

RICHMOND CITY COUNCIL

JULY 18, 2024

The regular meeting of the Richmond City Council was held at the Park Community Center located at 90 South 100 West, Richmond, Utah on Thursday, July 18, 2024. The meeting began at 6:30 P.M.; Mayor Paul Erickson was in the chair. The opening remarks were made by Lyle Bair.

The following Council Members were in attendance: Lyle Bair, Bryce Wood, Joel Draxler and Daryl Black.

Council Member Amber Ervin was excused.

City Administrator HollyJo Karren, Kassy Greer and City Recorder Justin Lewis were also in attendance.

VISITORS: Cindy Allen, Todd Smith, Jeff Hall, Alia Mecham

APPROVAL OF THE CITY COUNCIL MEETING MINUTES FROM JUNE 20, 2024.

A motion to approve the June 20, 2024 city council meeting minutes was made by Bryce, seconded by Lyle and the vote was unanimous.

Yes Vote: Bair, Draxler, Wood, Black

No Vote: None

Absent: Ervin

DISCUSSION AND POSSIBLE VOTE ON RESOLUTION 2024-06, A RESOLUTION TO INFORM THE STATE OF UTAH WATER QUALITY BOARD OF ACTIONS TAKEN CONCERNING THE MUNICIPAL WASTEWATER PLANNING PROGRAM REPORT FOR 2024.

JUSTIN: This is an annual Resolution which is presented to the city council. Each year a wastewater planning program report is required to be submitted to the water quality board. One requirement is it comes before the city council for review and consideration. Madelyn from J-U-B Engineers helped Bryan and Shane create the report. There is some financial information I had to provide as well.

MAYOR: We are about halfway through getting our sewer treatment study completed. I have also asked Weston to look at some other items as part of the study.

A motion to adopt Resolution 2024-06, a Resolution to inform the State of Utah Water Quality Board of actions taken concerning the Municipal Wastewater Planning Program Report for 2024 was made by Lyle, seconded by Bryce and the vote was unanimous.

Yes Vote: Bair, Draxler, Wood, Black

No Vote: None

Absent: Ervin

STAFF REPORTS AND MONTHLY FINANCIAL REVIEW.

HOLLY: Right now, we have eight sidewalk areas which are being replaced. We added two areas around the Park Community Center building entrances as well. There is one remaining section at the Wayne Henderson home in Hill Haven we still have on the list to do now. A tree has caused a major issue in front of this home and ruined the sidewalk. Zoning clearance requests for two more buildings or twelve units in the Richmond Village have been submitted. The builder stated he intends to submit twelve more units this year. We issued three pre-occupancy orders this week. The park bathroom will be delivered at the end of this month. The youth council is going to do a service project by painting the steps at the entrance to the Relic Hall. The generator pad at the Cherry Creek well has been poured. It needs to cure for three weeks then the generator will be moved up there and TEC Electric will get it hooked up. The goal is to have the project completed by September 1st.

MAYOR: I would like the city council to take a tour of this when the project is completed.

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HOLLY: A local company is going to do our crosswalk striping for the upcoming school year in the next couple of weeks. The same company is going to fog seal the parking lot at the Park Community Center as well.

MAYOR: Is the county fog sealing the streets this year?

HOLLY: Yes, they are doing all of the roads which were chip sealed this year. The weeds are starting to diminish at the Cub River Sports Complex. John and Randal are doing a great job out there. The baseball season has been completed out there. On the Black & White Days building remodel project; the new wall and beam will be done next week. The windows have been ordered. The sliding door will be removed and the area framed in during the next couple of weeks. The project will take about three to four months to complete. Troy Hooley is also helping at the MBR Plant as needed.

MAYOR: How is the search for a new office employee coming along?

HOLLY: A candidate has been selected and the job will be offered soon. I think she will be a great addition to the city if she accepts the job.

JUSTIN: As Holly mentioned the bathroom will be delivered soon. It will arrive and be set by a crane on Tuesday, July 30th. Once that happens, the plumbing and electrical will be completed and then the cement work done and the job will be complete. We will start advertising for the city party, which is going to be held on Friday, September 6th. In August, because of how it is advertised, the property tax rate hearing will be held at the start of the council meeting and then the rest of the council meeting will be held after the public hearing. This is on Thursday, August 15th. The fiscal year has come to an end but the financials will continue to be worked on through the audit period. As I looked back on the last fiscal year it is amazing how many grants the library received. They received a Wi-Fi access grant, ILL grant, CLEF grant, technology grant, hotspot grant and a KUED grant. We also received some RAPZ tax funding and will receive significantly more this fiscal year as the two outstanding projects are finished. Between sponsorships and activities Black & White days revenue totaled approximately \$37,000. Expenses were approximately \$51,000. The Forsgren land purchase was completed at the end of June. The total paid was \$18,495. The Hill and Buttars land purchase transactions were completed today. I don't recall ever receiving this amount of impact fees in one fiscal year. Water impact fee revenue totaled \$738,619 and sewer impact fee revenue totaled \$518,188 for the last fiscal year.

MAYOR: I need to see if it is possible to reschedule the September 19th council meeting to the 26th.

The consensus of the city council was to reschedule the Thursday, September 19th city council meeting to Thursday, September 26th.

MAYOR: What is the remaining loan balance on the MBR Plant bonds?

JUSTIN: The remaining amount owed is \$961,000. The outstanding amount on the water tank bonds is \$2,243,179. The sewer bonds are at zero percent interest and the water bonds are at 3.75%.

COUNCIL MEMBER AND MAYOR REPORTS

DARYL: The irrigation company met last week. There are not any major issues going on there.

BRYCE: I have asked the youth council mayor to present a signage video they created.

ALIA MECHAM: We have created a video about temporary signs. We were asked to create a video that was entertaining and informative and I think we did that.

A video created by the youth council was shown discussing temporary signs and what is allowed and not allowed in this regard in the city.

ALIA: We had a good time while creating this video.

BRYCE: Kassy Greer has joined on as an adult leader. We are still in need of one more adult advisor.

JOEL: I am excited to see the land purchases on 500 North completed as well as the construction easement. I travel 500 North in a vehicle and on a bicycle frequently and it is in need of repair. I am excited to see it get redone next year. The planning commission has not met recently. They will be meeting in August. Each commissioner has an assignment. They will be discussing multi-family housing zones and high-density housing. Amber asked me to share some information where she is not in attendance this evening. There were 146 people served at The Park Bench last month. There were 1,161 food pantry items distributed which I think is an astonishing number.

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KASSY GREER: We also prepare around 10 to 15 to go meals each week.

JOEL: There will be upcoming activities on July 19th, August 15th, August 23rd, September 6th in conjunction with the city party, October 5th for Halloween and on November 1st. They are also considering a festival of trees event for Christmas. There are lots of activities and things to be involved with. A lot of community members have commented on how surprised and impressed they are with the number of people at The Park Bench all the time.

LYLE: I am happy to see the sidewalk improvements taking place. The sidewalk on 100 North 100 East has been in disrepair for decades.

MAYOR: Justin, please explain the property tax hearing and why the increase is being considered.

JUSTIN: The property tax rate of the city had not been raised from 1978 until approximately 2018. A large increase was implemented at that time. The intent since that time has been to make small increases so a large increase is not required. We have accomplished this by holding the same property tax rate year after year. The proposal this year is a 3.35% increase which equates to an average increase per home of \$8.62. The total amount received by the city would be an increase of approximately \$11,000. Inflation from July 2023 through January 2024 was around 4.1% so the proposed increase does not even keep up with inflation.

CLOSED MEETING TO HOLD A STRATEGY SESSION TO DISCUSS THE SALE OF REAL PROPERTY AND THE PURCHASE, EXCHANGE OR LEASE OF REAL PROPERTY. UTAH CODE ANNOTATED 52-4-205 (1) (D) & (E).

A motion to close the regular council meeting and open the closed meeting to hold a strategy session to discuss the sale of real property and the purchase, exchange or lease of real property was made by Bryce, seconded by Lyle and the vote was unanimous.

Yes Vote: Bair, Draxler, Wood, Black

No Vote: None

Absent: Ervin

The closed meeting opened at 6:58 P.M.

Those in attendance: Mayor Erickson, Lyle Bair, Joel Draxler, Bryce Wood, Daryl Black, HollyJo Karren and Justin Lewis.

Lewiston City Mayor Jeff Hall attended a portion of the meeting.

A motion to close the closed meeting and reopen the regular council meeting was made by Lyle, seconded by Bryce and the vote was unanimous.

Yes Vote: Bair, Draxler, Wood, Black

No Vote: None

Absent: Ervin

The closed meeting ended at 8:22 P.M.

A motion to adjourn was made by Joel, seconded by Bryce, and the vote was unanimous.

Yes Vote: Bair, Draxler, Wood, Black

No Vote: None

Absent: Ervin

Adjournment at 8:22 P.M.

RICHMOND CITY CORPORATION

Paul J. Erickson, Mayor

ATTEST:

Justin B. Lewis, City Recorder