NOTICE OF A REGULAR
CITY COUNCIL MEETING
August 28, 2024, at 6:00 PM

PUBLIC NOTICE is hereby given that the Vineyard City Council will hold a regularly scheduled City Council meeting on Wednesday, August 28, 2024, at 6:00 PM, or soon thereafter as possible following the Redevelopment Agency Board meeting, in the City Council Chambers at City Hall, 125 South Main Street, Vineyard, UT. This meeting can also be viewed on our live stream page.

AGENDA

Presiding Mayor Julie Fullmer

1. CALL TO ORDER

2. PRESENTATIONS/RECOGNITIONS/AWARDS/PROCLAMATIONS

2.1. Proclamation Declaring September as Constitution Month (Proclamation 2024-06)

3. CLOSED SESSION

The Mayor and City Council pursuant to Utah Code 52-4-205 may vote to go into a closed session for the purpose of (these are just a few of the items listed, see Utah Code 52-4-205 for the entire list):

a discussion of the character, professional competence, or physical or mental health of an individual

4. APPOINTMENTS/REMOVALS

4.1. Appointment of Library Board Members

With the advice and consent of the City Council, Mayor Fullmer will appoint Councilmember Amber Rasmussen as a member of the Vineyard Library Board for the remainder of her current council term. She will also appoint Diana Steele as an alternate member, to fill the remainder of Pilar Steele's term. The mayor may make additional appointments or removals deemed necessary. City Recorder Pamela Spencer will swear in any board members in attendance.

4.2. Vineyard Youth Council Executive Board

The mayor, with the advice and consent of the City Council, will appoint members of the Vineyard Youth Council Executive Board. Elections were held on July 15, 2024, during the 2024-2025 Youth Council Kickoff meeting. Elected members are: Youth

Mayor Ashlyn May, Youth City Manager Russell Rasmussen, Youth Recorder Beckham Sifuentes, Youth Communications Chair Dalia De La Piedra, Youth Services & Beautification Chair Morgan Prete, Youth Activities Chair Dairus Vaiaoga. City Recorder Pamela Spencer will swear in any board members in attendance.

5. WORK SESSION

5.1. Ordinance Amendment - Mobility Device and Golf Cart

Lieutenant Holden Rockwell will present recommended changes to the Vineyard Municipal Code regarding motorized vehicles on public property.

5.2. Agenda Management

City Recorder Pamela Spencer will discuss agenda management.

5.3. Social Media Policy Amendments

City Attorney Jayme Blakesley will present proposed amendments to the Social Media Policies.

5.4. Residential North Pointe Passes

City Manager Eric Ellis will discuss the potential for the city to offer North Pointe dump passes to residents of Vineyard.

5.5. Finance Committee

City Attorney Jayme Blakesley will present procedures regarding the creation of a Finance Committee.

6. PUBLIC COMMENTS

"Public Comments" is defined as time set aside for citizens to express their views for items not on the agenda. During a period designated for public comment, the mayor or chair may allot each speaker a maximum amount of time to present their comments, subject to extension by the mayor or by a majority vote of the council. Speakers offering duplicate comments may be limited. Because of the need for proper public notice, immediate action cannot be taken in the Council Meeting. The Chair of the meeting reserves the right to organize public comments by topic and may group speakers accordingly. If action is necessary, the item will be listed on a future agenda; however, the Council may elect to discuss the item if it is an immediate matter of concern. *Public comments can be submitted ahead of time to pams@vineyardutah.org.*

7. MAYOR AND COUNCILMEMBERS' REPORTS/DISCLOSURES/RECUSALS

8. STAFF, COMMISSION, AND COMMITTEE REPORTS

9. CONSENT ITEMS

9.1. Approval of the August 8, 2024, City-wide Open House Minutes

9.2. Approval of the August 14, 2024, City Council Meeting Minutes

10. BUSINESS ITEMS

10.1. Public Hearing - Zoning Text Amendment to Sections 15.12.050 and 15.34.220 (Ordinance 2024-10)

Applicant initiated Zoning Text Amendment to amend Section 15.12.050 *District Use Table.* The proposed ordinance would create the Event Space Use in the District Use Table and allow for the use in the Flex Office Industrial (FOI) zone as a Conditional Use.

10.2. Public Hearing - Consolidated Fee Schedule Amendments (Resolution 2024-25)
Utility Billing Clerk Maria Arteaga will present proposed amendments to the Consolidated Fee Schedule. The Mayor and City Council will act to adopt (or deny) this request by resolution.

10.3. Discussion and Action - Adoption of the Fiscal Year 2024-2025 Budget (Resolution 2024-24)
(This item was continued from the August 14, 2024, City Council meeting.)
The mayor and City Council will act to adopt (or deny) this by resolution.

10.4. Public Hearing: Parks and Recreation Master Plan
(this item is being postponed to a later date)

11. ADJOURNMENT

This meeting may be held in a way that will allow a councilmember to participate electronically. The Public is invited to participate in all City Council meetings. In compliance with the Americans with Disabilities Act, individuals needing special accommodations during this meeting should notify the City Recorder at least 24 hours prior to the meeting by calling (385) 338-5183.

I, the undersigned duly appointed Recorder for Vineyard, hereby certify that the foregoing notice and agenda was posted at the Vineyard City Offices, the Vineyard website, the Utah Public Notice website, and delivered electronically to staff and to each member of the Governing Body.

AGENDA NOTICING COMPLETED ON: August 27, 2024

CERTIFIED (NOTICED) BY: /s/Pamela Spencer
PAMELA SPENCER, CITY RECORDER

VINEYARD
STAY CONNECTED

PROCLAMATION 2024-06
CONSTITUTION WEEK

WHEREAS, September 17, 2024 marks the two hundred thirty-seventh anniversary of the drafting of the constitution of the United States of America by the Constitutional Convention; and

WHEREAS, every anniversary of the Constitution provides an historic opportunity for all Americans to learn about and to reflect upon the rights and privileges of citizenship and its responsibilities; and

WHEREAS, it is fitting and proper to accord official recognition to this magnificent document and its memorable anniversary, and to the patriotic celebrations which will commemorate the occasion; and

NOW, THEREFORE, I, Julie Fullmer, Mayor of the City of Vineyard, Utah hereby proclaim the month of September 2024 as Constitution Month and urge all citizens to study the Constitution and reflect on the privilege of being an American with all the rights and responsibilities which that privilege involves.

Dated this 28th day of August 2024.

_____
Mayor Julie Fullmer

Attest:

_____
City Recorder Pamela Spencer

VINEYARD
STAY CONNECTED

VINEYARD CITY COUNCIL STAFF REPORT

Meeting Date: August 28, 2024
Agenda Item: Ordinance Amendment - Mobility Device and Golf Cart
Department: Sheriff's Office/Parks and Rec
Presenter: Lt. Holden Rockwell

Background/Discussion:
The City/Sheriff's Office has recently received multiple complaints and reports of unsafe travel by golf carts and other mobility devices in parks and on streets, sidewalks, and trails. In an effort to address these concerns, a discussion of possible mitigation measures and potential ordinances with the Mayor and Council is recommended before drafting or implementing such measures.

Fiscal Impact:

Recommendation:

Sample Motion:

Attachments:
None

MINUTES OF A CITY-WIDE OPEN HOUSE MEETING

Utah Valley Homebuilders Association (HBA)
Training Room, 2nd Floor
707 E. Mill Road, Vineyard Utah
August 8, 2024, at 6:00 PM to 8:00 PM

Present	Absent
Mayor Julie Fullmer	
Councilmember Sara Cameron	
Councilmember Jacob Holdaway	
Councilmember Mardi Sifuentes	
Councilmember Amber Rasmussen	

Staff Present: City Manager Eric Ellis, Lieutenant Holden Rockwell with the Utah County Sheriff's Office, Community Development Director Morgan Brim, Finance Director Kristie Bayles, Public Works Director Naseem Ghandour, Parks and Recreation Director Brian Vawdrey, Senior Planner Cache Hancey, and Deputy Recorder Tony Lara.

The meeting consisted of multiple conversations regarding spending for public safety and a presentation of the Parks and Recreation Master Plan. This was time for the public to ask questions of individual staff and councilmembers.

MINUTES APPROVED ON: _____

CERTIFIED CORRECT BY: _____

TONY LARA, DEPUTY CITY RECORDER

VINEYARD SEAL UTAH

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MINUTES OF A REGULAR
CITY COUNCIL MEETING
Vineyard City Council Chambers
125 South Main Street, Vineyard, Utah
August 14, 2024, at 5:36 PM

Present	**Absent**
Mayor Julie Fullmer	
Councilmember Sara Cameron	
Councilmember Jacob Holdaway	
Councilmember Amber Rasmussen	
Councilmember Mardi Sifuentes	

Staff Present: City Manager Eric Ellis, City Attorney Jayme Blakesley, Lieutenant Holden Rockwell with the Utah County Sheriff's Office, Chief Building Official Cris Johnson, Community Development Director Morgan Brim, Finance Director Kristie Bayles, Public Works Director Naseem Ghandour, Environmental Utilities Manager Sullivan Love, Parks and Recreation Director Brian Vawdrey, Senior Planner Cache Hancey, Planner Anthony Fletcher, Utility Billing Clerk Maria Arteaga, and Deputy Recorder Tony Lara

Others Speaking: Residents Daria Evans, Russell Evans, Kim Cornelious, Karen Cornelious, David Lauret, David Pearce, Brent Gray, Terry Ewing, Justin Jones, Sonia McGrath, Natalie Harbin, Keith Holdaway, Randy Gray, Caden Rhoton, Jordan Christensen, Cory Teuscher and Tim Blackburn

1. CALL TO ORDER/INVOCATION/INSPIRATIONAL THOUGHT/PLEDGE OF ALLEGIANCE

Mayor Fullmer called the meeting to order at 5:36 PM. Councilmember Sifuentes gave the invocation and led the pledge of allegiance.

2. PRESENTATIONS/RECOGNITIONS/AWARDS/PROCLAMATIONS

No there items submitted.

3. WORK SESSION

No there items submitted.

4. PUBLIC COMMENTS

Kim Cornelious, living in The Villas subdivision, asked why the meeting had started earlier than normal.

Daria Evans, living in The Villas subdivision, expressed concern that minutes from a previous meeting had mischaracterized her statements and wanted the record to reflect that her request that the council reconsider their decision to change the form of government was because she felt the city did not have the money to afford another councilmember at that time.

Karen Cornelious, living in The Villas subdivision, expressed her disappointment regarding an email exchange with City Manager Eric Ellis, where she was advised that the matters she wanted to discuss would be best handled during city council meetings and not in-person meetings. She stated that the two minutes given for public comment was insufficient to address the issues she had.

Russell Evans, living in The Villas subdivision, was concerned that questions asked during public comment were not being answered in real time and that it hindered discussion because follow-up questions could not be asked.

Mr. Ellis offered clarification on the email that was mentioned by Mrs. Cornelious.

Councilmember Holdaway asked for legal clarification from City Attorney Jayme Blakesley on whether Mr. Ellis should be able to meet with the citizens' group he formed to address budget concerns. There was also a legal discussion over Councilmember Holdaway's ability or authority to "deputize" citizens.

5. MAYOR AND COUNCILMEMBERS' REPORTS/DISCLOSURES/RECUSALS

Councilmember Cameron shared her support and appreciation for Finance Director Kristie Bayles, as well as the overall transparency and answers provided by staff.

Councilmember Sifuentes gave an update on development meetings she had with Flagborough regarding the Huntsman Cancer Institute. There was additional discussion on a future drive thru pharmacy and the zoning code that would need to be amended to allow for that. She also gave an update on a Truth in Taxation meeting that had occurred the night before with Alpine School District, but that she would need more time to study it to present a more detailed report on that meeting.

Councilmember Rasmussen gave an update on the Bike Commission as well as the library and their progress in putting together their fall programs. She also encouraged residents to visit the community garden.

Councilmember Holdaway expressed his gratitude to Councilmember Sifuentes for her invocation and stated that he too hoped the meeting would be productive.

6. STAFF, COMMISSION, AND COMMITTEE REPORTS

No staff reports were given.

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7. CONSENT ITEMS

7.1. Approval of the July 10, 2024, City Council Meeting Minutes

7.2. Approval of the August 7, 2024, City Council Special Session Minutes

7.3. Approval of an Interlocal Agreement for Library/Bookmobile Services (Resolution 2024-22)

7.4. Interlocal Agreement with Utah County - Waterfront Grant Amendment (Resolution 2024-23)

7.5. Desk Surplus Approval

Motion: COUNCILMEMBER RASMUSSEN MOVED TO APPROVE THE CONSENT ITEMS AS PRESENTED. COUNCILMEMBER SIFUENTES SECONDED THE MOTION. MAYOR FULLMER, COUNCILMEMBERS CAMERON, SIFUENTES, RASMUSSEN AND HOLDAWAY VOTED YES. THE MOTION CARRIED UNANIMOUSLY.

8. APPOINTMENTS

No appointments were made.

9. BUSINESS ITEMS

9.1. Public Hearing - Truth in Taxation

Motion: COUNCILMEMBER RASMUSSEN MOVED TO ENTER A PUBLIC HEARING AT 6:00 PM. COUNCILMEMBER SIFUENTES SECONDED THE MOTION. MAYOR FULLMER, COUNCILMEMBERS CAMERON, SIFUENTES, RASMUSSEN AND HOLDAWAY VOTED YES. THE MOTION CARRIED UNANIMOUSLY.

Finance Director Kristie Bayles gave a presentation on the budget and the tax rate.

Mr. Cornelius stated that he felt there had been several misguided decisions made by the council. Specifically, he felt that the city hall was not needed at this time and that the money set aside for it could be used instead of a tax increase.

Brent Gray, living in The Villas subdivision, expressed concerns that any tax increase would negatively impact those on a fixed income.

Terry Ewing, living in The Villas subdivision, expressed concerns over what she viewed as a lack of transparency from the city and overspending on planning.

Ms. Evans explained that she was not a member of any political group. She presented 137 signatures from residents in her area that were against the tax increase. She also expressed concerns that an increase would create a burden for those on a fixed income.

Justin Jones, living in The Meadows subdivision, also expressed concerns about the impact on those living with fixed incomes.

Sonia McGrath, living in the Le Cheminant subdivision, thanked the city council and city staff for their hard work. She stated that has had very positive interactions and that she found the staff to be very knowledgeable and open.

Ms. Cornelius expressed concern about past planning for city growth and asked about future plans specifically impact fees for public safety.

Mr. Evans also wanted to express his concern over the impact on widows and those on fixed incomes and that he believed there was more that could be cut from the budget before considering a tax increase.

Natalie Harbin, living in the James Bay subdivision, stated that she was aware that increased taxes would be challenging for those on a fixed income and that she hoped those residents would be able to take advantage of state programs. She also thanked the council and staff for working hard to plan for future growth.

David Lauret, living on Holdaway Road, spoke against the increase and asked the council to continue to find ways to cut the spending, he recommended shifting funds from the planning of a new city hall.

Keith Holdaway, living on Holdaway Road, felt there was unaccounted for spending by the city and a general lack of transparency.

Randy Gray, living in The Villas subdivision, expressed concerns over the impact of an increase tax on elderly and disabled residents and those on fixed incomes.

Tim Blackburn, living in the Sleepy Ridge subdivision, expressed concerns over travel costs and requested reports detailing the benefits of those trips. He asked why the city had a lobbyist and what had been the benefit of that position.

Caden Rhoton, living in The Cottonwoods subdivision, encouraged the council to follow through with building the fire station and to continue to work hard for increased growth and focus on economic development.

Jordan Christensen, living in The Preserve subdivision, expressed concerns regarding building restrictions placed on townhomes, specifically basements and parking structures. He stated that he would be comfortable paying more in taxes if he could further develop his land.

Ms. Cornelius wanted to clarify that no one was against funding for public safety but that she felt there could be additional cuts made before voting on a budget.

Cory Teuscher, living in The Villas subdivision, advised the council to be cautious with increases.

Motion: COUNCILMEMBER RASMUSSEN MOVED TO CLOSE THE PUBLIC HEARING AT 6:54 PM. COUNCILMEBER CAMERON SECONDED THE MOTION. MAYOR FULLMER, COUNCILMEMBERS CAMERON, SIFUENTES, RASMUSSEN, AND HOLDAWAY VOTED YES. THE MOTION CARRIED UNANIMOUSLY.

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Councilmember Rasmussen asked if meetings similar in style to public hearings, regarding taxes could be made more routine. Additionally, she expressed her support for the increase.

Mayor Fullmer asked Finance Director Kristie Bayles to give a short explanation of the term "revenue neutral." A discussion ensued.

Councilmember Holdaway gave a presentation on what he felt was the impact of the Vineyard Redevelopment Agency (RDA) on current taxes being collected. A discussion ensued. Councilmember Sifuentes wanted the record to show that her property value had dropped and asked for clarification on the point of the presentation. Councilmember Holdaway felt some of what was presented by staff was deceiving or misleading. There was a discussion about projects, planning, and impact fees.

Councilmember Rasmussen commented on statements made by Councilmember Holdaway during his presentation and stated she felt it was inappropriate for councilmembers to name individual residents and to imply they have a full understanding of that resident's viewpoints.

Councilmember Holdway concluded his presentation by thanking members of the public that helped advise him throughout the budget process. He also asked that RDA funds be used to make up the shortfall, instead of a tax increase.

Councilmember Holdaway initiated a discussion about the leasing of vehicles for city use.

Councilmember Sifuentes gave a breakdown of her work during the creation of the budget and her thoughts on the process.

Councilmember Holdaway initiated a discussion about the benefits of a lobbyist for the city.

Mayor Fullmer followed up on what was done during the legislative session and with the lobbyist. She also offered clarification on the RDA, the budget process as a whole, and taxes. Additionally, she spoke on the process of approving projects and planning in general.

9.2. Discussion and Action - Adoption of the Fiscal Year 2024-2025 Certified Tax Rate (Ordinance 2024-09)

The mayor and City Council will act to adopt (or deny) this by resolution. (The public hearing regarding the tax rate will be completed during this meeting, before this item is to be considered.)

Motion: COUNCILMEMBER RASMUSSEN MOVED TO APPROVE ORDINANCE 2024-09, ADOPTION OF THE FISCAL YEAR 2024-2025 CERTIFIED TAX RATE, AS PRESENTED. COUNCILMEMBER SIFUENTES SECONDED THE MOTION. THE ROLL CALL VOTE WAS AS FOLLOWS: MAYOR FULLMER, COUNCILMEMBERS RASMUSSEN, SIFUENTES, AND CAMERON VOTED YES. COUNCILMEMBER HOLDAWAY VOTED NO. THE MOTION CARRIED FOUR (4) TO ONE (1).

9.3. Discussion and Action - Adoption of the Fiscal Year 2024-2025 Budget (Resolution 2024-24)

The mayor and City Council will act to adopt (or deny) this by resolution.

Motion: COUNCILMEMBER HOLDAWAY MOVED TO CONTINUE DISCUSSION ON THIS ITEM UNTIL THE NEXT MEETING ON AUGUST 28. COUNCILMEMBER CAMERON SECONDED THE MOTION. MAYOR FULLMER, COUNCILMEMBERS CAMERON, SIFUENTES, RASMUSSEN AND HOLDAWAY VOTED YES. THE MOTION CARRIED UNANIMOUSLY.

10. ADJOURNMENT

Mayor Fullmer adjourned the meeting at 8:00 pm.

MINUTES APPROVED ON: _____

CERTIFIED CORRECT BY: _____

TONY LARA, DEPUTY CITY RECORDER

VINEYARD SEAL UTAH

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VINEYARD CITY COUNCIL STAFF REPORT

Meeting Date: August 28, 2024
Agenda Item: Public Hearing - Zoning Text Amendment to Sections 15.12.050 and 15.34.220 (Ordinance 2024-10)
Department: Community Development Department
Presenter: Morgan Brim

Background/Discussion:
The applicant is seeking a zoning text amendment to ensure the hosting of events on a regular basis is compliant with the city zoning ordinance. The zoning district purpose outlines the FOI district's intentions to provide flexible development standards to accommodate business expansion. The FOI district concentrates on uses that businesses like Enigma 3 could provide including, but not limited to, information technology and business development.

General Plan Compliance
This use is supported by Vineyard's vision as a source of economic development and a venue for gatherings. Enigma 3 calls for Vineyard to follow through with goal number two of economic development as a new business, and goal number two of technology to emphasize communication for and within the City. The following elements of the General Plan and zoning district purpose provide support for the applicant's request and show alignment with Vineyard's vision for economic development and business expansion:

15.12.030 Zoning districts purpose
Flex Office & Industry: The purpose of the FOI District is to provide an area in the city to foster economic development, establish employment centers, and provide flexible development standards to accommodate business expansion. Land uses in the FOI district will be concentrated in information technology, pharmaceuticals, light manufacturing, biotechnology, light industrial and business development and will primarily be contained within quality structures and limit external impacts to surrounding properties.

1.02.040 Economic Development
To support an economic program that attracts new businesses and target industries, increases municipal revenue streams, creates long-term fiscal health, and supports the economic vitality and wellbeing of residents and businesses.
2. Establish Criteria and methodology for reviewing, evaluating, and updating City incentives to attract new businesses.

1.02.090 Technology
To ensure the City's ability to evaluate, integrate, and support current and future technological innovations in all areas where appropriate."
2. Continue to utilize and adopt advances in technology to enhance City services and improve communication and public access to all services, planning, decision making and activities.

2.02.060 A General Plan Will Help Vineyard
Enhance Community- the places we live, work, and recreate.
Support existing businesses and attract new economic development.

2.03.020 Guiding Principles
We encourage and support innovation in all aspects of our development.

Conditional Use Permit
Adding this use as a conditional use will allow the Planning Commission to consider the impact of the proposed use on surrounding properties and to have the tools necessary to apply conditions to reduce potential adverse impacts. The Conditional Use Permit may be utilized for safety, vibrations, noise, odor, lighting and other impacts.

Fiscal Impact:
If approved, this text amendment would provide allowance for event centers to operate in the FOI District and provide a positive impact by bringing event attendees to Vineyard.

Recommendation:
Staff recommends approval of the Zoning Text Amendment.

At the August 21, 2024 Planning Commission meeting, a positive recommendation was made with the condition that the Community Development Department includes a definition of Event Space. The proposed ordinance includes the definition of Event Space as:

"Event Center: A facility that primarily functions for any type of social gathering and consisting of multipurpose meeting and/or recreational facilities, typically consisting of one or more meeting or multipurpose room and a kitchen and/or outdoor cooking facilities, that are available for use by various groups for such activities as meetings, parties, weddings, receptions, and dances."

Sample Motion:
"I move to adopt Ordinance #2024-10 allowing Event Centers in the FOI District through the provision of a Conditional Use Permit"

Attachments:
1. Updated Event Center Ordinance for City Council

VINEYARD CITY

ORDINANCE 2024-10 EVENT CENTERS IN FLEX OFFICE INDUSTRIAL

AN ORDINANCE OF THE CITY OF VINEYARD, UTAH, AMENDING THE VINEYARD ZONING ORDINANCE SECTION 15.60.020 DEFINITIONS TO ADD EVENT CENTER AS A NEW DEFINITION AND SECTION 15.12 ESTABLISHMENT OF DISTRICTS AND ZONING TABLES TO ADD EVENT CENTERS AS A CONDITIONAL USE IN THE FLEX, OFFICE, AND INDUSTRIAL (FOI) DISTRICT; PROVIDING A REPEALER CLAUSE, PROVIDING A SAVINGS AND SEVERABILITY CLAUSE, PROVIDING FOR PUBLICATION AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, Title 10, Chapter 9a Municipal Land Use, Development, and Management Act of the Utah Municipal Code, permits Vineyard to ensure the health, safety and welfare of the community through local land use planning and the adoption of land use ordinances; and

WHEREAS, Vineyard is authorized to amend the City's Zoning Ordinance pursuant to Utah Municipal Code 10-9a-102(2); and

WHEREAS, the Planning Commission held a public hearing on August 21, 2024 and after fully considering public comment and staff recommendations, recommended approval with a condition that the Vineyard City Council adopt an "Event Center" zoning definition; and

WHEREAS, the Vineyard City Council, having reviewed the proposed text amendments, held a public hearing on August 28, 2024; and

WHEREAS, the Vineyard City Council having considered the recommendation of the Planning Commission and submitted comments and testimony from the public, having determined that it is in the best interest of the public and adopt the proposed text amendments to the Zoning Ordinance.

NOW THEREFORE, be it ordained by the Council of Vineyard, in the State of Utah, as follows:

SECTION 1: AMENDMENT 15.60.020 Definitions of the Vineyard Zoning Code is hereby amended to add a new "Event Center" definition as follows:

> *Event Center: A facility that primarily functions for any type of social gathering and consisting of multipurpose meeting and/or recreational facilities, typically*

consisting of one or more meeting or multipurpose room and a kitchen and/or outdoor cooking facilities, that are available for use by various groups for such activities as meetings, parties, weddings, receptions, and dances.

SECTION 2: AMENDMENT Section 15.12 Establishment of Districts and Zoning Tables to add “Event Center” as a conditional use in the Flex, Office, and Industrial (FOI) District as follows:

15.12.050 District Use Table

1 District Use Table: The district use table lists all use types and zoning districts where the use type is permitted (P), allowed through the provision of a conditional use permit (C), permitted as an accessory use (A) to a principal use or permitted for temporary timeframe (T).
2 Prohibited Uses: All uses marked with an “x” in the district use table or not specifically listed are prohibited, except where state or federal law otherwise preempts local land use regulation.
Additional Requirements: In addition to requirements listed at the bottom of the district use table, additional requirements for specific uses are listed in VZC 15.14 Special Purpose Districts, VZC 15.32 General Property Development Standards and VZC 15.34 Supplementary Development Standards of the zoning ordinance.
Accessory Use: An accessory use, unless otherwise permitted in the zoning ordinance, shall not commence and no accessory structure shall be constructed without a principal use first being lawfully established on the subject site.
P = Permitted Use; C = Conditional Use; T = Temporary Use; N = Non-Permitted Use; Xx = Indicates Additional Standards Below

ZONING DISTRICT USES		OS	A-1	R&A-5	RE-20	R-1-15	R-1-10	R-1-8	R-2-15	HDR-1	HDR-2	RMU	FMU	BP	RC	NC	FOI	M	PF
Commercial	Event Centers	N	N	N	N	N	N	N	N	N	N	N	N	N	N	N	C	N	N

SECTION 3: REPEALER CLAUSE All ordinances or resolutions or parts thereof, which are in conflict herewith, are hereby repealed.

SECTION 4: SEVERABILITY CLAUSE should any part or provision of this Ordinance be declared by the courts to be unconstitutional or invalid, such decision shall not affect the validity of the Ordinance a whole or any part thereof other than the part so declared to be unconstitutional or invalid.

SECTION 5: EFFECTIVE DATE This Ordinance shall be in full force and effective August 28, 2024 and after the required approval and publication according to law.

VINEYARD CITY COUNCIL STAFF REPORT

Meeting Date: August 28, 2024
Agenda Item: Public Hearing - Consolidated Fee Schedule Amendments (Resolution 2024-25)
Department: Finance
Presenter: Maria Arteaga

Background/Discussion:
Vineyard City occasionally updates the Consolidated Fee Schedule to adapt to changing costs. The changes proposed today include some housekeeping type clarifying words and statements, a food truck vendor fee for special events, an update on the fire hydrant rental fee which would change the current monthly rental amount of $300 to the base rate amount for a 3" meter and other amendments as noted in the fee schedule

Fiscal Impact:
N/A

Recommendation:
Staff recommends approval of the adjusted Consolidated Fee Schedule

Sample Motion:
"I move to adopt Resolution 2024-25 Consolidated Fee Schedule amendments as presented by staff."

Attachments:
1. RES 2024 -25 Consolidated Fee Schedule Amendments
2. Consolidated Fee Schedule Amendment 08.20.2024 RedLined

RESOLUTION NO. 2024-25

A RESOLUTION AMENDING THE CONSOLIDATED FEE SCHEDULE

WHEREAS, Section 10-3-717 UCA authorizes cities to establish the amounts of fees to be charged for municipal services to be set by resolution, and

WHEREAS, The City Ordinances, in various locations, provides for the establishment of fee amounts for certain municipal services, by resolution of the City Council.

WHEREAS, a Public Hearing was duly noticed and was held on the 28th day of August 2024 on the proposed amendments.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF VINEYARD, UTAH AS FOLLOWS:

Section 1. The City Council hereby adopts the amended Consolidated Fee Schedule, which is attached hereto and incorporated herein by reference.

Section 2. A copy of the Consolidated Fee Schedule shall be placed in the Vineyard City Offices and be available for review.

Section 3. This resolution shall take effect upon passage.

Section 4. All other resolutions, ordinances, and policies in conflict herewith, either in whole or in part, are hereby repealed.

PASSED and ADOPTED by the City Council of Vineyard, Utah this 28th day of August 2024.

APPROVED:

_____
Julie Fullmer, Mayor

ATTEST:

_____
Pamela Spencer, City Recorder

DRAFT

Consolidated Fee Schedule
2023-2024 Fiscal Year

Administrative 2

Recreation..... 3

Utilities 5

Sanitation 6

Facilities Rental 6

Special Event Permit..... 8

Code Enforcement Fees..... 8

Business Licensing 9

Land Use Applications 10

Building Permit Fees 13

Building Inspection Fees 14

Impact Fees 15

Pass-Through Fees 15

Water Meter &Connection Fees 16

ADMINISTRATIVE FEES

Records (GRAMA) Requests	per hour for staff time after first 15 minutes (based on lowest paid employee working on the request) Copies $0.10 per page
Returned Checks	$14
Colored Map Copies – 8 ½ x 11	$3.00
Black and White Map Copies	Free
Notarization	Free
Library Card/Fitness Center Reimbursement	$80 annual reimbursement per Vineyard household (can be used toward non-resident library card OR municipal fitness center membership)
Weed Abatement	Actual Abatement Costs
Bond Processing Fee	$60
Administrative Citation	$100
Credit Card Fee	3% of Transaction Total
Candidate Filing Fee	$35
Candidate Late Financial Disclosure Statement	$50
City Offense Fines	Class B misdemeanor—not to exceed $1,000 Class C misdemeanor or infraction—not to exceed $750
Sixteen-Year-Old Curfew (Class C)	$75
Eighteen-Year-Old-Curfew (Class C)	$75
Parent Liability (Class C)	$125
Prohibited Travel on Trails (Infraction)	$40
Leash Requirement (Infraction)	$40
Sleeping on Public Property (Class C)	$75
Camping Prohibited (Class C)	$75
Unlawful Parking (Infraction)	$40
Parking w/Snow Present (Infraction)	$40
Driving or Riding on Sidewalk (Infraction)	$40

Engine Brake Restriction (Class C)	$75
Hours of Operation (Infraction)	$75
Fires and Campfires (Class C)	$125
Annual Overnight Parking Permit Fee (Amount may be prorated per month)	$60
Replacement Parking Permit Fee	$25

RECREATION FEES

3v3 Adult Soccer	Team - $250 Individual - $50
3v3 Adult Soccer Tournament	Team - $80 Individual - $20
3v3 Basketball Tournament	Team - $80 Individual - $20
Adult Flag Football	Team - $500 Individual - $50
Adult Kickball Tournament	Team - $150 Individual - $20
Adult Pickleball	$50
Adult Soccer	Team - $500 Individual - $50
Adult Soccer Tournament	Team - $160 Individual - $20
Adult Tennis Clinic	$50
Adult Tennis Tournament	$50
Adult Volleyball	Team - $350 Individual - $50
Adult Ultimate Frisbee	Team - $350 Individual - $50
Cornhole Tournament	Team - $30 Individual - $15
CUTA Tennis	$100

E-Sports	$50
Exercise Class	$50
Pickleball Tournament	Team - $30 Individual - $15
Race Registration	5k/10k - $20 Kids 1k - $10 Family Rate $45 per household Group Rate - $15 per person
Race T-Shirts	$10
Senior Program	$50
Spikeball Tournament	Team - $30 Individual - $15
Sports Trivia/Fantasy Class	$50
Toddler Sports Clinic	$60
Virtual Races	$25
Youth Arts	$50
Youth Baseball Clinic	$50
Youth Basketball Clinic	$50
Youth Coach Pitch	$50
Youth Flag Football	$50
Youth Jr Jazz Basketball	$100
Youth Kickball	$50
Youth Machine Pitch	$70
Youth Pickleball Programs	$50
Youth Soccer Programs	$70
Youth T-Ball	$50
Youth Tennis Clinic	$50
Youth Ultimate Frisbee	$50
Youth Volleyball	$80
Youth Wrestling	$50
Youth Cross Country	$70
Youth Golf	$70
Bingo	$10
Additional Non-Resident Fee	Team - $50

	Individual - $10
Late Registration	$50 – Team $10 - Individual
Recreation Program Cancellation Fee	Up to 100% of Registration Cost (No Refund of Race Registrations)

UTILITY USE FEES*

Water Base Rate ¾" Meter	$29.80 first 5,000 gallons
Water Base Rate 1" Meter	$41.72 first 5,000 gallons
Water Base Rate 1 ½" Meter	$53.64 first 5,000 gallons
Water Base Rate 2" Meter	$86.42 first 5,000 gallons
Water Base Rate 3" Meter	$327.79 first 5,000 gallons
Water Base Rate 4" Meter	$425.13 first 5,000 gallons
Water Base Rate 6" Meter	$625.78 first 5,000 gallons
Water Base Rate 8" Meter	$834.37 first 5,000 gallons
Water Multi-Family Residential Base Rate	$17.50 per unit
Residential Water Usage Rates: Tier 1 (5,001 – 15,000) Tier 2 (15,001– 30,000+) Tier 3 (30,001 – 50,000) Tier 4 (50,001+)	 $1.95 per 1,000 gallons $2.23 per 1,000 gallons $2.75 per 1,000 gallons $3.03 per 1,000 gallons
Commercial Water Usage Rates: Tier 1 (5,001 – 30,000) Tier 2 (30,001 – 100,000) Tier 3 (100,001+)	 $1.95 per 1,000 gallons $2.75 per 1,000 gallons $3.03 per 1,000 gallons
Sewer Base Rate	$17.94 per month
Sewer Multi-Family Residential Base Rate	$10 per unit per month
Sewer Usage Rate	$5.10 per 1,000 gallons
Transportation Utility	$3.50 Per ERU
Storm Water Utility	$5 Per ERU
*Non-Vineyard Resident & Business Fee	Rate X2

Collections For Any Unpaid Utility Bill, Fees, or Civil Penalties	May be subject to collections if payment has not been made within 30 days of the due date at the cost of the resident

SANITATION FEES

90-Gallon Residential Can	~~$13~~ $16.25
Second 90-Gallon Residential Can	~~$8~~ $10
Recycling Can	~~$6~~ $7.50
Replacement Can	$90
Replacement Can – no-fault	$45

FACILITIES RENTAL FEES

Council Chambers Rental	$75 per hour for Resident, $150 per hour for Non-Resident
Council Chambers Cleaning Deposit	$75 for Resident, $150 for Non-Resident
Small Park Pavilion Rental	$40 for Resident, $80 for Non-Resident
Small Park Pavilion Cleaning Deposit	$40 for Resident, $80 for Non-Resident
Large Park Pavilion Rental	$75 for Resident, $150 for Non-Resident
Large Park Pavilion Cleaning Deposit	$75 for Resident, $150 for Non-Resident
Special Event Rental Deposit	$300
Multi-Day Special Event Rental Deposit	$500 per day
Pavilion Rental Cancellation Fee	Up to 100% of reservation cost
Hourly Field Rental at Gammon Park (Monday—Thursday)	$300 Deposit + $20 for Residents, $40 for Non-Resident or Holiday Reservations
4 Hour Field Rental at Gammon Park (Monday—Thursday)	$300 Deposit + $75 for Residents, $150 for Non-Resident or Holiday Reservations
Hourly Field Rental at Gammon Park (Weekend)	$300 Deposit + $30 for Residents, $60 for Non-Residents or Holiday Reservations
4 Hour Field Rental at Gammon Park (Weekend)	$300 Deposit + $100 for Residents, $200 for Non-Residents or Holiday Reservations
All other parks, Single Soccer Hourly Field Rental (Monday – Thursday)	$300 Deposit + $40 for Residents, $80 for Non-Resident or Holiday Reservations

All other parks, Single Soccer 4 Hour Field Rental (Monday – Thursday)	$300 Deposit + $150 for Residents, $300 for Non-Resident or Holiday Reservations
All other parks, Single Soccer Hourly Field Rental (Weekend)	$300 Deposit + $60 for Residents, $120 for Non-Residents or Holiday reservations
All other parks, Single Soccer 4 Hour Field Rental (Weekend)	$300 Deposit + $200 for Residents, $400 for Non-Residents or Holiday reservations
Hourly Rental per Soccer Goal Set	$10 for Residents, $20 for Non- Residents
Hourly Rental per Soccer Corner Flag Set	$10 for Residents, $20 for Non- Residents
Court Rental	$25 per hour per court
Pickleball Net Rental	$50 Refundable Deposit
Pickleball Net Repair/Replacement Fee	Up to $300
Outdoor Basketball Court Rental	$25 per hour per ½ court
Non-Existing Line Painting – Per Field	1-499 Feet - $100 500-999 Feet - $125 1000+ Feet - $150
Remarking Line Painting – Per Field	1-499 Feet - $20 500-999 Feet - $25 1000+ Feet - $40

SPECIAL EVENT FEES*

Special Event Permit	$50
Special Event with Vendors	$75
Special Events with >250 participants	$100
Special Events longer than 6 hours	$150
Multi-Day Special Events	$200
Film Permit	$50

Summer Celebration Food Vendor	$100 per day
Summer Celebration Vendor Booth	$100
Boo-A-Palooza Vendor Fee	$50
Bounce House Deposit	$100
Food Truck Vendor	$75
Onsite Dumpster or Equipment Permit	$72 per dumpster
Additional Dumpster Reserved	$174 per 6-yard dumpster
Excess Garbage Pickup	Up to $600 based on quantity picked up
Extra trash can with bags	$15 per 5 cans
Personnel (total compensation per employee, per hour, during regular business hours)	City staff per person- $35 Parks Department - $35 Streets Department - $35 Special Events Department - $32
Penalty for operating without a permit	Double the application fee and any damage caused by the special event

*Special event and facility rental fees may be waived at the discretion of city council. See special event code for fee waiver consideration reasons.

CODE ENFORCEMENT FEES

Code Violation Fee (per calendar year from first offense)	1st Offense - $100 2nd Offense - $200 3rd (or more) Offense - $400
Civil Penalty Fee	$25 minimum to $1,000 maximum per day, per violation
Civil Penalty Fee- Occupancy Violation	$100 per day, per violation
Civil Penalty Fee- Home Occupation Operating without License	$25 per day, per violation

Civil Penalty Fee- Commercial Business Operating without License	$50 per day, per violation
Code Violation Fee - Interest	20% per annum of total outstanding amounts
Default/Administrative Code Enforcement Hearing Fee	$100
Animal Defecation without Removal Fine	$250
Off-Leash Animal Fine	$250
Illegal Trash Dumping	$250
Code Violation by City (via Contract Services)	Cost plus 10%

BUSINESS LICENSING FEES

Home-Based Occupation (exceeds residential impact)	$50
Home-Based Occupation (does not exceed residential impact)	$0
Accessory Dwelling Unit Business License (Biennial)	Initial Fee $100 Renewal Fee $50
Industrial Manufacturing/Distribution	$250
Restaurant/Food	$190
Food Truck Fee	$25 per truck
Retail	$215
Service Related	$150
Fire Inspection	Equal to Orem Fire's fee as dictated in Orem City's Fee Schedule
Renewal Fee (all license types except Alcohol and Towing/Parking Enforcement)	$25
Alcohol and Towing/Parking Enforcement Renewal Fee	Same as Initial Fee
Solicitor License	$30
Itinerant Merchant	$50

Itinerant Merchant Refundable Deposit	$300
Towing/Parking Enforcement Certificate	$50
Class A- D Beer License	$400 + Proof of $5,000 Bond
Class E Beer License	$400 + Proof of $10,000 Bond
A or B Liquor License	$300 + Proof of $10,000 Bond
Class C Liquor License	$300 + Proof of $1,000 Bond
Unclassified Business	$25 Base fee until classification established by Resolution
Business fitting in 2+ Categories	Higher rate
Late Renewal Fee (during renewal grace period)	$25
Daily penalty fee if license not renewed by end of renewal grace period	Half of the license fee
Penalty Fee for doing business without a Vineyard Business License	Equivalent to the license fee

LAND USE APPLICATION FEES

Development Agreement	$1,500
Development Agreement Amendment	$1,500
Subdivision – Preliminary Plat	$1,930 +$6.20 per lot
Subdivision – Preliminary Plat – Additional Review	$786 + $2.50 per lot
Subdivision – Final Plat	$1,940 + $6.20 per lot
Subdivision – Final Plat Additional Reviews	$1,010 + $2.50 per lot
Condominium Plat – New or Conversion	$1,406 + $25 per unit
Major Plat Amendment	$1,706
Minor Plat Amendment	$1,406
Neighborhood Plan	≥ 10 acres = $2,663 < 10 acres = $500
Planned Unit Development	$1,000

Recording Fees	As charged by Utah County Recorder
Site Plan – Residential	$2,663
Site Plan – Non-residential	$3,756
Site Plan – Non-residential – Additional Reviews	$1,693 for each additional review after two reviews
Site Plan – Minor Amendment	$500
General Plan Text Amendment	$1,000
General Plan Map Amendment	$1,000
Land Use Text Amendment	$1,000
Land Use Map Amendment	$1,000
Lot Line/Property Boundary Line Adjustment	$300
Conditional Use Permit	$400
Temporary Use Permit	$75
Variance	$100
Appeals	$100
Zoning Verification	$100
Sign Permit	$150
Sign Standard Waiver	$250
Commercial Temporary Sign Permit	$25
Special Planning Commission Meeting	$390 per meeting
Water Sampling	Lab Cost + 10% & $300
Land Disturbance Permit	$50 + $20 per acre + $30 per month
Land Disturbance Permit – Subdivision and Site Plan	Included in engineering inspection fees
Site Plans Technical Review	$1,500 per application, first 50 plan sheets. Up to 3 revisions
Additional Site Plan Technical Review	$65 per additional plan sheet or each sheet after 3rd revision
Engineering/Public Works Inspection/ Service Fees – Subdivision-Related	3% of certified bid tabulation, approved by Engineering Office
Engineering/Public Works Inspection/Service Fees – Non- Subdivision Related	$150 per hour
Engineering/Public Works Re-Inspection Fees	$150 per hour, 2-hour minimum

After Hours Engineering/Public Works (M-F between 5pm and 8am OR Saturdays, Sundays)	$300 per hour, 2-hour minimum
New Street Light Install Fee	$10,000 per light
Street Sign Fee	Cost plus 10%
Demolition	$500 plan review fee
Encroachment Permit	$150 plus $1 per square foot of disturbed asphalt
Driveway Approach in Public Right-of-Way Inspection Fee (after Encroachment Permit)	$250 for up to 2 inspections $150 per reinspection
Vacuum Truck	$250/hour, minimum of 2 hours
Fine for Use of Public Right of Way without Approved Permit	$300 plus $150 per hour
Infrastructure Construction Bond	Bond/Escrow account as determined by bid tabulation 110% Performance 10% Warranty
Final Grading Residential Lot Bond	$1,000 up to 1 acre, $500 each additional half acre
Building Relocation	$500 Plan Review Fee
Full or Partial Road Closure Application	$50 per Road Segment Plan Review Fee
City Barricades for Road Closure, if approved by the Public Works Director	$150 Application Fee, $75 per barricade per day. $100 refundable deposit per set of barricades
Repair to Damaged Public Infrastructure (All Streets or Utilities) by Contract	Cost plus 10% Administrative Fee
~~Tree Replacement Due to Damage:~~ ~~Diameter < or = 1”~~ ~~Diameter > 1” and < or = 2”~~ ~~Diameter > 2” and < or = 3”~~	 ~~$500 per tree~~ ~~$750 per tree~~ ~~$950 per tree~~

~~Diameter > 3”~~	~~Cost assessed by City Arborist, minimum of $1200 per tree~~

BUILDING PERMIT FEES

TOTAL VALUATION	FEE
~~$1 to $1,300~~	~~$75~~
~~$1,301 to $2,000~~	~~$75 for the first $1,300; plus $3 for each additional $ 100 or fraction thereof, to and including $2,000~~
~~$2,001 to $40,000~~	~~$96 for the first $2,000; plus $11 for each additional $1,000 or fraction thereof, to and including $40,000~~
~~$40,001 to $100,000~~	~~$514 for the first $40,000; plus $9 for each additional $1,000 or fraction thereof, to and including $100,000~~
~~$100,001 to $500,000~~	~~$1,054 for the first $100,000; plus $7 for each additional $1,000 or fraction thereof, to and including $500,000~~
~~$500,001 to $1,000,000~~	~~$3,854 for the first $500,000; plus $5 for each additional $1,000 or fraction thereof, to and including $1,000,000~~
~~$1,000,001 to $5,000,000~~	~~$6,354 for the first $1,000,000; plus $3 for each additional $1,000 or fraction thereof, to and including $5,000,000~~

Diameter < or = 1” Diameter > 1” and < or = 2” Diameter > 2” and < or = 3” Diameter > 3”	$500 per tree $750 per tree $950 per tree Cost assessed by City Arborist, minimum of $1200 per tree

BUILDING PERMIT FEES

TOTAL VALUATION	FEE
$1 to $1,300	$86
$1,301 to $2,000	$86 for the first $1,300; plus $3 for each additional $100 or fraction thereof, to and including $2,000
$2,001 to $40,000	$107 for the first $2,000; plus $11 for each additional $1,000 or fraction thereof, to and including $40,000
$40,001 to $100,000	$525 for the first $40,000; plus $9 for each additional $1,000 or fraction thereof, to and including $100,000
$100,001 to $500,000	$1,065 for the first $100,000; plus $7 for each additional $1,000 or fraction thereof, to and including $500,000
$500,001 to $1,000,000	$3,865 for the first $500,000; plus $5 for each additional $1,000 or fraction thereof, to and including $1,000,000

$5,000,001 and over	$20,354 for the first $ 5,000,000; plus $2 for each additional $1,000 or fraction thereof
Residential Plan Review	65% of Building Permit Fee
Commercial Plan Review	65% of Building Permit Fee
Simple/Duplicate Plan Review	25% of Building Permit Fee
Reinstating an Expired Permit	$50 + any additional review time
Fire Inspection & Plan Review	10% of Building Permit Fee

BUILDING INSPECTION FEES

Inspections outside of normal business hours	$75 per hour, two-hour minimum
Re-inspection	$75 per hour
Inspection for which no specific fee is indicated	$75 per hour, one-hour minimum
Additional plan review required by changes, additions, or revisions to plans,	$85 per hour, one-hour minimum
Use of outside consultants for plan checking and inspections, or both	Actual costs, including administrative and overhead costs
Fire Inspection	See Business License Fees
Work Without a Permit*	$100 per infraction
Working Beyond a Stop Work Order*	$200 per infraction

*Fines doubled for each subsequent infraction

IMPACT FEES

(Impact Fee Area Maps may be found on the City's Website)

Sewer Facilities	• Area A - $539 per ERU

Per Equivalent Residential Unit (ERU)[1,2]	• Area B - $2,391 per ERU • Area C/RDA - $539 per ERU
Culinary and Irrigation Water Systems Per ERU[1,3]	• Area A - $873 per ERU • Area B (RDA) - $521 per ERU
Roadway Facilities Per Trip End Unit based on ITE	• Area A - $3,586 per Trip End • Area B (RDA) - $1,286 per Trip End
Storm and Ground Water Per ERU[1,4]	• Area A - $222 per ERU • Area B - $337 per ERU • Area C - $237 per ERU

¾ inch water connection is 1 ERU
[2] Additional fees may apply to units with more than 5 bathroom equivalent drains
[3] Additional fee may apply to certain high water uses (e.g., Car Wash) without water reduction measures in place
[4] Additional fee may apply to certain sites if above city's maximum impervious area requirement

PASS THROUGH FEES

Pass-Through Fee Administrative Cost	10% of the calculated fee ($50 minimum, $2,500 maximum) per facility
Timpanogos Special Service District	Equal to District's impact fee as dictated by the current Impact Fee Facilities Plan/Schedule.
Orem Water Reclamation	Equal to Orem City's impact fee as dictated by the current Impact Fee Facilities Plan/Schedule.
Orem Water Rights	Equal to Orem City's Water Rights as dictated in their up-to-date Consolidated Fee Schedule.

All impact fees will be assessed at the time building permits are issued. All other development Impact Fees will be calculated based on Equivalent Residential Units.

VINEYARD
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WATER METER & CONNECTION FEES

¾" Water Meter & Connection Fee	$580
1" Water Meter & Connection Fee	$795
1½" Water Meter & Connection Fee	$1,240
2" Water Meter & Connection Fee	$1,930
Water Meter Reconnect Fee	$50
After Hours Fee (between 5pm and 8am)	Reconnect Fee plus $150
Utility/Hydrant Meter Application Fee	$20
Fire Hydrant Meter Rental Deposit	$2050
Daily Rental Rate – Fire Hydrant Meter	$10
Water Usage Rate – Fire Hydrant Meter	See Utility Use Fees for 3" Meter Commercial Water Base & Tiered Rates Monthly rental rate will be at the base rate of a 3" meter and will be billed monthly
Residential Construction Water	$100 minimum
Non-Residential Construction Water	$100 minimum
Unauthorized Connection to System	$2,000 per occurrence
Unauthorized Opening of Meter Box	$250 + $300 for a min. of 2 hours of staff time
Water Main Flushing	Per commercial rate at 3X pipe volume per occurrence & $150 per hour per utility tech

VINEYARD
STAY CONNECTED

VINEYARD CITY COUNCIL STAFF REPORT

Meeting Date: August 28, 2024
Agenda Item: Discussion and Action - Adoption of the Fiscal Year 2024-2025 Budget (Resolution 2024-24)
(This item was continued from the August 14, 2024, City Council meeting.)
Department: Finance
Presenter: Kristie Bayles

Background/Discussion:
Utah Code Section 10-6-118 requires that before June 30 of each fiscal period, or, in the case of a property tax increase, before September 1 of the year for which a property tax increase is proposed, the governing body shall by resolution or ordinance adopt a budget for the ensuing fiscal period for each fund for which a budget is required. City Staff recommends adoption of the Vineyard City Fiscal Year 2024-2025 Budget as outlined in the attached detailed worksheet.

Fiscal Impact:
General Fund - $12,970,231 Total Revenues and Transfers In; $779,949 Fund Balance Appropriation; $13,750,180 Total Expenditures & Transfers Out

Impact Fee Fund - $508,300 Total Revenues; $690,000 Total Expenditures

Capital Projects Fund - $220,000 Total Transfers In; $4,122,221 Beginning Fund Balance Appropriation; $14,342,221 Total Expenditures & Transfers Out

Water Fund - $3,925,000 Total Revenues; $3,882,225 Fund Balance Appropriation; $7,807,225 Total Expenses & Transfers Out

Wastewater Fund - $3,227,000 Total Revenues; $234,533 Fund Balance Appropriation; $3,461,533 Total Expenses & Transfers Out

Storm Water Fund - $280,847 Total Revenues; $340,692 Fund Balance Appropriation; $621,539 Total Expenses & Transfers Out

Transportation Fund - $805,000 Total Transfers In; $641,238 Fund Balance Appropriation; $1,446,238 Total Expenses & Transfers Out

Internal Services Fund - $1,586,267 Total Revenues & Transfers In; $27,186 Fund Balance Appropriation; $1,613,453 Total Expenses

Recommendation:
Option 1: Adoption of the Vineyard City Fiscal Year 2024-2025 Budget as presented by staff.

Option 2: Adoption of the Vineyard City Fiscal Year 2024-2025 Budget as presented by

staff with changes recommended by the Municipal Council.

Sample Motion:

Option 1: I move to adopt the Vineyard City Fiscal Year 2024-2025 Budget as presented by staff.

Option 2: I move to adopt the Vineyard City Fiscal Year 2024-2025 Budget as presented by staff with changes recommended by the Municipal Council.

Attachments:

1. Resolution 2024-24 Final Budget Adoption
2. FY25 Final Budget VINEYARD 08.28.2024

RESOLUTION 2024-24

A RESOLUTION OF THE CITY COUNCIL OF VINEYARD ADOPTING A FINAL BUDGET; MAKING APPROPRIATIONS FOR THE SUPPORT OF VINEYARD CITY FOR THE FISCAL YEAR BEGINNING JULY 1, 2024 AND ENDING JUNE 30, 2025.

WHEREAS, the Kristie Bayles, Finance Director of Vineyard City, as required by law, submitted to the City Council of Vineyard a tentative budget including all supporting schedules and data (herein the *"Tentative Budget"*) on May 8, 2024 for the Fiscal Year beginning July 1, 2024 and ending June 30, 2025; and

WHEREAS, the Tentative Budget was approved by the City Council on May 8, 2024, subject to the City proceeding with a Truth in Taxation hearing to consider public input on the proposed certified tax rate; and

WHEREAS, pursuant to law, the required notice for the Truth in Taxation hearing and the resulting budget was given by publication as required by law in advance of the Public Hearing; and

WHEREAS, all interested persons participating in the public hearing were given an opportunity to be heard, for or against, the estimate of revenues and expenditures or any item thereof in the Budget; and

WHEREAS, pursuant to law, the City Council, at a regularly scheduled meeting of the City Council, must adopt a final budget and set the property tax levy before the 30th day of August of as a result in the proposed increase in the certified tax rate; and

WHEREAS, the City Council finds that it is in the best interests of the citizens of Vineyard City to adopt a final budget as proposed, with the increase in certified tax rate for the City; and

NOW THEREFORE BE IT RESOLVED BY THE GOVERNING BODY OF VINEYARD AS FOLLOWS:

Section 1. Budget Adoption.

A. The budgeted amounts shown in *Exhibit A*, Vineyard City 2024/2025 Budget, attached hereto and by this reference incorporated herein, are hereby appropriated for the corporate purposes and objects of Vineyard, Utah for the Fiscal Year commencing July 1, 2024, and ending June 30, 2025, and are hereby adopted as the Budget of Vineyard, Utah for the Fiscal Year 2024-25, subject to any revisions that may be adopted through the Truth in Taxation process, as required by state law and as directed by the City Council.

B. Pursuant to law, a copy of the Budget shall be certified by the City Manager as the "Budget Officer" and shall be filed with the State Auditor within 30 days after adoption of the Budget.

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C. Pursuant to law, a certified copy of the Budget shall be filed in the office of the City Recorder and shall be available for public inspection during regular business hours.

Section 2. Further Action.

A. In addition to the foregoing, the City Manager is hereby directed to implement any other necessary actions pertinent to the adoption of the Budget.

B. Budget surpluses in excess of the 25% maximum fund balance in the General Fund allowed by State law will be distributed to the Capital Projects Fund.

Section 3. Severability. If any section, part or provision of this Resolution is held invalid or unenforceable, such invalidity or unenforceability shall not affect any other portion of this Resolution, and all sections, parts and provisions of this Resolution shall be severable.

Section 4. Effective Date. This Resolution shall become effective immediately upon its approval by the City Council.

PASSED and ADOPTED by the City Council of Vineyard, Utah this 28 day of August, 2024.

_____
Julie Fullmer, Mayor

Attest:

_____
Pamela Spencer, City Recorder

VINEYARD
SEAL
UTAH

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Vineyard City

Fiscal Year 2024-2025 Final Budget
August 28, 2024

GENERAL FUND SUMMARY 2025

	ACTUAL FY 22-23	ADOPTED BUDGET FY 23-24	PROJECTED BUDGET FY 24-25
BEGINNING FUND BALANCE:		**$ 3,914,901**	**$ 3,017,030**
REVENUES:			
PROPERTY TAXES	$ 3,261,171	$ 3,687,209	$ 3,953,636
TRANSPORTATION TAXES	296,945	305,000	310,000
SALES TAXES	3,150,801	3,285,246	3,450,000
RAP TAX	208,953	215,000	220,000
FRANCHISE FEES	892,696	765,000	800,000
BUSINESS LICENSES & PERMITS	15,460	20,000	15,000
BUILDING PERMITS	265,675	715,000	900,000
FIRE INSPECTION & PLAN REVIEW FEES	8,420	15,000	15,000
CLASS B&C ROAD FUNDS	515,957	525,000	495,000
GRANT REVENUE	9,995	142,500	-
DEVELOPMENT FEES	219,311	260,000	327,300
SANITATION FEES	559,156	580,000	590,000
INSPECTION FEES	120,323	445,000	200,000
RECREATION FEES	162,334	202,000	198,000
FINES & FORFEITURES	-	1,000	1,000
CREDIT CARD FEES	7,026	8,000	5,000
INTEREST EARNINGS	166,048	150,000	150,000
RENTS	20,838	35,000	20,000
LIBRARY FEES	5	-	-
SPONSORSHIPS	30,550	35,000	35,000
MISCELLANEOUS REVENUE	27,689	18,596	9,972
USE OF PRIOR YEAR FUND BALANCE	26,004	897,871	779,949
TOTAL REVENUE	**$ 9,965,355**	**$ 12,307,422**	**$ 12,474,857**
TRANSFERS IN:			
TRANSFER FROM RDA FUND	330,138	477,051	437,500
TRANSFER FROM CAPITAL PROJECTS	-	-	837,823
TOTAL TRANSFERS IN	**$ 330,138**	**$ 477,051**	**$ 1,275,323**
TOTAL REVENUE & TRANSFERS IN	**$ 10,295,493**	**$ 12,784,473**	**$ 13,750,180**

GENERAL FUND SUMMARY 2025

	ACTUAL FY 22-23	ADOPTED BUDGET FY 23-24	PROJECTED BUDGET FY 24-25	
GENERAL FUND EXPENDITURES:				**# of FTE**
MAYOR AND COUNCIL	$ 100,366	$ 143,987	$ 219,013	3.0
CITY MANAGER	137,192	172,458	223,477	1.0
RECORDER	192,536	237,911	217,191	2.0
FINANCE	247,385	347,580	362,011	5.7
HUMAN RESOURCES	125,254	-	-	-
COMMUNICATIONS	156,960	381,005	370,874	3.2
PLANNING	446,975	622,893	715,554	5.3
BUILDING	386,860	600,618	654,897	5.3
POLICE	2,328,474	2,913,984	3,349,422	1.5
FIRE	1,654,069	1,511,067	2,250,807	-
LIBRARY	29,979	62,839	59,263	1.0
PUBLIC WORKS	745,006	789,638	805,586	6.6
ENGINEERING	152,492	165,729	212,820	2.0
SANITATION	493,381	541,942	595,736	-
PARKS	618,442	866,667	1,029,963	5.4
RECREATION	359,798	434,603	511,869	5.5
SPECIAL EVENTS	152,440	187,789	257,035	1.5
NON-DEPARTMENTAL	57,076	172,500	171,200	-
TOTAL DEPT ALLOCATIONS	**$ 8,384,686**	**$ 10,153,210**	**$ 12,006,720**	**$ 48.9**
TRANSFERS OUT:				
TRANSFER TO WASTEWATER FUND		11,055	-	
TRANSFER TO STORMWATER FUND		26,661	10,847	
TRANSFER TO TRANSPORTATION FUND		929,223	805,000	
TRANSFER TO CAPITAL PROJECTS FUND		805,500	220,000	
TRANSFER TO INTERNAL SERVICE FUND		858,824	707,612	
TOTAL TRANSFERS OUT:	**$ -**	**$ 2,631,263**	**$ 1,743,459**	
TOTAL EXP. & TRANS.OUT	**$ 8,384,686**	**$ 12,784,473**	**$ 13,750,180**	
OPERATING SURPLUS (DEFICIT)	**$ 1,910,807**	**$ 0**	**$ 0**	

GENERAL FUND REVENUES	FY23 Actual	FY24 Budget	Projected FY25 Budget
Property Tax	$ 3,261,171	$ 3,687,209	$ 3,953,636
Sales Tax	$ 3,150,801	$ 3,285,246	$ 3,450,000
Transportation Tax	$ 296,945	$ 305,000	$ 310,000
RAP Tax	$ 208,953	$ 215,000	$ 220,000
Franchise Tax	$ 892,696	$ 765,000	$ 800,000
Total Taxes	$ 7,810,565	$ 8,257,455	$ 8,733,636
Business Licenses & Permits	$ 15,460	$ 20,000	$ 15,000
Building Permits	$ 265,675	$ 715,000	$ 900,000
Fire Inspection & Plan Review Fees	$ 8,420	$ 15,000	$ 15,000
Total Licenses & Permits	$ 289,554	$ 750,000	$ 930,000
Class B&C Road Funds	$ 515,957	$ 525,000	$ 495,000
Grant Revenue	$ 9,995	$ 142,500	$ -
Total Intergovernmental Revenue	$ 525,952	$ 667,500	$ 495,000
Development Fees	$ 219,311	$ 260,000	$ 327,300
Sanitation Fees	$ 559,156	$ 580,000	$ 590,000
Inspection Fees	$ 120,323	$ 445,000	$ 200,000
Recreation Fees	$ 162,334	$ 202,000	$ 198,000
Fines & Forfeitures	$ -	$ 1,000	$ 1,000
Credit Card Fees	$ 7,026	$ 8,000	$ 5,000
Interest Earnings	$ 166,048	$ 150,000	$ 150,000
Rents	$ 20,838	$ 35,000	$ 20,000
Library Fees	$ 5	$ -	$ -
Donations	$ 1,000	$ -	$ -
Sponsorships	$ 30,550	$ 35,000	$ 35,000
Miscellaneous Revenues	$ 27,689	$ 18,596	$ 9,972
Beg. Fund Class C			
Beg. Fund Appropriation	$ 26,004	$ 897,871	$ 779,949
Total Misc Revenue	$ 1,340,283	$ 2,632,467	$ 2,316,221
Transfer from RDA Fund - Tax Admin	$ 330,138	$ 477,051	$ 437,500
Transfer from Capital Projects	$ -	$ -	$ 837,823
TOTAL GENERAL FUND REV	$ 10,296,493	$ 12,784,473	$ 13,750,180
TOTAL GENERAL FUND EXPEND	$ 12,784,473	$ 12,784,473	$ 13,750,180
Surplus (Deficit)	$ (2,487,980)	$ 0	$ 0

MAYOR AND MUNICIPAL COUNCIL

FUND	ORG	ACCT	DESCRIPTION	ACTUAL FY 22-23	ADOPTED BUDGET FY 23-24	PROJECTED BUDGET FY 24-25
	Mayor & Council					
10	0101	4001	Full Time Regular	-	-	93,572
10	0101	4002	Part Time Regular	86,430	112,708	62,108
10	0101	4008	Compensation Adjustments	-	971	2,602
10	0101	4051	Retirement & Taxes	3,473	7,092	23,431
10	0101	4053	Insurance	-	-	9,600
10	0101	4105	Membership Dues & Subscriptions	-	500	500
10	0101	4108	Meetings	625	4,500	4,500
10	0101	4257	Programs	3,799	9,715	11,500
10	0101	4355	Miscellaneous	801	-	1,500
10	0101	4413	Training	4,194	3,000	5,200
10	0101	4414	Travel	1,044	5,500	4,500
			Total Mayor & Council	**100,366**	**143,987**	**219,013**

CITY MANAGER

FUND	ORG	ACCT	DESCRIPTION	ACTUAL FY 22-23	ADOPTED BUDGET FY 23-24	PROJECTED BUDGET FY 24-25
	City Manager					
10	0201	4001	Full Time Regular	79,153	96,835	128,299
10	0201	4006	Other Compensation	600	960	420
10	0201	4007	Car Allowance	3,600	3,950	3,950
10	0201	4008	Compensation Adjustments	-	1,171	2,311
10	0201	4051	Retirement & Taxes	18,701	23,086	30,971
10	0201	4053	Insurance	15,411	14,456	22,600
10	0201	4105	Membership Dues & Subscriptions	9,445	14,200	12,825
10	0201	4108	Meetings	3,313	3,000	4,500
10	0201	4109	Special Events	2,525	3,000	3,000
10	0201	4355	Miscellaneous	3,315	700	3,500
10	0201	4413	Training	660	5,800	7,300
10	0201	4414	Travel	469	5,300	3,800
			Total City Manager	**137,192**	**172,458**	**223,477**

RECORDER

FUND	ORG	ACCT	DESCRIPTION	ACTUAL FY 22-23	ADOPTED BUDGET FY 23-24	PROJECTED BUDGET FY 24-25
	Recorder					
10	0301	4001	Full Time Regular	77,493	139,085	116,840
10	0301	4002	Part Time Regular	32,308	-	-
10	0301	4005	Overtime	199	-	-
10	0301	4006	Other Compensation	520	1,440	600
10	0301	4008	Compensation Adjustments	-	1,696	2,130
10	0301	4051	Retirement & Taxes	26,649	34,528	29,337
10	0301	4053	Insurance	15,445	35,973	32,920
10	0301	4103	Public Notices	800	5,000	10,000
10	0301	4105	Membership Dues & Subscriptions	355	900	975
10	0301	4108	Meetings	-	240	240
10	0301	4110	Postage	-	50	50
10	0301	4151	Equipment	36,954	-	-
10	0301	4301	Contract Services	-	15,000	-
10	0301	4355	Miscellaneous	171	1,000	19,000
10	0301	4413	Training	593	1,000	1,100
10	0301	4414	Travel	1,049	2,000	4,000
			Total Recorder	**192,536**	**237,911**	**217,191**

FINANCE

FUND	ORG	ACCT	DESCRIPTION	ACTUAL FY 22-23	ADOPTED BUDGET FY 23-24	PROJECTED BUDGET FY 24-25
	Finance					
10	0401	4001	Full Time Regular	113,193	138,906	142,681
10	0401	4002	Part Time Regular	35,439	53,442	51,915
10	0401	4003	Seasonal Employees	6,518	13,786	13,853
10	0401	4005	Overtime	91	-	-
10	0401	4006	Other Compensation	1,947	2,040	588
10	0401	4007	Car Allowance	2,400	2,400	2,400
10	0401	4008	Compensation Adjustments	-	2,398	3,393
10	0401	4051	Retirement & Taxes	27,203	39,621	40,329
10	0401	4053	Insurance	12,590	24,832	29,653
10	0401	4102	Printing			
10	0401	4105	Membership Dues & Subscriptions	425	830	1,125
10	0401	4108	Meetings	402	600	600
10	0401	4301	Contract Services	9,275	25,000	31,500
10	0401	4352	Bank Fees	30,354	10,000	10,000
10	0401	4353	Merchant Fees	-	20,000	20,000
10	0401	4355	Miscellaneous	285	2,025	2,125
10	0401	4413	Training	4,469	3,700	3,850
10	0401	4414	Travel	2,794	8,000	8,000
			Total Finance	**247,385**	**347,580**	**362,011**

HUMAN RESOURCES

FUND	ORG	ACCT	DESCRIPTION	ACTUAL FY 22-23	ADOPTED BUDGET FY 23-24	PROJECTED BUDGET FY 24-25
	Human Resources					
10	0501	4001	Full Time Regular	68,394	-	-
10	0501	4006	Other Compensation	500	-	-
10	0501	4008	Compensation Adjustments	-	-	-
10	0501	4051	Retirement & Taxes	16,148	-	-
10	0501	4053	Insurance	17,157	-	-
10	0501	4105	Membership Dues & Subscriptions	125	-	-
10	0501	4355	Miscellaneous	22,510	-	-
10	0501	4413	Training	249	-	-
10	0501	4414	Travel	171	-	-
			Total Human Resources	**125,254**	**-**	**-**

HR Moved to Internal Services Fund in FY24

COMMUNICATIONS

FUND	ORG	ACCT	DESCRIPTION	ACTUAL FY 22-23	ADOPTED BUDGET FY 23-24	PROJECTED BUDGET FY 24-25
	Communications					
10	0601	4001	Full Time Regular	123,300	142,555	114,843
10	0601	4002	Part Time Regular	2,066	26,116	47,491
10	0601	4005	Overtime	180	-	-
10	0601	4006	Other Compensation	1,260	1,680	450
10	0601	4008	Compensation Adjustments	-	2,322	2,574
10	0601	4051	Retirement & Taxes	25,500	45,544	30,191
10	0601	4053	Insurance	510	37,451	39,375
10	0601	4105	Membership Dues & Subscriptions			
10	0601	4108	Meetings	366	600	600
10	0601	4152	Supplies	-	500	500
10	0601	4151	Equipment	236	730	650
10	0601	4257	Communities That Care	2,950	7,000	31,000
10	0601	4355	Miscellaneous	-	114,707	101,600
10	0601	4413	Training	290	1,200	1,100
10	0601	4414	Travel	305	600	500
			Total Communications	**156,960**	**381,005**	**370,874**

PLANNING

FUND	ORG	ACCT	DESCRIPTION	ACTUAL FY 22-23	ADOPTED BUDGET FY 23-24	PROJECTED BUDGET FY 24-25
	Planning					
10	0701	4001	Full Time Regular	234,314	345,114	354,959
10	0701	4002	Part Time Regular	40,712	65,798	69,002
10	0701	4005	Overtime	3,852	-	-
10	0701	4006	Other Compensation	870	3,000	960
10	0701	4007	Car Allowance	1,286	1,200	1,200
10	0701	4008	Compensation Adjustments	-	3,978	7,616
10	0701	4051	Retirement & Taxes	56,204	89,521	99,806
10	0701	4053	Insurance	36,483	71,024	81,544
10	0701	4105	Membership Dues & Subscriptions	51,054	8,253	8,825
10	0701	4108	Meetings	2,039	8,000	9,000
10	0701	4301	Contract Services	2,658	-	47,000
10	0701	4355	Miscellaneous	7,364	7,300	14,710
10	0701	4413	Training	4,437	10,065	10,959
10	0701	4414	Travel	5,702	9,640	9,973
			Total Planning	**446,975**	**622,893**	**715,554**

BUILDING

FUND	ORG	ACCT	DESCRIPTION	ACTUAL FY 22-23	ADOPTED BUDGET FY 23-24	PROJECTED BUDGET FY 24-25
	Building					
10	0801	4001	Full Time Regular	287,583	388,346	413,587
10	0801	4003	Seasonal Employee	6,086	10,712	10,834
10	0801	4006	Other Compensation	180	3,120	960
10	0801	4007	Car Allowance	400	2,400	2,400
10	0801	4008	Compensation Adjustments	-	4,822	7,647
10	0801	4051	Retirement & Taxes	60,448	94,736	101,912
10	0801	4053	Insurance	4,191	74,903	59,686
10	0801	4105	Membership Dues & Subscriptions	1,004	2,760	2,760
10	0801	4108	Meetings	492	2,720	2,160
10	0801	4151	Equipment	-	2,000	3,500
10	0801	4152	Supplies	4,832	6,000	4,000
10	0801	4154	Uniforms	424	900	900
10	0801	4301	Contract Services	900	-	20,000
10	0801	4355	Miscellaneous	1,099	100	4,000
10	0801	4413	Training	2,042	4,800	10,550
10	0801	4414	Travel	2,189	2,300	10,000
			Total Building	**386,860**	**600,618**	**654,897**

POLICE

FUND	ORG	ACCT	DESCRIPTION	ACTUAL FY 22-23	ADOPTED BUDGET FY 23-24	PROJECTED BUDGET FY 24-25
	Police					
10	0901	4001	Full Time Regular	-	16,068	-
10	0901	4002	Part Time Regular	35,452	43,510	51,877
10	0901	4008	Compensation Adjustments	-	650	-
10	0901	4051	Retirement & Taxes	1,376	7,159	4,643
10	0901	4053	Insurance	-	2,874	-
10	0901	4151	Equipment	-	2,850	2,850
10	0901	4154	Uniforms	-	3,000	3,000
10	0901	4301	Contract Services	2,291,436	2,836,872	3,286,053
10	0901	4355	Miscellaneous	210	1,000	1,000
			Total Police	**2,328,474**	**2,913,984**	**3,349,422**

FIRE SERVICES

FUND	ORG	ACCT	DESCRIPTION	ACTUAL FY 22-23	ADOPTED BUDGET FY 23-24	PROJECTED BUDGET FY 24-25
	Fire Services					
10	1001	4301	Contract Services	1,654,069	1,511,067	2,250,807
			Total Fire Services	**1,654,069**	**1,511,067**	**2,250,807**

LIBRARY

FUND	ORG	ACCT	DESCRIPTION	ACTUAL FY 22-23	ADOPTED BUDGET FY 23-24	PROJECTED BUDGET FY 24-25
	Library					
10	1101	4001	Full Time Regular	-	-	19,506
10	1101	4002	Part Time Regular	6,829	28,248	3,014
10	1101	4008	Compensation Adjustments	-	296	399
10	1101	4051	Retirement & Taxes	99	2,161	2,624
10	1101	4053	Insurance			
10	1101	4105	Membership Dues & Subscriptions	-	95	130
10	1101	4108	Meetings	-	220	220
10	1101	4151	Equipment	-	1,825	1,825
10	1101	4152	Supplies	4,855	1,850	1,850
10	1101	4257	Programs	18,197	1,100	1,100
10	1101	4301	Contract Services	-	4,500	5,700
10	1101	4355	Miscellaneous	-	22,000	22,000
10	1101	4413	Training	-	225	525
10	1101	4414	Travel	-	320	370
			Total Library	**29,979**	**62,839**	**59,263**

PUBLIC WORKS

FUND	ORG	ACCT	DESCRIPTION	ACTUAL FY 22-23	ADOPTED BUDGET FY 23-24	PROJECTED BUDGET FY 24-25
	Public Works Administration					
10	1201	4001	Full Time Regular	165,890	61,050	50,476
10	1201	4002	Part Time Regular	527	-	-
10	1201	4005	Overtime	-	5,857	7,571
10	1201	4006	Other Compensation	1,950	1,920	120
10	1201	4007	Car Allowance	900	-	-
10	1201	4008	Compensation Adjustments	-	472	911
10	1201	4051	Retirement & Taxes	32,495	13,750	12,305
10	1201	4053	Insurance	10,349	35,100	9,040
10	1201	4101	Maintenance	11,924	-	-
10	1201	4105	Membership Dues & Subscriptions	14,749	14,900	18,520
10	1201	4108	Meetings	3,365	840	2,500
10	1201	4151	Equipment	11,103	20,200	9,600
10	1201	4152	Supplies	4,391	400	800
10	1201	4154	Uniforms	2,426	4,100	2,800
10	1201	4160	Salt	29,929	-	-
10	1201	4205	Electric Charges	23,827	27,825	33,390
10	1201	4301	Contract Services	399,850	79,500	-
10	1201	4303	Software Maintenance	-	1,500	2,000
10	1201	4355	Miscellaneous	5,682	-	-
10	1201	4359	Signs	5,834	-	-
10	1201	4365	Trees	17,000	-	-
10	1201	4407	Certification & Testing	422	7,000	7,000
10	1201	4413	Training	1,535	7,200	4,200
10	1201	4414	Travel	860	-	-
			Total Public Works Administration	**745,006**	**281,614**	**161,233**
	Public Works Grounds Maintenance					
10	1202	4001	Full Time Regular	-	77,100	61,741
10	1202	4002	Part Time Regular	-	7,176	7,498
10	1202	4003	Seasonal Employee			12,155
10	1202	4005	Overtime	-	6,706	9,261
10	1202	4006	Other Compensation	-	2,280	600
10	1202	4007	Car Allowance			
10	1202	4008	Compensation Adjustments	-	616	1,236
10	1202	4051	Retirement & Taxes	-	19,200	16,872
10	1202	4053	Insurance	-	18,586	27,120
10	1202	4101	Maintenance	-	20,000	10,000
10	1202	4103	Public Notices	-	250	250
10	1202	4105	Memberships	-	500	1,400
10	1202	4108	Meetings	-	500	-
10	1202	4151	Equipment	-	34,840	4,520
10	1202	4152	Supplies	-	19,535	27,500
10	1202	4154	Uniforms	-	1,285	1,250
10	1202	4201	Water Charges	-	-	150,000
10	1202	4301	Contract Services	-	262,850	276,950
10	1202	4365	Trees	-	26,500	25,000
10	1202	4407	Certification & Testing	-	4,500	2,300
10	1202	4413	Training	-	3,000	3,300
10	1202	4414	Travel	-	2,600	5,400
			Total Public Works Grounds Maintenance	**-**	**508,024**	**644,353**
			Public Works Administration	745,006	281,614	161,233
			Public Works Grounds Maintenance	-	508,024	644,353
			Total Public Works	**745,006**	**789,638**	**805,586**

ENGINEERING

FUND	ORG	ACCT	DESCRIPTION	ACTUAL FY 22-23	ADOPTED BUDGET FY 23-24	PROJECTED BUDGET FY 24-25
	Engineering					
10	1301	4001	Full Time Regular	99,494	77,650	85,563
10	1301	4006	Other Compensation	990	1,320	120
10	1301	4007	Car Allowance	3,600	3,600	3,600
10	1301	4008	Compensation Adjustments	-	752	1,545
10	1301	4051	Retirement & Taxes	22,630	18,400	20,895
10	1301	4053	Insurance	12,422	18,586	16,950
10	1301	4105	Membership Dues & Subscriptions	2,062	4,795	6,745
10	1301	4108	Meetings	269	500	500
10	1301	4151	Equipment	761	1,500	8,102
10	1301	4154	Uniforms	358	-	-
10	1301	4301	Contract Services	5,232	31,250	61,250
10	1301	4407	Certification & Testing	378	1,400	2,300
10	1301	4413	Training	1,799	3,175	1,050
10	1301	4414	Travel	2,497	2,800	4,200
			Total Engineering	**152,492**	**165,729**	**212,820**

SANITATION

FUND	ORG	ACCT	DESCRIPTION	ACTUAL FY 22-23	ADOPTED BUDGET FY 23-24	PROJECTED BUDGET FY 24-25
	Sanitation					
10	1401	4301	Contract Services	492,166	541,942	595,736
10	1401	4808	Bad Debt Expense	1,215	-	-
			Total Sanitation	**493,381**	**541,942**	**595,736**

PARKS

FUND	ORG	ACCT	DESCRIPTION	ACTUAL FY 22-23	ADOPTED BUDGET FY 23-24	PROJECTED BUDGET FY 24-25
	Parks					
10	1501	4001	Full Time Regular	237,558	256,210	271,614
10	1501	4002	Part Time Regular	4,738	6,160	6,378
10	1501	4003	Seasonal Employee	28,494	77,126	47,275
10	1501	4005	Overtime	2,574	8,000	8,000
10	1501	4006	Other Compensation	3,747	4,560	2,700
10	1501	4008	Compensation Adjustments	-	3,971	4,994
10	1501	4051	Retirement & Taxes	53,783	67,452	70,369
10	1501	4053	Insurance	42,740	57,558	60,662
10	1501	4101	Maintenance	56,171	94,800	133,000
10	1501	4105	Membership Dues & Subscriptions	725	500	2,750
10	1501	4108	Meetings	97	780	720
10	1501	4151	Equipment	1,174	55,000	41,000
10	1501	4152	Supplies	11,723	17,000	24,000
10	1501	4154	Uniforms	703	1,600	1,600
10	1501	4201	Water Charges	145,489	-	90,000
10	1501	4205	Electric Charges	8,312	15,000	15,000
10	1501	4208	Miscellaneous Facilities Charges	3,100	4,000	7,000
10	1501	4301	Contract Services	7,907	176,950	200,000
10	1501	4355	Miscellaneous	7,774	8,000	31,500
10	1501	4413	Training	1,255	7,000	6,400
10	1501	4414	Travel	377	5,000	5,000
			Total Parks	**618,442**	**866,667**	**1,029,963**

RECREATION

FUND	ORG	ACCT	DESCRIPTION	ACTUAL FY 22-23	ADOPTED BUDGET FY 23-24	PROJECTED BUDGET FY 24-25
	Recreation					
10	1601	4001	Full Time Regular	171,415	149,732	212,726
10	1601	4002	Part Time Regular	3,292	37,651	-
10	1601	4003	Seasonal Employee	18,200	32,136	53,820
10	1601	4005	Overtime	2,495	3,000	5,000
10	1601	4006	Other Compensation	733	1,080	1,080
10	1601	4008	Compensation Adjustments	-	2,542	3,833
10	1601	4051	Retirement & Taxes	38,830	41,035	56,169
10	1601	4053	Insurance	27,952	35,247	37,999
10	1601	4105	Membership Dues & Subscriptions	330	475	1,220
10	1601	4108	Meetings	151	360	360
10	1601	4151	Equipment	-	-	5,000
10	1601	4154	Uniforms	100	300	350
10	1601	4257	Programs	84,890	116,125	117,512
10	1601	4355	Miscellaneous	9,282	9,050	11,000
10	1601	4413	Training	1,924	2,870	3,350
10	1601	4414	Travel	203	3,000	2,450
			Total Recreation	**359,798**	**434,603**	**511,869**

SPECIAL EVENTS

FUND	ORG	ACCT	DESCRIPTION	ACTUAL FY 22-23	ADOPTED BUDGET FY 23-24	PROJECTED BUDGET FY 24-25
	Special Events					
10	1701	4001	Full Time Regular	62,451	62,837	93,258
10	1701	4005	Overtime	1,818	-	1,500
10	1701	4006	Other Compensation	592	720	720
10	1701	4008	Compensation Adjustments	-	760	1,619
10	1701	4051	Retirement & Taxes	13,054	14,980	18,286
10	1701	4053	Insurance	262	9,600	9,600
10	1701	4102	Printing			
10	1701	4105	Membership Dues & Subscriptions	849	2,300	2,350
10	1701	4108	Meetings	-	120	180
10	1701	4109	Special Events	69,679	89,372	124,072
10	1701	4151	Equipment	1,837	4,500	3,000
10	1701	4301	Contract Services	-	1,200	-
10	1701	4304	Marketing	1,669	1,200	1,200
10	1701	4413	Training	-	200	600
10	1701	4414	Travel	230	-	650
			Total Special Events	**152,440**	**187,789**	**257,035**

NON-DEPARTMENTAL

FUND	ORG	ACCT	DESCRIPTION	ACTUAL FY 22-23	ADOPTED BUDGET FY 23-24	PROJECTED BUDGET FY 24-25
	Non-Departmental					
10	1801	4110	Postage	-	2,000	2,000
10	1801	4152	Supplies	12,216	17,500	18,500
10	1801	4154	Uniforms	1,137	7,500	7,500
10	1801	4301	Contract Services	3,686	115,500	112,000
10	1801	4355	Miscellaneous	21,586	-	-
10	1801	4356	Community Garden	6,793	-	1,200
10	1801	4410	Employee Appreciation	11,658	-	-
10	1801	4855	General Fee Waivers	-	30,000	30,000
10	1801	6049	Transfer to Capital Projects	523,953	805,500	220,000
10	1801	6052	Transfer to Wastewater Fund	-	11,055	-
10	1801	6053	Transfer to Stormwater Fund	-	26,661	10,847
10	1801	6054	Transfer to Transportation Fund	689,595	929,223	805,000
10	1801	6061	Transfer to Internal Service Fund	433,001	858,824	707,612
			Total Non-Departmental	**1,703,625**	**2,803,763**	**1,914,659**

IMPACT FEES

FUND 23

FUND	ORG	ACCT	DESCRIPTION	ACTUAL FY 22-23	ADOPTED BUDGET FY 23-24	PROJECTED BUDGET FY 24-25
BEGINNING FUND BALANCE:					1,401,973	1,326,973
	Revenue					
23	2302	3754	Roadway Facilities Impact Fees	195,718	400,000	460,000
23	2304	3754	Storm & Groundwater Facilities Impact Fees	10,784	30,000	34,500
23	2302	3501	Roadway Interest	27,654	12,000	13,800
			Use of Prior Year Fund Balance		75,000	181,700
			Total Revenue	**234,156**	**517,000**	**690,000**
	Public Safety Facilities					
23	2301	4301	Contract Services	-	25,000	25,000
23	2301	4651	Capital Expense	-	-	-
			Total Public Safety Facilities	**-**	**25,000**	**25,000**
	Roadway Facilities					
23	2302	4301	Contract Services	53,938	171,100	25,000
23	2302	4651	Capital Expense	31,373	130,000	535,000
23	2302		Appropriation to Fund Balance	-	110,900	-
			Total Roadway Facilities	**85,312**	**412,000**	**560,000**
	Park Facilities					
23	2303	4301	Contract Services	-	25,000	25,000
			Total Park Facilities	**-**	**25,000**	**25,000**
	Storm & Groundwater Facilities					
23	2304	4301	Contract Services	-	40,000	40,000
23	2304	4651	Capital Expense	10,784	15,000	40,000
			Total Storm & Groundwater Facilities	**10,784**	**55,000**	**80,000**
			Public Safety Facilities	-	25,000	25,000
			Roadway Facilities	85,312	412,000	560,000
			Park Facilities	-	25,000	25,000
			Storm & Groundwater Facilities	10,784	55,000	80,000
			Total Impact Fees Fund	**96,096**	**517,000**	**690,000**
			Surplus (Deficit)	**138,061**	**-**	**-**

CAPITAL PROJECTS

FUND 49

FUND	ORG	ACCT	DESCRIPTION	ACTUAL FY 22-23	ADOPTED BUDGET FY 23-24	PROJECTED BUDGET FY 24-25
BEGINNING FUND BALANCE:					**4,122,221**	**4,122,221**
	Revenue					
49	4901	5010	Transfer from General Fund	523,953	805,500	220,000
49	4901	3205	Grants	-	-	10,000,000
			Beginning Fund Balance Appropriation	-	-	4,122,221
			Total Revenue	**523,953**	**805,500**	**14,342,221**
	Capital Projects					
49	4901	4651	Capital Expense	281,063	805,500	13,504,398
49	4901	6010	Transfer to General Fund	-	-	837,823
			Total Capital Projects	**281,063**	**805,500**	**14,342,221**
			Surplus (Deficit)	**242,889**	**-**	**-**

WATER FUND 51 FUND	ORG	ACCT	DESCRIPTION	ACTUAL FY 22-23	ADOPTED BUDGET FY 23-24	PROJECTED BUDGET FY 24-25
BEGINNING FUND BALANCE:					**$ 2,249,026**	**$ 5,531,497**
	Revenue					
51	5101	3501	Interest income	-	-	525,000
51	5101	3602	Utility Service Sales	2,288,371	3,400,000	3,200,000
51	5101	3754	Impact Fees	50,191	150,000	130,000
51	5101	3205	Grant Revenue	1,702,174	-	-
51	5101	3803	Connection Fees	23,300	110,000	55,000
51	5101	3825	Late Fees	19,038	15,000	15,000
51	5101	3704	Bond Proceeds	-	13,500,000	-
			Beginning Fund Balance Appropriation	-	53,039	3,882,225
			Total Revenue	**4,083,074**	**17,228,039**	**7,807,225**
	Water Distribution					
51	5101	4001	Full Time Regular	366,892	440,973	489,136
51	5101	4002	Part Time Regular	6,329	4,784	4,999
51	5101	4003	Seasonal Employee	3,568	2,757	14,103
51	5101	4005	Overtime	2,364	12,410	15,000
51	5101	4006	Other Compensation	1,890	2,880	3,138
51	5101	4007	Car Allowance	4,100	4,200	-
51	5101	4008	Compensation Adjustments	-	5,432	8,942
51	5101	4051	Retirement & Taxes	84,132	107,717	122,190
51	5101	4053	Insurance	57,154	106,737	134,534
51	5101	4101	Maintenance	45,010	85,000	108,500
51	5101	4105	Membership Dues & Subscriptions	1,181	2,500	2,300
51	5101	4108	Meetings	260	720	680
51	5101	4151	Equipment	1,368	24,800	26,500
51	5101	4152	Supplies	13,102	35,000	40,000
51	5101	4154	Uniforms	365	1,800	2,400
51	5101	4157	Meters	149,095	150,000	150,000
51	5101	4205	Electric Charges	9,290	25,000	200,000
51	5101	4301	Contract Services	1,344,098	1,365,000	1,567,000
51	5101	4306	Public Engagement	-	-	20,800
51	5101	4355	Miscellaneous	85	-	-
51	5101	4407	Certification & Testing	3,455	7,500	8,500
51	5101	4413	Training	695	2,400	3,500
51	5101	4414	Travel	676	3,000	4,500
51	5101	4651	Capital Expense	-	10,339,491	4,049,493
51	5101	4803	Interest on Debt	-	436,775	610,000
51	5101	4804	Cost of Issuance	-	268,966	-
51	5101	4808	Bad Debt Expense	14,449	-	-
51	5101		Appropriation of Impact Fees to Fund Balance	-	200,000	-
51	5101	6061	Transfer to Internal Service Fund	237,841	256,688	221,009
			Total Water Distribution	**2,347,399**	**13,892,529**	**7,807,225**
			Surplus (Deficit)	**1,735,675**	**3,335,510**	(0)

WASTEWATER FUND 52				ACTUAL	ADOPTED BUDGET	PROJECTED BUDGET
FUND	ORG	ACCT	DESCRIPTION	FY 22-23	FY 23-24	FY 24-25
BEGINNING FUND BALANCE:					**841,186**	**643,771**
	Revenue					
52	5201	3602	Utility Service Sales	1,679,575	2,130,000	2,982,000
52	5201	3754	Impact Fees	110,004	175,000	245,000
52	5201	3704	Bond Proceeds	-	1,500,000	-
52	5201	5010	Transfer from General Fund	-	11,055	-
			Beginning Fund Balance Appropriation	116,091	-	234,533
			Total Revenue	**1,905,670**	**3,816,055**	**3,461,533**
	Wastewater Collection					
52	5201	4001	Full Time Regular	229,258	235,098	287,458
52	5201	4002	Part Time Regular	2,110	-	-
52	5201	4003	Seasonal Employee	455	919	2,000
52	5201	4005	Overtime	985	5,368	7,000
52	5201	4006	Other Compensation	550	2,880	1,836
52	5201	4008	Compensation Adjustments	-	2,863	5,213
52	5201	4051	Retirement & Taxes	50,334	57,202	71,178
52	5201	4053	Insurance	35,941	55,504	70,705
52	5201	4101	Maintenance	34,351	155,500	223,000
52	5201	4105	Membership Dues & Subscriptions	949	2,000	4,000
52	5201	4108	Meetings	-	480	480
52	5201	4151	Equipment	10,982	33,200	40,400
52	5201	4152	Supplies	2,860	6,000	73,500
52	5201	4154	Uniforms	456	4,100	1,500
52	5201	4201	Water Usage	-	-	1,500
52	5201	4205	Electric Charges	17,353	20,360	27,000
52	5201	4301	Contract Services	908,832	978,450	1,345,000
52	5201	4306	Public Engagement	-	-	800
52	5201	4407	Certification & Testing	631	7,500	7,500
52	5201	4413	Training	-	2,400	3,000
52	5201	4414	Travel	-	2,000	3,000
52	5201	4651	Capital Expense	-	1,500,000	994,880
52	5201	4802	Principal on Debt	-	100,000	-
52	5201	4803	Interest on Debt	-	100,000	100,000
52	5201	4804	Cost of Issuance	-	29,885	-
52	5201	4808	Bad Debt Expense	2,687		-
52	5201		Appropriation of Impact Fees to Fund Balance	-	175,000	-
52	5201	6061	Transfer to Internal Service Fund	125,050	141,930	190,584
			Total Wastewater Collection	**1,423,784**	**3,618,640**	**3,461,533**
			Surplus (Deficit)	**481,886**	**197,415**	**0**

STORMWATER

FUND 53

FUND	ORG	ACCT	DESCRIPTION	ACTUAL FY 22-23	ADOPTED BUDGET FY 23-24	PROJECTED BUDGET FY 24-25
BEGINNING FUND BALANCE:					**340,654**	**365,654**
	Revenue					
53	5301	3602	Utility Service Sales	328,334	350,000	270,000
53	5301	5010	Transfer from General Fund	-	26,661	10,847
			Beginning Fund Balance Appropriation	49,220	25,000	340,692
			Total Revenue	**377,554**	**401,661**	**621,539**
	Stormwater Administration & Permitting					
53	5301	4001	Full Time Regular	79,106	171,038	276,169
53	5301	4003	Seasonal Employee	226	919	2,000
53	5301	4005	Overtime	198	5,500	6,000
53	5301	4006	Other Compensation	-	-	1,098
53	5301	4008	Compensation Adjustments	-	2,084	4,948
53	5301	4051	Retirement & Taxes	17,280	41,475	68,509
53	5301	4053	Insurance	6,458	36,774	62,935
53	5301	4101	Maintenance	958	15,000	19,800
53	5301	4103	Public Notices	-	200	200
53	5301	4105	Membership Dues & Subscriptions	963	1,050	900
53	5301	4108	Meetings	-	180	180
53	5301	4152	Supplies	1,141	2,900	3,000
53	5301	4154	Uniforms	-	450	600
53	5301	4301	Contract Services	6,490	27,500	30,000
53	5301	4303	Software Maintenance	1,200	1,500	2,000
53	5301	4306	Public Engagement	462	1,350	2,650
53	5301	4407	Certification & Testing	1,750	3,200	3,950
53	5301	4413	Training	85	600	600
53	5301	4414	Travel	1,339	-	-
53	5301	4808	Bad Debt Expense	370	-	-
53	5301	6061	Transfer to Internal Service Fund	59,605	89,942	132,050
			Total Stormwater Admin & Permitting	**177,629**	**401,661**	**621,539**
	Stormwater Maintenance					
53	5302	4101	Maintenance	55	-	-
			Total Stormwater Maintenance	**55**	**-**	**-**
			Stormwater Admin & Permitting	177,629	401,661	621,539
			Stormwater Maintenance	55	-	-
			Total Stormwater	**177,684**	**401,661**	**621,539**
			Surplus (Deficit)	**199,870**	**-**	**0**

TRANSPORTATION

FUND 54

FUND	ORG	ACCT	DESCRIPTION	ACTUAL FY 22-23	ADOPTED BUDGET FY 23-24	PROJECTED BUDGET FY 24-25
BEGINNING FUND BALANCE:					**668,386**	**952,622**
	Revenue					
54	5401	3401	Road Cut Fee	16	-	-
54	5401	5010	Transfer from General Fund	689,595	929,223	805,000
			Beginning Fund Balance Appropriation	-	284,236	641,238
			Total Revenue	**689,611**	**1,213,459**	**1,446,238**
	Transportation					
54	5401	4001	Full Time Regular	179,291	148,073	251,196
54	5401	4002	Part Time Regular	-	4,784	8,103
54	5401	4005	Overtime	574	25,445	27,000
54	5401	4006	Other Compensation	1,600	2,880	990
54	5401	4008	Compensation Adjustments	-	1,845	4,566
54	5401	4051	Retirement & Taxes	37,611	36,086	63,295
54	5401	4053	Insurance	9,412	32,749	65,610
54	5401	4101	Maintenance	4,376	35,000	51,500
54	5401	4105	Membership Dues & Subscriptions	-	5,500	5,000
54	5401	4108	Meetings	-	180	240
54	5401	4151	Equipment	86,736	22,900	65,900
54	5401	4152	Supplies	1,466	45,000	47,500
54	5401	4154	Uniforms	406	950	1,700
54	5401	4301	Contract Services	272,118	633,500	582,925
54	5401	4355	Miscellaneous		-	5,000
54	5401	4413	Training	-	3,400	2,900
54	5401	4414	Travel	-	1,950	2,800
54	5401	4808	Bad Debt Expense	1,888	-	-
54	5401	6061	Transfer to Internal Service Fund	123,253	213,216	260,012
			Total Transportation	**718,732**	**1,213,459**	**1,446,238**
			Surplus (Deficit)	**(29,121)**	**0**	**0**

INTERNAL SERVICE

FUND 61

FUND	ORG	ACCT	DESCRIPTION	ACTUAL FY 22-23	ADOPTED BUDGET FY 23-24	PROJECTED BUDGET FY 24-25
BEGINNING FUND BALANCE:					**331,991**	**472,990**
	Revenue					
61	6101	3807	Sale of Vehicles	-	10,000	-
61	6101	5010	Transfer from General Fund	433,001	769,904	707,612
61	6101	5051	Transfer from Water Fund	237,841	256,688	221,009
61	6101	5052	Transfer from Wastewater Fund	125,050	141,930	190,584
61	6101	5053	Transfer from Stormwater Fund	59,605	89,942	132,050
61	6101	5054	Transfer from Transportation Fund	123,253	213,216	260,012
61	6101	5025	Transfer from RDA Fund	56,420	62,898	75,000
			Beginning Fund Balance Appropriation	60,000	141,000	27,186
			Total Revenue	**1,095,170**	**1,685,578**	**1,613,453**
	Internal Service Administration					
61	6101	4001	Full Time Regular	19,008	14,725	-
61	6101	4008	Compensation Adjustments	-	120	-
61	6101	4051	Retirement & Taxes	3,857	3,651	-
61	6101	4053	Insurance	89	2,200	-
61	6101	4301	Contract Services	120,889	151,500	157,800
			Total Internal Service Administration	**143,843**	**172,196**	**157,800**
	Facilities					
61	6102	4001	Full Time Regular	20,596	44,708	61,741
61	6102	4002	Part Time Regular	8,074	7,176	7,498
61	6102	4003	Seasonal Employee	-	-	12,155
61	6102	4006	Other Compensation	-	1,320	-
61	6102	4008	Compensation Adjustments	-	616	1,236
61	6102	4051	Retirement & Taxes	4,030	11,207	16,872
61	6102	4053	Insurance	2,891	18,586	27,120
61	6102	4101	Maintenance	7,244	46,500	27,000
61	6102	4107	Lease Payments	67,943	74,222	76,448
61	6102	4152	Supplies	11,604	12,400	15,900
61	6102	4201	Water Charges	145,489	-	3,500
61	6102	4204	Natural Gas Charges	9,877	13,000	13,500
61	6102	4205	Electric Charges	11,939	16,000	17,600
61	6102	4206	Telephone & Internet	18,638	26,000	24,000
61	6102	4208	Miscellaneous Facilities Charges	5,020	4,000	4,000
61	6102	4210	Cellular Phone Bills	17,195	25,000	25,000
61	6102	4301	Contract Services	54,514	82,640	92,226
61	6102	4355	Miscellaneous	-	2,000	-
			Total Facilities	**386,499**	**385,375**	**425,797**

INTERNAL SERVICE

FUND 61

FUND	ORG	ACCT	DESCRIPTION	ACTUAL FY 22-23	ADOPTED BUDGET FY 23-24	PROJECTED BUDGET FY 24-25
	Fleet Management					
61	6103	4101	Maintenance	14,006	27,590	21,250
61	6103	4107	Lease Payments	15,593	190,898	291,681
61	6103	4151	Equipment	2,516	4,500	10,000
61	6103	4301	Contract Services	121	14,116	29,000
61	6103	4751	Vehicle Replacement	209	255,854	-
61	6103	4759	Vehicle Repairs	7,906	15,000	15,000
61	6103	4760	Vehicle Fuel	50,597	67,400	82,900
			Total Fleet Management	**90,948**	**575,357**	**449,831**
	Information Systems					
61	6104	4151	Equipment	3,210	8,325	5,250
61	6104	4301	Contract Services	64,525	90,330	106,544
61	6104	4303	Software Maintenance	67,961	154,050	127,480
61	6104	4551	Computer Replacement	27,981	35,500	37,500
			Total Information Systems	**163,677**	**288,205**	**276,774**
	Human Resources					
61	6105	4001	Full Time Regular	68,394	130,000	137,584
61	6105	4006	Other Compensation	500	2,650	600
61	6105	4008	Compensation Adjustments	-	1,325	2,479
61	6105	4051	Retirement & Taxes	16,148	31,000	33,213
61	6105	4053	Insurance	17,157	26,500	44,476
61	6105		Wellness	-	-	18,360
61	6105	4105	Membership Dues & Subscriptions	125	950	800
61	6105	4108	Meetings	-	120	240
61	6105	4152	Supplies	-	100	200
61	6105	4355	Miscellaneous	22,510	47,000	42,000
61	6105	4410	Employee Appreciation	-	13,750	14,000
61	6105	4413	Training	249	7,450	7,300
61	6105	4414	Travel	171	3,600	2,000
			Total Human Resources	**125,254**	**264,444**	**303,252**
			Internal Service Administration	143,843	172,196	157,800
			Facilities	241,012	385,375	425,797
			Fleet Management	90,948	575,357	449,831
			Information Systems	163,677	288,205	276,774
			Human Resources	-	264,444	303,252
			Total Internal Service	**639,480**	**1,685,577**	**1,613,453**
			Surplus (Deficit)	**455,690**	**1**	(0)