



MURRAY CITY LIBRARY BOARD OF TRUSTEES

MEETING MINUTES

July 17, 2024

05:00 PM

166 E 5300 S Murray, UT

WALKING TOUR

5:00 p.m. Tour of Murray Early Childhood Education Center at 73 West 6100 South, Murray, UT--Information Item

CALL MEETING TO ORDER

After the walking tour, the Board will meet at 166 East 5300 South to conclude the remaining agenda items. The estimated time of the meeting to start is 5:30 pm.

Present: Sage Fitch, Dustin Lewis, Kirsten Woodbury, Joelle Rasmussen, Jessica Miller

Excused: Ali Lyddall, Wini DeMann

Others: Kim Fong, Murray Library Director; Julia Pehrson, Murray Library Assistant Director; Brittney Casad, Murray Library Staff

Vice Chairman Lewis called the meeting to order at 5:34 p.m. He noted that a walking tour of the Murray Early Childhood Education Center took place at 5:00 p.m..

APPROVAL OF MINUTES

The minutes for the meeting were approved, as written, on a motion made by Jessica Miller. This was seconded by Joelle Rasmussen and voting was unanimous in favor.

CITIZEN COMMENT(S)

Comments will be limited to three minutes for individuals (approximately 300 words for emails) and to five minutes for a spokesperson, recognized as representing a group in attendance. Please begin by stating your name and city of residence. Those wishing to have their comments read into the record may send an email by 5:00 p.m. the day prior to the meeting date to kfong@murray.utah.gov. Other than this Public Comment section of the meeting or a required public hearing, members of the public may observe but will not be allowed to participate (speak) in the meeting.

None

REPORT(S)

- 1) Financial Report
- 2) Director's Report

1. Financial Report, Kim Fong

Agenda Attachments

1. [boardbudgetreportjuly2024.pdf](#)

1) Financial Report: 100% of the year has lapsed and accounts overall stayed on budget. Sage Fitch asked if any extra money rolls over to the next year. Director Fong answered that any money left over goes into the reserve accounts. Vice Chairman Lewis asked if there were any concerns about the budgets over the last year and the answer was no.

2) Director's Report: Director Fong stated that it has been about a year since the implementation of the policy to charge out of county residents a fee to have a card at Murray Library. She said that last year there were 286 active users that lived outside of the county. Now, there are 16 people who have paid the fee and 3 people who do not live in the County but do own property here.

NEW BUSINESS ITEM(S)

Election of Officers--Action Item

Staff Training Day, September 13, 2024--Action Item

Election of Officers: Sage Fitch nominated Vice Chairman Lewis to serve as Chairman by vote of acclamation. Vice Chairman Lewis accepted the nomination and voting was unanimous in favor. Sage Fitch nominated Jessica Miller to serve as Vice Chairman by vote of acclamation. Jessica Miller accepted the nomination and voting was unanimous in favor. Sage Fitch nominated Joelle Rasmussen to serve as Secretary by vote of acclamation. Joelle Rasmussen accepted the nomination and voting was unanimous in favor.

Staff Training Day: Director Fong asked to close the Murray Library at 12:00 p.m. on September 13th for Staff Development Day. Joelle Rasmussen asked what day of the week that will be and the answer was a Friday. A motion to approve the early closure was made by Joelle Rasmussen and seconded by Sage Fitch. Voting was unanimous in favor.

ANNOUNCEMENTS AND QUESTIONS

Director Fong reminded everyone to pick up their art kit for the Big Little Art Show. Completed art is due at the end of July.

ADJOURNMENT

A motion to adjourn was made by Sage Fitch. Voting was unanimous in favor. The meeting was adjourned at 5:59 p.m.

NEXT MEETING

The next scheduled meeting will be held on **Wednesday, August 21, 2024, at 5:30 p.m. MST located at 166 E 5300 S Murray, Utah.**

Special Accommodations for the hearing or visually impaired will be made upon a request to the office of Murray City Recorder (801-264-2662). We would appreciate notification two working days prior to the meeting. TTY is Relay Utah at #711.

Committee members may participate in the meeting via telephonic communication. If a Committee member does participate via telephonic communication, the Committee member will be on speakerphone. The speakerphone will be amplified so that the other Committee members and all other persons present will be able to hear all discussions.

At least 24 hours prior to the meeting, a copy of the foregoing notice was sent to the City Recorder to post in conspicuous view in the front foyer of the Murray City Center, Murray, Utah. A copy of this notice was also posted on Murray City's internet website www.murray.utah.gov and the state noticing website at <http://pmn.utah.gov>.

100% of year lapsed					
FULL ACCT	ACCT DESCRIPTION	TYPE	CY_REVISD_BUD	CY_REMAIN_BUD	CY_PCT_USED
23-0000-31110	Real Property Taxes	R	-2,504,413.00	-116,978.56	95.33
23-0000-31120	Personal Property Taxes	R	-100,000.00	28,393.16	128.39
23-0000-31130	Motor Vehicle Fee-In-Lieu	R	-125,000.00	-8,595.51	93.12
23-0000-31150	Prior Year's Tax Redemptions	R	-20,000.00	8,044.51	140.22
23-0000-33100	Federal Grants	R	-1,584.00	0.00	100.00
23-0000-33200	State Grants	R	-18,395.00	-8,008.00	56.47
23-0000-34110	Copies and Printing Fees	R	-3,500.00	2,966.80	184.77
23-0000-35125	Library Fines	R	-15,000.00	4,790.88	131.94
23-0000-36100	Interest Income	R	-186,000.00	172,323.98	192.65
23-0000-36500	Miscellaneous	R	0.00	3,777.11	0.00
23-2301-41100	Regular Employees	E	831,966.00	18,365.21	97.79
23-2301-41110	Seasonal/Part Time Employees	E	170,000.00	44,981.99	73.54
23-2301-41200	Social Security	E	76,848.00	6,710.57	91.27
23-2301-41300	Group Insurance	E	147,096.00	12,678.89	91.38
23-2301-41400	Retirement	E	176,638.00	3,829.01	97.83
23-2301-41500	Worker Comp	E	670.00	-59.62	108.90
23-2301-42030	Tuition Reimbursement	E	2,500.00	0.00	100.00
23-2301-42040	Service Awards	E	500.00	350.00	30.00
23-2301-42125	Travel & Learning	E	12,000.00	9,439.30	21.34
23-2301-42140	Supplies	E	15,000.00	855.85	94.29
23-2301-42170	Small Equipment	E	13,800.00	-1,581.17	111.46
23-2301-42180	Miscellaneous	E	30,574.00	20,573.46	32.71
23-2301-42505	Building & Grounds Maintenance	E	75,000.00	-2,849.73	103.80
23-2301-42510	Equipment Maintenance	E	83,000.00	33,039.38	60.19
23-2301-42730	Credit Card Fees	E	2,000.00	78.44	96.08
23-2301-43000	Professional Services	E	60,000.00	48,278.73	19.54
23-2301-44000	Utilities	E	30,000.00	3,606.05	87.98
23-2301-44010	Internet/Telephone	E	6,500.00	4,692.70	27.80
23-2301-45920	Reserve Buildup	E	573,923.00	573,923.00	0.00
23-2302-42110	Children's Books	E	59,800.00	1,363.42	97.72
23-2302-42111	Children's Audio Visual	E	7,560.00	1,020.77	86.50
23-2302-42112	Children's Audio Books	E	10,400.00	632.65	93.92

23-2302-42113	Children's E-books	E	16,200.00	-2.97	100.02
23-2302-42600	Children's Programs	E	4,000.00	989.01	75.27
23-2303-42110	Young Adult Books	E	14,040.00	-402.54	102.87
23-2303-42112	Young Adult Audio Books	E	10,000.00	4,159.09	58.41
23-2303-42113	Young Adult E-books	E	19,160.00	-1,677.66	108.76
23-2303-42600	Young Adult Programs	E	2,000.00	3.64	99.82
23-2304-42110	Adult Books	E	54,000.00	-4,864.30	109.01
23-2304-42111	Adult Audio Visual	E	32,000.00	3,769.41	88.22
23-2304-42112	Adult Audio Books	E	10,000.00	1,021.34	89.79
23-2304-42113	Adult E-Books	E	110,760.00	-6,721.84	106.07
23-2304-42114	Adult Periodicals	E	2,800.00	-342.89	112.25
23-2304-42600	Adult Programs	E	2,000.00	1,078.11	46.09
23-2362-42140	Grant Supplies	E	495.00	495.00	0.00
23-2363-42140	Supplies	E	5,000.00	5,000.00	0.00
23-2370-47200	Buildings	E	169,524.00	98,296.55	42.02
23-2390-49000	Risk Assessment	E	13,637.00	1,141.00	91.63
23-2390-49310	Admin Cost Wages	E	91,876.00	13,186.00	85.65
23-2390-49311	Admin Cost O&M	E	30,625.00	-1,510.00	104.93