

**MOUNTAIN HEIGHTS ACADEMY
BOARD OF TRUSTEES
MEETING MINUTES**

9067 S. 1300 W. #303; West Jordan, UT 84088



March 3, 2014

ATTENDANCE

Board Meeting called to order at 4:07 PM by Jen Christensen

In Attendance: Jen Christensen, Kelley Broadbent, Bart Barker, Gwendolyn Smith

Excused: David Wiley, Deidre Henderson

Others in Attendance: DeLaina Tonks (Director), Steve Davis (AW), Gavin Hutchinson (AW), Kara Finley (AW)

DISCUSSION ITEMS

Yearbook Survey Quotes

DeLaina Tonks requested the Board Members complete an online survey to provide a quote for the 2013-2014 class yearbook.

Utah Public Charter Schools Annual Report

The Utah Public Charter Schools Annual Report was created and published by USOE and provides data regarding charter schools enrollment, testing, and demographics. The disparity regarding graduation rates between district schools and charter schools were discussed.

School Report

The USOE Charter School office created a school report regarding Mountain Heights Academy and the data was discussed, including errors and trends. The special education program enrollment and the ability to help students with IEP's improve were considered. The data contained in the report will be helpful for the creating the Mountain Heights Academy Annual Stakeholder Report and the administration will continue to evaluate its contents.

SAGE Assessment Demonstration

Steve Davis discussed the SAGE testing assessment with the Board, the differences in testing and comparisons, and the adaptive nature of the test. A formative exam can be administered at the beginning of the year and can be used as a teacher resource, the optional interim test can be a pre-test for the summative test, and the summative test will be the end-of-level test in the spring.

Gwendolyn Smith arrived at 4:50 PM. Board Meeting officially called to order with a quorum present.

CONSENT ITEMS

Board Meeting Minutes

Kelley Broadbent made a motion to approve the February 3, 2014 Board Meeting Minutes; Bart Barker seconded. Motion passed unanimously.

New Hires

No new hires to approve at this time.

VOTING ITEMS

School Land Trust Committee, Plan, and Budget

The School Land Trust vote was tabled.

Fee Schedule

DeLaina Tonks reviewed the revisions to the fee schedule for courses offered through Weber State University and art fees. The required fees have remained the same and the optional fees were updated to fit costs.

Kelley Broadbent made a motion to approve the revised 2014-2015 Fee Schedule; Gwendolyn Smith seconded. Motion passed unanimously.

REPORTS**Finance Committee Report**

Bart Barker reviewed the budget and it is on track for the 2013-2014 school year. The amortized loan, which was paid off early, was examined.

Director Report

DeLaina Tonks reported on the status of the school and showed marketing samples to the Board. Current enrollment figures and registration tracking was viewed. Student performance completion has stayed steady and classes that have seen attrition in the past have been targeted with changes to help students. ACT scores are above the state average and students on track to graduate have increased in readiness.

The evaluation process for teachers was reviewed, including pre-evaluation, goal setting, and formal evaluations. Hiring for next year will be flexible based on enrollment, but the addition of another social studies teacher and half-time special education teacher was anticipated.

PUBLIC COMMENT

No public comment was made.

CALENDAR ITEMS

Board Meeting Conference Call April 7, 2014 at 4:00 PM

Gala June 5, 2014 at 7:00 PM

Graduation June 6, 2014 at 4:00 PM

ADJOURN

Bart Barker made a motion to adjourn the Board Meeting; Kelley Broadbent seconded. Motion passed unanimously.

Board Meeting adjourned at 5:22 PM.