

**NOTICE OF REGULAR MEETING OF THE ARTS COMMISSION
OF THE CITY OF ST. GEORGE,
WASHINGTON COUNTY, UTAH**

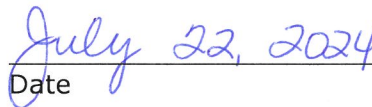
Public Notice

Public notice is hereby given that the Arts Commission of the City of St. George, Washington County, Utah, will hold a regular meeting in the conference room at the Electric Theater Center located at 68 East Tabernacle, St. George, Utah, on Thursday, July 25, 2024 commencing at 8:00 a.m.

The agenda for the meeting is as follows:

- 1. Discussion and consideration of a General Fund Grant application.**
- 2. Discussion and consideration of subcommittees for grant application review, grant review, and events planning.**
- 3. Presentation from Glenn Webb regarding General Fund Grant use.**
- 4. Discussion regarding the 2024 Arts Summit.**
- 5. Update regarding RAP tax disbursement.**
- 6. Discussion regarding a potential change to meeting time and location.**
- 7. Report and updates for the Executive Committee and Commission Members.**


Christina Fernandez, Secretary


Date

REASONABLE ACCOMMODATION: The City of St. George will make efforts to provide reasonable accommodations to disabled members of the public in accessing City programs. Please contact the Human Resources office at 627-4674, at least 24 hours in advance if you have special needs.



STG GENERAL FUND ART GRANT

The St. George Arts Commission was established by the City Council in 1990 to act as an advisory body for the cultural development of the City and to make recommendations for the disbursement of City funds in support of the arts. Funding is appropriated yearly by the Mayor and City Council and disbursed following recommendation by the Arts Commission.

ROLLING APPLICATION

STG GENERAL FUND ART GRANT Applications are accepted and reviewed on a rolling basis. Once an application has been submitted, review and vote on award takes place at the next monthly meeting of the Arts Commission, so long as the application is received 1 week in advance of the meeting. Awards may be distributed until the end of the fiscal year or until the yearly allotted amount has been completely disbursed.

CATEGORIES FOR SUPPORT

General Fund Grants may be awarded to:

- 1) General Support for art related programs and organizations that do not qualify for City RAP tax grant support.
- 2) Individual artist grants for St. George based presentations, exhibits or performances.
- 3) Collaborative project grants by St. George based arts groups for new (first time) art focused projects, presentations, exhibits or performances.
- 4) Local Folk Arts Preservation projects or apprenticeships. Please see guidelines for further criteria on each of these categories.

AWARD NOTES

Support from the City budget should not be considered the primary source of funding for any arts organization. The Arts Commission encourages applicants to have other primary funding sources. This grant program is competitive. An award for the current year does not guarantee an award for the following year(s).

GUIDELINES

Before and while you are filling out your application, please refer to the guidelines found at sgcity.org/arts/artscommission

MATCHING FUNDS

St. George Arts Commission funds for all categories of support must be equally matched as noted in each category by the applicant, unless specifically waived.

In-kind contributions are allowable as a portion of the required match. They will be considered by the Commission when reviewing applications as evidence of commitment to the applicant and project by others.

ACKNOWLEDGEMENTS

After receipt of a grant from the St. George Arts Commission, the grantee shall give credit to the St. George Arts Commission and the City of St. George in promotion, publicity, advertising, and programs. Copies of these materials should accompany the Evaluation Report Form.

ON-SITE REVIEW

All grantees will be required to submit to the St. George Arts Commission the dates, times, and locations of their project or events. Every effort will be made by the St. George Arts Commission members to review the project. Grantees are required to admit reviewers from the St. George Arts Commission to their project/events free of charge. All applicants, especially first-time applicants, are invited and strongly encouraged to personally contact the Commission members.

EVALUATION REPORT FORM

All grant recipients will be required to submit an Evaluation Report Form to the St. George Arts Commission within thirty (30) days of project/season completion and no later than June 30, 2022. Please read through this form before initiating your project. An Evaluation Report Form will be available on line at <https://www.sgcity.org/arts/artscommission>

INSURANCE

The St. George Arts Commission may require insurance protection when deemed necessary. It should be noted that such insurance may exclude those associated with the grantee organization, but must include audience members and/or attendees at the event for which the grant is given. Grantees under certain circumstances may be required to name the St. George Arts Commission and the City of St. George as an additional insured.

QUESTIONS

For further information about the Grants Program, or if you have questions regarding preparation of your application, please call or write the Community Arts Manager. p: 425-627-4580 e: artadmin@sgcity.org Only completed forms will be reviewed. Applications submitted that are determined to be incomplete at the time of application may be ruled ineligible for funding.

CRITERIA

Eligible applications will be reviewed according to the following criteria:

- 1) Evidence of community impact through community support, public profile, breadth and quality of programs and services.
- 2) Evidence of sound organizational planning and fiscal management.
- 3) Existence of plan to provide access to under-served and special populations (e.g., disabled, minority, senior, youth, lower income, rehabilitative, etc.).
- 4) Evidence of intent to provide public service to citizens of St. George (not restricted to members only; open to the public).
- 5) Demonstrated need for City support.
- 6) Ability and intent to attain highest artistic quality
- 7) Evidence of ability to administer and implement the project, including an appropriate budget for the proposed activities.
- 8) Constituency served by the applicant and number of people served, including both participants and spectators.
- 9) Completeness and clarity of applications.
- 10) Tendency to foster and support professional artists

FUNDING LIMITATIONS

The St. George Arts Commission cannot fund:

- 1) Projects completed prior to application;
- 2) Replacement funds normally budgeted for a project;
- 3) Travel outside of St. George City for exhibits or performances;
- 4) Deficits; and
- 5) No re-granting for the same project/production during fiscal year

APPLICATION CATEGORY (choose one):

Individual Artist(s)

Contact Name

Dennis Martinez

Contact Title	Professor of Art
Street Address	[REDACTED]
City	[REDACTED]
State	[REDACTED]
Zip Code	[REDACTED]
Phone Number	[REDACTED]
E-mail Address	dennis.martinez@utahtech.edu
Arts Discipline(s)	☒ Arts Education ☐ Visual Arts
How much funding are you requesting?	2500

ORGANIZATION INFORMATION:

General Support Grant Questions

Partner Organization

Project Description

WHAT? WHERE? WHEN? Please provide the name of your project, a brief description, and the intended locations and dates.

"Defining Art Therapy"

September 2025, The Tilted Kiln.

An exhibit of mixed-media visual presentations. This will incorporate a number of visual works defining variable art therapy practicals and the range of individuals partaking in the exercises to produce gallery worthy art pieces. The exhibit is meant to educate both artists and the general public.

WHO? Describe how your programming will reach diverse demographics. Include any new, nontraditional, and underserved audiences you are planning to involve and the expected impact of your work. Please include plans for access to differently-abled audiences and how you plan to reach your intended audiences. Also include a rough estimate of audiences/people served.

The goal of "Defining Art Therapy" is to include the arts community, the local and regional medical communities, local and regional educational entities inclusive of elementary, secondary and higher education venues. Several gallery talks along with art therapy workshops will be offered throughout the duration of the exhibit as well as regional publicity to both promote and draw interest in art therapy as a growing and credible grounding for visual artists and varied therapist instruction.

WHY? How does this project help fulfill your and/or St. George Arts Commission's mission statements? **Mission:** To foster, encourage, and promote the arts in the City of St. George for the purpose of enriching and improving the lives of its residents and visitors. This will be accomplished through the creation, advocacy, and facilitation of arts programming.

The visual arts has always been a priority in our area from galleries to museums to varied educational outlets to private instruction and historical presentation. Art therapy has taken a backseat with little or no emphasis in the local community aside from use in some individualized therapy outlets. This exhibit of works along with supportive information and demonstration will provide the knowledge and instruct for

future reception and examination.

How will you measure the success of this project?

I believe the success of this project will be measured through both the interest and inquisition of such material as well as opportunities to participate in art therapy workshops, lectures, a college course and interactive visual presentation in a gallery setting. This will definitely be something new in both the arts and medical profession in regard to education and exposure.

Please use this space to tell us anything else you would like to say about your project.

I have been teaching an Art Therapy Seminar at Utah Tech for the past three years. As a tenured Art Professor and former Art Therapist I have the background and exposure to encompass the range of concepts, definitions, hands on methodology, and adulation for this particular field of study and its notability to the art world and its future.

BUDGETS

Please upload your organizational budget of your most recently completed fiscal year if you are applying for General Support or a Project Budget if you are applying for project-based funding. If you would like a budget template, please download from sgcity.org/arts/artscommission.



fy2324generalfundgrantbud... .xlsx

LEGAL ASSURANCES

In the event a grant is awarded as a result of this application, the following terms and conditions shall be complied with as signified by the applicants' signatures. This application shall become part of the legally binding agreement between the applicant and the City of St. George.

1. The grant cannot be assigned to a different project or transferred without prior written approval of the St. George Arts Commission.
2. The grantee shall submit to the St. George Arts Commission the dates, times and locations of projects for possible on-site review by the St. George Arts Commission. The grantee is requested to provide free admission to projects/events for reviewers.
3. The grantee agrees to keep careful attendance and participation records of the project herein.
4. The financial accounts shall be subject to audit by appropriate agencies of the City of St. George. The grantee will be responsible for the safekeeping and identification of records maintained to account for funds awarded herein. Said records must be kept in the grantee's files for a period of three years after completion of the project and submission of the final expenditure report.
5. Credit must be given the City of St. George and the St. George Arts Commission in brochures, news releases, programs, publications, and other printed materials with the following credit line: "This project is supported by the St. George Arts Commission, with funding from the City of St. George. Grantees must use City of St. George and St. George Arts Commission logos (found at sgcity.org/arts/artscommission) in printed materials and publicity. When no printed information is used, verbal credit shall be given prior to each performance or presentation.
6. Project description includes complimentary ticket distribution for special audiences, a free performance or a written report of the results of the Folk Art Project plan - please indicate below how it will be handled.
 - a. The grantee will provide tickets to the St. George Arts Commission for distribution to special audiences or general public. Tickets must be at the Community Arts office 30 days prior to the event. These tickets

will be a cross section of seats available.

b. Tickets will be provided to the public, and/or special audience by the grantee organization.

Documentation will be required on the evaluation form indicating event date, number of tickets and to whom distributed for verification purposes.

c. A free performance for the general public will be scheduled and announced. The St. George Arts Commission will be notified of this 30 days in advance. Press releases or other suitable documentation of the free performance will accompany the evaluation form.

d. A written report or presentation that fully describes the Folk Art Project Grant results and the benefits to the ethnic group represented.

7. The grantee agrees to indemnify and hold harmless the City of St. George, the St. George Arts Commission, Mayor, City Council, agents, staff and employees from any and all claims or actual injury, damage or loss to a person, or real or personal property that results from or is in any way connected to the use of City of St. George Monies.

8. The filing of the application has been authorized by the governing body of the applicant, and the undersigned representatives have been authorized to file this application for and on behalf of said application, and otherwise to act as the authorized representatives in connection with this application.

9. The grant award is contingent upon the availability of funds as authorized by the St. George City Council.

10. The grantee will submit a report form at the conclusion of the project or fiscal year.

**Complimentary Ticket Plan Selection
(#6)**

there are no tickets to my proposed program/project

By signing, you are acknowledging that you have read and understand the guidelines for this grant found at sgcity.org/arts/artscommission. You also agree to acknowledge and perform all legal assurance listed above.

Signature

A handwritten signature in black ink, appearing to be "L. J. Fitz", written over a light blue horizontal line.

Date:

07082024

St. George Arts Commission
General Fund Grant Budget

Organization:

Dennis Martinez - Art

Month and day your fiscal year ends:

6302025

INCOME

FY23/24 Projected Income for Project

Earned Income

Program/Project Service Revenue (admission, tuition, etc.)	--
Concession/Merchandise	--
Other	--
	--

Public Support

PLEASE ADD THIS GRANT REQUEST IN THIS LINE	\$2,500
Federal	--
State	--
Local (county, city - ZAP, RAP, etc.) (not including this grant request)	--
Other (please itemize)	--
	--
	--

Private Support

Business/Corporate	--
Foundation	--
Individual	--
Fundraising Events	--
Applicant Cash*	--
Other (please itemize)	--
	--
	--
	--
	--

	--
TOTAL INCOME	\$2,500
EXPENSES	
FY23/24 Projected Expenses for Project	
Personnel Expenses (Salaries)	
Administrative Salaries	--
Consultant or Project Contract	--
Technical Contracts (as paid on 1099)	--
	--
Other Expenses	
Program expenses (production, exhibition, materials)	--
Royalites/licensing fees	--
Concessions/merchandise (cost of goods sold)	--
Advertising and promotion	--
Facility rental/mortgage	--
Facility operations and maintenance	--
Office expenses and supplies	--
Travel and lodging (include per diem)	\$2,500
Accounting & legal fees	--
Fundraising expenses	--
Insurance (non-employment related)	--
Grants & other amounts paid (re-granting)	--
Other (please itemize)	--
	--
TOTAL EXPENSES	\$2,500
In-kind (x number of hours @ \$/hour)	
In-kind services (explain justification if needed)	
In-kind goods	
TOTAL IN-KIND	\$0

Enter budget narrative here

Frequently Asked Questions

What is in-kind and how do we account for it?

In-kind contributions include any non-cash support your organization receives. Panelists want to know what kind of non-monetary support you receive. Volunteer time should be included in *in-kind services* and should be accounted for at minimum wage except for professional services (such as lawyers and accountants performing legal and accounting services) which can be counted at the professional's going rate. Materials and supplies such as waived rent and utilities should be included in *in-kind goods* estimating the value your organization would otherwise need to pay. Please refer to the guidelines for more information about the 1:1 match.

***What is applicant cash?**

Applicant cash refers to the money that comes from the organization's general operating budget or reserves.

What if our income and expenses do not match?

Projected budgets should balance. Projected budgets balance because you are providing a picture of what you think you will spend and where that funding will come from, and because it is a forecast, it should match.

More questions?

Please call Rebecca at 435-627-4512

