Draft Minutes of the Meeting of the Daggett County Commission and the Daggett County Redevelopment Agency held on **Tuesday, August 20, 2024** in the Commission Chambers in the Daggett County Courthouse at 95 North 1st West in Manila, Utah and through electronic means. Commissioners Matt Tippets, and Randy Asay attended in person and Commissioner Jack Lytle joined the meeting later. Attorney Kent Snider was in court. Clerk Brian Raymond and Sheriff Erik Bailey attended in person. The meeting was called to order at 9:04 am by Commissioner Matt Tippets. The invocation was given by Commissioner Randy Asay and Commissioner Tippets then led those in attendance in the Pledge of Allegiance.

Present In Person: Peggy White, Bret Reynolds

Present Online or by Phone: HD Sanderson of Representative Curtis's Office

Motion to Go In and Out of Redevelopment Agency (RDA): Commissioner Asay motioned to go in and out of the Redevelopment Agency (RDA) Meeting Agenda. Commissioner Tippets seconded the motion. The Commissioners voted as follows on the motion:

	Yes	No	Abstained	Absent
Commissioners Tippets:	X			
Commissioner Lytle:				X
Commissioner Asay:	X			

The motion carried.

Approve Minutes: Commission meeting minutes for the Tuesday, August 13, 2024 meeting were available for review and approval. Commissioner Asay said he had reviewed the minutes and they looked good and then motioned to approve the minutes for the Tuesday, August 13, 2024 Daggett County Commission and RDA meeting. Commissioner Tippets seconded the motion. The Commissioners voted as follows on the motion:

	Yes	No	Abstained	Absent
Commissioner Tippets:	X			
Commissioner Lytle:				X
Commissioner Asay:	X			

The motion carried and a short recess was taken until 9:13 am when Commissioner Lytle arrived.

Issue Updates: Commissioner Lytle said he had inspected the old landfill area and the green waste area looks good but there was some stuff in the concrete area that needs to be removed and he thought he had found the offender and hopes it will be taken care of shortly. Commissioner Lytle said he had talked with the Dutch John Mayor, asking him to work with us to manage the area so it can remain open.

For the MBA discussion there was talk about the Public Hearing for the Bond Issue for the Water System. It was thought that currently there is not a rate increase required, but it may be wise to look at that option anyway to prepare a cushion.

We need an update from the attorney when he joins us on the progress of vacating the roadway for the new Clinic.

Bret Reynolds joined the meeting and said the resolution was passed last Wednesday to take over the ambulance service by Flaming Gorge Fire and EMS District. Regarding Airports, Bret said that Brian Raymond and he had made some progress on the ILA (Instrument Landing Approach). The Papis did not get on the FAA system and so we are working on that. Yesterday we had a meeting

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with the USDA about the Bike/Walking Path. They will be working on additional funds for the downtown area. We are getting close to completing the environmental and the engineering. A meeting with UDOT will be set up shortly to get them up with the Federal partners. The PER (Preliminary Engineering Report) should be completed by the end of September or Early October.

POLICY AND LEGISLATION

Discussion And Consideration Of Engineering Agreement With CIVCO Engineering For Manila Airport ALP (Airport Layout Plan): Commissioner Tippets moved this up in the meeting because Bret Reynolds had other meetings to attend.

There was discussion about the State Document and Clerk Raymond said he had not seen that and Bret clarified that it would only go to Commissioner Tippets and he would then Docusign it. It needs to come before the Commission before being signed. Commissioner Matt Tippets stated he had received an email stating that they would send the Docusign document, but he had not actually received it yet. Commissioner Tippets will reach out and let them know it has not been received.

Commissioner Asay motioned to approve the Engineering Agreement between Daggett County and CIVCO Engineering contingent upon getting the State Contract approved. Commissioner Lytle seconded the motion. The Commissioners voted as follows on the motion:

	Yes	No	Abstained	Absent
Commissioner Jack Lytle:	X			
Commissioner Randy Asay:	X			
Commissioner Matt Tippets:	X			

The motion carried.

Issue Updates (Cont'd): Commissioner Asay said they are having meetings to discuss things with our partners regarding the layout plan for the medical clinic. There is a meeting tomorrow with Northeastern Counseling, Tri-County Health, the Hospital and the Architect.

Regarding Roads, Commissioner Lytle stated that he had been contacted regarding a beaver pond and dam blocking a culvert where Mann Creek crosses the road on the way to Longs Park. They will be working to get this cleared up. Commissioner Tippets said there is a misleading sign on the gate at Linwood Lane stating that it is private property and offenders will be prosecuted to the full extent of the law. It was discussed that maybe a sign stating that the road is open, but other property is off limits should be added. Commissioner Tippets said that a conversation with Attorney Kent Snider on how to proceed with this was needed.

Citizen Comments: No citizen comments were given today.

Cash Summary Report & Aging Report Review: The Cash Summaries and Accounts Receivable Reports were provided by the Recorder/Treasurer's Office.

Commissioner Asay motioned to acknowledge receipt of the Cash Summary and Aging Report dated August 16, 2024. Commissioner Lytle seconded the motion. There was discussion of $200,000 from the State to reimburse us for the Brown's Park Road Damage. Sgt. Leonard Isaacson was thanked for his efforts to do the work to secure this funding. After further review by Commissioner Lytle the Commissioners voted as follows on the motion:

	Yes	No	Abstained	Absent
Commissioner Tippets:	X			
Commissioner Lytle:	X			
Commissioner Asay:	X			

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The motion carried.

Open Invoice Register: The Open Invoice Register was provided by the Auditor's Office and reviewed by the Commissioners.

Commissioner Lytle motioned to approve the Open Invoice Register dated August 15, 2024 for all standard invoices and long term debt invoices in the amount of $442,731.16 noting that two of the expenses are for the road district as was discussed earlier and the other was for the Water Tank project and also the Pickleball project. Commissioner Asay seconded the motion. The Commissioners voted as follows on the motion:

	Yes	No	Abstained	Absent
Commissioner Tippets:	X			
Commissioner Lytle:	X			
Commissioner Asay:	X			

The motion carried.

Reimbursement Register: The Reimbursement Register was provided by the Auditor's Office and reviewed by the Commissioners. Commissioner Lytle motioned to approve the Reimbursement Register dated August 4, 2024 to August 17, 2024 for reimbursements in the amount of $1,602.31. Commissioner Asay seconded the motion. The Commissioners voted as follows on the motion:

	Yes	No	Abstained	Absent
Commissioner Tippets:	X			
Commissioner Lytle:	X			
Commissioner Asay:	X			

The motion carried.

Disbursement Listing: The Disbursement Listing was provided by the Auditor's Office. Commissioner Lytle motioned to accept the Disbursement Listing from Zions Checking from August 8, 2024 to August 15, 2024 for Daggett County Zion's Checking in the amount of $103,288.12. Commissioner Asay seconded the motion. The Commissioners voted as follows on the motion:

	Yes	No	Abstained	Absent
Commissioner Tippets:	X			
Commissioner Lytle:	X			
Commissioner Asay:	X			

The motion carried.

Purchase Requests: There were no known purchase requests to consider.

Correspondence: Pegggy White said that she had received a Thank you from Excellence in the Community for allowing them to come up and put on a successful concert on Aug 10, 2024. They have confirmed a 2nd concert on October 17th. The Red Feather Quartet will perform at 2:30 for the kids and again at 6:00 pm for everyone. The Red Feather Quartet perform a wide latitude of music, ranging from Elvis, Willie Nelson and James Taylor. We are working towards another concert next summer.

Calendar Review: Commissioner Lytle said that tomorrow is the Public Lands meeting and he won't be able to attend. Commissioner Tippets will attend Planning and Zoning tonight and Commissioner Lytle asked if things are going okay. Commissioner Tippets said there seems to be a good flow. Tomorrow is the Health Clinic meeting at 10:30 am. It's in Vernal, so Commissioner Tippets will get on zoom. Tomorrow at 1 pm is the TRT Board meeting. The Colorado River

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Authority will be floating the River on Thursday and Commissioner Lytle will be joining them. The Sheriff was asked if there is a Community Awareness meeting on Thursday at 4:00. The Sheriff did not show this on his calendar. Peggy stated that Red Canyon is going to do the Gift Basket for the UAC Conference and they are splitting the cost of the giveaway including bike rentals and other stuff with the County. Commissioner Tippets said that was good. He went up to Red Canyon this last weekend and they are doing some nice things. They had good food and opened up the space upstairs. It is really nice.

POLICY AND LEGISLATION (Cont'd)

Discussion And Consideration Of Utah Victim Services Program (UVSP) Grant Contract: Victim's Advocate Mikell Koger stated that the grant has been officially funded and that the contract only required the Commissioners signatures. The State funds 58.79% of the Victim's Advocate's annual salary. This is $18,950.00 They also fund a portion of emergency services for victims, which can be cell phones, hotel stay, diapers, ect. This amount is $5,300.00, which is $400 more than last year. The total grant amount is $24,250.00. Commissioner Asay asked Mikell if she was okay with this and she said she was.

Commissioner Asay motioned to approve the Utah Victim Services Program Grant Contract between Daggett County and the State of Utah. Commissioner Lytle seconded the motion. Commissioner Asay said he appreciated the work Mikell is doing and it is a needed service. The Commissioners voted as follows on the motion:

	Yes	No	Abstained	Absent
Commissioner Jack Lytle:	X			
Commissioner Randy Asay:	X			
Commissioner Matt Tippets:	X			

The motion carried.

Discussion And Consideration Of Transfer Of Cemetery Caretaker Rights From Nella Rae Lamb To Wendy Carlton For Section 18, Lot 02, Graves 6 and Discussion And Consideration Of Transfer Of Cemetery Caretaker Rights From Maxine Atwood (Deceased) To Wendy Carlton For Section 5, Lot 10, Graves 1-6; Section 18, Lot 02, Grave 3; and Section 18, Lot 03, Graves 1-6: Commissioner Tippets brought this up and both requests were read and joined together. Commissioner Lytle motioned to approve the transfer of Caretaker Rights from Nella Rae Lamb to Wendy Carlton for Section 18, Lot 02, Graves 6 and Caretaker Rights Frome Maxine Atwood (deceased) To Wendy Carlton for Section 5, Lot 10, Graves 1-6; Section 18, Lot 02, Grave 3; and Section 18, Lot 03, Grave 1-6. Commissioner Asay seconded the motion. The Commissioners voted as follows on the motion:

	Yes	No	Abstained	Absent
Commissioner Jack Lytle:	X			
Commissioner Randy Asay:	X			
Commissioner Matt Tippets:	X			

The motion carried.

Commissioner Tippets asked about code enforcement and Kent said that there are three people facing charges and Vicky Nelson is working on some additional letters.

Closed Session: There was no known reason for a Closed session today.

With nothing further to consider Commissioner Tippets adjourned the meeting by acclamation at 10:08 am.

Pending