

Mayor
Kenneth Romney

WEST BOUNTIFUL CITY

City Administrator
Duane Huffman

City Council
James Ahlstrom
Dell Butterfield
Kelly Enquist
Jenn Nielsen
Mark Preece

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West Bountiful, Utah 84087

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City Recorder
Remington Whiting

City Engineer
Kris Nilsen

Public Works Director
Steve Maughan

THE WEST BOUNTIFUL CITY COUNCIL WILL HOLD A REGULAR MEETING AT 7:30 PM ON TUESDAY, AUGUST 6, 2024, AT THE CITY OFFICES

Invocation/Thought – Jenn Nielsen; Pledge of Allegiance – Dell Butterfield

1. Approve Agenda.
2. Public Comment - Two minutes per person; five minutes if on behalf of a group.
3. Update on West Bountiful History Project – Debbie McKean
4. Public Hearing – Proposal to Vacate Portion of Public Utility and Drainage Easement at 978 W 1950 N.
5. Ordinance 492-24 – An Ordinance Authorizing the Mayor to Execute a Change in Easement Along the North Property Line at 978 W 1950 N.
6. Consider Extension for Off-Site Improvements Agreement with South Davis Sewer District.
7. Consider Award of 1200 N Surface Repair and Trail Project 2024.
8. Resolution 560-24 – A Resolution of the West Bountiful City Council Approving Procedures for Electronic Meetings.
9. Meeting Minutes from July 16th, 2024.
10. Staff Reports–Police, Public Works, Engineering, Community Development, Admin.
11. Mayor/Council Reports.
12. Closed Session, if necessary, for the Purpose of Discussing Items Allowed Pursuant to UCA § 52-4-205.
13. Adjourn.

The above agenda was posted on the State Public Notice website (Utah.gov/pmn), the city website (WBCity.org), posted at city hall, and emailed to the Mayor and City Council on August 2nd, 2024, by Remington Whiting, City Recorder.

Minutes of the West Bountiful City Council meeting held on **Tuesday, August 6, 2024**, at West Bountiful City Hall, 550 N 800 West, Davis County, Utah.

Those in attendance:

MEMBERS: Mayor Kenneth Romney, Council members James Ahlstrom, Dell Butterfield, Kelly Enquist, Jenn Nielsen,

STAFF Duane Huffman (City Administrator), Steve Doxey (City Attorney), Brandon Erikson (Chief of Police), Steve Maughan (Public Works Director), Kris Nilsen (City Engineer), and Remington Whiting (City Recorder)

PUBLIC: Alan Malan, Frank Yingst, Marie Kay Haskins, Pat Soper, Gary Edmonds, Debbie McKean, Richmond Thornley, Simon Mortensen, Michael Lambert, Andy Barney

EXCUSED: Council member Mark Preece

Mayor Romney called the meeting to order at 7:34 pm. Jenn Nielsen gave an inspirational thought, and the Pledge of Allegiance was led by Dell Butterfield.

1. Approve Agenda

Duane Huffman explained that items #4 and #5 related to a proposed easement vacation were not necessary as staff discovered that no easement was in place.

MOTION: *James Ahlstrom made a motion to approve the agenda with the removal of item #4 and #5. Dell Butterfield seconded the Motion which PASSED by unanimous vote of all members present.*

2. Public Comment

Debbie McKean – 1075 W 1070 N – The Busy Bee, a medical service facility, would like to invite the council to a carnival night that they will be holding.

Frank Yingst – 584 W 1225 N – Mr. Yingst requested that the yield signs on 1300 N and 600 W, 1225 N and 600 W be changed to stop signs. He also expressed concern over a dog grooming home occupation that was located near his home.

Marie Kay Haskins – 246 N 1000 W – Mrs. Haskins shared her concern over how the refinery is managing the rental homes it owns in the Fackrell Subdivision. The concern is that properties will be left vacant.

Pat Soper – 219 N 1000 W – Mrs. Soper also expressed her concern over the vacant homes.

Mayor Romney responded that there has been some communication with the refinery manager regarding the rental properties, and the city looks forward to getting more information.

Michael Lambert - Layton Resident– Introduced himself and explained that he was running for county commission. Shared his concerns over issues that impact the youth and residents of Davis County.

Andy Barney – 1212 N 675 W – Expressed how much he liked the car show and thanked the city for allowing it.

3. Update on West Bountiful History Project – Debbie McKean

Debbie McKean introduced herself and Gary Edmonds. She explained that Mr. Edmonds had reached out to her a few months ago to re-start the process of printing the history of West Bountiful City.

Gary Edmonds – Presented himself and gave history of his time as a resident of West Bountiful City. He explained that he wants to print copies of the previous history book, along with copies of a newer history book of the city. Duane responded to Mr. Edmonds that they would continue to discuss the history book further when they meet soon, along with the possibility of funding.

4. Consider Extension for Off-Site Improvements Agreement with South Davis Sewer District.

Kris Nielsen explained that the South Davis Sewer District requested to defer the construction of public improvements for the proposed SDSD Administration Building Site. The council asked if it would be possible to require that a foot path be built from the trailhead to the pond before the deferral was approved. Duane said the city could have further discussions on the issue with the sewer district.

MOTION: *Kelly Enquist made a motion to table the Extension for Off-Site Improvements Agreement with South Davis Sewer District. James Ahlstrom seconded the Motion which PASSED.*

The vote was recorded as follows:

James Ahlstrom – Aye

Dell Butterfield – Aye Jenn Nielsen– Aye

Kelly Enquist – Aye

5. Consider Award of 1200 N Surface Repair and Trail Project 2024.

Duane Huffman explained that 1200 N between 1100 W and the trailhead currently has a width of 24' of asphalt pavement, and in many sections this asphalt has significantly deteriorated. The city's current standard pavement width is a minimum of 29', and with the traffic and size of trucks associated with the new public works facility, staff believe it is

necessary to widen the current road. The existing asphalt surface would be milled, and 5" of new asphalt depth re-laid. Because this project is needed for the new facility, remaining bond proceeds of up to \$945,000 are available for the widening. Anything beyond this would need to come from the Streets Property Tax Fund or the Capital Projects Fund.

The possibility of expanding the asphalt for pedestrian/bicycle access to the Legacy Trail was discussed. Several council members expressed that they believe traffic volume does not currently necessitate a separate trail for pedestrians and bicycles. Council member Butterfield enquired about just leaving the road as is. Duane explained that the road still needs to be rehabilitated, whether it is widened or not. Steve Maughan said that a 29' road would be sufficient for vehicles.

MOTION: *James Ahlstrom made a motion to award the 1200 N Surface Repair and Trail Project 2024 project Schedule A not to exceed \$910,949 to Post Construction Company. Jenn Nielsen seconded the Motion which PASSED.*

The vote was recorded as follows:

James Ahlstrom – Aye
Dell Butterfield – Aye Jenn Nielsen– Aye
Kelly Enquist – Aye

6. Resolution 560-24 – A Resolution of the West Bountiful City Council Approving Procedures for Electronic Meetings.

Duane Huffman explained that Utah State Legislature recently adopted amendments to UCA 52-4-207 regarding Electronic Meetings. The changes included require that the city update previously adopted policies.

MOTION: *Dell Butterfield made a motion to adopt Resolution 560-24 – A Resolution of the West Bountiful City Council Approving Procedures for Electronic Meetings. James Ahlstrom seconded the Motion which PASSED.*

The vote was recorded as follows:

James Ahlstrom – Aye
Dell Butterfield – Aye Jenn Nielsen– Aye
Kelly Enquist – Aye

7. Meeting Minutes from July 16th, 2024.

MOTION: *Jenn Nielsen made a motion to approve the minutes from July 16th, 2024. James Ahlstrom seconded the motion which PASSED by unanimous vote of all members present.*

8. Staff Reports

Police – Brandon Erikson:

- Rebecca Johnson has been hired as a new crossing guard. She will undergo training at the beginning of next week.
- Chief Erikson and Councilmember Nielsen met with the district regarding school drop off.
- The department has started to receive vehicles from last year's budget.
- Councilmember Nielsen discussed getting a bussing report from the school district.

Public Works – Steve Maughan

- Seasonal Park help will all be done by the end of next week.
- Sealcoat projects have been scheduled. This Friday, the twin home area and 1000 N and Cul-de-sacs will be seal coated. The bulk of the seal coat will take place at the end of August.

Engineering - Kris Nilsen:

- Putting a project together for a concrete bid at the city park.

Administration – Duane Huffman

- ULCT will have their hold a conference in September. Duane asked if the council members would like to be registered for this event.
- Addison's last day will be Thursday.
- The city's website domain has been updated to wbcityut.gov. Starting next week, all the city emails will update to this new domain.

9. Mayor/Council Reports

James Ahlstrom –

- Asked the public Works department how much water lines have been converted to PVC. Steve explained which water lines had been converted.

Dell Butterfield –

- Still needs to review minutes from Planning Commission Meeting.
- South Davis Rec Center is in a good position. There have been no new ice rink complaints recently.

Kelly Enquist –

- Mosquito Abatement meeting on Thursday.

Jenn Nielsen –

- Carnival and Parade heads have accepted positions for next years 4th of July Celebration

Mayor Romney –

- Gave an update on the privately run car show at the city park.

10. Closed Session for the Purpose of Discussing Items Allowed Pursuant Utah Code 52-4-205.

MOTION: *Jenn Nielsen made a motion to go into closed session to discuss the character, professional competence, or mental health of an individual. James Ahlstrom seconded the motion which PASSED by unanimous vote of all members present.*

187 **11. Adjourn**

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189 **MOTION:** *Jenn Nielsen made a motion to adjourn this meeting of the West Bountiful*
190 *City Council. James Ahlstrom seconded the motion which PASSED by*
191 *unanimous vote of all members present.*

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197 *The foregoing was approved by the West Bountiful City Council by unanimous vote of all members*
198 *present on August 20th, 2024.*

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201 
202 Remington Whiting, City Recorder

PLEASE SIGN IN BELOW

WEST BOUNTIFUL CITY
City Council Meeting

Date: August 6th, 2024

Location: 550 N 800 W, West Bountiful

[illegible]

WEST BOUNTIFUL CITY

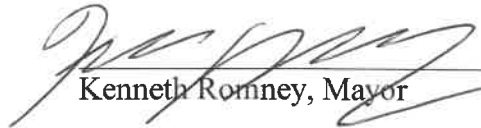
Statement Regarding Closed Meeting of City Council August 6, 2024

STATE OF UTAH)
 : ss.
COUNTY OF DAVIS)

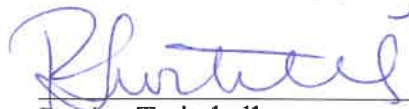
I, Ken Romney, hereby affirm as follows:

1. I am the Mayor of West Bountiful City, and make the following averments based on personal knowledge.
2. I presided at a duly noticed meeting of the West Bountiful City Council on August 6th, 2024.
3. Upon motion and a unanimous vote, the City Council moved into closed session, for the purpose of discussing the character, professional competence, or physical or mental health of an individual, pursuant *Utah Code Ann.* § 52-4-205(1)(a)
4. Upon conclusion of that discussion, the Council adjourned its open meeting.

DATED this 6th day of August, 2024.


Kenneth Romney, Mayor

SUBSCRIBED AND SWORN TO before me this 6 day of Aug, 2024.


Patrice Twitchell,
Notary Public

