MINUTES OF THE WASATCH COUNTY COUNCIL
ACTING AS
THE GOVERNING BOARD OF THE TWIN CREEKS
SPECIAL SERVICE DISTRICT
AUGUST 13, 2024

PRESENT: Board Chair Karl McMillan
Board Member Luke Searle
Board Member Kendall Crittenden
Board Member Spencer Park
Board Member Steve Farrell
Board Member Erik Rowland
Board Member Mark Nelson

STAFF: Max Covey, the General Manger
Wade Webster, Keetley Water Treatment Plant Manager
Doug Scow, Water Rights Super4visor
Dana Kohler, Administrative Assistant
Kierstan Smith, C.P.A.
David Fuller, Assistant General Manager
Shari Coleman, Accounting Clerk
Joy Mannwiller, Accountant
Rick Tatton, Court Reporter via Zoom
Theresa Baronek, District Treasurer
Chance Morris, Distribution/Collections Manager.

Board Member Karl McMillan called the meeting to order at 5:22 p.m. on Tuesday August 13, 2024. The record should reflect that all the Governing Board Members are present. Also, the record should reflect that the Governing Board of the Twin Creeks Special Service District are meeting in the Wasatch County Administrative Building located at 25 North Main, Heber City, Utah 84032. Board Member Karl McMillan then called the first agenda item.

REGULAR SESSION

APPROVAL OF THE MINUTES FOR JULY 9, 2024, MEETING

Board Member Luke Searle made a motion to approve the minutes for July 9, 2024, as written. Board Member Spencer Park seconded the motion, and the motion carries with the following vote:

AYE: Board Chair Karl McMillan
AYE: Board Member Luke Searle
AYE: Board Member Kendall Crittenden
AYE: Board Member Spencer Park
AYE: Board Member Steve Farrell
AYE; Board Member Erik Rowland
AYE: Board Member Mark Nelson

NAY: None.

WARRANT LIST APPROVAL

Board Member Steve Farrell made the motion to approve the warrants in the amount of $902,945.14. Board Member Kendall Crittenden seconded the motion, and the motion carries with the following vote:

AYE: Board Chair Karl McMillan
AYE: Board Member Mark Nelson
AYE: Board Member Erik Rowland
AYE: Board Member Steve Farrell
AYE: Board Member Spencer Park
AYE: Board Member Luke Searle
AYE: Board Member Kendall Crittenden

NAY: None:

QUARTERLY FINANCIALS/RESERVE ANALYSIS

Kierstan Smith, C.P.A., addressed the Governing Board of the Twin Creeks Special Service District and indicated that our operating revenues are about 52 percent of our budget for the year. Inspection fees are 146 percent of the budget which is development driven. Regarding the expenses, the operating expenses are at about 45 percent of the budget. We have some federal and state grants also. Service calls are running a little high right now. Twin Creeks does have positive cash flows for operations, which is particularly good.

Joy Manwiller, Accountant, addressed the Governing Board of the Twin Creeks Special Service District and indicated that we have a reserve for operating. We have a reserve for capital replacement and repair.

Board Member Spencer Park made a motion to approve the quarterly financials and reserve analysis as presented. Board Member Luke Searle seconded the motion, and the motion carries as follows:

AYE: Board Chair Karl McMillan
AYE: Board Member Luke Searle
AYE: Board Member Kendall Crittenden
AYE: Board Member Spencer Park
AYE: Board Member Steve Farrell
AYE: Board Member Erik Rowland
AYE: Board Member Mark Nelson

NAY: None.

LINDSAY RESERVOIR BID AWARD

Max Covey, the General Manager, addressed the Governing Board of the Twin Creeks Special Service District and indicated that Twin Creeks Special Service District operates the Bennett Lindsay dam as part of the district's water sources for indoor and outdoor water uses within the district's service area. Upon recent inspection the existing outlet pipe was found to be of three different material types. From the upstream outlet structure there is approximately sixty-five lineal feet of 10-inch concrete pipe. This segment was observed to have extensive cracking and deformed oval shape. The conduit then transitioned to approximately forty-one lineal feet of a ten inch by 10-inch concrete box structure. The conduit then transitioned to an area approximately six feet long of a stacked rock chamber that may have been a historic outlet headwall. The last approximately thirty lineal feet is a 10-inch corrugated metal pipe day lighting on the downstream side of the dam structure. The project scope includes removing the existing outlet control gate structure, excavating and removing the existing outlet pipe segments, installing a new concrete encased 24 inch fused HDPT outlet pipe, backfill the dam structure, constructing a new concrete outlet control structure, install a new outlet sluice gate, and installing elevation grade rod measuring points up the inside face of the dam. This is a high enough concern with dam safety they moved us right to the top of the list and recommended us for funding to replace this pipe. We will be recommending that this project be funded through water resources.

This project is on the Water Resource Board agenda on August 15th for the approval of a grant which would cover 80 percent of the total costs, with TCSSD responsible for the remaining 20 percent. TCSSD received bids from contractors on July 18, 2024. The apparent low bid was received from MC Contractors Inc, based in Kamas, Utah. The total project cost for this is engineering, contingency and then construction management. The total project cost is estimated to be $609,995.50 for the total project. What we are asking from you today is allowing me to award the contract contingent upon water resources approving this project to be a grant funded through water resources. We would not want to move forward with this project unless that funding is in place. Today I would ask for a motion to allow me to award this project to MC Contractors contingent upon water resources approving this project to receive an 80 percent grant on Thursday. The bid that we would be awarding today is $489,085.50 to MC Contractors for that.

Board Member Steve Farrell made the motion that we go ahead and award the contract to MC Contractors for $489,085.50 subject to being approved by the Board of Water Resources for a cost share split. Board Member Erik Rowland seconded the motion, and the motion carries with the following vote:

AYE: Board Chair Karl McMillan
AYE: Board Member Luke Searle
AYE: Board Member Kendall Crittenden
AYE: Board Member Spencer Park
AYE: Board Member Steve Farrell
AYE: Board Member Erik Rowland
AYE: Board Member Mark Nelson

NAY: None.

GENERAL MANAGER'S REPORT

Max Covey, the General Manager, addressed the Governing Board of the Twin Creeks Special Service District and indicated that the PRV project is moving forward very well. The contractor is doing an excellent job installing that. We are installing new ones. This phase is installing the PRV's and next year we will be installing pipelines to make the connections on 2400 East, etc. This will give us more redundancies in our system. We are moving forward with Jones Reservoir. There were a couple of small issues with which we dug up some asbestos pipes and some large boulders the size of this room that were used in the dam. The Jones project is moving along very well and still on schedule. The developer that is installing the sewer line on 2400 East has completed the job and the road is put together and is in decent shape. There are various developments that we are working on down in that area.

OTHER BUSINESS

Max Covey, the General Manager, and the Governing Board of the Twin Creeks Special Service District both indicated that they had no other business.

ADJOURNMENT

Board Member Spencer Park made a motion to adjourn. Board Member Erik Rowland seconded the motion, and the motion carries with the following vote:

AYE: Board Chair Karl McMillan
AYE: Board Member Luke Searle
AYE: Board Member Kendall Crittenden
AYE: Board Member Steve Farrell

AYE: Board Member Erik Rowland
AYE: Board Member Spencer Park
AYE: Board Member Mark Nelson

NAY: None.

The meeting was adjourned at 5:43 p.m.

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KARL MCMILLAN/BOARD CHAIRMAN