ESCALANTE CITY COUNCIL MEETING
AUGUST 6, 2024
REGULAR MEETING/ELECTRONIC MEETING – 6:00 P.M.
ESCALANTE CITY COUNCIL CHAMBERS - 56 NORTH 100 WEST

DRAFT

Mayor Melani Torgersen called the meeting to order at 6:00 p.m. in the Escalante City Council Chambers.

Present at said meeting were Mayor Torgersen, Council members Blaine Porter, Sally Orme, Lenza Wilson, Marlene Stowe, City Attorney Barry Huntington and City Treasurer Nancy Porter. Council Member Lyman and City Recorder Stephanie Steed were excused.

Also present were Bill Weppner, Harriet Priska, Victory Crawford, Fred Spencer, Lawrence Barnes and Sherri Meisenbach.

Mayor Torgersen led the Pledge of Allegiance.

ADOPTION OF THE AGENDA

Council member Porter moved to adopt the agenda as written. Council member Stowe seconded the motion. Motion carried with Council members Stowe, Wilson, Orme and Porter voting aye.

APPROVAL OF THE MINUTES OF JULY 16, 2024 MEETING

Council member Wilson moved to approve the minutes of the July 16, 2024 meeting as written. Council member Orme seconded the motion. Motion carried with Council members Wilson, Orme, Stowe and Porter voting aye.

PUBLIC COMMENTS
VICTORY CRAWFORD

Ms. Crawford wanted to let the council know about the NCCS (National Center for Constitutional Studies) constitutional workshop that is to be held in Escalante on September 7, 2024 at the Escalante Showhouse. Ms. Crawford said this event will be from 9:00 a.m. to 4:00 p.m. with a catered lunch from 12:00 p.m. to 1:00 p.m. Ms. Crawford said the first 50 people who sign up is free and after that it is $15.00 for the event and $12.00 for lunch. Ms. Crawford said the speaker will be Earl Taylor Jr. who has taught The Making of America Constitutional study course for over 30 years. Ms. Crawford said she is working with Elaine Baldwin on this project and has given each council member 3 packets about this event that she would like each member to hand out to people to help get the word out and get people to sign up for this event (attached).

HARRIET PRISKA

Ms. Priska wanted to thank the city for all their help in getting the new Walking Tour Pamphlets printed and handed one out to each member to show them how nice they are. Ms. Priska said Jenny Evans and her boys have gone around and checked each place for the post marker and stated that there were about 12 that were missing. Ms. Priska said Ms. Evans will be helping her to get these replaced.

PLANNING AND ZONING ITEMS

PLANNING AND ZONING UPDATES

ORDINANCE 2024-14 AMENDING ORDINANCE 10.36.040, 10.38.040, 10.40.040, 10.42.040, 10.44.040, 10.48.040 AND 10.50.020 HIGHT REGULATIONS

Council member Stowe explained Planning and Zoning had a public hearing on this proposed ordinance. Council member Stowe explained Ordinance 2024-14. Council member Stowe said planning and zoning has recommended the proposed ordinance for approval. Council Member Wilson said he does not agree with telling people how many stories they can have inside their home as long as they are within the required height. Council member Wilson said he is not opposed to changing the height in the RR-1-10 zone to 28 feet. Council Member Porter said he feels the City should not tell people how many stories they can have and feels we should not change the ordinance. Council Member Orme said she feels that the less management the City has on what people do inside their building is better. This item was discussed at length. **Council member Porter moved to approve ordinance 2024-14 with the following changes, leave the 35 feet, take out the stories and take out the conditional use permit does not have to be reviewed yearly. Council member Wilson seconded the motion. Motion carried with Council members Wilson, Porter, Orme and Stowe voting aye.**

ORDINANCE 2024-15 AMENDING ORDINANCE 10.36.020, 10.38.020, 10.40.020 AND 10.42.020 ADDING TWO-FAMILY DWELLINGS

Council member Stowe explained Planning and Zoning had a public hearing on this proposed ordinance. Council member Stowe explained Ordinance 2024-15. Council member Stowe said planning and zoning has recommended the proposed ordinance for approval. **Council member Orme moved to approve Ordinance 2024-15. Council member Stowe seconded the motion. Motion carried with Council members Stowe, Porter, Orme and Wilson voting aye.**

ORDINANCE 2024-16 AMENDING ORDINANCE 10.22.030, 10.22.040 AND 10.22.050 REQUIREMENTS OF OWNER OCCUPIED.

Council member Stowe explained Planning and Zoning had a public hearing on this proposed ordinance. Council member Stowe explained Ordinance 2024-16. Council member Stowe said planning and zoning has recommended the proposed ordinance for approval. **Council member Wilson moved to approve Ordinance 2024-16. Council member Porter seconded the motion. Motion carried with Council members Porter, Wilson, Stowe and Orme voting aye.**

ORDINANCE 2024-17 AMENDING ORDINANCE 10.16.040 ADDING RECREATIONAL COACH TO PROHIBITED ACTIVITIES.

Council member Stowe explained Planning and Zoning had a public hearing on this proposed ordinance. Council member Stowe explained Ordinance 2024-17. Council member Stowe said planning and zoning has recommended the proposed ordinance for approval. **Council member Stowe moved to approve Ordinance 2024-17. Council member Wilson seconded the motion. Motion carried with Council members Wilson, Orme, Porter and Stowe voting aye.**

SCHEDULED ITEMS

SHERRI MEISENBACH – DONATION FOR MOQUI MOTOR MADNESS CAR SHOW

Ms. Meisenbach thanked the City Council for all the hard work they do and asked for a donation to help buy prizes for raffle drawings as well as T-shirts and trophies for the car show. Ms. Meisenbach asked for $2,000.00. Council member Orme explained that at the end of the fiscal year they had put a cap of $700.00 on all donations and stated that she was in favor of giving the $700.00 for this event. Ms. Meisenbach thanked the council. Ms. Meisenbach wanted to let everyone know that the Lions club is happy to help with any projects that the city may need help with and said that they have 15 to 20 active members at this time and would like to help where they can. **Council member Orme moved to donate $ 700.00 to the Moqui Motor Madness Car Show. Council member Porter seconded the motion. Motion carried with Council members Stowe, Porter, Orme and Wilson voting aye.**

POLICY AND PROCEDURES – EARLY RETIREMENT

Mayor Torgersen explained the Early Retirement Policy. Council member Wilson said he likes this idea. Council member Stowe said she likes the case-by-case basis but not the age of 62. This item was discussed at length. **Council member Wilson moved to approve the Early Retirement Policy with the change of 75 points or on a case by case basis and taking out the age of 62. Council member Stowe seconded the motion. Motion carried with Council members Wilson, Orme, Porter and Stowe voting aye.**

DEPARTMENT REPORTS

ADMINISTRATIVE

Administrative Department had nothing to report at this time,

PUBLIC WORKS DEPARTMENT

The Public Works Department was not present at said meeting.

FIRE DEPARTMENT

Bill Weppner stated they had 3 calls since the last meeting, the first was an automated 911 traffic call that they never found, second was a false alarm at the LDS church and the last one was from a lightning strike out south center street catching a tree and some brush on fire.

Mr. Weppner said the fire department did the morning salutes for the 24th celebrations as well as the parade and soaking the crowd and ended the weekend with the fireworks display that night. Mr. Weppner said everything went very well.

Mr. Weppner said he is still waiting on the estimate and time frame for the ladder truck to get fixed. Mr. Weppner said Cummins came and fixed the recall problem but states that the wiring harness is where the problem is now and it is a back and forth with Cummins and Rosenbauer. Mayor Torgersen asked if this has been a problem with other departments and Mr. Weppner said yes is has been an issue and Denver is one of them and that the issue stems from the DEF system. Mr. Weppner has also been in contact with Governor Cox who is willing to make some calls to try and get this resolved as it is a public safety issue. Mayor Torgersen said she will reach out to the Governor and get this moving forward.

COUNCIL REPORTS

MAYOR MELANI TORGERSEN

Mayor Torgersen thanked everyone for the 24th weekend, and said everything went great.

DRAFT

Mayor Torgersen said she would like to see the city do a 911 service clean-up around town. Mayor Torgersen asked if the board is in favor of doing this and if Saturday the 14th of September would be a good day. Mayor Torgersen asked the council to think about it.

Mayor Torgersen said that Council Member Lyman has been in contact with Garkane about moving the poles and they said it would be about $11,000.00 but they are working with Justin Miller to see if they can split the cost as they are in the middle of the road and must be moved.

COUNCIL MEMBER CHAD LYMAN

Council member Lyman was not present at said meeting.

COUNCIL MEMBER LENZA WILSON

Council member Wilson said he has put more electrical outlets at the splash pad for future events and that the splash pad is now operational between the hours of 9:00 a.m. to 9:00 p.m. with auto shut off.

Council Member Wilson said the contractor has been here the past 2 days painting the lines at the airport and the final coat of paint was finished up today.

COUNCIL MEMBER BLAINE PORTER

Council member Porter had nothing at this time.

COUNCIL MEMBER MARLENE STOWE

Council member Stowe said the signs for the park, community center and the splash pad were done and ready for pick up in St. George. Council Member Stowe said they are 8' long and we will need a trailer to pick them up. Mayor Torgersen asked if we could send the water sample down to St. George this time and pick them up then.

COUNCIL MEMBER SALLY ORME

Council member Orme nothing had nothing at this time.

UNPAID BILLS

Council member Orme moved to pay the unpaid bills. Council member Stowe seconded the motion. Motion carried with Council members Stowe, Orme, Wilson and Porter voting aye.

EXECUTIVE SESSION

There was no executive session needed at this time.

Council member Porter moved to adjourn the meeting at 6:45 p.m.
Council member Orme seconded the motion. Motion carried with all in favor.

Nancy Porter

DRAFT

ESCALANTE CITY
ORDINANCE 2024-18

AN ORDINANCE VACATING A CITY ROAD

WHEREAS, Escalante City received a request to vacate a road from Entrada Escalante Properties LLC.;

WHEREAS, a public hearing was held on the request after proper notice was given to the public; and

WHEREAS, at said public hearing no objections were heard by the City Council; and

WHEREAS, the Escalante City Council each voted aye to approve the request

NOW THEREFORE, be it ordained by the Council of the Escalante City, in the State of Utah, as follows:

SECTION 1: **ADOPTION** "7.16.031 Vacating Road And Utility Easement" of the Escalante Municipal Code is hereby *added* as follows:

ADOPTION

7.16.031 Vacating Road And Utility Easement*(Added)*

1. This ordinance applies to the road described as:
    a. Portion of platted 100 North: BEGINNING AT A POINT THAT IS NORTH 00°39'57" EAST 217.11 FEET ALONG THE SIXTEENTH SECTION LINE AND SOUTH 89°06'37" EAST 30.00 FEET FROM THE SOUTHWEST CORNER OF THE SOUTHEAST QUARTER OF THE SOUTHEAST QUARTER OF SECTION 7, TOWNSHIP 35 SOUTH, RANGE 3 EAST, SALT LAKE BASE AND MERIDIAN; RUNNING THENCE NORTH 00°39'57" EAST 9.84 FEET TO THE NORTH RIGHT-OF-WAY LINE OF HISTORIC 100 NORTH STREET; THENCE SOUTH 89°06'37" EAST 482.54 FEET ALONG SAID RIGHT-OF-WAY LINE TO A POINT ON THE WEST RIGHT-OF-WAY LINE OF 400 WEST STREET; THENCE SOUTH 00°39'52" WEST 63.37 FEET ALONG SAID WEST RIGHT-OF-WAY LINE; THENCE NORTH 89°06'37" WEST 390.69 FEET TO THE POINT OF CURVATURE ON A 25.00 FOOT RADIUS CURVE TO THE RIGHT; THENCE NORTHWESTERLY 32.01 FEET ALONG THE ARC OF SAID CURVE (CHORD OF CURVE BEARS NORTH 52°25'47" WEST 29.87 FEET) TO THE POINT OF REVERSE CURVATURE ON A 50.00 FOOT RADIUS CURVE TO THE

PASSED AND ADOPTED BY THE ESCALANTE CITY COUNCIL

______________________________.

	AYE	NAY	ABSENT	ABSTAIN
Councilmember Chad Lyman	______	______	______	______
Councilmember Sally Orme	______	______	______	______
Councilmember Marlene Stowe	______	______	______	______
Councilmember Blaine Porter	______	______	______	______
Councilmember Lenza Wilson	______	______	______	______

Presiding Officer

____

Melani Torgersen, Mayor, Escalante City

Attest

____

Stephanie Steed, MMC, City Recorder, Escalante City

✓ You have successfully accepted your award. ×

Award offered

EMW-2023-FG-04942: Fiscal Year (FY) 2023 Assistance to Firefighters Grant

ESCALANTE CITY

Period of performance	**08/13/2024 - 08/12/2026**
Federal resources awarded	**$81,904.71**
Required non-federal resources	**$4,095.24**
Federal resources disbursed to recipient	**$0.00**
Pending disbursements to recipient	**$0.00**
Balance of federal resources available	**$81,904.71**

My to do list

Description	Status	Date of status	Due date	Action

Organization : ESCALANTE CITY

This information is current of SAM.gov as of: 08/04/2024

Registration summary

UEI-EFT	**E7LVXGHWMUZ4**

RESOLUTION NO: 2024-19

A RESOLUTION ADOPTING THE 2023 MUNICIPAL WASTWATER PLANING PROGRAM FOR THE CITY OF ESCALANTE, UTAH.

RESOLVED, that the City of Escalante informs the Water Quality Board the following actions were taken by the City Council:

1. Reviewed the Municipal Wastewater Planning Program Report for 2023, which is attached to this resolution;
2. Have taken all appropriate actions necessary to maintain effluent requirements contained in the Utah Pollution Discharge Elimination System (UPDES) permit (if applicable).

PASSED AND APPROVED THIS 20TH DAY OF AUGUST, 2024

APPROVED:

____
Melani Torgersen, Mayor

ATTEST:

____
Stephanie Steed MMC, City Recorder

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Municipal Wastewater Planning Program survey for 2024.

escalantecity4644@gmail.com Switch account

* Indicates required question

Email *

PUBLICWORKS@ESCALANTECITY.COM

Section I: General Information

Name of the Facility? *

ESCALANTE CITY

What is the name of the person responsible for this organization? *

Daryl Griffin

What is the title of the person responsible for this organization? *

Public Works Director

What is the email Address for the person responsible for this organization? *

BOX 189 ESCALANTE, UTAH 84726

What is the phone number for the person responsible for this organization? *

435-826-4644

Facility Location? *

Please provide either Longitude and Latitude, address, or a written description of the location (with area or point).

56 NORTH 100 WEST ESCALANTE, UTAH

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Federal Facility Section

Are you a federal facility?

A federal facility is a military base, a national park, a facility associated with the forest service, etc.

○ Yes

● No

Clear selection

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* Indicates required question

Financial Evaluation Section

This form is completed by [name]? *

Daryl Griffin/Nancy Porter

Part I: GENERAL QUESTIONS

Please answer the following questions regarding GENERAL QUESTIONS.

Are sewer revenues maintained in a dedicated purpose enterprise/district account?

● Yes

○ No

Clear selection

Are you collecting 95% or more of your anticipated sewer revenue? *

● Yes

○ No

Are Debt Service Reserve Fund requirements being met?

● Yes

○ No

Clear selection

Where are sewer revenues maintained?

☐ General Fund

☑ Combined Utilities Fund

☐ Other

What was the average annual User Charge for 2023?

If there is more than one rate divide the total municipal yearly User Charge collected, by the total number of connections.

27.00

Do you have a water and/or sewer customer assistance program (CAP)?

○ Yes

● No

Clear selection

Part II: OPERATING REVENUES AND RESERVES

Please answer the following questions regarding

OPERATING REVENUES AND RESERVES.

Are property taxes or other assessments applied to the sewer systems?

○ Yes

● No

Clear selection

Revenue from these taxes =

Your answer

Are sewer revenues sufficient to cover operations & maintenance costs, and repair & replacement costs (OM&R) at this time?

● Yes

○ No

Clear selection

Are projected sewer revenues sufficient to cover operation, maintenance, and repair (OM&R) costs for the next five years?

● Yes

○ No

Clear selection

Does the sewer system have sufficient staff to provide proper OM&R?

● Yes

○ No

Clear selection

Has a repair and replacement sinking fund been established for the sewer system?

○ Yes

● No

Clear selection

Is the repair & replacement sinking fund sufficient to meet anticipated needs?

○ Yes

● No

Clear selection

Part III: Capital Improvements, Revenues and Reserves.

Please answer the following questions regarding Capital Improvements, Revenues and Reserves.

Are sewer revenues sufficient to cover all costs of current capital improvements projects?

● Yes

○ No

Clear selection

Has a Capital Improvements Reserve Fund been established to provide for anticipated capital improvement projects?

○ Yes

● No

Clear selection

Are projected Capital Improvements Reserve Funds sufficient for the next five years?

● Yes

○ No

Clear selection

Are projected Capital Improvements Reserve Funds sufficient for the next ten years?

● Yes

○ No

Clear selection

Are projected Capital Improvements Reserve Funds sufficient for the next twenty years?

● Yes

○ No

Clear selection

Part IV: FISCAL SUSTAINABILITY REVIEW

Please answer the following questions regarding FISCAL SUSTAINABILITY REVIEW.

Have you completed a rate study within the last five years?

● Yes

○ No

Clear selection

Do you charge Impact fees?

● Yes

○ No

Clear selection

Impact Fee (if not a flat fee, use average of all collected fees) =

1,000.

Have you completed an impact fee study in accordance with UCA 11-36a-3 within the last five years?

○ Yes

● No

Clear selection

Do you maintain a Plan of Operations?

● Yes

○ No

Clear selection

Have you updated your Capital Facility Plan within the last five years?

● Yes

○ No

Clear selection

In what year was the Capital Facility Plan last updated?

2023

Do you use an Asset Management system for your sewer systems?

○ Yes

● No

Clear selection

Do you know the total replacement cost of your sewer system capital assets?

○ Yes

● No

Clear selection

Replacement Cost =

Your answer

Do you fund sewer system capital improvements annually with sewer revenues at 2% or more of the total replacement cost?

○ Yes

● No

Clear selection

What is the sewer/treatment system annual asset renewal cost as a percentage of its total replacement cost?

Your answer

Describe the Asset Management System.

Check all that apply

☐ Spreadsheet

☐ GIS

☐ Accouting Software

☐ Specialized Software

Please answer the following: - 2023 Capital Assets Cumulative Depreciation?

Your answer

Please answer the following: - 2023 Capital Assets Book Value?

Book Value = total cost - accumulated depreciation

Your answer

Part V: PROJECTED CAPITAL INVESTMENT COSTS

Please answer the following questions regarding PROJECTED CAPITAL INVESTMENT COSTS.

Cost of projected capital improvements - Please enter a valid numerical value. - 2023?

Your answer

Cost of projected capital improvements - Please enter a valid numerical value. - 2024 through 2028?

Your answer

Cost of projected capital improvements - Please enter a valid numerical value. - 2029 through 2033?

Your answer

Cost of projected capital improvements - Please enter a valid numerical value. - 2034 through 2038?

Your answer

Cost of projected capital improvements - Please enter a valid numerical value. - 2039 through 2043?

Your answer

Purpose of Capital Improvements - 2023?

Check all that apply.

☐ Replace/Restore

☐ New Technology

☐ Increased Capacity

Purpose of projected Capital Improvements - 2024 through 2028?

Check all that apply.

☐ Replace/Restore

☐ New Technology

☐ Increased Capacity

Purpose of projected Capital Improvements - 2029 through 2033?

Check all that apply.

☐ Replace/Restore

☐ New Technology

☐ Increased Capacity

Purpose of projected Capital Improvements - 2034 through 2038?

Check alll that apply.

☐ Replace/Restore

☐ New Technology

☐ Increased Capacity

Purpose of projected Capital Improvements from 2039 through 2043?

Check all that apply.

☐ Replace/Restore

☐ New Technology

☐ Increased Capacity

To the best of my knowledge, the Financial Evaluation section is completed and accurate.

● True

○ False

Clear selection

Note: This questionnaire has been compiled for your benefit to assist you in evaluating the technical and financial needs of your wastewater systems. If you received financial assistance from the Water Quality Board, annual submittal of this report is a condition of the assistance. Please answer questions as accurately as possible to give you the best evaluation of your facility. If you need assistance please send an email to wqinfodata@utah.gov and we will contact you as soon as possible. You may also visit our Frequently Asked Questions page.

Do you have a collection system?

The answer to this question is obvious in most cases, but for clarification, some wastewater systems consist of only wastewater collections (answer Yes). Some wastewater systems do not have a collection system but receive wastewater from separate collection system jurisdictions (answer No). Some wastewater systems have treatment and collections and consider their entire system as one entity (answer Yes). Some wastewater systems have treatment and collections, but consider their collections a separate entity from treatment (answer No). If you have treatment but have an independent collection system and you answered "No," you must enter your collection system separately as an independent response to the survey.

● Yes

○ No

Clear selection

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Collection System

The collection of wastewater in a system of pipes and possibly pump stations that deliver wastewater to a treatment system that may or may not be independent of the treatment system.

This form is completed by [name]?

The person completing this form may receive Continuing Education Units (CEUs).

Nancy Porter

Part I: SYSTEM DESCRIPTION

Please answer the following questions regarding SYSTEM DESCRIPTION.

What is the largest diameter pipe in the collection system?

Please enter the diameter in inches.

8

What is the average depth of the collection system?

Please enter the depth in feet.

10

What is the total length of sewer pipe in the collection system?

Please enter the length in miles.

5

How many lift/pump stations are there in the collection system?

1

What is the largest capacity lift/pump station in the collection system?

Please enter the design capacity in gpm.

2" pipe

Do seasonal daily peak flows exceed the average peak daily flow by 100 percent or more?

○ Yes

● No

Clear selection

What year was your collection system first constructed (approximately)?

1989

In what year was the largest diameter sewer pipe in the collection system constructed, replaced or renewed?

If more than one, cite the oldest.

1989

Part II: DISCHARGES

Please answer the following questions regarding DISCHARGES.

How many days last year was there a sewage bypass, overflow or basement flooding in the system due to rain or snowmelt?

0

How many days last year was there a sewage bypass, overflow or basement flooding due to equipment failure (except plugged laterals)?

0

Sanitary Sewer Overflow (SSO)

Class 1 - a Significant SSO means a SSO backup that is not caused by a private lateral obstruction or problem that:
(a) affects more than five private structures;
(b) affects one or more public, commercial or industrial structure(s);
(c) may result in a public health risk to the general public;
(d) has a spill volume that exceeds 5,000 gallons, excluding those in single private structures; or
(e) discharges to Waters of the State.

Class 2 - a Non-Significant SSO means a SSO or backup that is not caused by a private lateral obstruction or problem that does not meet the Class 1 SSO criteria

What is the number of Class 1 SSOs in Calendar year 2023?

0

What is the number of Class 2 SSOs in Calendar year 2023?

0

Please indicate what caused the SSO(s) in the previous question.

0

Please specify whether the SSOs were caused by contract or tributary community, etc.

Your answer

Part III: NEW DEVELOPMENT

Please answer the following questions regarding NEW DEVELOPMENT.

Did an industry or other development enter the community or expand production in the past two years, such that flow or wastewater loadings to the sewerage system increased by 10% or more?

○ Yes

● No

Clear selection

Are new developments (industrial, commercial, or residential) anticipated in the next 2 - 3 years that will increase flow or BOD5 loadings to the sewerage system by 25% or more?

○ Yes

● No

Clear selection

What is the number of new commercial/industrial connections in 2023?

0

What is the number of new residential sewer connections added in 2023?

3

How many equivalent residential connections are served?

495

Part IV: OPERATOR CERTIFICATION

Please answer the following questions regarding OPERATOR CERTIFICATION.

How many collection system operators do you employ?

2

What is the approximate population served?

800

State of Utah Administrative Rules require all public system chief operators considered to be in Direct Responsible Charge (DRC) to be appropriately certified at no less than the Facility's Grade. List the designated Chief Operator/DRC for the Collection System by: First and Last Name, Grade, and email.

Grades: Grade I, Grade II, Grade III, and Grade IV.

Terry Olsen, Small Lagoon

Please list all other Collection System operators with DRC responsibilities in the field, by name and certification grade. Please separate names and certification grade for each operator by commas.

Grades: Grade I, Grade II, Grade III, and Grade IV.

Blaine Porter, Small Lagoon

Please list all other Collection System operators by name and certification grade. Please separate names and certification grades for each operator by commas.

Grades: Grade I, Grade II, Grade III, and Grade IV.

Your answer

Is/are your collection DRC operator(s) currently certified at the appropriate grade for this facility?

● Yes

○ No

Clear selection

Part V: FACILITY MAINTENANCE

Please answer the following questions regarding FACILITY MAINTENANCE.

Have you implemented a preventative maintenance program for your collection system?

● Yes

○ No

Clear selection

Have you updated the collection system operations and maintenance manual within the past 5 years?

● Yes

○ No

Clear selection

Do you have a written emergency response plan for sewer systems?

● Yes

○ No

Clear selection

Do you have a written safety plan for sewer systems?

● Yes

○ No

Clear selection

Is the entire collections system TV inspected at least every 5 years?

● Yes

○ No

Clear selection

Is at least 85% of the collections system mapped in GIS?

● Yes

○ No

Clear selection

Part VI: SSMP EVALUATION

Please answer the following questions regarding SSMP EVALUATION.

Have you completed a Sewer System Management Plan (SSMP)?

● Yes

○ No

Clear selection

Has the SSMP been adopted by the permittee's governing body at a public meeting?

● Yes

○ No

Clear selection

Has the completed SSMP been public noticed?

● Yes

○ No

Clear selection

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SSMP Public Notice Date

Date of public notice?

Date

08/15/2024

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Continue 1

During the annual assessment of the SSMP, were any adjustments needed based on the performance of the plan?

○ Yes

○ No

What adjustments were made to the SSMP (i.e. line cleaning, CCTV inspections, manhole inspections, and/or SSO events)?

Your answer

During 2023, was any part of the SSMP audited as part of the five year audit?

○ Yes

○ No

If yes, what part of the SSMP was audited and were changes made to the SSMP as a result of the audit?

Your answer

Have you completed a System Evaluation and Capacity Assurance Plan (SECAP) as defined by the Utah Sewer Management Plan?

○ Yes

○ No

Part VII: NARRATIVE EVALUATION

Please answer the following questions regarding NARRATIVE EVALUATION.

Describe the physical condition of the sewerage system: (lift stations, etc. included)

Your answer

What sewerage system capital improvements does the utility need to implement in the next 10 years?

Your answer

What sewerage system problems, other than plugging, have you had over the last year?

Your answer

Is your utility currently preparing or updating its capital facilities plan?

○ Yes

○ No

Does the municipality/district pay for the continuing education expenses of operators?

○ 100%

○ Partially

○ Does not pay

Is there a written policy regarding continued education and training for wastewater operators?

○ Yes

○ No

Do you have any additional comments?

Your answer

To the best of my knowledge, the Collections System section is completed and accurate

○ True

○ False

Note: This questionnaire has been compiled for your benefit to assist you in evaluating the technical and financial needs of your wastewater systems. If you received financial assistance from the Water Quality Board, annual submittal of this report is a condition of the assistance. Please answer questions as accurately as possible to give you the best evaluation of your facility. If you need assistance please send an email to wqinfodata@utah.gov and we will contact you as soon as possible. You may also visit our Frequently Asked Questions page.

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Wastewater Treatment Options

You have either just completed or just bypassed questions about a Collection System. This section (the questions below) determines the next set of questions that you will be presented based on the choice you make for treatment.

What kind of wastewater treatment do you have in your wastewater treatment system?

If you have treatment, you must choose from Mechanical Plant, Discharging Lagoon, or Non-Discharging Lagoon. If you don't have treatment then choose "No Treatment." Choose only one answer.

○ Mechanical Plant

○ Discharging Lagoon

● Non-Discharging Lagoon

○ No Treatment of Wastewater

Clear selection

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Non-Discharging Lagoon

This form is completed by [name]?

The person completing this form may receive Continuing Education Units (CEUs).

Blaine Porter/Nancy Porter

Part I: INFLUENT INFORMATION

Please answer the following questions regarding INFLUENT into your lagoon.

What is the design basis or rated capacity for average daily flow in MGD?

Your answer

What is the design basis or rated capacity for average daily BOD loading in lb/day?

Your answer

What is the design basis or rated capacity for average daily TSS loading in lb/day?

Your answer

What was the 2023 average daily flow in MGD?

Your answer

What was the 2023 average daily loading for BOD in lb/day?

Your answer

What was the 2023 average daily loading for TSS in lb/day?

Your answer

What was the percent capacity used by the 2023 average daily flow?

Your answer

What was the percent capacity used by the 2023 daily average BOD?

Your answer

What was the percent capacity used by the 2023 daily average TSS?

Your answer

Part II: FACILITY AGE

Please answer the following questions about FACILITY AGE. If your plant does not have the treatment unit please enter N/A.

In what year was your HEADWORKS most recently evaluated?

2017

In what year was your HEADWORKS most recently constructed, upgraded, or renewed?

2017

What is the age of your HEADWORKS?

35

In what year was your LAGOONS (including aeration) evaluated?

1989

In what year was your LAGOONS (including aeration) most recently constructed, upgraded, or renewed?

1989

What is the age of your LAGOONS (including aeration)?

35

In what year was your DISINFECTION SYSTEM evaluated?

Your answer

In what year was your DISINFECTION SYSTEM most recently constructed, upgraded, or renewed?

Your answer

What is the age of your DISINFECTION SYSTEM?

Your answer

In what year was your LAND APPLICATION/DISPOSAL evaluated?

Your answer

In what year was your LAND APPLICATION/DISPOSAL most recently constructed, upgraded, or renewed?

Your answer

What is the age of your LAND APPLICATION/DISPOSAL?

Your answer

Part III: DISCHARGES

Please answer the following questions regarding DISCHARGES.

How many days in the past year was there a bypass or overflow of wastewater at the facility due to high flows?

0

How many days in the past year was there a bypass or overflow of wastewater at the facility due to equipment failure?

0

Part IV: NEW DEVELOPMENT

Please answer the following questions regarding NEW DEVELOPMENT.

How many commercial/industrial connections were added in 2023?

Your answer

How many residential sewer connections were added in 2023?

Your answer

How many equivalent residential connections did you serve in 2023?

Your answer

Part V: OPERATOR CERTIFICATION

Please answer the following question regarding OPERATOR CERTIFICATION.

How many treatment operators do you employ?

2

Utah administrative rules require all public system chief operators with Direct Responsible Charge (DRC) to be appropriately certified at no less than the facility's grade. Please list the designated Chief Operator/DRC for the wastewater treatment system below. Please give their first and last name, grade level, and email address.

Grades: Grade I, Grade II, Grade III, and Grade IV.

Blaine Porter, 1, Terry Olsen, 1

Please list all other wastewater treatment system operators with DRC responsibilities in the field, by name and certification grade. Please separate names and certification grade for each operator by commas.

Grades: Grade I, Grade II, Grade III, and Grade IV.

Your answer

Please list all other wastewater treatment operators by name and certification grade. Please separate names and certification grades for each operator by commas.

Grades: Grade I, Grade II, Grade III, and Grade IV. Include operators that are not certified.

Your answer

Is/are all your DRC operators currently certified at the appropriate grade level for this facility?

● Yes

○ No

Clear selection

Part VI: FACILITY MAINTENANCE

Please answer the following questions regarding FACILITY MAINTENANCE.

Have you implemented a preventative maintenance program for your treatment system?

● Yes

○ No

Clear selection

Have you updated the treatment system operations and maintenance manual within the past five years?

○ Yes

● No

Clear selection

To the best of my knowledge I certify the non-discharging lagoon portion of the MWPP survey to be correct and accurate.

○ True

○ False

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* Indicates required question

Adopt & Sign

I have reviewed this report and to the best of my knowledge the information provided in this report is correct. *

● True

○ False

Has this been adopted by the City Council or District Board? *

○ yes

○ No

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