

## COORDINATED HUMAN SERVICES TRANSPORTATION PLANNING

CHAIR – JACOB BROWNING · VICE CHAIR – KURT IVIE · TRANSPORTATION PLANNING DIRECTOR – MYRON LEE

### RMC MINUTES

Coordinated Human Service Transportation Planning Committee Meeting

June 20, 2024, 10:00 am

Southwest Public Health Department

620 S 400 E St George, UT 84770

#### **MEMBERS PARTICIPATING**

Ms. Jerica Bauer  
Mr. Jacob Browning  
Ms. Donna Chynoweth  
Mr. Bill Dudleston  
Ms. Kathryn Moster  
Mr. Ryan Marshall  
Mr. Henry Neville  
Ms. Sheila Shotwell

#### **REPRESENTING**

Kane County Council on Aging  
Washington County Council on Aging  
Garfield County Council on Aging  
Southwest Mental Health  
SW Public Health Department  
Cedar Area Transportation Services  
TURN Community Services  
Beaver County Council on Aging

#### **MEMBERS ABSENT**

Mr. Mike Cardon  
Mr. Todd Edwards  
Mr. Kurt Ivie  
Mr. Ron Morrow  
Mr. Kasey Shakespear  
Ms. Dora Ward

#### **REPRESENTING**

SunTran Transit Manager  
Washington County Public Works  
Washington City Council Member  
Iron County Council on Aging  
Utah Center for Rural Health  
DWS

#### **OTHERS PARTICIPATING**

Ms. Mary Deloretto  
Mr. Scott Buys

#### **REPRESENTING**

URSTA Board Member  
Five County AOG

#### **QUORUM & MINUTES**

- I. Welcome and Call to Order: Scott Buys called the meeting to order at 10:03 am June 20, 2024. A motion to approve the May 2024 minutes was presented by Ryan Marshall and seconded by Jacob Browning and was unanimously approved by the committee!

#### **REPORTS, PLANNING AND ACTION ITEMS**

A brief discussion took place regarding keeping or moving the RMC meeting to another day. Some expressed that Tuesday morning at 10 am would work while others had conflict with Tuesday morning and Wednesday. The Committee will have further discussion during the August 15<sup>th</sup> RMC Meeting.

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Scott Buys read an email letter from Christy Campoll RLS and Associates, inviting the RMC Committee to be involved in the Regional Mobility Needs Assessment Study. Christy will be joining the August 15 RMC meeting to have further discussion on how the RMC Committee can help assist with the study. Christy has requested that all previous studies completed on unmet transportation needs be forwarded on to her or Schott Buys at Five County AOG. Scott distributed Christy's email letter out for review prior to this meeting.

The question was asked why this study is being completed while another study is being completed already. Scott Buys was able to get clarification from Alana spendlove and will distribute her email to the RMC Committee.

Mary Deloretto - (URSTA – Contracted Statewide Transit Trainer) Mary will be traveling statewide spending a week or so in various areas to provide transit training and/or resources available to get training to our areas.

Training topics as well as dates and times were discussed for the Five County Region and Mary is planning to come down and provide training with support from Tracey (URSTA) and Scott Buys.

Training requests:

Wheelchair securement

Providing a safe and comfortable ride for clients

Defensive and distracted driving

Updated pre-trip inspections

Sensitivity training – Interacting with the customer

Compliance for maintaining vehicles per UDOT expectations/requirements

Grant Management – UDOT expectations with awarded vehicles for quarterly reporting etc.

NTD Map training for 5311 Providers

URSTA is purchasing wheelchair securement pads that will be used for training purposes.

The following dates were tentatively penciled in as training times and locations:

August 21,22, 2024

Cedar City - August 21st Cedar City – All day (POC - Ryan Marshall)

Kanab - August 22<sup>nd</sup> 8 am -12 pm, 6 staff. (POC - Jerica Bauer)

Panguitch - August 22<sup>nd</sup> 1-5 pm, 5 staff. (POC Donna

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Reviewed and updated Capital projects list for year 2025 in The Coordinated Human Services Transportation Plan pages 78-79 and Scott Buys will make changes before submitting to UODT Rural Public Transportation prior to the August 15<sup>th</sup> deadline.

Please refer to the following email regarding previous award letters to Five County recipients:

Hi Scott,

I'll be happy to provide you with a list of who has been awarded vehicles in the past by year and name of agency for the Five County Region. We are currently working on 2025 awards and as we do the award letters, it will list 2025 as well as a reminder of previous awards for 2024 and 2023. As we complete this process, I will make sure to send you the list for your region as a reference. In the meantime, the [Rural Public Transit website](#) has program awards spreadsheets through 2020 and other resources available. If you have any questions, please let me know. Thank you for reaching out!

### Action items:

Ryan Marshall – (CATS Cedar City) In our Recent URSTA Board meeting it was mentioned that UTA has excess used vehicles that they give away or sell off. Please contact Ryan Taylor at [ryantaylor@rideutah.com](mailto:ryantaylor@rideutah.com) or (801) 287-2399 to contact their fleet coordinator.

Medical Voucher Update! Scott will be reaching out to rural Senior Center Directors to evaluate greatest need clients first for eligibility to participate in Medical Voucher Reimbursement funds.

250 lbs. is the standard weight of an electric chair.

### LIFT REPAIR CONTACT SOUTHERN UTAH:

Josh Densley  
435-229-9467

Below are the URSTA & RTAP links for education and information.

[URSTA Utah](#)

National RTAP (Rural Transit Assistance Program) link to access helpful training materials:

[National Rural Transit Assistance Program | Rural, Public & Community \(nationalrtap.org\)](#)

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**OTHER**

VI. Adjournment – Meeting adjourned at 11:02 am.

**Next Scheduled Meeting:** *August 15, 2024, 10 am Five County AOG Offices in St. George.*