recommended replacing auditing firms every few years to maintain independence and staff anticipated issuing an RFP for audit services at the conclusion of this year's audit. She shared that the audit committee would determine which firm was used for the next audit.

Councilmember Baskin mentioned that it was a good idea to use a new firm periodically and would appreciate an analysis of the going rate as \$30,000 seemed like a high cost for a city audit.

Councilmember Baskin moved that the City Council approve the engagement of the firm Child Richards to conduct the City's fiscal year 2024 external audit in an amount not to exceed \$30,000. She clarified that this was for the year 2023-2024 and the next audit would be for 2024-2025 with the audit to potentially be performed by another firm.

Councilmember Knowlton seconded the motion. The motion was approved by Councilmembers Baskin, Clayton, Jackson, and Knowlton. Councilmember Van Langeveld was excused.

7. CONSIDERATION OF AWARDING THE NANCY WAY AREA WATER LINE PROJECT TO TONNCO INC. IN THE AMOUNT OF \$99,417

Karyn Baxter reported that the original Lacey Way waterline repair occurred in the winter of 2021/2022 due to multiple failures of the asbestos cement (AC) pipe. She shared that the recent pipe failure which resulted in massive street damage was the AC pipe running up Nancy Way into Gary Way. She showed images of the damage and a map of the revised plan for PVC installation. She explained that as a result of the pipe failure on Gary Way it was discovered that the adjacent pipes were also AC pipe and not PVC as indicated on existing water system maps. She said that as a result the extent of the project has been enlarged by an additional 200 lateral feet of waterline in on Gary Way and 50 lateral feet on Lacey Way.

Ms. Baxter noted the replacement of this waterline was urgently needed and scheduled to be replaced this summer as the completion of the Lacey Way waterline project as part of the fiscal year 2025 Capital Facilities Plan. She requested bids and only Tonnco, Inc. replied with a bid for \$99,417. She said Tonnco had previously provided services to the City and was recommended by staff. She mentioned there was \$30,000 remaining in the budget for this project but a future budget amendment would be necessary for \$75,000.

Councilmembers Clayton and Jackson praised staff for being fiscally responsible and their quick response to emergency issues.

Mayor Horrocks mentioned the complex water system in the City due to the topography and staff's response in less than ideal weather.

Councilmember Baskin moved that the City Council award the Nancy Way water line project to Toncco, Inc. for the price of \$99,417 with the knowledge that the budget would be amended. Councilmember Knowlton seconded the motion. The motion was approved by Councilmembers Baskin, Clayton, Jackson, and Knowlton. Councilmember Van Langeveld was excused.

Karyn Baxter praised Public Works for their efforts on the waterline breaks and their nonstop work over 24 hours.

8. CONSIDERATION OF ADDITION OF THE REBUILD OF NANCY WAY AND 150 NORTH TO THE 2024 STREET REBUILD PROJECT, BHI, INC. IN THE AMOUNT OF \$98,890.55 FOR NANCY WAY AND 150 NORTH STREET

Karyn Baxter reported that per the Capital Facilities Plan projects were combined for a lower price. She said as Nancy Way was a street rebuild and not just a resurfacing project it was not included in the original contract. She explained that the original contract was awarded in April 2024 and included Cynthia Way, Dorthea Way and 4000 South. She showed the location of the replacement areas on a map.

Ms. Baxter mentioned that the contractor, BHI, Inc. has agreed to add the two additional streets (Nancy Way and 150 North as a full asphalt replacement) under the existing contract and the line-item pricing established in the bid. She emphasized that bidding these roads as a separate project would incur additional expenses. She stated that 150 North had existing cast iron pipe which had experienced multiple breaks and needed to be replaced. She clarified that the cost of repair for both 150 North and Nancy Way was \$98,890.55.

Karyn Baxter noted that there was \$110,000 in adopted fiscal year 2025 budget for 150 North which would cover the asphalt and concrete work. She added that the work on Nancy Way would need a future budget amendment in the amount of \$30,000. She acknowledged that the total combined cost would be \$415,000 with a total budget of \$470,000 minus some concrete work.

Councilmember Clayton moved that the City Council authorize adding the Nancy Way and 150 North Street Resurfacing Projects to the 2024 Street Rebuild Project Contract with BHI, Inc. at the line-item bid price of \$98,890.55. Councilmember Knowlton seconded the motion. The motion was approved by Councilmembers Baskin, Clayton, Jackson, and Knowlton. Councilmember Van Langeveld was excused.

Mayor Horrocks asked about the funding for sidewalk repair. Ken Leetham replied that it was part of the Streets budget.

Councilmember Baskin mentioned that it was important to repair the sidewalk for safety and liability reasons. Ken Leetham said the results of the report would result in a schedule for repairs.

9. CITY ATTORNEY'S REPORT

Todd Godfrey had nothing to report.

10. MAYOR'S REPORT

Mayor Horrocks reported on an event at the golf course and said the deck was a highlight of the clubhouse. He mentioned the Night Out Against Crime event on Thursday. He spoke on a fundraiser football tournament at Bountiful High School and how many of the City's youth attended this school which had a great football team. He spoke on Liberty Fest and his desire to continue to host this event.

11. CITY MANAGER'S REPORT

Ken Leetham reported that the Night Out Against Crime would be combined with the Health and Wellness Fair. He mentioned that there would be K-9 demonstrations, vendors including health care providers and the County Health Department, and food provided by the police department.

12. ADJOURN

Mayor Horrocks adjourned the meeting at 8:47 p.m.

The foregoing was approved by the City Council of the City of North Salt Lake on Tuesday September 3, 2024 by unanimous vote of all members present.

Brian J. Horrocks, Mayor

Wendy Page, City Recorder

CITY OF NORTH SALT LAKE
CITY COUNCIL MEETING-SPECIAL SESSION
ANCHOR LOCATION: CITY HALL
10 EAST CENTER STREET, NORTH SALT LAKE
AUGUST 15, 2024

DRAFT

Mayor Horrocks welcomed those present at 4:14 p.m.

PRESENT: Mayor Brian Horrocks
Councilmember Lisa Watts Baskin via Zoom
Councilmember Tammy Clayton
Councilmember Ted Knowlton via Zoom
Councilmember Alisa Van Langeveld

EXCUSED: Councilmember Suzette Jackson

STAFF PRESENT: Ken Leetham, City Manager; Jayme Blakesley, City Attorney; Sherrie Pace, Community Development Director; Wendy Page, City Recorder.

OTHERS PRESENT: Dee Lalliss, resident.

1. CONSIDERATION OF A MOTION TO INITIATE PROCEEDING TO AMEND THE
CITY'S LAND USE REGULATIONS RELATED TO CONDITIONAL USE
APPLICATIONS, THE TABLE OF USES, AND SIGNAGE REQUIERMENTS AS
ALLOWED IN SECTION 10-9A-509, UTAH CODE

Ken Leetham reported on potentially amending the City's Land Use Regulations related to Conditional Use Applications, the Table of Uses, and Signage Requirements as allowed per State code. He said State code allowed for the City Council to amend the City's code and would allow for a period of 180 days to amend code sections. He explained that any applications related to these code sections would require the applicants to wait until the code sections were adopted and then would be subject to those amended codes. He stated that the conditional use section of the code was inconsistent with State code and the section related to signage requirements needed to be addressed.

Councilmember Knowlton asked about the potential shortcomings of the Conditional Use process. Jayme Blakesley replied that it would be important to pay attention to the changes per State code including to be objectively determined and supported by evidence at the time of conditional use approval as well as adding verbiage to address public safety needs related to uses.

Councilmember Baskin referenced Section 10-9a-509(1)(b)(i) and (ii) and asked if there were any pending applications that this would impact. Jayme Blakesley and Ken Leetham both confirmed there were no pending applications that would be impacted.

Councilmember Baskin moved that the City Council initiate proceeding to amend the City's Land Use Regulations related to Conditional Use Applications, the Table of Uses, and Signage Requirements as allowed in section 10-9a-509, Utah Code. Councilmember Knowlton seconded the motion. The motion was approved by Councilmembers Baskin, Clayton, Knowlton, and Van Langeveld. Councilmember Jackson was excused.

2. ADJOURN

Mayor Horrocks adjourned the meeting at 4:23 p.m.

The foregoing was approved by the City Council of the City of North Salt Lake on Tuesday September 3, 2024 by unanimous vote of all members present.

Brian J. Horrocks, Mayor

Wendy Page, City Recorder

CITY OF NORTH SALT LAKE
CITY COUNCIL MEETING-TOUR
251 NORTH 1ST STREET, TOOELE, UTAH
AUGUST 20, 2024

DRAFT

PRESENT: Mayor Brian Horrocks
Councilmember Lisa Watts Baskin
Councilmember Tammy Clayton
Councilmember Suzette Jackson
Councilmember Alisa Van Langeveld

EXCUSED: Councilmember Ted Knowlton

STAFF PRESENT: Ken Leetham, City Manager; David Frandsen, Assistant City Manager; Craig Black, Police Chief; Todd Godfrey, City Attorney; Sherrie Pace, Community Development Director; Heidi Voordeckers, Finance Director; Wendy Page, City Recorder.

OTHERS PRESENT: Mayor Debbie Winn, Tooele City Mayor; Ed Hansen, Tooele City Council; Wiremu Bayliss, Switchpoint Regional Director.

1. TOUR OF THE SWITCHPOINT TOOELE COMMUNITY RESOURCE CENTER
LOCATED AT 251 NORTH 1ST STREET, TOOELE

The elected officials and staff took a tour of the Switchpoint Tooele Community Resource Center in Tooele, Utah. The mission of the Center is to empower families and individuals in need by addressing the underlying causes of their poverty and providing each client with a personalized, comprehensive plan that supports them on their journey to self-sufficiency and the opportunity to contribute to the community. The facility opened in January of 2024 after the repurposing of the old Harris Elementary School was completed.

CITY OF NORTH SALT LAKE
CITY COUNCIL MEETING-REGULAR SESSION
ANCHOR LOCATION: CITY HALL
10 EAST CENTER STREET, NORTH SALT LAKE
AUGUST 20, 2024

DRAFT

Mayor Horrocks welcomed those present at 8:30 p.m. Alisa Van Langeveld offered a thought and led those present in the Pledge of Allegiance.

PRESENT: Mayor Brian Horrocks
Councilmember Lisa Watts Baskin
Councilmember Tammy Clayton
Councilmember Suzette Jackson
Councilmember Alisa Van Langeveld

EXCUSED: Councilmember Ted Knowlton

STAFF PRESENT: Ken Leetham, City Manager; David Frandsen, Assistant City Manager; Jon Rueckert, Public Works Director; Craig Black, Police Chief; Karyn Baxter, City Engineer; Todd Godfrey, City Attorney; Tyler Abegglen, Golf Course Manager; Sherrie Pace, Community Development Director; Heidi Voordeckers, Finance Director; Wendy Page, City Recorder.

OTHERS PRESENT: Sam Sayin, Cameron Nielsen, Grayson Shack, BSC Troop; Karen Mills, Dee Lalliss, Charlotte Maxwell, Emily Carr, Wesley Colemere, residents.

2. CITIZEN COMMENT

There were no citizen comments.

3. CONSIDERATION OF APPOINTMENT TO PARKS, TRAILS, ARTS, AND
RECREATION ADVISORY BOARD

Councilmember Clayton introduced her appointment, Emily Carr, for the Parks, Trails, Arts, and Recreation Advisory Board.

Councilmember Clayton moved to approve Emily Carr as a member of the Parks, Trails, Arts, and Recreation Advisory Board.

Emily Carr said that she was excited to serve on the Board and continue to promote the City. She shared her social media account which highlighted local businesses, parks, and other City related highlights.

Councilmember Baskin seconded the motion. The motion was approved by Councilmembers Baskin, Clayton, Jackson, and Van Langeveld. Councilmember Knowlton was excused and not present for the vote.

4. CONSIDERATION OF THE DRIVING RANGE STRUCTURE PROJECT IN THE AMOUNT OF \$372,000 INCLUDING A BID AWARD FOR STRUCTURE ELEMENTS IN THE AMOUNT OF \$137,532

Tyler Abegglen provided a brief overview on the proposed driving range structure which would be a white structure on a concrete pad to be located on the driving range. He said it would include a lounge space with bays for golf play. He shared several concept images and the cost estimate. He requested approval of the project and bid award for Mountain State Construction.

Mayor Horrocks questioned how the facility would be secured. Tyler Abegglen replied that there would be cameras, the ball machine would shut off at a certain time, and there would be locked covers on the Trackman units. He mentioned that the televisions would not be purchased in the first phase of the project.

Councilmember Baskin mentioned the proposed lighting and questioned if adjacent residents needed to be notified prior to approval of this project. Tyler Abegglen replied he spoke with the Planning staff on City requirements for lighting and how he would ensure they met the specifications for height, brightness, and when they would be turned off. He shared that they would track facility usage and adjust the lighting schedule accordingly.

Councilmember Jackson asked about the timeline for construction. She shared that this would provide another option for residents to take their families. Tyler Abegglen responded that construction could begin in October for the structure and concrete could be poured in September. He anticipated a March 2025 opening date.

Councilmember Van Langeveld asked about the funding for this project. Tyler Abegglen answered this project would be funded from the remaining golf bond funds secured to renovate and elevate the operations at Eaglewood.

Councilmember Jackson moved that the City Council approve the Driving Range Structure Project in the amount of \$372,000 which includes an award for structure elements of the project to Mountain State Construction in the amount of \$137,532. Councilmember Van Langeveld seconded the motion. The motion was approved by

Councilmembers Baskin, Clayton, Jackson, and Van Langeveld. Councilmember Knowlton was excused and not present for the vote.

5. CONSIDERATION OF BID AWARD FOR ENGINEERED WOOD FIBER CHIPS FOR PLAYGROUNDS IN THE AMOUNT OF \$29,040

Jon Rueckert reported that Engineered Wood Fiber chips (EWF) were an inexpensive product that conformed to soft fall requirements at the playgrounds. He mentioned that over time these wood chips degraded and needed to be replaced. He said staff received two bids for 528 cubic yards of wood fiber chips with Turboscapas as the low bid at \$29,040.

Councilmember Van Langeveld asked about the artificial grass/soft fall at Legacy Park and if it was significantly more expensive than the wood chips. Jon Rueckert replied that it was more expensive but the benefit of the artificial grass was lower maintenance. He recommended replacing the wood chips with artificial turf at the playgrounds in the future.

Councilmember Baskin moved that the City Council award Turboscapas the lower bidder to supply and place Engineered Wood Fiber chips at playgrounds for the price of \$29,040. Councilmember Jackson seconded the motion. The motion was approved by Councilmembers Baskin, Clayton, Jackson, and Van Langeveld. Councilmember Knowlton was excused and not present for the vote.

6. TABLED APPROVAL OF CITY COUNCIL MINUTES

Councilmember Baskin moved the City Council table the minutes of August 6, 2024 until the next meeting. Councilmember Jackson seconded the motion. The motion was approved by Councilmembers Baskin, Clayton, Jackson, and Van Langeveld. Councilmember Knowlton was excused and not present for the vote.

7. ACTION ITEMS

The action items list was reviewed. Completed items were removed from the list.

8. COUNCIL REPORTS

Councilmember Van Langeveld reported on the Health and Wellness Committee sponsored Health and Wellness Fair which was held in conjunction with the annual Night Out Against Crime event. She mentioned there was an interest in hosting a Beautiful Yard Award potentially through the Parks and Arts Board.

156 9. CITY ATTORNEY'S REPORT

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158 Todd Godfrey had nothing to report.

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160 10. MAYOR'S REPORT

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162 Mayor Horrocks reported on the Get to the River event on September 14th. He mentioned that
163 construction had begun on the South Davis Sewer District north sewer plant facility. He shared
164 there would be a grand opening of the pediatric office for Oaks Medical Group in Bountiful.

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166 11. CITY MANAGER'S REPORT

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168 Ken Leetham clarified that the next City Council meeting would be September 3rd.

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170 12. ADJOURN INTO CLOSED SESSION

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172 **At 8:55 p.m. Councilmember Baskin moved to go into closed session to discuss the**
173 **character, professional competence, or physical or mental health of an individual.**
174 **Councilmember Van Langeveld seconded the motion. The motion was approved by**
175 **Councilmembers Baskin, Clayton, Jackson, and Van Langeveld.** Councilmember Knowlton
176 was excused and not present for the vote.

177
178 13. ADJOURN

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180 The meetings were adjourned during the closed session at 9:14 p.m.

181
182 *The foregoing was approved by the City Council of the City of North Salt Lake on Tuesday*
183 *September 3, 2024 by unanimous vote of all members present.*

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185
186
187 _____
Brian J. Horrocks, Mayor

_____ *Wendy Page, City Recorder*

Action Items for September 3, 2024

Item	Staff	Description	Staff Responses
Current			
1	Ken and Sherrie	(8-6-24 CM Knowlton) Staff to reach out to other communities (City Managers) related to bike corridors and preparing an application for funding from WFRM.	<i>(8/15/24) Ted Knowlton to advise city staff on the best timing for this item.</i>
2	Ken/Heidi	(7-16-24 CM Knowlton) Discuss annexation of Chevron with Davis County.	<i>(8/13/24) Ken and Mayor discussed this with County Commissioner and will continue discussions with Davis County. Heidi to evaluate the financial impacts of annexation.</i>
3	Ken	(7-16-24 Mayor) Reach out to Bountiful on the potential to partner in the cost of their cemetery and provide resident rates to NSL residents.	<i>(8/13/24) Bountiful City is not amenable to partnering with any community on their cemetery.</i>
4	Ken and David	(6-18-24 CC) Eagleridge beautification project – staff to continue working on the beautification project including branding, less expensive plans, cohesive signage (all City).	
5	Ken	(6-4-24 CM Van Langeveld) Formal notification to the South Davis Sewer District that the Foxboro neighborhood it still experiencing significant odor issues.	<i>(8/15/24) Draft letter to the District will be sent by 8/20.</i>
6	Ken	(5-21-24 CM Knowlton) Prepare talking points for the 2600 South / 1100 North bridge challenges.	
7	Ken	(5-21-24 CM Knowlton) Staff follow up with UTA on Foxboro bus route.	<i>(8/15/24) Ken will reach out to UTA after 8/22/24.</i>
8	Sherrie	(5-7-24 CC) Prepare application for Discover Davis Mural Program and review RAP tax for potential City match	<i>(7/30/24) Application deadline was extended until 8/30/24, the Parks & Arts Board is looking for a location.</i>
9	Ken	(5-7-24 CC) Review next steps for the potential of a Sister City partnership with Mangoase Ghana	
10	Jon/Sherrie	(5-7-24 CM Jackson) Possibility for an app that would provide the status of possible rail blockages. (8-6-24 CM Jackson) signage notifications for rail blockages.	<i>(8/15/24) Staff is looking at several app possibilities. We will also be reaching out to UDOT to include permission to install electronic messaging technologies on US89 and other areas to alert for train delays. (8/26/24) Contacted DSR a software development company. This company has created a train detection algorithm that can run on existing CCTV hardware. Currently there isn't camera hardware installed at any of the major crossings (Center, Main St, 1100 N) DSR doesn't provide any hardware but can develop their algorithms to use/present the data such</i>

			<i>as alerts of blockages at crossings and estimated times till clear. This information can be used for internal use only or can be relayed to roadside VMS signs or other signals. This information can also be pushed to mobile apps that can provide optimal routes during blockages. Development of this product for use specific to NSL crossings may be \$100,000 - \$150,000 and include nominal annual maintenance fees in perpetuity of software use. Estimates for camera hardware installation at these crossings would be around \$50,000.</i>
11	Heidi/Ken	(3-6-24 Mayor Horrocks) Potential hardship policy for mandatory recycling. Review costs for waste & recycling services.	<i>(5/2/24) Salt Lake City and Spanish Fork City have hardship programs managed by an outside agency (i.e., Salvation Army, Community Action Services Food Bank). Staff will look for a community partner (Davis County?) that could administer a program in NSL.</i>
12	Heidi	(2-20-24) Request for property tax report and sales tax analysis related to the City's industrial park.	<i>(6/11/24) Now that Davis County has set final values for 2024, Staff will work with them to prepare an analysis for presentation at a future City Council meeting.</i>
13	David / Karyn	(2-6-24 CM Jackson) Staff to further investigate and reach out to Big West Oil related to soil conditions of park strip on the south side of Center Street adjacent to BWO property.	<i>(8/14/2024) A soil sample will be taken to determine what chemicals are present in the soil.</i>
14	Sherrie / Karyn	(1-2-24 CM Van Langeveld & Knowlton) Staff to provide maps and inventory of City Owned properties, particularly those over one acre and list parcels that could potentially be put to a different use.	<i>(5/2/24). First draft under review and Ken will get specific feedback to Sherrie.</i>
15	Ken	(1-2-24 CM Van Langeveld) Staff to research additional cell towers or options in the Eaglewood Golf Course area including moving the existing cell tower near the clubhouse to the flagpole area and the ordinance related to smaller cellular towers.	<i>(5/22/24) Crown Castle has provided feedback on preferred locations. Staff to work on outreach to residents in order to obtain feedback on the possible addition of a cell tower.</i>
16	Ken	(3-7-23) Staff to identify any items that would qualify for the Community Funding Projects that Congresswoman Maloy recommends.	<i>(5/16/24) Program details were not made available in advance and so we will be looking at projects for 2025. Possible projects include message and reader boards related to train crossing delays or other traffic safety improvements.</i>
17	Ken/Wendy	(3-7-23) Staff to prepare a policy related to City Hall rental/use.	<i>(3/16/23) Staff is reviewing city hall use policies and will propose a written policy statement in a future Council meeting.</i>

18	Sherrie & PW/Parks Dept.	<i>Combined Action Items:</i> (Various Dates) Park strips & City owned property. Review city code for park strip landscape requirements, propose alternatives for vegetation requirements (trees) & evaluate city owned park strips and properties for recommendation on conversion to water wise landscape & review compliance notifications and processes. (3-21-23) Look into increasing tree plantings on City owned land.	<i>(8/14/2024) Ali has identified grant opportunities for water efficient landscape improvements at City Hall as a demonstration project for the residents similar to Weber Basin and the Jordan River Conservatory Districts.</i> <i>Work session item to be scheduled for September 2024.</i>
Future Agenda Item Discussion Requests			
19		(8-6-24 CM Baskin) Presentation on A Bolder Way Forward.	
20		(7-16-24 CC) Discuss the options for future Liberty Fest celebrations including new venues, security, mitigating risk, reviewing how other cities celebrated similar events.	
21	Ken	(6-18-24 CM Van Langeveld) Future work session to revisit the purpose of the advisory boards including potential to restructure, change scope, and focus. (7-16-24) Staff will put together ideas on City committees with potential to include events, arts, trails and active transportation, health & wellness under one umbrella. Define roles of chair and assigned Councilmember. Prepare changes to code and bylaws as needed.	<i>(7/9/24) City Council work session on 7-16-24 will include this item.</i>
22	Sherrie	(6-18-24 CM Knowlton) Future work session to discuss the creation of a Trails Master Plan as part of the General Plan update.	<i>(8/14/2024) The general plan update will contain an updated Parks, trails, and recreation element. Part of that element will include an updated Trails Master Plan Map and implementation strategy to develop a full trails master plan to include a CFP. The Trails subcommittee is working to make recommendations for the updated map and for a proposed CFP for trail improvements. A good example of a trails mater plan and implementation plan (CFP) can be viewed on Bountiful City website: https://www.bountifulutah.gov/trails</i>
23	Ken/Wendy/Heidi	(3-6-24 CM Jackson) Council review of all City events for potential consolidating or removal. Staff to potentially prepare information on past events including attendance, cost, targeted demographics, etc.	<i>(3/13/24) Staff has updated the general ledger to include new general ledger accounts for each of the regular events. The new breakdown for review/discussion at the budget retreat scheduled for 3/23/24. (7-9-24) City Council work session on 7-16-24 will include this item.</i>

24	Ken / David	(4-2-24 CC) Staff will make future proposal on trees/sidewalk damage policies.	<i>(5/16/24) Funds have been proposed in the FY25 budget of \$100k for the purpose of sidewalk repair. An ordinance relating to trees and public rights-of-way needs to be put forward.</i>
25	Sherrie/Karyn	(5-21-2024 CM Knowlton) Completion of the Hwy 89 corridor agreement with UDOT with a goal to complete the agreement by September 1, 2024. (8-6-24 CM Knowlton) Provide update at next meeting and draft agreement soon.	<i>(5/22/24)-Ali has been tasked with setting up a meeting with UDOT to complete the agreement. Chris Chestnut (UDOT) was working on the agreement and has moved to another position with UDOT. We recently received the preferred station locations from Horrocks and Karyn is drafting the proposed cross sections for the meeting.</i>
26	Sherrie	(5-21-2024 CM Knowlton) update on Utah Trails Network next steps. The Hwy 89 side path trail was not funded for 2024. (6-18-2024 CM Knowlton) set up a meeting with UDOT to discuss Highway 89 for the Utah Trails Network.	<i>(5/22/24) Staff will provide an update with regard to future funding cycles and how the WFRC's Beehive Bikeways plan may assist in obtaining funding in the next budget year.</i>
27	David / Jon	(3-23-24 CM Knowlton) Development of City tree planting program for private landowners. (6-18-2024 CM Knowlton) combine two action items related to tree planting program and set up a work session discussion with a proposal for the City Council.	
28	Ken / David	(3-23-24 Mayor Horrocks) Emergency preparedness – Hold CC work meeting where staff will present some findings about best practices and give CC some recommendations.	
29	Sherrie	(2-6-24) Schedule a joint Council / Planning Commission work session to provide direction to Landmark Design on the General Plan update and be involved from the beginning.	<i>(5/24/24) The community workshop will be held on June 27 at City Hall from 6-8 p.m. The CC and PC are invited and encouraged to attend. Post workshop, the consultant will formulate scenarios and a work session will be scheduled (tentatively September) to review the scenarios prior to releasing to the public.</i>
30	Sherrie	(1-2-24) Work session related to Code changes for the Rip the Strip Program and regulations for street trees.	
31	David/Linda	(12-6-23) Signage for Veterans Memorial Park and Hatch Park (Bamberger marker) back to City Council for review at future meeting.	
32	Sherrie	(10/3/23) Future work session item to discuss parking (restrictions, shared parking, time of day, on street, etc.)	
33	Ken	(6-20-23) Potential City Council discussion on cyber security.	<i>(7/12/23) A work meeting for this item will be held in September or October as schedules allow.</i>

34	Todd	(6-20-23) City Attorney to discuss first amendment, equal protection, and use of public facilities (time, place, manner restrictions).	<i>(7/12/23) This item will be scheduled for January 2024 after the new City Council is in place. (8-6-24) This item is scheduled for September 3, 2024 meeting.</i>
Completed			
35	Ken/CM Van Langeveld	(8-15-23) Plan for a work session discussion on the wellbeing survey results and any action to be implemented (including any recommendations from the Health & Wellness Committee)	<i>(8/28/24) Results of the 2023 wellbeing survey were already presented to the City Council. Results of the 2024 survey are nearly identical to the previous survey and so there will not be a work session on this item. Here is a link to the 2024 findings: https://www.usu.edu/utah-wellbeing-project/reports/2024/northsaltlake-wellbeing-survey-findings-2024</i>

REPORTING ON ACTION ITEMS

(No Council Action Required)



CITY OF NORTH SALT LAKE COMMUNITY & ECONOMIC DEVELOPMENT

10 East Center Street, North Salt Lake, Utah 84054

(801) 335-8700

(801) 335-8719 Fax

To: Honorable Mayor and City Council
From: Sherrie Pace, Community Development Director
CC: City Manager
Date: September 3, 2024
Re: Planning Commission Action Update

Meeting Date:

August 27, 2024 **Work Session-Conditional Uses (Legislative)**

As directed by the City Council action on August 15, 2024, the Planning Commission held a work session to review and draft updated standards for conditional uses, land use table and sign ordinance. The Commission will be reviewing the first section of the land use table and give direction to staff regarding uses that should be recommended as permitted, conditional or prohibited. The Planning Commission will have a regular work session item at all upcoming meetings to complete their recommendation to the Council in the most timely manner possible.
