Uintah School District
Board of Education
Uintah County, Utah

Approved Special Business Meeting Minutes

Date: July 17, 2024
Time: 4:00 p.m. - 5:50 p.m.
Location: 826 South 1500 East Naples, Utah

Board Members Present:
- President Dave Chivers
- Vice President Tawnya McKee (Attended virtually – joined at 4:45 p.m., and was dismissed at 5:11, prior to Closed Session.)
- Robin McClellan
- Todd Massey
- Denise Maynard

Executive Members Present:
- Superintendent Dr. Rick Woodford

Guests:
- Kim Barnhurst
- Rodrigo Jurado
- Human Resources Director, Dr. Mistalyn Leis
- Curriculum Director, Jayme Leyba
- Genica Donaldson

1. Introduction

A. Welcome/Call to Order

Dr. Rick Woodford, Superintendent, called the business meeting to order at 4:00 p.m. President Dave Chivers welcomed the audience and offered the opening remarks.

B. Reverence

The reverence was offered by Board President Dave Chivers.

C. Pledge of Allegiance

Member Denise Maynard led the Pledge of Allegiance.

D. Patron Input

No items were received in accordance with Board Policy 002.0720. One item was received online from Genica Donaldson and will be addressed later in the meeting Item 2.C.

2. Business/Action Items

A. Amendment of the USD Strategic Plan

Dr. Woodford referred the Board to the draft amended Strategic Plan and related information in BoardDocs. He described the proposed process for implementation of the plan this school year and shared feedback as requested in last week's meeting. He emphasized that we are not looking for perfection from our principals. Dr. Woodford entertained any questions, and Member McClellan expressed her appreciation for the improvements made. Curriculum Director Jayme Leyba spoke to the advantage of trying new ideas to increase student involvement. After some discussion among the Board, President Chivers entertained a motion. Member Massey made a motion to approve the amended plan. Member Maynard seconded. The motion passed unanimously.

B. Teen Center and Secure Vestibules IFB

Dr. Woodford referred the Board to some new information received prior to the meeting and a memorandum in BoardDocs. The lowest bid for this project came from BH, Inc. at $2,456,950.00, which is $944,095.00 higher than budgeted for this project. He presented the Board with several options in response to the unexpected costs, and there was some discussion among the Board. Members asked Kim Barnhurst about the grant funds received for this project, which she reported totals approximately $750,000. President Chivers entertained a motion. Member Massey made a motion to award the contract to BH Inc., with an updated start date of June 15, 2025, for the Secure Entry Improvements at UMS, VMS, UHS and AVEC, and a completion date no later than August 15, 2025. This will allow the use of FY26 Capital Funds to complete the project without a significant budget change for FY25. Member Maynard seconded. Member McClellan asked for clarification on the word "significant" in Member Massey's motion, as there will be an impact of nearly $500,000.00 to the current budget. After some consideration, Member Maynard then made an amended motion as follows: "I move that Uintah School District award the contract to BH Inc., with an updated start date of June 15, 2025 for the Secure

Entry Improvements at UMS, VMS, UHS and AVEC, and a completion date no later than August 15, 2025." Member Maynard seconded. The motion carried unanimously.

C. Utah Fits All Service Scholarship Provider

Superintendent Woodford summarized this project to the Board and confirmed with district accountant, Rodrigo Jurado, that we have received 222 applications in our district. He then explained how the corresponding rates were calculated and said that we receive very little guidance from the State as to what this should look like. Dr. Woodford recommended that the Board approve the rates for the UFA Scholarship Program. President Chivers invited patron Genica Donaldson to approach the podium regarding her online comment. Ms. Donaldson spoke to the advantages of our district being a provider of this scholarship. Member Massey asked Ms. Donaldson questions about her interactions with other districts and thanked her for her input. Member McClellan voiced some of her concerns, and after some discussion among the Board, President Chivers entertained a motion. Member Maynard made the following motion: "I move to authorize the district to apply to become a registered provider for the Utah Fits All Scholarship program and approve the following tuition rates for scholarship recipients:

- $8.08/Hr. of attendance for students in grades K-5
- $380.95/Trimester class for students in grades 6-8, and;
- $533.33/Half credit or per trimester course."

Member Massey seconded. The motion passed unanimously.

D. Personnel Changes

President Chivers entertained a motion. Member McClellan made a motion to approve the Personnel Changes, including 15 candidates for new hire, 5 current employees who have recently been assigned to new positions, and 2 candidates to fill extracurricular coach positions. Member Maynard seconded. Dr. Mistalyn Leis provided an overview of the proposed changes and answered any questions from the Board. President Chivers asked to discuss one candidate in Closed Session, and the Board obliged, leaving the motion on the table.

3. Closed Session

A. Discussion of the character, professional competence, or physical or mental health of an individual.

Member Maynard made a motion to move to closed session for the following reason: For the discussion of the character, professional competence, or physical or mental health of an individual. Member McClellan seconded. The following roll call was taken:

Maynard - “Aye”
McClellan - “Aye”
Massey - “Aye”
Chivers - “Aye”
McKee - “Aye”

The motion passed unanimously, and the Board entered Closed Session at 5:11 p.m. Vice President McKee excused herself from the meeting at this time.

At 5:45 pm., the Board returned from closed session and President Chivers reminded everyone of the prior motion on the table for Item 2.D. There was no further discussion, and the motion passed unanimously (4,0).

4. Informational/Discussion Items

A. Calendar Items

1. **USD Board Work Session and Business Meeting - August 14, 2024, 4:00 p.m.**

5. Adjournment

Board Members offered their closing remarks, and President Chivers entertained a motion to adjourn. Member Maynard made a motion. Member McClellan seconded. The motion passed unanimously. The meeting was adjourned at 5:50 p.m.

*Dr. Woodford added that there was a power outage during the closed session, and the subsequent portion of the meeting was not recorded on YouTube.

DATE: **July 17, 2024**

TO: UINTAH BOARD OF EDUCATION

FROM: Dr. Mistalyn Leis, Director of Human Resources

RE: Board Approval Request for **July 17, 2024,** Board Approval of New Hires, Newly Assigned Employees; Notification of Separations of Employment

Superintendent Woodford requests Board approval of the following individuals for hire/assignment to new positions:

NEW HIRES – BOARD APPROVAL REQUESTED:

Name	**Position**	**Assignment**	**FTE**	**Education/ Training**	**Source of Funding**
Byron Bolen	Assistant Principal	UHS	1.0	Bachelor of Science Major: American Political Studies Master of Education Major: Educational Leadership	Program 0305 School Administration
Colt Anderton	Mechanic/Technician	Transportation	1.0	All Required	Program 5315 Pupil Transportation
Jaidon Stinson	Seasonal Landscape Maintenance Worker	Maintenance	1.0	All Required	Program 0285 Maintenance Operations
April Bruso	SpEd OT Aide	CEC	0.4875	All Required	Program 1205 SpEd Add On
Ashley Walker	Student Intervention Aide	Davis	0.7375	All Required	Program 7801 ESEA Title 1 LEA Grants
Kairi Larson	SpEd Aide	Discovery	0.7375	All Required	Program 1205 SpEd Add On
Tammys Lopez Elles	SpEd Aide	Discovery	0.7375	All Required	Program 1205 SpEd Add On
Liberty Warren	PE Specialist and Intervention Aide	Lapoint	0.7375	All Required	Program 0183 Specialists Aides
Shalawna Rhoades	STEM Specialist	Lapoint	0.7375	All Required	Program 0183 Specialists Aides
Gabriella Solomon	Behavior Aide	Lapoint	0.7375	All Required	Program 7801 ESEA Title 1 LEA Grants

Michelle Richens	SpEd Aide	Maeser	0.7375	All Required	Program 1210 SpEd Self Contained
Rachel Wells	Food Service Worker	Naples	0.25	All Required	Program 8000 School Foods Program
John Michalski	Earth Science Teacher	UHS	1.0	Bachelor of Science College of Letters and Science Geosciences	Program 0050 Regular Education
Melanie Thul	Science Teacher	VMS	1.0	Bachelor of Science Major: Electronic Media and Film	Program 0050 Regular Education
Monty Madsen Jr	SpEd Aide	VMS	0.7375	All Required	Program 1205 SpEd Add On

NEWLY ASSIGNED EMPLOYEES – BOARD APPROVAL REQUESTED:

Name	Former (Current) Assignment	New Assignment	Effective Date
William Allison	Custodian (1.0 FTE) @ Maeser	Head Custodian (1.0 FTE) @ Maeser	7/1/2024
Maria Jessica Figura	Intervention Aide (0.7375 FTE) @ Discovery	ESL Aide (0.7375 FTE) @ AVEC	8/14/2024
Jace Kay	SpEd Aide (0.7375 FTE) @ EVE	SpEd Teacher (1.0 FTE) @ Davis	8/14/2024
Kedric Coonis	Health Teacher (1.0 FTE) @ VMS	PE Teacher (1.0 FTE) @ UMS	8/14/2024
Trisha Gardiner	SpEd Aide (1.0 FTE) @ UHS	SpEd CEPP Teacher (1.0 FTE) @ UHS	8/14/2024

NEWLY HIRED EXTRACURRICULAR COACHES

Name	Program	School	Years of Service
Lacey Grammer	Assistant Girls Tennis Coach	UHS	3
Tyler Hill	Assistant Cross Country Coach	UHS	16