



Herriman City Fire Safety Area Minutes

Wednesday, June 12, 2024

Approved August 27, 2024

The following are the minutes of the Herriman City Fire Safety Area meeting. The meeting was held on **Wednesday, June 12, 2024, at 7:00 p.m.** in the Herriman City Council Chambers, 5355 West Herriman Main Street, Herriman, Utah. Adequate notice of this meeting, as required by law, was posted in City Hall, on the City's website, and delivered to members of the Council, media, and interested citizens.

Presiding: Chair Lorin Palmer

Trustees Present: Jared Henderson, Teddy Hodges, and Steve Shields

Trustees Excused: Sherrie Ohrn

Staff Present: City Manager Nathan Cherpeski, Assistant City Manager Wendy Thomas, City Recorder Jackie Nostrom, Finance Director Kyle Maurer, Communications Manager Jonathan LaFollette, City Planner Michael Maloy, Unified Fire Authority Assistant Chief Anthony Widdison, Public Works Director Justun Edwards, Community Development Director Blake Thomas, Deputy Chief of Police Cody Stromberg, Police Chief Troy Carr, Public Utilities Engineering Manager Jonathan Bowers.

1. Call to Order - 7:00 p.m. (or as soon as possible thereafter)

Chair Lorin Palmer called the meeting to order at 7:14 p.m.

2. Approval of Minutes

2.1. Motion for review and outline of the finalization process to approve the minutes of June 12, 2024

Trustee Jared Henderson moved to have the minutes of June 12, 2024 be prepared and distributed to each member of the Herriman City Fire Service Area Board. The Board will have ten days to review the minutes and submit any changes to the clerk, if after ten days,

there are no changes, the minutes will stand approved. If there are changes, the process will be followed until all changes are made and the board is in agreement. Trustee Teddy Hodges seconded the motion, and all voted aye.

3. Public Hearing

3.1. Public hearing and consideration of a Resolution approving amendments to the fiscal year 2024 Herriman City Fire Service Area Budget– Kyle Maurer, Finance Director

Finance Director Kyle Maurer highlighted the financial adjustments for the Herriman City Fire Service Area budget. He clarified that the certified tax rate revenue numbers provided by the state and county were subject to change. The fluctuation could occur if actual collections surpass expectations or if there are prepayments, which contributed to the \$145,000 adjustment. Director Maurer highlighted the increase in fund balance was due to the higher-than-expected interest income.

Director Maurer discussed expenditure adjustments within the respective budget, specifically tightening the budget for contract services. This adjustment affected the payment to the Unified Fire Authority (UFA), including a minor reimbursement for SWAT training. The decrease in the budget line was due to aligning it more accurately with actual payments and the UFA Board requirements.

Director Maurer included a fund balance projection noting that while the fund balance was increasing, it was intended for future use rather than accumulation. Director Maurer emphasized that these funds would be allocated for rebuilding Fire Station 103 and addressing other station needs.

Chair Palmer opened the Public Hearing.

There were no comments offered.

Trustee Henderson moved to close the public hearing. Trustee Shields seconded the motion, and all voted aye.

Trustee Hodges moved to approve Resolution No R02-24 approving an amendment to the 2023-2024 Fiscal Year Budget. Trustee Henderson seconded the motion.

The vote was recorded as follows:

<i>Trustee Jared Henderson</i>	<i>Aye</i>
<i>Trustee Teddy Hodges</i>	<i>Aye</i>
<i>Trustee Sherrie Ohrn</i>	<i>Absent</i>
<i>Trustee Steve Shields</i>	<i>Aye</i>
<i>Chair Lorin Palmer</i>	<i>Aye</i>

The motion passed unanimously with Trustee Sherrie Ohrn being absent.

3.2. Public Hearing and consideration of a Resolution to establish the property tax rate and approve the fiscal year 2025 and 2026 budget for the Herriman City Fire Service Area – Kyle Maurer, Director of Finance and Administrative Services

Finance Director Maurer highlighted that the budget had not seen major changes since the tentative approval was received in May. He observed the budget decrease due to the Fire Service Area participation in the project area.

The operating budget included adjustments to align with the UFA contract and provisions for debt service related to the Rose Crest Fire Station, alongside funds for replacing Fire Station 103. He noted the tax rate was set to decrease, and the revenue would be consistent with the prior year plus new growth, without inflationary increases. The new growth estimate was anticipated to be 3.3% over the budgeted 3%. Director Maurer acknowledged past changes that improve the financial outcomes for the Herriman City Fire Service Area.

Trustee Henderson clarified the tax rate adjustment does not affect the home values but maintains a fixed revenue amount.

Chair Palmer opened the Public Hearing.

There were no comments offered.

Trustee Shields moved to close the public hearing. Trustee Henderson seconded the motion, and all voted aye.

Trustee Henderson moved to approve Resolution No R03-24 adopting a final budget making appropriations for the support of the Herriman City Fire Service Area for the period beginning July 1, 2024 and ending June 30, 2026, and determining the rate of tax and levying taxes upon all real and personal property within the Herriman City Fire Service Area. Trustee Hodges seconded the motion.

The vote was recorded as follows:

<i>Trustee Jared Henderson</i>	<i>Aye</i>
<i>Trustee Teddy Hodges</i>	<i>Aye</i>
<i>Trustee Sherrie Ohrn</i>	<i>Absent</i>
<i>Trustee Steve Shields</i>	<i>Aye</i>
<i>Chair Lorin Palmer</i>	<i>Aye</i>

The motion passed unanimously with Trustee Sherrie Ohrn being absent.

4. Adjournment

Trustee Hodges moved to adjourn the Herriman City Fire Service Area meeting at 7:22 p.m. Trustee Shields seconded the motion, and all voted aye.

I, Jackie Nostrom, City Recorder for Herriman City, hereby certify that the foregoing minutes represent a true, accurate and complete record of the meeting held on June 12, 2024. This document constitutes the official minutes for the Herriman City Fire Service Area Meeting.



Jackie Nostrom, MMC
City Recorder