



G R E A T E R S A L T L A K E
Municipal Services
District

**MINUTES OF THE MEETING OF THE
BOARD OF TRUSTEES
GREATER SALT LAKE MUNICIPAL SERVICES DISTRICT**

Held Wednesday, May 08, 2024
At 2001 South State Street
Room N2-800
Salt Lake City, UT 84190

Trustees Present:

Keith Zuspan, Chair
Joe Smolka
Eric Barney
Kelly Bush (via Webex)
Paulina Flint
Laurie Stringham (via Webex)

Trustee Excused:

Sean Clayton, Vice Chair

Staff Present:

Brian Hartsell, Associate General Manager
Stewart Okobia, Director of Finance
Tabitha Mecham, Office Manager
Trent Sorensen, Director of Planning and Development Services
Izabela Miller, Director of Information Technology
Mark Anderson, Legal Counsel
Kirk Boyington, Chief Building Official (via Webex)
Dan Torres, Economic Development Manager
Alex Rudowski, Grading, Stormwater and Floodplain Manager (via Webex)

Others Present:

Steve Kuhlmeier, Salt Lake County Public Works Engineering (via Webex)
Chad Anderson, Salt Lake County Public Works Engineering (via Webex)
Paul Ashton, Magna City and White City Legal Counsel
Rori Andreason, Magna City and White City Administrator
Nathan Bracken, Kearns City and Copperton Legal Counsel
Helen Peters, Salt Lake County Director of Regional Planning and Transportation
Lisa Burnheart, Brighton Town Council (via Webex)
Mick Sudsbury, Magna City Council
Al Peterson, Kearns City Council (via Webex)
David Brickly, Magna City Administrator

1. Call to Order -

Chair Zuspan called the meeting to order at 6:00 p.m.

Trustees

Keith Zuspan **Sean Clayton** **Eric Barney** **Kelly Bush** **Paulina Flint** **Laurie Stringham** **Joe Smolka**
Chair **Vice Chair**

2. Pledge of Allegiance

The Pledge of Allegiance was recited.

3. Public Hearing on the 2025 Fiscal Year Tentative Budget

a. Open the Public Hearing

Trustee Smolka moved to open the public hearing on the 2025 Fiscal Year Tentative Budget. Trustee Barney seconded the motion. The motion carried with Trustees Zuspan, Barney, Bush, Flint, Smolka, and Stringham each voting “aye”, and Trustee Clayton being excused, and Chair Zuspan declared the public hearing to be open.

b. Overview of the MSD 2025 Fiscal Year Tentative Budget

a. Stewart Okobia presented an overview of the 2025 Fiscal Year Budget.

c. Public Comments and Questions

a. There were no public comments or questions.

d. Close the Public Hearing

Trustee Flint moved to close the public hearing. Trustee Barney seconded the motion. The motion carried with Trustees Zuspan, Barney, Bush, Flint, Smolka, and Stringham each voting “aye”, and Trustee Clayton being excused, and Chair Zuspan declared the public hearing to be closed.

4. Adopt Resolution 2024-05-01 adopting the MSD’s 2025 Fiscal Year Budget

Trustee Flint moved to adopt Resolution 2024-05-01, thereby adopting the MSD’s 2025 Fiscal Year Budget as presented. Trustee Smolka seconded the motion. The motion carried with Trustees Zuspan, Barney Bush, Flint, Smolka, and Stringham each voting “aye”. Trustee Clayton was excused.

5. Public Comments

There were no public comments.

6. Report from the Audit Committee Meeting on May 8, 2024

Brian Hartsell presented a brief overview of the Audit Committee discussion at the request of Trustee Bush. The Audit Committee (which consists of Trustees Clayton and Bush) recommended that the Board approve the MSD’s disbursements for the first quarter of 2024 and approve the MSD’s financial statements for the three month period ending March 31, 2024.

Brian Hartsell stated that, during an upcoming Board meeting, the Audit Committee Chair will recommend changes to the Audit Committee assignments, because Trustee Bush and Trustee Clayton have served a long tenure on the Committee. Trustee Bush stated that she will recommend Trustee Barney to serve on the Audit Committee.

7. Approve the disbursements for the 1st quarter of 2024 and approve the financial statements for the period ending March 31, 2024

Trustee Barney moved to approve the MSD’s disbursements for the first quarter of 2024 and approve the MSD’s financial statements for the period ending March 31, 2024. Trustee Flint seconded the motion. The motion carried with Trustees Zuspan, Barney, Bush, Flint, Smolka, and Stringham each voting “aye”. Trustee Clayton was excused.

8. Presentation on the purpose and responsibilities of the MSD

Mark Anderson and Nathan Bracken gave a presentation on the history of the MSD and changes that have occurred due to legislation that has passed since the MSD was created.

9. Adopt Resolution 2024-05-02 approving the Third Amendment to the Interlocal Agreement for Municipal, Administrative and Operational Services for continuing clerk services

Brian Hartsell stated that this Amendment to the Interlocal Agreement will allow clerk services for the municipalities served by the MSD to be provided by the MSD instead of by Salt Lake County.

Trustee Flint moved to adopt Resolution 2024-05-02, thereby approving the Third Amendment to the Interlocal Agreement for Municipal, Administrative and Operational Services for continuing clerk services. Trustee Bush seconded the motion. The motion carried with Trustees Zuspan, Barney, Bush, Flint, Smolka, and Stringham each voting “aye”. Trustee Clayton was excused.

10. Adopt Resolution 2024-05-03 approving the Amended MSD Bylaws

Brian Hartsell presented an overview of the main the changes to the MSD’s Bylaws. There was some discussion on weighted voting and the removal of officers. The Trustees agreed with all of the other changes to the Bylaws that were made by Mark Anderson.

Trustee Barney moved to adopt Resolution 2024-05-03, thereby approving the amended MSD Bylaws, with the discussed changes. Trustee Flint seconded the motion. The motion carried with Trustees Zuspan, Barney, Bush, Flint, Smolka, and Stringham each voting “aye”. Trustee Clayton was excused.

11. General Manager report

In Marla Howard's absence, Brian Hartsell presented the General Manager's Report:

- Appreciation was expressed to Public Works Operations for their recent service in Emigration Canyon responding to late season snow.
- There will be a 2:30 p.m. meeting tomorrow, which will include a presentation on spring run-off status by Salt Lake County Flood Control. Brian will forward an invitation to anyone who would like to join the meeting.
- The Surplus Canal in Salt Lake County, in the area just past the airport, currently is at a high level. Slow drainage may be occurring in nearby areas, mostly in unincorporated Salt Lake County.
- A G402 Emergency Management course opportunity was sent to the Trustees by Brian Hartsell. The course is scheduled to be held on Friday May 17th from 12:30 to 4:00 p.m.

12. Other City, Town, Unincorporated County, and Greater Salt Lake Municipal Services District business

There was no other business to be considered by the Board.

13. Discussion of future agenda items

No future agenda items were suggested.

14. Discuss the purchase, exchange, or lease of real property (possible closed meeting pursuant to Utah Code Ann. § 52-4-205(1)(d))

Trustee Flint moved to go into a closed session for the sole purpose of discussing the purchase, exchange, or lease of real property. Trustee Barney seconded the motion. The motion carried with Trustees Zuspan, Barney, Bush, Flint, and Stringham each voting "aye". Trustee Clayton was excused.

The meeting went into closed session at 7:23 p.m. with Trustees Zuspan, Smolka, Barney, Bush, Flint, and Stringham present, along with Brian Hartsell, Stewart Okobia, Tabitha Mecham, Mark Anderson, Izabela Miller, Trent Sorenson, and Daniel Torres. No action was taken during the closed portion of the meeting, other than the approval of a motion to close the closed meeting and return to open session.

The meeting returned to open session at 7:43 p.m.

15. Approve Action on Lease of Real Property

Trustee Stringham moved to approve the Lease Agreement on the 860 LeVoy Drive property and to authorize the Chair to sign the Lease Agreement and approve any non-substantive changes to the Lease. Trustee Bush seconded the motion. The motion carried with Trustees Zuspan, Barney, Bush, Flint, Smolka, and Stringham each voting "aye". Trustee Clayton was excused.

16. Discuss the deployment of security personnel, devices or systems (possible closed meeting pursuant to Utah Code Ann. § 52-4-205(1)(f))

This agenda item was not needed.

17. Discuss the character, professional competence, or physical or mental health of an individual (possible closed meeting pursuant to Utah Code Ann. § 52-4-205(1)(a))

This agenda item was not needed.

18. Adjourn

Trustee Flint moved to adjourn the Board meeting. Trustee Smolka seconded the motion. The motion carried with Trustees Zuspan, Bush, Smolka, Flint, Barney, and Stringham each voting “aye”.

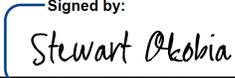
Chair Zuspan declared the meeting to be adjourned at 7:45 p.m.

Approved by the Board of Trustees of the Greater Salt Lake Municipal Services District on the 26th day of June, 2024.

DocuSigned by:

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Keith Zuspan, Chair

ATTEST:

Signed by:

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Stewart Okobia, Clerk