1400 North 200 East
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Minutes of the Fox Hollow Golf Club Board of Directors Meeting held **July 18, 2024** at **6:00 p.m**. at the Fox Hollow Golf Club, 1400 North 200 East, American Fork, Utah.

Members Present: Jay Fugal, Dave Richards, Max Powell, Ryan Wood, and Steve Chipman.

Excused: Johnny Revill, Clark Taylor, Paulette Anderson, and Keely Giles.

Others Present: Jaxson Taylor, John Hansgen, Jancarlo Valdivia, Stewart Reeve, Riley Bunker, and Wendy Thorpe.

1. Welcome

Chair Jay Fugal welcomed the members of the Board and opened the meeting at 6:00 p.m. He thanked Board Member Max Powell for covering the meeting for him last month.

2. Public Comments

There were no public comments.

3. Operations Report for June 2024 – Jaxson Taylor

Mr. Taylor's operations report covered various updates. He reported it was a busy month and they've had a few tournaments. The impressive scores from the Junior Tournament included a 14 year old who shot six under and the 18 year old winner shot 9 under. Social media following and marketing efforts were discussed, with a significant increase in followers compared to the previous year. Updates were provided on equipment fittings, beginner lessons, and positive feedback from recreation centers. Appreciation was expressed to the ground crew's efforts in maintaining the course during hot weather conditions. Upcoming events, such as night golf and the city versus city golf tournament, were mentioned. Mr. Taylor expressed appreciation to the operations crew for how great the course looked in spite of the heat. The pace of play was reviewed, with the course achieving a faster pace than the desired target. The implementation of a marshal program, with volunteer shifts, was credited for helping to improve the pace of play. It was mentioned the pace of play had not been showing on the carts recently. Apparently, it had been turned off for a tournament and staff was reminded that function needed to be turned back on.

4. Superintendent Report on Grounds and Equipment – John Hansgen

Mr. Hansgen provided updates on various tasks and projects, including spraying for weeds, replumbing and refilling lakes, fertilizer applications, equipment maintenance and purchases, and plans for roof repairs on the bathrooms. Discussions were held regarding the bridge replacement project, with considerations for obtaining quotes, exploring grant options, and determining the scope of work.

a. **Ongoing repair needs**

i. **Filter Station almost complete**

Mr. Hansgen reported it should be up and running soon.

ii. **Roof Repairs for the bathrooms**

Bids have been received to replace the wood and Mr. Hansgen thought repairs could be done in house. Chair Fugal offered to help.

iii. **Other Needs?**

Mr. Hansgen reported he was working on a lease package for daily use equipment. The backhoe was in the shop for fuel leak repairs. He spoke with Board member Chipman regarding parking lot options.

b. **Possible bridge over sink hole because repairs are not likely to happen in 2024**

i. **Any more progress with a decision on bridge vs covert replacement**

Mr. Hansgen reported the bridge application was submitted and measurements were sent. He received an email today requesting more pictures and will respond to that soon. The bid was for it to be rebuilt to its previous condition. He will get bids for bridge options by next month's meeting.

5. **Committee Updates**

a. **HR/Employee Matters** (Jay F, Ryan W, Dave R**)**

Updates were provided on staffing, including the recent hire of Abby and the potential need for an additional staff member to assist with cart detailing during peak hours. Satisfaction with the new golf carts was expressed, and efforts to maintain and care for them were discussed.

b. **Events/Member Benefits** (Keely G, Paulette A, Johnny R**)**

Nothing to report.

c. **Projects/Improvements** (Steve C, Clark T, Max P**)**

i. **Parking Lot Project**

The topic of expanding and restriping the parking lot was discussed along with the importance of getting it completed before winter. Discussions were held regarding the lot resurfacing project, including the need for quotes, the scope of work (whether to address the entire lot or just the entrance), and logistical considerations for maintaining access during the work. A follow-up discussion was scheduled with Chair Fugal, Board member Chipmen and Mr. Hansgen to review quotes in two weeks.

<u>Action Items</u>

1. **Review and action on approval of the June 20, 2024 board meeting minutes.**

Motion: Board Member Powell moved to approve the June 20, 2024 board meeting minutes. Board Member Steve seconded the motion.

Vote: Clark Taylor, absent; Paulette Anderson, absent; Max Powell, yes; Jay Fugal, yes; Steve Chipman, yes; Keely Giles, absent; Dave Richards, yes; Ryan Wood, Yes; and Johnny Revill, absent. The motion passed with 5 in favor and 4 absent.

2. Review and action on the June 2024 Finance report – Presented by Stewart Reeve.
Financial reports were presented, including revenue figures, labor expenses, and capital improvement budgets. Specific line items, such as chemical purchases, equipment repairs, and sales tax contributions, were highlighted.

Motion: Board member Richards moved to approve the June 2024 Financial report. Board member Wood seconded the motion.

Vote: Clark Taylor, absent; Paulette Anderson, absent; Max Powell, yes; Jay Fugal, yes; Steve Chipman, yes; Keely Giles, absent; Dave Richards, yes; Ryan Wood, yes; and Johnny Revill, absent. The motion passed with 5 in favor and 4 absent.

3. Discussion on additional business items for placement on a future agenda –
Board member Wood asked if the board needed to vote regarding driveway improvements. Per Chair Fugal, a vote would only be necessary if improvements cost more than the 100k already budgeted for the project.

4. Adjournment
With no further business to come before the Board at this time, Board member Richards moved to adjourn the meeting. Board member Chipman seconded the motion. The motion passed unanimously. The meeting was adjourned at approximately 6:39 p.m.

Meeting Minutes Approved: August 15, 2024