

**MINUTES OF THE WASATCH COUNTY COUNCIL
ACTING AS
THE GOVERNING BOARD OF THE OWL’S NEST SPECIAL SERVICE DISTRICT
AUGUST 13, 2024**

PRESENT: Board Chair Spencer Park
Board Member Karl McMillan
Board Member Luke Searle
Board Member Kendall Crittenden
Board Member Steve Farrell
Board Member Erik Rowland
Board Member Mark Nelson

STAFF: Max Covey, the General Manager
Wade Webster, Keetley Water Treatment Plant Manager
Doug Scow, Water Rights Supervisor
Dana Kohler, Administrative Assistant
Kierstan Smith, C.P.A.
David Fuller, Assistant General Manager
Shari Coleman, Accounting Clerk
Joy Manwiller, Accountant
Rick Tatton, Court Reporter, via Zoom
Theresa Baronek, District Treasurer
Chance Morris, Distribution/Collections Manager

Board Chair Spencer Park called the meeting to order at 5:06 p.m. on Tuesday, August 13, 2024. The record should show that all the Board members are present. The record should also show that the Governing Board of the Owl’s Nest Special Service District is meeting in the Wasatch County Council Chambers located in the Wasatch County Administrative Building located at 25 North Main, Heber City, Utah 84032. Board Chair Spencer Park then called the first agenda item.

REGULAR SESSION

APPROVAL OF THE MINUTES FOR MAY 14, 2024

Board Member Luke Searle made a motion to approve the minutes for May 14, 2024, as they are written. Board Member Erik Rowland seconded the motion, and the motion carries with the following vote:

AYE: Board Chair Spencer Park

**AYE: Board Member Mark Nelson
AYE: Board Member Erik Rowland
AYE: Board Member Steve Farrell
AYE: Board Member Kendall Crittenden
AYE: Board Member Luke Searle
AYE: Board Member Karl McMillan**

NAY: None.

WARRANT LIST APPROVAL

Board Member Mark Nelson made a motion to approve the warrants in the amount of \$3,931.14. Board Member Steve Farrell seconded the motion, and the motion carries with the following vote:

**AYE: Board Chair Spencer Park
AYE: Board Member Karl McMillan
AYE: Board Member Luke Searle
AYE: Board Member Kendall Crittenden
AYE: Board Member Mark Nelson
AYE: Board Member Erik Rowland
AYE: Board Member Steve Farrell**

NAY: None.

QUARTERLY FINANCIALS

Kierstan Smith, CPA, addressed the Governing Board of the Owl's Nest Special Service District and indicated that we are still waiting for everything to take off and get actual customers. The only real revenue coming in right now is interest revenue, but we do have some administrative costs going out.

Board Member Steve Farrell made a motion to approve the Quarterly Financials. Board Member Karl McMillan seconded the motion, and the motion carries with the following vote:

**AYE: Board Chair Spencer Park
AYE: Board Member Karl McMillan
AYE: Board Member Luke Searle
AYE: Board Member Kendall Crittenden
AYE: Board Member Steve Farrell
AYE: Board Member Erik Rowland
AYE: Board Member Mark Nelson**

NAY: None.

OTHER BUSINESS

Board Member Steve Farrell asked about taking the Canyon Meadows Water System. Max Covey indicated that we had them give us a deposit of \$10,000 that we worked with reviewing their water rights, infrastructure, and different things like that. We need to have that system brought up to our standard before we take it over and we would like that. There are things that need to be done before that take over happens. There will be quite a few deficiencies after the sanitary survey takes place. We could provide better, safer drinking water for them but we cannot take on the obligation to repair and to fix all these things and it would not be on our money. We are dealing with the developer concerning these things and the water company has been involved as well. When all our findings are put together then I will share that with the Governing Board and get your opinion on how to move forward with that. With regard to the sewer system there have been some things that have taken place and the treatment system is really close and just waiting on the collection system to get buttoned up on some of the items that we would like to see and certainly before winter it is something we need to get completed.

ADJOURNMENT

Board Member Karl McMillan made a motion to adjourn. Board Member Kendall Crittenden seconded the motion, and the motion carries with the following vote:

**AYE: Board Chair Spencer Park
AYE: Board Member Kendall Crittenden
AYE: Board Member Mark Nelson
AYE: Board Member Erik Rowland
AYE: Board Member Steve Farrell
AYE: Board Member Luke Searle
AYE: Board Member Karl McMillan**

NAY: None.

The meeting was adjourned at 5:15 p.m.

SPENCER PARK/BOARD CHAIR