



**West Point City Council Meeting
3200 West 300 North
West Point City, UT 84015
August 5, 2014**

Mayor
Erik Craythorne
Council
Gary Petersen, Mayor Pro Tem
Jerry Chatterton
Andy Dawson
R. Kent Henderson
Jeffrey Turner
City Manager
Kyle Laws

Administrative Session
5:30 PM

Minutes for the West Point City Council Administrative Session held at 5:30 pm on August 5, 2014 at the West Point City offices, 3200 West 300 North, West Point City, Utah 84015 with Mayor Craythorne presiding.

MAYOR AND COUNCIL MEMBERS PRESENT – Mayor Erik Craythorne, Council Member Gary Petersen, Council Member Jerry Chatterton, Council Member Andy Dawson, Council Member Kent Henderson and Council Member Jeff Turner

CITY EMPLOYEES PRESENT – Kyle Laws, City Manager; Boyd Davis, Assistant City Manager; Evan Nelson, Administrative Services Director; and Misty Rogers, City Recorder

VISITORS – Rob Ortega and Randy Sant

1. Onsite Visit and Discussion of the Pheasant Creek Property Owned by West Point City – Mr. Boyd Davis

The Pheasant Creek Subdivision is located at 4350 W between 1300 N and 1800 N and consists of two phases. After approval of the Pheasant Creek Subdivision, the developer donated property between phase 1 and phase 2 to the City for future park space.

The area between phase 1 and phase 2 contains wetlands and storm water detention ponds. In the past, illegal dumping and other activities were occurring between phase 1 and phase 2. To prevent public access to the property, the City fenced the entrances using chain link and the developer fenced around the detention ponds using white vinyl material.

Several months ago, Mr. Lynn Kirkman contacted members of Staff and Mayor Craythorne with claims that the fencing between phase 1 and phase 2 does not meet West Point City Code. Mr. Kirkman then requested that the City follow code and install chain link fencing along the property line between City's property and the property where he keeps his cattle.

The City Council discussed the fencing issue during a previous Council meeting. It was during the previous Council meeting where the Council requested an onsite visit where they could visually see the concerns of Mr. Kirkman.

On August 5, 2014 at 5:30 pm, the Council and members of Staff traveled to the Pheasant Creek Subdivision to view the area of 4350 W between 1300 N and 1800 N.

During the visit to the site Mr. Laws explained why the fences were placed in the locations they are in. He also explained that Mr. Kirkman would like the fence placed on the property line. The group walked around on the site and saw the location where Mr. Kirkman would like the fence placed. Discussion took place regarding the large tree that would need to be removed as well as two ditches that would need to be piped in order to install the fence.

The group also walked around the City's property on the east side of 4350 West, in the Pheasant Creek Subdivision, and discussed the possibility of a future park at that location. The group also discussed the need to realign the ditch running through the property because it is too close to a home adjacent to the site. Generally the group felt like the site had good potential as a future park.

At approximately 6:05 pm, Council and Staff returned from their onsite visit to the Pheasant Creek Subdivision. The Council then met in the board room at City Hall to proceed with the scheduled Administrative Session.

Mr. Laws requested the Council provide Staff with direction with regards to the fencing concern between phase 1 and phase 2 of the Pheasant Creek Subdivision.

Mayor Craythorne expressed his support with the installation of chain link fence between the property owned by the City and the property where Mr. Kirkman's cattle are kept.

Council Member Petersen stated he is supportive of the installation of the chain link fabric on Mr. Kirkman's side of the fence.

Due of lack of time, Mayor Craythorne and Council Member Petersen requested the Pheasant Creek fencing discussion be brought before the Council in a future Administrative Session.

2. Discussion of the Redevelopment Agency Process – Mr. Randy Sant

In 2004, West Point City Council created a Community Development and Renewal Agency. Each year since its creation, the CDRA board has approved a \$0 budget. It has recently been discovered that during the creation of the CDRA steps were missed and documents were not filed properly with the State of Utah and Davis County. Because of this error, the West Point CDRA created in 2004 is not recognized by the State of Utah, the Lieutenant Governor's Office and Davis County. Therefore West Point City must again complete the creation process for the CDRA.

Mr. Laws stated that West Point City has contracted with Mr. Randy Sant to assist with the creation of the CDRA as well as the negotiations for the Smith's project. He then turned the time over to Mr. Sant.

Mr. Sant stated as part of his contract, he hired Attorney Kyle Fielding to research and determine if West Point City could use the original creation of the RDA from 2004. It was determined that the statute of limitations had lapsed; requiring West Point City to complete the entire CDRA creation process again. He then provided the Council with the West Point Redevelopment Project Area Creation Timeline (*see Exhibit A, the timeline is estimated*).

Mr. Sant informed the Council that the creation of the West Point City Community Development and Renewal Agency will be similar to that of Kaysville City. He then stated that developer and Smiths have been informed that they should expect 50% participation.

Mayor Craythorne informed the Council that Mr. Sant has assisted other entities with the creation process of a CDRA. He then expressed the need for West Point to create a CDRA before commercial growth occurs.

Mr. Laws asked if the items listed within the timeline will transpire during a scheduled CDRA meeting. Mr. Sant stated yes, the items within the timeline will occur during a scheduled CDRA meeting. He then stated he will work closely with the City Recorder and Mr. Laws to ensure noticing and filing accuracy.

Mr. Sant stated the contract between West Point City and Mr. Sant permits him to provide assistance with the creation of the CDRA, provide required documents and negotiate with the taxing entities.

Mayor Craythorne expressed the importance of creating the CDRA as quickly as possible as the developer and Smiths must meet specific deadlines if they are going to reach their 2016 deadline.

Mayor Craythorne expressed his appreciation to Mr. Laws and Mr. Sant for their assistance with the creation of the CDRA. He then informed the Council that Mr. Sant is heavily involved with the legislature and will be instrumental with the creation process. Mr. Sant expressed his appreciation to Council and Staff for the opportunity to assist with creation of the CDRA.

Council Member Chatterton asked if agency will be considered an “RDA” or “CDRA”. Mr. Sant stated in 2006 amendments were made to redevelopment law. To follow state statute; the agency will be named the West Point City Community Development and Renewal Agency.

Council Member Petersen asked if there were issues with West Point City starting the creation process over. Mr. Sant stated no, as West Point has not collected any tax increment.

On behalf of the Council, Mayor Craythorne thanked Mr. Sant for his assistance.

3. Discussion of Developers Agreement With Castle Creek Homes – Mr. Boyd Davis

During the July 15, 2014 City Council meeting, the Council approved an amendment to the West Point City General Plan Land Use Map. Mr. Davis informed the Council that the General Plan Land Use Map has been updated, and the zoning for the property located at approximately 1800 W 800 N has officially changed from a C-C zone to an R-5 zone.

Mr. Davis stated during the July 15, 2014 meeting, Council and Staff briefly discussed entering into a Developers Agreement with Castle Creek Homes. Council then requested that Staff work with Mr. Mike Schultz, the owner-developer of Castle Creek Homes to draft a Developers Agreement similar to that of the Ivory Homes agreement.

Mr. Davis informed the Council that he had met with Mr. Schultz and together they drafted Developers Agreement. He then presented a comparison of the Ivory Homes Agreement to that of the drafted Castle Creek Homes Agreement.

	<u>Ivory Homes</u>	<u>Castle Creek Homes</u>
R-3 zone	11 acres	0 acres
R-5 zone	9 acres	6.5 acres
C-C zone	4 acres	5.3 acres
Timing of zoning	All property rezoned at the same time	All property rezoned at the same time
Prohibited in C-C	storage sheds, outdoor storage, etc.	Would like outdoor sales of equipment (i.e. John Deere tractors)

Mr. Davis stated City Code allows for storage sheds, outdoor storage and outdoor sales within C-C zones. However, the Developers Agreement with Ivory Homes prohibited these uses within the C-C zone. He then stated that Mr. Schultz has requested permission to provide outdoor sales of equipment within the C-C zone of the Castle Creek development.

Council Member Dawson asked if car lots are permitted under the use of “outdoor sales”. Mr. Davis stated car lots are not considered outdoor sales; he then stated outdoor sales allows for the sale of large equipment such as tractors, etc. Mr. Davis informed the Council that car lots are considered a different use that outdoor sales, therefore a car lot is permitted within a C-C zone.

The Council Members expressed concern with allowing outdoor sales within the C-C zone of the Castle Creek development. They expressed concern with the type of equipment which could be allowed under the outdoor sales criteria. The Council agreed, allowing outdoor sales could affect the aesthetics and longevity of the development.

	<u>Ivory Homes</u>	<u>Castle Creek Homes</u>
Landscaping	15% min	15% min
Landscaping approved by PC	Yes	Yes
Landscaped entrance	Yes	Yes
Brick	40% overall brick	40% brick front 4’ brick wainscot sides

Council Member Chatterton asked if the Developers Agreement with Mr. Shultz will specify that a 4’ brick wainscot is required. Mr. Davis stated he will verify the 4’ wainscot sides with Mr. Schultz as the current code only requires a 3’ wainscot.

	<u>Ivory Homes</u>	<u>Castle Creek Homes</u>
Vinyl siding	Not allowed	Not allowed (stucco & hardy)
Square footage	1,300 sq. ft. per unit (above grade)	1,300 sq. ft. above grade
Architectural design	yes	Ok with everything except the back of buildings.

Mr. Davis stated Mr. Schultz believes there will be minimal visibility to the rear of the buildings. Because of this, Mr. Schultz is requesting that architectural design be required for the front and sides of the building, but not for the rear.

Mayor Craythorne stated the Stoker Nursery development in Syracuse does not include architectural design on the rear of the buildings. He then stated the lack of architectural design on the rear of the buildings could be a deterrent to homebuyers.

Council Member Dawson stated the lack of architectural design will leave the rear of the building plain and possibly unattractive.

Council Member Petersen stated the rear of a home or building will be seen by others. He expressed the importance of requiring architectural design as it will increase the attractiveness of a development.

Council Member Chatterton stated the architectural design on the rear of a home or building should not negatively affect the developer. The developer will likely increase the price of the home to re-coop the costs associated with the rear architecture.

Council Member Petersen stated architectural design creates appeal and attractiveness. He then expressed his belief that homebuyers are willing to pay more for architectural design on the entire building.

Council Member Petersen asked if rear architectural design is a significant cost to the developer. Council Member Chatterton stated architectural design on the rear of home is approximately \$1,000. However the cost can vary depending on the design and the setup of the development.

Council Member Dawson asked if the Developers Agreement could be used for townhomes and a senior community. Mr. Davis stated yes, the requirements within the Developers Agreement could apply to both types of developments.

Council Member Dawson expressed the importance of architectural design for a multi-level building. He then stated incorporating architectural design on a rambler may be difficult.

Council Member Henderson stated the rear of the home may not be visible from the road. However the rear of the home will be visible to neighboring residents.

Mayor Craythorne stated architectural design creates an attractive appearance. He then stated there is definite appeal to developments which include rear architectural design

Council Member Petersen agreed with Council Member Henderson, the rear of the homes must have architectural design. He stated not everyone will have visibility to the rear of the home in the development; however neighboring residents will. Council Member Petersen stated requiring rear architectural design provides a level of protection to the homebuyer.

Council Member Dawson stated the rear of a rambler isn't as visible as a two-story home. For that reason he recommended requiring rear architectural design for multi-level homes but not for ramblers.

	<u>Ivory Homes</u>	<u>Castle Creek Homes</u>
Colors of buildings	Earthtones	Other colors allowed

Mr. Davis stated the Ivory development had been required to use only earthtones. He then stated Castle Creek Homes has requested flexibility when selecting color schemes for the development.

Council Member Petersen expressed concern with allowing the developer the ability to incorporate any color. He recommended the Planning Commission consider and recommend color options to the developer and the Council.

Mayor Craythorne stated the color schemes selected by the developer may not be the choice of the Council. He then informed the Council that Castle Creek Homes works closely with professionals to design and select the attractive and trendy color schemes for each development. Mayor Craythorne stated that he isn't concerned with the color scheme the developer may select.

Mr. Davis agreed with Mayor Craythorne, he believes the color schemes selected by the developer will be attractive. He then stated requiring architectural design on the rear of the home is of higher importance than that of the color.

	Ivory Homes	Castle Creek Homes
Density	8.0 units per acre max	10.5 unit per acre max

Mr. Davis stated the Mr. Schultz plans to incorporate 10.5 units per acre as allowed in code.

Council Member Chatterton, Council Member Petersen and Council Member Henderson expressed concern with permitting 10.5 units per acre. They agreed that the 10.5 units per acre as allowed in code may be excessive.

Council Member Henderson asked if developer could build 1,300 sq. ft. homes and still meet the 10.5 units per acre maximum. Mr. Davis stated the developer believes he can.

Council Member Henderson then asked the distance between each home if the maximum of 10.5 units per acre met. Mr. Davis stated he is unsure but will provide the information to the Council in a future meeting.

	Ivory Homes	Castle Creek Homes
Fence	Vinyl or masonry	Vinyl or masonry
Garage	Attached garage (single car)	Attached (single & doubles)
Parking requirement		2 ½ parking stalls per unit

Mr. Davis stated at the time of the Developers Agreement with Ivory Homes, West Point City Code did not specify parking requirements. Since then City Code has been updated requiring a minimum of 2 ½ parking stalls per unit. He then gave the following example: a unit with a single car garage is considered the 1st parking stall; the single car driveway is considered the 2nd parking stall. Requiring the remainder ½ parking stall per unit within the unit to allow for visitor parking.

Mr. Davis informed the Council that the developer plans to offer units with both single car and double car garages.

Council Member Chatterton asked if code allows for a long single car garage that could accommodate one car in front of the other. Mr. Davis stated no, West Point City Code specifically states a two car garage must accommodate side-by-side parking.

Mayor Craythorne requested that Staff discuss the recommendations from Council with the developer. He then requested the Developers Agreement and any changes be brought before the Council in a future meeting.

Council Member Petersen requested that Staff inform Mr. Schultz of their concern with permitting 10.5 units per acre. The Council then requested that a sample layout of the proposed development be presented to the Council.

Council Member Chatterton stated as a developer, Mr. Schultz must keep his best interest in mind.

Council Member Petersen stated the Council would like to see Mr. Schultz and Castle Creek Homes succeed. He then expressed the importance of the Council working with developers to create renewable communities.

Mr. Laws stated because of upcoming agenda items, the Developers Agreement will likely be presented to the Council during the September 2, 2014 meeting.

4. Discussion of Postponement of Improvements Agreement with Rocky Mountain Power – Mr. Boyd Davis

Mr. Davis stated the Rocky Mountain Sub Station has been approved. Once approved, West Point City Code requires that the frontage of their property must be developed. Because property is located a significant distance from any other development, Staff recommends the Council approve a postponement agreement with Rocky Mountain Power. Mr. Davis stated the agreement will require Rocky Mountain Power to pay for the improvements in the future when the road is developed.

Council Member Chatterton asked if the postponement agreement will expire. Mr. Davis stated he believed the agreement is continuous; however he will contact Mr. King, the West Point City Attorney for verification.

5. Introduction of New Code Enforcement Officer, Mike Osiek

Mr. Davis introduced Mr. Mike Osiek, the West Point City Code Enforcement Officer to the Council. He then stated Mr. Osiek is a great addition to staff and that during the short time he has been with the City he has successfully completed numerous tasks.

Mr. Osiek informed the Council that he had spent the past 25 years in the public safety, 19 of which were spent serving as an Officer for West Valley City. Approximately 18 months ago, Mr. Osiek retired and was recently hired as the West Point City Code Enforcement Officer.

Mr. Osiek stated as of August 6, 2014 he has been involved with 38 cases within the City. The cases range from home inspections to ordinance compliance, with the majority of cases being ordinance related. He then stated overall, West Point City seems to have a high compliance rate.

Mr. Osiek informed the Council that since his arrival, he has recently assisted with the creation and implementation of an online complaint form which can be found on the West Point City website. Once the online complaint form is submitted, Mr. Osiek and Mr. Davis receive the complaint. Mr. Osiek stated the online complaint form has been successful thus far; numerous complaints have been received via the West Point City website. He then stated the online complaint form is a benefit to the residents as they can file the complaint from the privacy of their own home.

Council Member Dawson asked if someone could submit an online code complaint anonymously. Mr. Osiek stated the online code complaint form requires specific information, including the name of the complainant.

Mr. Laws stated residents, including the Council are welcome to submit code complaints online at www.westpointcity.org.

Mr. Davis stated submitting complaints online is preferred as it begins a paper trail for property complaints.

Mr. Osiek stated the current 14 day notice used by the City to notify residents when they are out of compliance is abrasive and unfriendly. Because of this, Mr. Osiek created a friendly door hanger "courtesy notice" (*see exhibit B*) informing residents that their property is out of compliance. Mr. Osiek informed the Council that a few weeks ago, he hung 5 courtesy notices throughout the City to see how a resident may respond to receiving the notice. With much success, all 5 residents brought their property into compliance within only a few short days. Because of the successful outcome, Mr. Osiek has determined that he will begin to use the courtesy notice instead of the current 14 day notice to inform residents that they are out of compliance.

Mr. Osiek stated the Davis County Sheriff's Office and West Point City use different reporting software. The Sheriff's Offices use the reporting software "Spillman" and West Point uses "Elements". While serving in public safety, Mr. Osiek became familiar with the "Spillman" as well as its features. Recently Mr. Osiek met with the Davis County Sheriff's Office to discuss the software differences as well as possibility of having access to use Spillman for West Point City Code Enforcement.

It was then that Sheriff Richardson recommended deputizing Mr. Osiek, assigning him a radio and allowing him access to the Spillman software for Code Enforcement. This would allow Mr. Osiek to have constant contact with dispatch as well as have access to the Spillman reporting system. Mr. Osiek informed the Council that if he is deputized through the Davis County Sheriff's Office, he will also have access to the Utah Criminal Justice System (UCJIS).

Mayor Craythorne stated the information obtained from the Spillman software can be used not only for a reporting system; it can act as a safety feature for the Code Enforcement Officer as well as members of Staff. For example, a resident of the address has a criminal history within Davis County; the Code Enforcement Officer will have ability to see prior arrests and incidents. The Sheriff's Office will also have the ability to see any Code issues pertaining to the person and address.

Mr. Davis informed the Council that the Sheriff's Office currently has a computer set up within City Hall where their officers can access the Spillman software. He stated after Mr. Osiek is deputized and he receives a username and password, he could begin to use the Sheriff's computer to access the Spillman program.

Mayor Craythorne asked if the cost of the one license for Spillman software is approximately \$500. Mr. Davis and Mr. Laws stated yes, one license for the Spillman software will cost West Point approximately \$500. Mr. Laws stated one license will allow for the Spillman software to be installed on Mr. Osiek's computer.

Mr. Osiek clarified that West Point City could obtain one license for the Spillman software for \$500 only because the City will "piggyback" off of the Davis County Sheriff's service.

Mayor Craythorne expressed his support with deputizing Mr. Osiek as well as working with the Davis County Sheriff's Office and utilizing the Spillman software. The Council agreed.

Council Member Dawson asked if the obtaining one license will allow someone other than Mr. Osiek to have access to Spillman if needed. Mr. Osiek stated yes, if necessary Mr. Laws or Mr. Davis will have access to Spillman to receive updates.

Mayor Craythorne clarified that the purchase of one license is for West Point City, not specifically for Mr. Osiek.

Mr. Laws stated the use of Spillman will allow for him to have instant access to incidents and updated information. He then stated that Sheriff Richardson is supportive of the City using the Spillman software as it will allow his Officer's to have additional information related to property addresses and code enforcement violations.

Council Member Chatterton requested that the Code Enforcement Officer remove yard sale signs on Monday or Tuesday of each week. Mr. Osiek stated he will dispose of garage sale signs, he then stated if signs are deemed of value they will be kept for a short period of time.

On behalf of the Council, Mayor Craythorne welcomed Mr. Osiek to West Point City and thanked him for his report.

The Council then adjourned into the General Session.



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Mayor
Erik Craythorne
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Gary Petersen, Mayor Pro Tem
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Andy Dawson
R. Kent Henderson
Jeffrey Turner

City Manager
Kyle Laws

General Session

7:00 pm – Council Room

Minutes for the West Point City Council General Session held August 5, 2014 at the West Point City offices, 3200 West 300 North, West Point City, Utah 84015 with Mayor Craythorne presiding.

MAYOR AND COUNCIL MEMBERS PRESENT – Mayor Erik Craythorne, Council Member Kent Henderson, Council Member Jeff Turner, Council Member Andy Dawson, Council Member Jerry Chatterton and Council Member Petersen

CITY EMPLOYEES PRESENT – Kyle Laws, City Manager; Boyd Davis, Assistant City Manager; Evan Nelson, Administrative Services Director; and Misty Rogers, City Recorder

VISITORS PRESENT – Rob Ortega, Trish Estheimer, Jordan Estheimer, Branden Roundy, Dan Eckley and Hannah Steed

1. **Call to Order**
2. **Pledge of Allegiance** – Repeated by all
3. **Prayer** – Council Member Turner
4. **Communications and Disclosures from City Council and Mayor**

Council Member Chatterton – no comment

Council Member Dawson – no comment

Council Member Petersen – no comment

Council Member Turner stated that he had received a comment from a resident expressing their thanks to the Public Works Department for the upkeep of the trail.

Council Member Henderson expressed his appreciation to the Public Works Department for the upkeep of the weeds on section of SR193 in which the City maintains.

Mayor Craythorne stated that he sits on the Wasatch Integrated Waste Management Board. He informed the Council that after several months of negotiations, Hill Air Force Base and Wasatch Integrated Waste have entered into a long term steam contract. The contract with H.A.F.B will allow the Waste Energy facility to receive much needed maintenance as well as keep rates low.

Council Member Dawson asked the length of the contract between the Waste Energy Facility and H.A.F.B. Mayor Craythorne stated the term of the contract between the Waste Energy Facility and H.A.F.B is approximately 10 years. He then informed those in attendance that the new contract with H.A.F.B increased approximately 33% from that of the expired contract.

5. Communications from Staff

Mr. Laws informed those in attendance of the following items:

- August 7, 2014 –Summer Party at 5:00 pm at the Bingham Park. West Point Employees, Council Members, Planning Commissioners and their families are invited to attend. To allow for employees to prepare for the activity, West Point City Hall will close at 4:00 pm.
- August 15, 2014 – West Point Senior Dinner will be held at City Hall at 5:30 pm. Those attending must RSVP to Mrs. Jolene Kap no later than Friday, August 8th.
- September 12, 2014 - Youth Council Awards Banquet, Youth Council Members will be recognized for services they provided throughout the year.

6. Adoption of Minutes from the July 15, 2014 Council Meetings

Council Member Dawson motioned to approve the minutes from the July 15, 2014 City Council meeting. Council Member Henderson seconded the motion.

The Council unanimously agreed.

7. Citizen Comment

Dan Eckley - 2963 W 175 N, West Point City

Mr. Eckley stated because of rising food prices, natural disasters, corporate greed and genetically modified food; the Council should consider lifting the restriction on the number of chickens and geese allowed as well as permitting beekeeping. He then submitted a Food Production & Nutrition guide used by Salt Lake City for the Council to review. Mr. Eckley then recommended the Council provide an area within the City to be used as a community farm.

Mayor Craythorne thanked Mr. Eckley for his comments.

Youth Council Update

Ms. Steed stated over the past month, the Youth Council Members assisted with the 4th of July celebration, attend Lagoon, and gather with foreign exchange students to play games and to learn from one another.

Mayor Craythorne asked how many Youth Council Members attended Lagoon. Ms. Steed stated 35 Youth Council Members with a minimum of 80% attendance attended Lagoon.

Ms. Steed stated on Saturday, August 9th Youth Councils from surrounding areas will gather to participate in the Youth Council Summer Games. On behalf of the Youth Council, Ms. Steed thanked the Council for their continued support.

On behalf of the Council, Mayor Craythorne thanked the Youth Council Members, Advisors, and Mrs. Kap for their participation and service they provide to West Point City.

8. Update from Sgt. Roundy with the Davis County Sheriff's Office

Mayor Craythorne stated that Sgt. Roundy has been reassigned and will no longer be assisting West Point City. He then expressed his appreciation for Sgt. Roundy and the service he has provided to the residents of West Point City.

Sgt. Round stated the 4th of July celebration went well, however there was concern with emergency vehicle parking and traffic following the fireworks. Mayor Craythorne stated West Point will continue to work with the Sheriff's Office to determine the best parking for emergency vehicles and traffic flow.

Sgt. Roundy stated over the past several months the Sheriff's Office has provided extra patrols near specific locations throughout the City. He then stated that anyone can contact the Davis County Dispatch and request extra patrols if they are going to be out of town or for suspicious activity.

Sgt. Roundy stated the number of incidents within West Point between May 1st and July 31st is similar to that of last year. He then provided the Council with the following information:

- 21 suspicious circumstances were been reported, the majority are inactive however some remain active.
- Vehicle burglaries have increased for the quarter (May 1st – July 31st), 7 vehicle burglaries were reported last year and 17 were reported this year. Sgt. Roundy stated 9 of the reported vehicle burglaries remain active. He stated vehicle burglaries can be difficult to close.
- 5 residential burglaries
- 7 criminal mischief

Sgt. Roundy stated the Community Oriented Policing in West Point City has increased. Officers are taking a proactive approach by stopping to talk to residents and reminding them to keep garage doors closed and to lock all doors. He then requested that West Point City provide information to residents of the City reminding them to lock all doors (including vehicles), close garage doors, leave lights on, and to report any suspicious activity.

On behalf of the Council and members of Staff, Mayor Craythorne thanked Sgt. Roundy for his cooperation, support, and desire to serve the citizens of West Point. He then stated the communication and relationship in which he has created with the City and Mr. Laws is appreciated.

Council Member Chatterton asked if the subdivision near 3600 W 1800 N on the north side of the road is patrolled on a regular basis. Sgt. Roundy stated yes, the deputies do patrol that area. He stated that the subdivisions are patrolled more by the graveyard shift.

Council Member Petersen informed those in attendance that his neighbor recently had suspicious activity at his home. He recommended everyone use caution and report any suspicious activity.

Sgt. Roundy again reminded those in attendance to lock doors (including vehicles), leave lights on, keep valuables out of sight and close garage doors. He stated criminals are looking for an easy target and easy access.

Council Member Henderson asked if the vehicle burglaries have been spread throughout the city or if they have remained in an isolated area. Sgt. Roundy stated typically several vehicle burglaries will occur in one area on one night; however vehicle burglaries are spread out throughout the city.

Mr. Eckley asked if it would be cost effect for volunteers in the community to work with law enforcement to set up cameras and assist with catching those individuals involved in criminal mischief.

Sgt. Roundy stated the safety of residents is a priority to law enforcement. Because of the dangerous situations law enforcement can encounter, citizens are encouraged to be the "eyes and ears" of the community on not get physically involved. He again recommended that citizens report all suspicious activity.

Mayor Craythorne recommended the citizens report any suspicious activity to the local law enforcement. He then thanked Sgt. Roundy for his report and the service in which he has provided on behalf of West Point City.

9. Ordinance 08-05-2014, Consideration of Vacating a Right-of-Way Near Lake Point Village – Mr. Boyd Davis

Mr. Davis stated the Council agreed to vacate the right-of-way located at 550 N 3075 W. Once vacated, the Council would then deed the property to the Lake Point Village Home Owners Association. Earlier in the day, Mr. Davis had been notified that property taxes for the Lake Point Village HOA may increase if the property is deeded to the HOA.

Because of the new information, Mr. Davis recommended the Council table Ordinance 08-05-2014, consideration of vacating a right-of-way near Lake Point Village until a future meeting.

a. Public Hearing – no comment

Council Member Petersen motioned to close the public hearing.
Council Member Dawson seconded the motion.

The Council unanimously agreed.

b. Action

Council Member Petersen motioned to table Ordinance 08-05-2014 Vacating a Right-of-Way near Lake Point Village.
Council Member Henderson seconded the motion.

The Council unanimously

10. Motion to Adjourn

Council Member Dawson motioned to adjourn
Council Member Chatterton seconded the motion.

The Council unanimously agreed.

Attachments: Exhibit A, Exhibit B, and Exhibit C


ERIK CRAYTHORNE, MAYOR 8/19/2014
DATE


MISTY ROGERS, CITY RECORDER 8/19/2014
DATE

