

PCRC Meeting Minutes

Park City, UT

January 9, 2023

Regular Meeting

1. **Roll Call**-Michelle Downard, Chief Wade Carpenter, Austin Lau, Sharon Hanson, Lee Gerstein, Amir Vansover, Luke Henry, Beth Bynan, Zoom: Councilman Jeremy Rubell, Mary-Christa Smith
2. **Review Meeting Minutes**-Amir Vansover motioned to adopt the minutes from the March 7, 2022 meeting. The motion was seconded by Austin Lau, and then fully adopted by the rest of the committee members.
3. **Recognize the Open Meetings Rule**- the group discussed the use of personal emails and whether that was acceptable. Luke Henry stated that personal email use was acceptable, however, the emails are subject to GRAMA.
4. **Electronic Meetings Rule**- Amir Vansover moved to adopt the draft rule, the motion passed and was adopted.
5. **Polices and Procedures Review**- The group discussed the "life-cycle" of a complaint.
 - a. A complaint is made.
 - b. A Sergeant reviews the complaint to determine whether a policy was violated.
 - i. Most often, the complaint is handled at this level.
 - ii. If a policy was violated, the complaint is referred to Lt. Vai Lealaitafora for review.
 - c. If the complainant is still unsatisfied after the review, an Internal Affairs investigation is initiated. The complaint can either be founded, unfounded, sustained or exonerated.
 - d. If the complaint is sustained, the complainant can request the complaint be reviewed by the Police Complaint Review Committee.
 - e. Once the complaint is reviewed, the committee makes a recommendation to the Chief for how to address resolving the complaint.
 - i. The Chief is not required to follow the recommendation of the committee, but takes its recommendation very seriously when deciding how to address and resolve the complaint.

Lee Gerstein asked if the complainant can appear with the committee, Chief Carpenter verified that yes, they may appear if they want.

Sharon Hanson expressed that she likes that the committee has the opportunity to give guidance, advice and suggestions to the department-not just determining "right" or "wrong".

Amir and Austin shared their experiences with the VirTra training simulator. Both stated the training was eye-opening and worthwhile.

6. **Elect a Chair Pro-Tem**- Austin Lau was nominated by Amir Vansover to be the Chair Pro-Tem. The motion was seconded by Lee, Sharon, and May Christa. Austin Lau will be the new Chair Pro-Tem.

7. **General Committee and Comments-** Lee asked if any of the benefits that are extended to committee could be donated to the officers. The group explained that the officers are already extended these benefits (PC MARC pass, ski passes, etc.) by being employees of the City.

Chief Carpenter expressed that PCPD is very selective on who they hire, ensuring that the department only hires the best of the best.

Chief Carpenter discussed his work with POST Council and IACP and talked about being on the frontline of best and emerging practices world-wide.

Approved

Chelsea Jones