

## WASHINGTON COUNTY LIBRARY SYSTEM LIBRARY BOARD MEETING

A meeting of the Library Board was held August 7, 2024, 3:00 PM  
Enterprise Branch 393 S. 200 E. Enterprise, UT 84725

**Board members present:**

|                |                     |
|----------------|---------------------|
| Victor Iverson | County Commissioner |
| Wendy Neilson  | Board Chair         |
| Dana Moyle     | Board Member        |
| Gene Garate    | Board Member        |

**Board Members Not Present:**

|               |              |
|---------------|--------------|
| Darin Larson  | Board Member |
| Kelly Atkin   | Board Member |
| Haylee Caplin | Board Member |

**Also present:**

|               |                          |
|---------------|--------------------------|
| Alan Anderson | Library Director         |
| Tracie Madsen | Administrative Assistant |

### CALL TO ORDER

Wendy Neilson welcomed those in attendance and called the meeting to order at 3:05 pm.

The board was introduced to Chris Gardner and staff, who led them on a tour of the Enterprise Branch. Enterprise Branch was built in 1997 and added onto in 2008. Kelly Evans is cleaning the branch in addition to being a Clerk. Enterprise had very good, consistent attendance at their Summer Reading programs. Many kids spend time after school in the computer lab of the Enterprise Branch.

#### 1. CONSENT AGENDA

- Approval of agenda
- Review and approve minutes from June 5, 2024
- Next meeting date and location – October 2, Hildale Branch

**MOTION:** Commissioner Iverson made a motion to approve the consent agenda and previous meeting minutes, along with next meeting date and location.

Seconded: Gene Garate

Vote was taken: All voted “aye”.

**MOTION PASSED**

## **2. CELEBRATIONS**

Alan celebrated progress on Hurricane Branch plumbing repairs. A bid from Restore was received to line the pipes. They are a company out of Logan who bid on this project four or five years back. The estimated cost to re-line the pipes would be between \$35,000 and \$40,000 and take five or six days to complete. That timeframe is a better option than closing down the Hurricane Branch for one of two months and replacing the plumbing. Bathrooms need to be updated, but may not need a total gut job as in the prior estimate.

Commission Iverson mentioned the settling that has occurred on the Hurricane Branch property. Engineers have given their analysis on what is needed. The bushes have been removed and the irrigation will be redone around the perimeter of the building.

The library budget will be adjusted at the end of the year and money from the Fund Balance may be used to pay for Hurricane repairs.

The Maintenance Department plans to go to library facilities and create a timetable for making improvements at each branch. Commissioner Iverson would like to shine up library branches.

Another celebration is that Summer Reading Program numbers have increased across the library system. Libraries are receiving a lot of community support.

## **3. BUDGET**

Budget lines over 60% spent as of the end of June were highlighted.

Hildale Programming – 64%

Santa Clara Buildings & Grounds – 64% -Re-upholster several chairs

New Harmony Utilities – 60%

Santa Clara Facilities Maintenance – 127% -Replace air conditioning unit

An air conditioning unit was replaced last year in Hildale and another one needs to be this year. Hurricane Branch has also had air conditioning problems.

## **4. INTRODUCE ENTERPRISE BRANCH STAFF AND TOUR BUILDING**

This is done at the beginning of the meeting.

## **5. ENTERPRISE PAVILION**

The City of Enterprise owns the land behind the library branch. They have committed to donate some land for a library pavilion to be built. Dana, who lives in Enterprise, has been working with the city and thinks there may also be a possibility of others donating time and material to the

project. She proposes a storage unit be included and the East side of the pavilion enclosed to create a wind break. Suggestions were made to include a water tap and power to the pavilion.

It will be decided which part of the project Maintenance can do, and what would need to be hired out. Money will be allocated toward the new pavilion in the 2025 budget.

## 6. NEW BOARD MEMBERS

Gene Garate, a Butcher from Virgin, is a new member of the Library Board. He grew up in a rural community, where his grandma ran a very small library branch.

Haylee Caplin is also a new Library Board member, but was unable to attend the meeting. Haylee is filling the rest of Kassie Pitts term.

## 7. LIBRARY BOARD VICE-CHAIR

Kassie was acting as Library Board Vice-Chair before her move. The need for a new Vice-Chair was discussed.

**MOTION:** Gene Garate made a motion to appoint Dana Moyle as the new Vice-Chair of the Library Board.

Seconded: Wendy Neilson

Vote was taken: All voted "aye".

**MOTION PASSED**

## 8. SUMMER READING PROGRAM REVIEW

Summer Reading Programs were officially over as of August 1. Michelle Clements prepared a Power Point presentation to share 2024 program stats.

An example of some of the stats included:

2,728,673 minutes read; 15,108 prizes earned; 1,599 missions completed.

The percentage of participants finishing the program was up 20% plus from previous years, and 86% up for adult finishers.

Library system stats are given to the Utah State Library every year and are then entered into national statistics.

Stats for individual branches were shared. Pictures of Summer Reading events at different branches were shown.

During the months of June and July, library patrons were able to come into branches and read down fines on only children's material. The participant numbers by branch, along with the amounts waived were presented. A total of 1,410 participated in Read Down Your Fines and \$2,103 were waived on children's material.

#### **9. AI GRANT**

The library system received a \$1,000 grant that has given license to Chat GPT and Pictory for a 30-day trial.

Alan shared an example of how Chat GPT works. AI technology creates a full story, based on key words supplied by the user. The story can then be put into Pictory, where AI turns the story into a video with word captions. For the next 60 days, patrons can go into library branches and experiment with the new technology.

#### **10. CLEF GRANT – CHILDREN'S AWE COMPUTERS**

Each library branch will receive one computer that is an interactive children's learning center. New computers were purchased with CLEF Grant funds and will replace old AWE computers.

#### **11. STATE DATABASE CONTRACT CHANGES**

In the past, databases were available through Ebsco. The state library has moved the contract to Gale. Databases can be found by going to the Washington County Library System website and clicking on E-resources and then Databases. The library system subscribes to some, such as Reference USA or Transparent Languages. But, over 50 databases are available through the state library and Gale. Library card users can access these databases. The state is paying a significant amount of money for access.

Libby/Overdrive is a database that goes through the state library.

The library system pays money into the library consortium each year for state content and premium content. Washington County Selectors spend premium content funds and choose material for the system. The state chooses what is purchased using state content funds. In the past, the split has been 50/50; but this year it changed to 75% state content and 25% for our content selection.

Electronic material is licensed and parameters are placed on numbers of use or given a time limit. There is high interest in electronic material but it is more expensive. Patrons want the ability to stream videos electronically, but it is not a sustainable model for the library system.

Any material purchased with premium content funds are ear-marked for county patrons first, but can be used by others in the state if there are no holds on the material.

Print still gets a lot of use, but not at the growth trajectory of electronic. Overdrive hold lists often become long. Each library card can have 10 holds.

New database offerings are an exciting advantage to patrons.

## **12. SERVICE ANIMAL POLICY**

The Service Animal Policy was last updated in 2018. The board had a chance to review the policy and make comments on changes needing to be made.

The library policy abides by federal law and no changes were identified.

**MOTION:** Gene Garate motioned to update the Service Animal Policy with the contingency of county attorney's review and approval.

Seconded: Dana Moyle

Vote was taken: All voted "aye".

**MOTION PASSED**

## **13. TWO CONCERNING PATRONS**

In the last month and a half, two people have come into the library threatening to harm themselves. One patron at the Hurricane Branch was carrying a knife and threatened to slash her wrist. The Hurricane police came and the building was evacuated.

Southwest Behavioral Health is a resource library staff should be aware of. There are mobile crisis stabilization units that can be called. Washington County has a crisis center by the DMV that someone in need can be taken to. Commission Iverson instructed Alan to set up a protocol and educate all library staff so they understand the resources available and the steps to get help.

Alan explained that each library branch is marked as a participant in the Safe Places program. Teens who are in crises or feel they are threatened can come to a Safe Place location to get help.

## **14. PATRON SUGGESTIONS TO BOARD**

A patron called Wendy and inquired about being able to access blood pressure cuffs at library branches.

Alan spoke to Southwest Health Department about this and since then has been working with IHC on a grant for getting blood pressure cuffs at each library branch. The machines would be

donated and maintained by the health department. They would come with a kit that included a tote, blood pressure machine, alcohol wipes, instruction sheet, warning card with ranges and a blood pressure log.

**MOTION:** Commissioner Iverson made a motion to adjourn.

Seconded: Dana Moyle

Vote was taken: All voted “aye”.

**MOTION PASSED**