



## CITY COUNCIL SPECIAL MEETING

Wednesday, August 21, 2024 at 6:30 PM  
Council Chambers, 60 West Main, Hyrum, Utah

### AGENDA

Public notice is hereby given of a Hyrum City Council Special Meeting to be held in the Council Chambers, 60 West Main, Hyrum, Utah at 6:30 PM, August 21, 2024. The proposed agenda is as follows:

1. **ROLL CALL**
2. **CALL TO ORDER**
3. **WELCOME**
4. **PLEDGE OF ALLEGIANCE**
5. **INVOCATION**
6. **AGENDA ADOPTION**
7. **PUBLIC HEARING**
  - A. To receive public comment on setting the pay schedule of the Senior Center Director and Museum Director of Hyrum City for 2024-2025 and amending Section 2.12.010 of the Hyrum City Municipal Code.
8. **INTRODUCTION AND APPROVAL OF RESOLUTIONS AND ORDINANCES**
  - A. **Ordinance 24-08** - An ordinance amending Chapter 2.12, Section 2.12.010 of the Hyrum City Municipal Code, to provide for pay adjustments and setting the pay schedule of the Senior Center Director and Museum Director of Hyrum City for 2024-2025.
9. **INTRODUCTION AND APPROVAL OF RESOLUTIONS AND ORDINANCES**
  - A. Consideration and award of bid for the reconstruction of 2024 road projects (Canyon View Drive and Leo C. Nielsen Subdivision).
10. **ADJOURNMENT**
- 11.

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Stephanie Fricke  
City Recorder

Council Members may participate in the meeting via telephonic communication. If a Council Member does participate via telephonic communication, the Council Member will be on speakerphone. The speakerphone will be amplified so that the other Council Members and all other persons present in the Council Chambers will be able to hear all discussions. In compliance with the Americans with Disabilities Act, individuals needing special accommodations (including auxiliary communicative aids and services) during this meeting should notify Hyrum City at 435-245-6033 at least three working days before the meeting.

- 12. CERTIFICATE OF POSTING** - The undersigned, duly appointed and acting City Recorder of Hyrum City, Utah, does hereby certify that a copy of the foregoing Notice was emailed to The Herald Journal, Logan, Utah, posted on the Utah Public Notice Website and Hyrum City's Website, provided to each member of the governing body, and posted at the City Offices, 60 West Main, Hyrum, Utah, this 16th day of August, 2024. Stephanie Fricke, MMC, City Recorder.



## NOTICE OF PUBLIC HEARING

The Hyrum City Council will hold a public hearing Wednesday, August 21, 2024 at 6:30 p.m. in the City Council Chambers, 60 West Main, Hyrum, to receive public comment on setting the pay schedule of the Senior Center Director and Museum Director of Hyrum City for 2024-2025 and amending Section 2.12.010 of the Hyrum City Municipal Code.

Copies of the proposed amendments to the salaries are available for public inspection at the City office, 60 West Main, weekdays between the hours of 8:00 a.m. and 4:30 p.m.; on the City's website at [www.hyrumcity.org](http://www.hyrumcity.org); and on the State's Public Notice Website at <https://www.utah.gov/pmn/index.html>

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Stephanie Fricke  
Hyrum City Recorder

Published date: August 10, 2024

Posted: State Public Notice Website on August 10, 2024;  
Hyrum City Website on August 10, 2024; and  
Ridleys Grocery Store, Hyrum City Office, Senior  
Center, and Library, Hyrum Chevron, Cache Valley Bank,  
Manning Short Stop on August 12, 2024

## ORDINANCE 24-08

AN ORDINANCE AMENDING CHAPTER 2.12, SECTION 2.12.010 OF THE HYRUM CITY MUNICIPAL CODE, TO PROVIDE FOR PAY ADJUSTMENTS AND SETTING THE PAY SCHEDULE OF THE SENIOR CENTER DIRECTOR AND MUSEUM DIRECTOR OF HYRUM CITY FOR 2024-2025.

WHEREAS, Senate Bill 91 modified Section 10-3-818 that provides provisions relating to the compensation of certain City employees; and

WHEREAS, Utah State Code Section 10-3-818 requires a public hearing and for the compensation or compensation schedule to be set by Ordinance for elected officials, appointed officers, City Administrator, City Department Heads, and Assistant Department Heads; and

BE IT ORDAINED by the City Council of Hyrum City, Cache County, State of Utah, that Chapter 2.12, Section 2.12.010 the following positions pay scales are set as follows:

1. The Senior Center Director and Museum Director salaries of Hyrum City shall be paid in the amounts specified below:

POSITION	PAY TYPE	CURRENT	PROPOSED PAY SCALE PER HOUR			SALARY ENHANCEMENT	VEHICLE ALLOWANCE PER MONTH	PHONE ALLOWANCE PER MONTH	ON-CALL & ON-CALL HOLIDAY PAY PER HOUR	BUILDING CHECK FEE PER INSPECTION
			MINIMUM	MIDPOINT	MAXIMUM					
Senior Center Director	Hourly	\$24.63	\$23.08	\$28.00	\$32.88	\$.007 of Hourly Wage		\$25.00		
Museum Director	Hourly	\$24.56	\$23.31	\$28.78	\$33.20	\$.007 of Hourly Wage		\$25.00		

2. All Hyrum City employees except for elected officials are eligible for a \$10.00 per month safety incentive.

3. All Hyrum City employees except for elected officials will receive an annual employee appreciation bonus: Full Time Supervisor or Appointed Official \$433.13; Part Time Supervisor/Director \$324.85; Full Time Employee \$324.85; Part Time Employee \$216.57; and Part Time Non-Benefitted Employee \$108.28.

This ordinance shall be retroactive to July 1, 2024.

ADOPTED AND PASSED this 21<sup>st</sup> day of August, 2024.

HYRUM CITY

BY: \_\_\_\_\_  
Stephanie Miller  
Mayor

ATTEST:

\_\_\_\_\_  
Stephanie Fricke  
City Recorder

Posted:

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HYRUM CITY

BY: \_\_\_\_\_  
Stephanie Miller  
Mayor

ATTEST:

\_\_\_\_\_  
Stephanie Fricke  
City Recorder

Posted:



# LeGrand Johnson Construction Co.

1000 South Main Logan, UT 84321 PHONE (435) 752-2000 FAX (435) 752-2968

<b>To:</b>	Hyrum City	<b>Contact:</b>	
<b>Address:</b>	Hyrum City, UT	<b>Phone:</b>	
		<b>Fax:</b>	
<b>Project Name:</b>	Hyrum City Streets 2024 Revised Square Footage	<b>Bid Number:</b>	1711123
<b>Project Location:</b>	300 S Rosewood Drive, Hyrum, UT	<b>Bid Date:</b>	8/5/2024

Line #	Item #	Item Description	Estimated Quantity	Unit	Unit Price	Total Price
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## Mobilization

1		Mobilization	1.00	LS	\$2,805.83	\$2,805.83
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**Total Price for above Mobilization Items:** \$2,805.83

## Mill And Overlay

2		Mill And Remove Up To 3" Of Existing Pavement, Tack Milled Surface, Import And Place Asphalt Overlay 2" Thick	205,000.00	SF	\$1.14	\$233,700.00
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**Total Price for above Mill And Overlay Items:** \$233,700.00

## Traffic Control

10		Traffic Control	1.00	EACH	\$1,387.50	\$1,387.50
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**Total Price for above Traffic Control Items:** \$1,387.50

**Total Bid Price:** \$237,893.33

## Unit Costs(If Needed)

### Collars - Te Be Billed As Needed - Excludes Traffic Control

82		Adjust Sewer Manhole And Install Concrete Collar(to Be Charged Per Each)	1.00	EACH	\$775.00	\$775.00
83		Adjust Water Valve Box And Install Concrete Collar(to Be Charged Per Each)	1.00	EACH	\$475.00	\$475.00

**Total Price for above Collars - Te Be Billed As Needed - Excludes Traffic Control Items:** \$1,250.00

### Notes:

- \*\*\*LJCC will not be responsible if milled surface does not hold up and falls apart - if additional work/subgrade work/additional asphalt removal needs to be done all the extra costs will be passed onto the owner using current equipment and material rates\*\*\*
- \*\*\*Project to be measured and billed at actual in place quantity\*\*\*
- We are assuming that all existing curbs will and concrete flatwork will stay in place, removal/concrete re-work will be billed using current rates
- \*\*\*We are assuming that LJCC Can keep the millings - if Hyrum wants to keep the millings then we will need to increase the bid price by \$5.00/ton milled\*\*\*
- All grades are plus or minus 0.10 feet.
- Water required for compaction and dust control will be available on-site at no charge.
- All utility lines are to be 5' outside building. Connections are by others. All existing utilities shall not be in conflict with new construction.
- This bid proposal excludes winter conditions costs and snow / frost removal.
- Kilgore Contracting is not responsible for re-grading / re-compaction of disturbed areas caused by other trades, such as electricians, plumbers, etc.



- This bid proposal is based on the acceptance of all items detailed above. This proposal is strictly limited to the scope of work outlined above, and defined by this proposal. If accepted, this proposal will be included in, and become part of any subcontract.
- This bid is based on the cost of fuel, oil, cement, steel, and PVC on bid day. Any increase in prices will be passed through to the owner.
- This bid must be accepted within 10 days of the Bid Date to be considered valid.
- Contractor License Number is: 7741778-5501
- This ESCALATION CLAUSE will become part of the contract.

The price stated is based on Kilgore Contracting's ability to purchase required materials, in particular the asphalt manufacturer's liquid asphalt. At the date of this proposal, Kilgore Contracting's purchase price for liquid asphalt oil (PG 64-22 or PG 58-28) is \$ 550.00 per ton. Any increase in price, including freight and taxes, which Kilgore Contracting must pay, will be passed on to and paid for by the owner.

- We do not guarantee drainage on grade if less than 1%.
- Bid includes one mobilization. Additional mobilization cost will be negotiated.
- Bid excludes demolition, rock excavation and or blasting, shoring, disposal of un-identified debris, survey, construction staking, bonds, permits, fees, testing, striping, signs, prime coat, seal coat, chip seal, slurry seal, herbicide, sawcutting, traffic control, construction water, light poles, landscaping, blueboard, vapor barrier, and SWPPP/NOI/SWPPP inspections unless otherwise noted on the proposal.
- All existing utilities shall not be in conflict with new construction.
- Due to Current SUPPLY CHAIN DISRUPTIONS, all materials are subject to pricing at the time of shipment. Material availability and timeliness CANNOT BE GUARANTEED. This term supersedes all other contractual obligations.

#### Payment Terms:

All credit extended shall be on the basis of repayment of all sums due net 30 days from invoice date. All amounts not paid shall be subject to a finance charge of 2% per month on the unpaid balance. Payment by credit card may be accepted.

Oral statements or commitments to extend credit or to alter the terms of this Agreement and any other Agreement between the parties, this Agreement controls. Seller conditions prevail in governing all aspects of this agreement.

Seller may retain an attorney or collection agency to collect amounts that are past due hereunder. Purchaser shall pay all collection costs and reasonable attorney fees incurred by Seller, whether or not suit is brought, to collect any money due hereunder, including post-judgement costs and attorney fees. Any or all aspects of this Agreement shall be governed by the laws of the state in which the credit application is delivered. Seller shall designate the venue of any suit.

<p><b>ACCEPTED:</b></p> <p>The above prices, specifications and conditions are satisfactory and hereby accepted.</p> <p><b>Buyer:</b> _____</p> <p><b>Signature:</b> _____</p> <p><b>Date of Acceptance:</b> _____</p>	<p><b>CONFIRMED:</b></p> <p><b>LeGrand Johnson Construction Co</b></p> <p><b>Authorized Signature:</b> _____</p> <p><b>Estimator:</b> Craig Hibbard 435-787-6023 Craig.Hibbard@ljcc.com</p>
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**STAKER PARSON**  
MATERIALS & CONSTRUCTION  
A CRH COMPANY

**Staker Parson Materials & Construction**  
A CRH Company

Section 9. Item A.

Ogden - 2350 S. 1900 W. Ogden, UT 84401 | P: (801) 731-1111 F: (801) 731-8800  
Brigham City - PO Box 517 Brigham City, UT 84302 | P: (435) 723-5216 F: (435) 723-9343  
Smithfield - PO Box 65 Smithfield, UT 84335 | P: (435) 563-3242 F: (435) 563-9480

*The Preferred Source for quality sand, rock, landscape products,  
ready mix concrete, asphalt, paving & construction services.*

<b>To:</b>	Hyrum City	<b>Contact:</b>	Kade Maughan
<b>Address:</b>	83 W Main St Hyrum, UT 84319	<b>Phone:</b>	(435) 245-6033
		<b>Fax:</b>	(435) 245-4758
<b>Project Name:</b>	Hyrum City Streets - 2024	<b>Bid Number:</b>	
<b>Project Location:</b>	Various Location, Hyrum, UT	<b>Bid Date:</b>	8/5/2024

**JOB SPECIFICATION AND PRICE:**

**(IF UNIT PRICES ARE QUOTED, UNITS WILL BE MEASURED ON COMPLETION AND INVOICED AT UNIT PRICES QUOTED).**

**IF OWNER ELECTS TO EXECUTE OWN CONTRACT AGREEMENT, THIS PROPOSAL IS TO BECOME PART OF AND ATTACHED TO OWNERS CONTRACT**

Line #	Item #	Item Description	Estimated Quantity	Unit	Unit Price	Total Price
<b>Mobilization And Traffic Control</b>						
	01	Mobilization And Traffic Control	1.00	LS	\$22,250.00	\$22,250.00
<b>Total Price for above Mobilization And Traffic Control Items:</b>						<b>\$22,250.00</b>
<b>Option 1 - Rotomill And Overlay</b>						
	02	Rosewood Drive Subdivision	170,000.00	SF	\$1.24	\$210,800.00
		Rotomill Existing Roadway Up To 3" Depth; Sweep, Clean, And Tack Rotomilled Surface; Furnish, Place, And Compact 2" Asphalt Overlay				
	03	Canyon View Drive	30,000.00	SF	\$1.28	\$38,400.00
		Rotomill Existing Roadway Up To 3" Depth; Sweep, Clean, And Tack Rotomilled Surface; Furnish, Place, And Compact 1.5" Asphalt Overlay				
<b>Total Price for above Option 1 - Rotomill And Overlay Items:</b>						<b>\$249,200.00</b>
<b>Option 2 - Rotomill 4" And Repave</b>						
	04	Rosewood Drive Subdivision	170,000.00	SF	\$1.77	\$300,900.00
		Rotomill Existing Roadway Up To 4" Depth; Prepare And Grade Existing Road Base; Furnish, Place, And Compact 3" Asphalt				
	05	Canyon View Drive	30,000.00	SF	\$1.84	\$55,200.00
		Rotomill Existing Roadway Up To 4" Depth; Prepare And Grade Existing Road Base; Furnish, Place, And Compact 3" Asphalt				
<b>Total Price for above Option 2 - Rotomill 4" And Repave Items:</b>						<b>\$356,100.00</b>
<b>Additional Unit Pricing</b>						
	06	Removal And Haul Off Of Additional Depth Of Existing Asphalt - Per CY	1.00	CY	\$39.50	\$39.50
	07	Import, Place, And Compact Road Base If Needed - Per Ton	1.00	TON	\$38.75	\$38.75
<b>Total Price for above Additional Unit Pricing Items:</b>						<b>\$78.25</b>



# Staker Parson Materials & Construction A CRH Company

Section 9. Item A.

Ogden - 2350 S. 1900 W. Ogden, UT 84401 | P: (801) 731-1111 F: (801) 731-8800  
 Brigham City - PO Box 517 Brigham City, UT 84302 | P: (435) 723-5216 F: (435) 723-9343  
 Smithfield - PO Box 65 Smithfield, UT 84335 | P: (435) 563-3242 F: (435) 563-9480

The Preferred Source for quality sand, rock, landscape products,  
 ready mix concrete, asphalt, paving & construction services.

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<b>Address:</b>	83 W Main St Hyrum, UT 84319	<b>Phone:</b>	(435) 245-6033
		<b>Fax:</b>	(435) 245-4758
<b>Project Name:</b>	Hyrum City Streets - 2024	<b>Bid Number:</b>	
<b>Project Location:</b>	Various Location, Hyrum, UT	<b>Bid Date:</b>	8/5/2024

- Notes:**
- In order to assure positive drainage, all paving surfaces need to have a minimum of 1.5% slope. Staker Parson Companies cannot guarantee drainage on areas with less than 1.5% slope. We will do our best to minimize standing water in areas less than 1.5%.
  - Additional work and work in excess of that specified and described above will be handled as a Change Order. Additional work **MUST BE APPROVED** by owner and contractor prior to construction.
  - Bid DOES NOT include engineering, layout, testing, survey, SWPPP, bonds/permits/fees, soft spot repair, over-excavation, imported road base, shouldering, striping.
  - Bid DOES NOT include raising or installing concrete collars on manholes, water valves, or monuments.
  - Bid includes only the items as specified and described above.
  - Roadways to be closed to through traffic.
  - Please Review attached TERMS & CONDITIONS. Upon Signature Of Proposal Purchaser Is Bound To All Terms And Conditions Of Agreement. Original Copy Of Proposal Must Be Signed And On File Prior To Commencement Of Work.
  - \*\*\* DUE TO THE VOLATILITY OF FUEL, LIQUID ASPHALT, CEMENT, AND CONSTRUCTION MATERIALS, ALL BID PRICES ARE GOOD FOR 90 DAYS FROM DATE OF QUOTATION. PAVING STARTING AFTER THE 90 DAYS MAY BE SUBJECT TO PRICE ADJUSTMENTS. \*\*\*
  - City to trim trees/vegetation prior to starting.

**Payment Terms:**  
 Refer to attached Terms & Conditions. Please note\*\*\*Effective March 1, 2019, payment by credit card will no longer be allowed on Construction Service Invoices\*\*\*

<b>ACCEPTED:</b> The above prices, specifications and conditions are satisfactory and are hereby accepted.  <b>Buyer:</b> _____ <b>Signature:</b> _____ <b>Date of Acceptance:</b> _____	<b>CONFIRMED:</b> <b>STAKER   PARSON COMPANIES</b>  <b>Authorized Signature:</b> _____ <b>Estimator:</b> Shad East (435) 230-1361 shad.east@stakerparson.com
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**Morgan Pavement**  
Remit to: PO Box 190  
Clearfield, UT 84089  
625 S. Main Street  
Clearfield, UT 84015



Phone: (801) 544-5547  
Fax: (801) 416-8061  
MorganPavement.com

Mastic Asphalt Treatment-Excavation & Grading-Asphalt Paving-Patching-Sealcoat-Slurry-Crackseal-Striping-Consulting

<b>To:</b>	HYRUM CITY	<b>Contact:</b>	KADE MAUGHAN
<b>Address:</b>	83 WEST MAIN HYRUM, UT 84319	<b>Phone:</b>	(435) 757-4277
<b>Project Name:</b>	2024 Hyrum City - Mill And Pave Various Roads Per Map	<b>Bid Number:</b>	
<b>Project Location:</b>	Various Roads, Hyrum, UT	<b>Bid Date:</b>	7/22/2024

Line #	Item Description	Estimated Quantity	Unit	Total Price
	<b><u>3" Roto-Mill &amp; 2" Asphalt Overlay</u></b>	203,000.00	SF	\$387,730.00
	<ul style="list-style-type: none"> <li>• Roto-Mill 3 Inches Of Existing Asphalt And Dispose Of Grindings</li> <li>• Sweep Entire Area To Be Overlaid</li> <li>• Apply Tack Coat</li> <li>• Pave &amp; Compact 2 Inches Of 1/2" Custom Hot-Mix Asphalt</li> <li>• Soft Spots Will Be Submitted For Time And Material. City Would Like To Use Its Own Pit Run Base Material.</li> <li>• City Will Trim Trees Before Install To Allow Room For Dump Trucks To Dump, And Mill To Clear.</li> <li>• Concrete Colors Removed And Dumped. City Will Reinstall Manholes Concrete Collars</li> </ul>			1.91

**Total Bid Price: \$387,730.00**

#### Notes:

- **Pay Terms: 50% due at signing of contract and prior to scheduling, remaining 50 % due and payable on day of work completion.**  
**Initial \_\_\_\_\_**
- Any deviation from these specifications and/or terms shall be by written mutual agreement. Payment for extra work and allowances for omission shall be fixed in advance in writing on demand by either party. No verbal agreement or understanding shall be binding
- Temperature is a factor in the ability to apply certain asphalt products and obtain adhesion. In order for warranty to apply, temperatures must fall within certain parameters for that specific scope of work. Please call to verify the temperature parameters of the proposed work.
- Please turn off all sprinklers and remove obstructions( i.e. dumpsters or cars) from work site prior to performance of work. Morgan Pavement will not be held liable for areas that are wet or blocked on the day that the crews arrive. If it is necessary to return to touch up areas so affected, there will be additional charges.
- Morgan Pavement assumes no risk or liability of undisclosed or unforeseen conditions of the project site, including but not limited to hazardous waste, unstable or saturated subgrade, underground utilities, water table issues.
- Exclusions unless noted on scope of work: Bonds, fees, permits, material or compaction testing, traffic control and/or barricades, prime coat, soil sterilant, subgrade stabilization, concrete, sawcutting, earthwork, engineering, survey, construction staking, third party billing fees
- Morgan Pavement will not guarantee drainage on grades with 1% or less slope or on overlays.
- Both Parties agree that Morgan Pavement is not liable for any damage of underground piping, wiring, conduit which are not visible to crews on the property that could not be located by utility locator service. ( i.e. blue stakes)
- Price is valid for 30 days from date of proposal
- Due to the volatility of the oil industry, this bid may fluctuate with oil prices. Therefore this may adjust with any increase in oil/material prices.
- Morgan Pavement reserves the right to use a sub-contractor on any scope of work.

#### Payment Terms:

Payment is due at completion of project without any retention being withheld, Invoices are subject to 2% interest per month beginning 30 days following the due date. In the event it becomes necessary for Morgan Pavement to file suit to collect any money due, hereunder or for breach thereof, the owner agrees to pay in addition to the amount due, all costs of enforcement including reasonable attorney fees. In the event of dispute between Morgan Pavement and Buyer, the parties agree to arbitration through the American Arbitration Association.

**Morgan Pavement**  
 Remit to: PO Box 190  
 Clearfield, UT 84089  
 625 S. Main Street  
 Clearfield, UT 84015



Phone: (801) 544-5547  
 Fax: (801) 416-8061  
 MorganPavement.com

**EFFICIENCY WITH INTEGRITY**

Mastic Asphalt Treatment-Excavation & Grading-Asphalt Paving-Patching-Sealcoat-Slurry-Crackseal-Striping-Consulting

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		<b>Fax:</b>	
<b>Project Name:</b>	2024 Hyrum City - Mill And Pave Various Roads Per Map	<b>Bid Number:</b>	
<b>Project Location:</b>	Various Roads, Hyrum, UT	<b>Bid Date:</b>	7/22/2024

**ACCEPTED:**

The above prices, specifications and conditions are satisfactory and are hereby accepted.

**Buyer:** \_\_\_\_\_

**Signature:** \_\_\_\_\_

**Date of Acceptance:** \_\_\_\_\_

**CONFIRMED:**

**Morgan Pavement**

**Authorized Signature:** \_\_\_\_\_

**Estimator:** Brandon Christensen  
 (801) 837-0916 bchristensen@morganpavement.com