

GLEN CANYON SPECIAL SERVICE DISTRICT OF BIG WATER

Approved Minutes

Wednesday July 17, 2024

Work Session 5:30 PM

Meeting 6:00 pm

WORK SESSION-

1. **Call to Order-** Open at 5:32 pm- Graydon Meeks, Jim Lybarger, Jennie Lassen, Luke McConville and Levi Banfill all here.

Discussion on funding for a third well. The next application deadline is September 17, 2024. Well would go on the Town property across from the city park. **Jennie** says it would be worth at least applying- Curt from RWAU stated we could probably get a 30% funding and the rest a no interest loan. **Graydon** suggests if it isn't more money out of pocket, it would be worth doing.

Levi- we would have to have a Public Hearing before we even entered into contract. Discussion on whether we would need new bids or not. **David:** It would be easy to tie into the main water lines. Discussion on moving forward with finding what the funding package and payments would look like. **Graydon:** We also discussed including the building around the North well in this funding package. Discussion on possible separate buildings around the electronics and a different housing around the well to help deter lightning strikes. Possibly more lighting rods. Suggestion to call a well driller/professional to get advice on what the best option would be to prevent lightning damage. Need to get a quote on the cost of the well and the building.

Old Business C.) Could hire Sunrise to help us with a Construction and Design standard manual before we adopt the policy. Will get a quote from Sunrise. The manual would have to meet state standards but also tailored and same to our existing equipment.

Old Business D.) Will keep on old business until we get the policy in place. This will relieve us of any responsibility with future benefiting properties coming in and developers being reimbursed at a future date.

NB A- This all follows State code, this is what we must adopt before we sell or dispose of property-

NB B- Suggests moving forward with an appraisal now that the easements are recorded

NB-C- Move to old business and get quotes from Sunrise

NB D- Last fiscal year close out and payroll is included for the board to review.

2. **Close Work Session-**Jennie motions to adjourn, Graydon seconds, all in favor- 6:00pm

MEETING

1. **Call to Order-** Open at 6:01pm

2. **Roll Call**—Meeks here, Lybarger here, Lassen here, McConville here, Banfill here.

3. **Statement of Conflict** - None

4. **Citizen Comments-** None

5. **Approval of June Minutes** – Tuesday June 4th 2024 work session - Luke motions to approve work session minutes. Jennie seconds. All in favor.

Motion to approve Regular meeting June 12, 2024, minutes made by Levi, Luke seconds, all in favor.

6. **Water Master Report-** David- we didn't lose anything up at the South well except the motor which is under warranty. Had professionals come investigate and pull the well. We now have 8 surges on the new surge arrestor. Had 3 in 1 weekend. Jeff is going to come put a monitoring device on the well to help monitor the power input and spikes. David was on vacation for 13 days and is thankful to the board to work for them and have the opportunity to take a family vacation. Under Canvas is concerned about their road and getting grading done and it worked out that Brown Brothers was able to do it today,

7. **Treasurer Report** – Peggy is on vacation.

8. OLD BUSINESS-

- A.) Discussion and Possible Action on Applying for Funding for a Third Well-** David will work on getting more pricing then will keep on old business to discuss further.
- B.) Discussion and Possible Action on Building Around North Well –** Will keep on old business to bundle this with funding package.
- C.) Discussion and Possible Action Adopting Resolution 2024-02 Setting a Policy for New Water Infrastructure –** Will leave on old business and move forward with construction and design standards first.
- D.) Discussion and Possible Action Adopting a “Water Line Extension Agreement” for New Water Infrastructure (Pioneering Agreement)-** Will keep on old business until construction and design standards are complete.

9. NEW BUSINESS

- A.) Discussion and Possible Action on Adopting Resolution 2024-06 to Adopt a Purchasing Policy for the District –** Jennie motions to adopt Resolution 2024-06, Graydon seconds. All in favor. Motion passes.
- B.) Discussion and Possible Action on Selling Lots B-J-28 and B-11-2-** Will look at selling only Lot B-11-2. Next step to move forward with an appraisal. All members unanimously agree.
- C.) Discussion and Possible Action on adopting a Construction and Design Standards Policy-** Move to Old Business and ask Sunrise for a quote.
- D.) Discussion and Possible Action on Approving Financials and Check Register-** Jennie motions to approve, Levi seconds. All in favor. Financials approved.

10. ADJOURNMENT – Graydon motions to adjourn, Jim seconds. All in favor. Meeting closed at 6:12pm