



**Board of Trustees**  
**08/15/2024 03:00 PM**  
Anchor Location: 1353 W 760 N  
Orem, Utah 84057  
Board meetings are held via teleconference.

## MEETING MINUTES

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### Attendees

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#### Voting Members

- Ms. Karen Aston, President
- Ms. Amber Wright, Treasurer
- Ms. Nancy Willison, Board Member
- Ms. Jenn Singletary, Board Member

#### Others In Attendance:

- Kristy Gordon, Chief Administrative Officer
  - Jonathan Seal, Director Grades 9-12
  - Amy Hart, Director Grades K-8
  - Dawn Benke
  - Hannah Dorius
  - Janey Stoddard
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### 1. Board Meeting Welcome and Roll Call

Karen Aston called the meeting to order at 3:06PM.

### 2. Pledge of Allegiance

### 3. Public Comment

Kristy Gordon presented the BYU Curriculum for Grades 6-12 and Bright Thinker Curriculum for Grades K-12 to the board. The administration believes these curriculum changes will contribute to student success. This curriculum will also help bring the school in line with the modalities specified in the Lumen Scholar Institute Charter. This was the first opportunity for the public to comment on the BYU Curriculum and Bright Thinker Curriculum. There was no public comment.

- BYU Curriculum Grades 6-12 Purchase**
- Bright Thinker Grades K-12**

#### 4. Consent Calendar

##### a. June 20, 2024 Board Meeting Minutes

Motion: I move to approve the June 20, 2024 Board Meeting Minutes.

Motion made by: Nancy Willison

Motion seconded by: Amber Wright

Voting:

Karen Aston - Yes

Amber Wright - Yes

Nancy Willison - Yes

Jenn Singletary - Yes

#### 5. Reports

##### a. Administrative Report

Kristy Gordon presented the Administrative Report to the board. The 2024-2025 school year is off to a great start thanks to preparation by staff and administration. 490 students are enrolled, and registration is now closed. Jonathan Seal said Professional Development days were a success with a lot of positive collaboration among the staff. All staffing positions are filled.

##### b. Finance Report

Dawn Benke presented the Finance Report to the board. The finances presented were as of July 31st, 2024. The 2024/2025 budget is based on 425 students. Operating cash is in good standing.

#### 6. Board Business

##### a. Early Learning Plan

Amy Hart presented the Early Learning Plan to the board. Goal 1 is to increase the percentage of 3rd graders scoring at the benchmark or above on the Acadience Math composite from the beginning of the year to the end of the year by 12%. Goal 2 is to increase the percentage of 2nd grade students scoring at or above the benchmark on the Acadience Reading composite from the beginning of the year to the end of the year by 11%.

Motion made by: Jenn Singletary

Motion seconded by: Nancy Willison

Voting:

Karen Aston - Yes

Amber Wright - Yes

Nancy Willison - Yes

Jenn Singletary - Yes

##### b. Board Member Terms

The board discussed the board member vacancies. There are 2 applications for potential board members that will be reviewed by the board president.

**c. Insurance Renewal**

The insurance presented to the board is the required general insurance for the Lumen Scholar Institute. The insurance includes liability insurance for the LSI vans and other legal liability. The board had no questions.

Motion made by: Amber Wright

Motion seconded by: Nancy Willison

Voting:

Karen Aston - Yes

Amber Wright - Yes

Nancy Willison - Yes

Jenn Singletary - Yes

**d. Policies**

Motion made by: Amber Wright

Motion seconded by: Nancy Willison

Voting:

Karen Aston - Yes

Amber Wright - Yes

Nancy Willison - Yes

Jenn Singletary - Yes

**i. Selection, Approval, and Purchase of Instructional Materials Policy**

The board reviewed this policy previously. Hannah Dorius presented the policy summary to the board. The board had no other questions.

**ii. Attendance Policy**

The board reviewed this policy previously. Hannah Dorius presented the policy summary to the board. The board had no other questions.

**iii. Criminal Background Checks and Arrest Reporting Policy**

The board reviewed this policy previously. Hannah Dorius presented the policy summary to the board. The board had no other questions.

**iv. Electronic Meetings Policy**

The board reviewed this policy previously. Hannah Dorius presented the policy summary to the board. The board had no other questions.

**e. Calendaring**

The next meeting is scheduled for September 19, 2024.

**7. School LAND Trust Council**

**8. Adjourn**

Motion: At 3:39PM, I make a motion to adjourn the meeting.

Motion made by: Nancy Willison

Motion seconded by: Jenn Singletary

Voting:

Karen Aston - Yes

Amber Wright - Yes

Nancy Willison - Yes

Jenn Singletary - Yes

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