Minutes of the Regular Meeting of the Riverdale City Council held Tuesday, August 6, 2024, at 6:00 p.m., at the Civic Center, 4600 S Weber River Dr., Riverdale City, Weber County, Utah.

Present:

City Council:
Braden Mitchell, Mayor
Alan Arnold, Councilmember
Bart Stevens, Councilmember
Anne Hansen, Councilmember (via telephone)
Mike Richter, Councilmember
Stacey Haws, Councilmember

City Employees:
Steve Brooks, City Administrator/Attorney
Brandon Cooper, Community Development Director
Casey Warren, Police Chief
Rich Taylor, Community Services Director
Michelle Marigoni, City Recorder

Excused:

Visitors:

Welcome & Roll Call

The City Council meeting began at 6:00 p.m. Mayor Mitchell called the meeting to order and welcomed all in attendance, including all Council Members and all members of the public.

Pledge of Allegiance

Mayor Mitchell invited Michelle Marigoni to lead the Pledge of Allegiance.

Invocation

Stacey Haws offered the invocation.

Public Comment

Mayor Mitchell invited any member of the public with questions or concerns to address the Council and asked that they keep their comments to approximately three minutes, noting no action will be taken during public comment. There were no public comments made during this portion of the meeting.

Presentations and Reports

Mayor's Report

- WACOG – senior centers

City Council Assignment Reports

Senior Board Council Assignment

- Councilor Haws was appointed to the Senior Board in February. Councilor Richter agreed to take the Youth Council assignment.

Old Glory Days Attendance Presentation

- Discussion re: data and parade, possible uses of software.

A. Consent Items

1. Consideration to approve meeting minutes from:
June 18, 2024 Council Work Session
June 18, 2024 Council Meeting
July 16, 2024 Council Work Session
July 16, 2024 Council Meeting

Mayor Mitchell asked if there were any changes or corrections to the minutes. There were no changes besides the spelling correction noted in the work session.

MOTION: Councilmember Stevens moved to approve the meeting minutes. Councilmember Haws seconded the motion. There was not any discussion regarding this motion. The motion passed with four yes votes and one abstaining (Councilor Arnold).

B. Action Items

1. Consideration to approve new Local Consent application for Ichiban Sushi liquor license.

As discussed in the work session, this item was moved from number 5 on the agenda to number 1.

Michelle Marigoni reported that Ichiban Sushi had moved into the space previously occupied by BoatHaus restaurant, who previously had a liquor license. The Ichiban license would replace the previous license.

MOTION: Councilor Arnold moved to approve the local consent application for Ichiban Sushi.

SECOND: Councilor Richter

Councilor Stevens:	Yes
Councilor Arnold:	Yes
Councilor Hansen:	Yes
Councilor Richter:	Yes
Councilor Haws:	Yes

The motion passed unanimously.

2. Consideration of Resolution #2024-26, declaring property held by the city as lost, unclaimed, surplus or otherwise no longer viable for city use or purposes, and to declare unclaimed property as public interest use, and authorizing the use or sale of the same.

Mr. Brooks explained that the city occasionally declares surplus property to clear out accumulated items. This process hasn't occurred in a while, and there is now a need to declare various items, particularly bicycles, as surplus. These items will be handled through an auction or other traditional means of disposal. A brief period will be provided for the public to view the items before the auction, which will be conducted as a Dutch auction, where prices decrease over time. Any unsold items will be donated to local organizations or charities like the DI.

MOTION: Councilor Arnold moved to approve Resolution #2024-26, declaring property held by the city as lost, unclaimed, surplus or otherwise no longer viable for city use or purposes, and to declare unclaimed property as public interest use, and authorizing the use or sale of the same.

SECOND: Councilor Haws

ROLL CALL VOTE:

Councilor Hansen:	Yes
Councilor Richter:	Yes
Councilor Stevens:	Yes
Councilor Haws:	Yes
Councilor Arnold:	Yes

The motion passed unanimously.

3. Consideration of Resolution #2024-27 amending the 2024-2025 Consolidated Fee Schedule.

Mr. Taylor presented a proposal to amend the fee schedule to include a reservation fee for the amphitheater at Riverdale Park. Currently, there is no system for reserving or charging for its use, leading to underutilization. The proposal suggests handling reservations similarly to pavilion rentals, with a fee structure of $30 for residents. However, concerns were raised about the amphitheater's lack of amenities, such as tables, garbage cans, and water, which might limit its appeal.

MOTION: Councilor Arnold moved to approve Resolution #2024-27 amending the 2024-2025 Consolidated Fee Schedule.

SECOND: Councilor Richter

ROLL CALL VOTE:

Councilor Richter:	Yes
Councilor Hansen:	Yes
Councilor Arnold:	Yes
Councilor Haws:	Yes
Councilor Stevens:	Yes

The motion passed unanimously.

4. Consideration of Resolution #2024-28 approving a contract with Qualtrics for survey services.

Mr. Brooks explained that Qualtrics is highly regarded nationally for their expertise in surveys, particularly with cities. Neighboring cities, such as South Ogden and Harrisville, had positive experiences with the company. The city plans to use Qualtrics for both public and internal surveys, with the company assisting in crafting effective questions and providing templates. The proposed contract is for three years, with a first-year cost of $13,400 and $10,000 for each subsequent year. The council noted that similar surveys conducted in the past were more expensive and labor-intensive, making this contract seem reasonable by comparison.

MOTION: Councilor Arnold moved to approve Resolution #2024-28 approving a contract with Qualtrics for survey services.

SECOND: Councilor Haws

ROLL CALL VOTE:

Councilor Arnold:	Yes
Councilor Richter:	Yes
Councilor Haws:	Yes
Councilor Stevens:	Yes
Councilor Hansen:	Yes

The motion passed unanimously.

5. Consideration of Ordinance #985 amending Riverdale City Code Title 9, Chapter 1, Section 1: Building Codes Adopted.

Mr. Brooks noted this will update various codes used by the building and fire departments, among others. Mr. Brooks explained that these codes are typically updated every two to four years, but the city hadn't adopted the most recent ones for a while. To streamline the process, the ordinance proposed automatically adopting new codes as the state does, unless the city opts out. Councilmember Arnold raised concerns about losing oversight with automatic updates and suggested that informational updates be provided to the council when changes occur, so they stay informed. Mr. Brooks agreed to incorporate this suggestion, ensuring the council remains aware of any significant changes.

MOTION: Councilor Arnold moved to approve Ordinance #985 amending Riverdale City Code Title 9, Chapter 1, Section 1: Building Codes Adopted with the addition of an informational section on meeting agendas for updates.

SECOND: Councilor Richter

Councilor Stevens:	Yes
Councilor Richter:	Yes
Councilor Haws:	Yes
Councilor Arnold:	Yes
Councilor Hansen:	Yes

Motion passes unanimously.

6. Consideration to adjourn into a closed session pursuant to UCA 52-4-205 (d) and (e), to discuss the sale or purchase of real property.

Mr. Brooks noted there was one item specific to City Council regarding property purchase.

MOTION: Councilor Arnold moved to enter the closed session

SECOND: Councilor Stevens

ROLL CALL VOTE:

Councilor Stevens:	Yes
Councilor Hansen:	Yes
Councilor Arnold:	Yes
Councilor Richter:	Yes
Councilor Haws:	Yes

The motion passed unanimously; the closed session began at 6:50 pm.

Present: Braden Mitchell, Mayor
Alan Arnold, Councilmember
Bart Stevens, Councilmember
Anne Hansen, Councilmember (via telephone)
Mike Richter, Councilmember
Stacey Haws, Councilmember
Steve Brooks, City Administrator/Attorney
Brandon Cooper, Community Development Director
Cody Cardon, Business Administrator
Michelle Marigoni, City Recorder

MOTION: Councilor Arnold moved to adjourn the closed session and resume the open session.

SECOND: Councilor Haws

ROLL CALL VOTE:

Councilor Richter:	Yes
Councilor Haws:	Yes
Councilor Stevens:	Yes
Councilor Hansen:	Yes
Councilor Arnold:	Yes

The motion passed unanimously; closed session ended, and open meeting resumed at 7:43 pm.

H. Comments

I. Adjournment

MOTION: Having no further business to discuss, Councilmember Haws moved to adjourn. The motion was seconded by Councilmember Arnold and all voted in favor. The meeting was adjourned at 7:44 p.m.

Date Approved: