SANPETE COUNTY SPECIAL SERVICE DISTRICT #1 MEETING

July 21, 2024

11:00 A.M.

Members present for the meeting are Commissioner/Chairman Scott Bartholomew, Stan Jensen, Ben Black, Robert Staker, and Doug Christiansen. Secretary Kristine Frischknecht-Christensen and Road Department Supervisor Tom Seely are present. Garrick Willden is present representing Jones and DeMille Engineering.

Meeting is called to order by Chairman/Commissioner Scott Bartholomew.

Minutes for the meeting held in May were distributed prior to the meeting. Upon review and corrections made, a motion is made by Stan Jensen to approve the minutes with minor corrections. The motion is seconded by Robert Staker and the motion passes.

The following claims were submitted for consideration of approval:

Kristine Frischknecht (Meal)	$91.50
Sanpete County (Dust Suppression)	$52,327.25
CIB (Landfill Payment)	$37,000.00
Sanpete Messenger (Ad for Sugar Factory Lane Bridge)	$200.00
Jones and Demille (Dust Suppression)	$5,612.95
Jones and Demille (Sugar Factory Bridge Design)	$24,500.00

Jones and Demille (Six Mile Road 2 invoices)	$8,830.79
Jones and Demille (Cove Creek Road 2 invoices)	$2,163.00
Jones and Demille (Moroni T Road)	$78.000.00

Upon consideration of the claims, a motion is made by Ben Black to approve the claims. The motion is seconded by Doug Christiansen and the motion passes.

A Financial Report is given. Garrick distributes a Budget Sheet for the board to review. There is additional mineral lease in the amount of $13,184.00 that has been added. The unobligated is currently $603,023.10. Motion is made by Robert Staker to approve the Financial Report. The motion is seconded by Ben Black and the motion passes.

The Cove Creek Fencing Project is discussed. Josh Jackman is mostly done on the fencing with just some wire gates to complete. Garrick has his final pay request. The amount budgeted was $40,000.00 for fencing and to date we have paid $6,582.87 and his final payment is $27,773.50. This included his material and labor and under the amount budgeted. Motion is made by Stan Jensen to approve the final payment to Josh Jackman in the amount of $27,773.50. The motion was seconded by Ben Black and the motion passes.

Garrick gives an update on the North Sugar Factory Bridge Project. He states they are working on the plans and have been working on getting costs together. The bridge cost alone will probably be $300,000 or more. In order to meet the board’s procurement policy this project had to be bid out. The advertisement has been published. The bridge will be purchased and then it will be constructed over the winter and then will be installed in the Spring. The road portion will be done later next year. Garrick has spoken with Marla Frischknecht relative to the probate, which is still in process at this time, but when complete she has indicated she is very interested in working with the board in purchase of property for the road.

Six Mile Road is discussed. The road is basically complete except guardrail, fencing and approaches that need to be done. Garrick states the $160,000.00 that the board paid the county last year was for Six Mile Road. The $160,000 that was budgeted this year, Tom states he will be apply the $169,000 to Cove Creek Road. Relative to the Guardrail on Six Mile Road, Garrick has two bids for the board to consider. The bid sheet is attached to the minutes. The bids from B & K Construction in the amount of $44,162.00 and Rowser Construction LLC in the amount of $47,048.00. Motion is made by Stan Jensen to award the bid to the lowest bidder, B & K Construction, in the amount of $44,162.00. The motion is seconded by Doug Christiansen and the motion passes. They will not get the guardrail put in until this fall. Garrick discusses fencing on this project. There are some property owners that wanted fencing in exchange for easement and some that wanted to be paid in exchange for easement at the board's rate of $2000,00 per acre. The following people opted for payment at $2,000 per ac and the amounts are as follows: Crystal M. Young - $739.21; Kris Jorgensen - $502.75; Darrell Olseth - $592.29; and Michael Forbush-$202.94. Motion is made by Ben Black to approve the payment listed in lieu of right of way easement. The motion is seconded by Stan Jensen and the motion passes.

An update is given on the Moroni T Road. Garrick discussed with the board how they are designing the road and reviews the plans that will help the contractor that bid on the project. They have to build up the shoulders on the road. He explains the process of building the 6-foot shoulders with 12 inches of untreated base course and then roto mill machine will mix the existing shoulders with asphalt and cement powder.   There will be at least 12 inch base and then 4 inches of asphalt on top of that. They will need to bring in some additional fill material. This project will be bid out this winter and then built in 2025. Dairy Lane will be an alternate access during the construction and so it will definitely need to be on the dust suppression list next year. Commissioner Bartholomew asks about fencing needing to be rebuilt. Garrick states that most of the right of way is on the inside of the fence. Culverts for driveways will have to be put in. There is a brief discussion of speed on the road. It will be 50 mph until the turn in the road and then it will be 40 mph.

Kristine informs the board that the Independent Audit has concluded according to Brett. There is one response from the board required. The board needs to update the Utah Public Notice Website with phone numbers and any other missing information. Kristine will make sure that it gets updated.

Road Supervisor, Tom Seely discusses the need for a Water Truck. He has been doing some research into where and how to get one. He feels it is important to get one before next year before the dust suppression project. He is wondering about using the funds the board gives him for a project toward a truck. He estimates approximately $150,000.00. He wants to get a tank that does not rust. He would just like the board to be thinking about how they might help. The board is willing to work with Tom. Doug Christiansen suggests that with the unobligated funds at the end of the year options can be considered when we can see where the board stands financially.

With no further business before the board, motion to adjourn the meeting is made by Stan Jensen. The motion is seconded by Ben Black and the motion passes.