



MINUTES
Springville City Council Work/Study Meeting - July 16, 2024

MINUTES OF THE WORK/STUDY MEETING OF THE SPRINGVILLE CITY COUNCIL HELD ON TUESDAY, JULY 16, 2024 AT 5:30 P.M. AT THE CIVIC CENTER, 110 SOUTH MAIN STREET, SPRINGVILLE, UTAH.

Motion: Councilmember Millsap moved to appoint Councilmember Snelson as Mayor Pro Tem until Mayor Packard arrives. **Councilmember Wright seconded** the motion. **Voting Yes:** Councilmember Jensen ABSENT, Councilmember Millsap, Councilmember Smith, Councilmember Snelson, and Councilmember Wright. The motion **Passed Unanimously; 4-0 with 1 absent.**

Presiding and Conducting: Mayor Matt Packard Excused and arrived at 5:43 p.m.

Elected Officials in Attendance: Craig Jensen Excused
Logan Millsap
Jake Smith
Mike Snelson
Mindi Wright

City Staff in Attendance: City Administrator Troy Fitzgerald, Assistant City Administrator/City Attorney John Penrod, Assistant City Administrator/Finance Director Bruce Riddle, City Recorder Kim Crane, Community Development Director Josh Yost, Administrative Services Director Patrick Monney, Internal Services Director Scott Sensenbaugher, Library Director Dan Mickelson, Museum of Art Director Emily Larsen, Parks and Recreation Director Stacey Child, Public Works Director Brad Stapley, and Public Safety Director Lance Haight.

CALL TO ORDER - Mayor Pro Tem Snelson welcomed everyone and called the Work/Study meeting to order at 5:30 p.m.

COUNCIL BUSINESS

1. Calendar

- Jul 24 - Pioneer Day Observed (Civic Center Closed - Wednesday)
- Aug 06 - Work Study Meeting 5:30 p.m., Regular Meeting 7:00 p.m.
- Aug 13 - Work Study Meeting 5:30 p.m.

2. DISCUSSION ON THIS EVENING'S REGULAR MEETING AGENDA ITEMS

- a) Invocation - Councilmember Wright
- b) Pledge of Allegiance - Councilmember Smith
- c) Consent Agenda
 1. Approval of minutes for the July 02, 2024 work meeting and regular meeting
 2. Approval of a Resolution and Olmsted Electric Service Agreement with the Western Area Power Administration - Jason Miller, Power Director

3. Approval of a Resolution and Provo River Project Agreement with UAMPS and the Western Area Power Administration - Jason Miller, Power Director
4. Approval of a condominium conversion approval for Wapiti Commercial Condominiums located at 395 North 2000 West, Springville Utah in the HC-Highway Commercial Zone - Josh Yost, Community Development Director
5. Approval of a Resolution approving a Certificate of Member for 2024 SUVPS Power Bonds - Jason Miller, Power Director

Mayor Pro Tem Snelson asked if there was any discussion on the consent agenda. There was none.

3. DISCUSSIONS/PRESENTATIONS

a. Shooting Range Discussion - John Penrod, Assistant City Administrator/City Attorney

Mayor Pro Tem Snelson welcomed attendees from the shooting club. John presented information about the Memorial Hall Shooting Range, which is located in the same building as the Senior Center. John explained that the range was established in 1959 and has not undergone many updates, with minimal investment from the city. Despite an incident where a bullet went through the floor, there have been no injuries. Garth Killpack facilitated the use of his canyon shooting range by the police department. The Memorial Hall Shooting Range has been instrumental in providing hunter safety certifications to thousands of children. It features pullies for targets that originated from a World War II aircraft carrier and is primarily used for .22 rifles and air rifles.

The city's insurance company toured the range and identified several concerns. They noted the presence of two furnaces and a gas line in the area. The primary concerns were containing projectiles and managing lead exposure. Fortifying the range against projectiles would cost over \$200,000, while improving ventilation for lead would cost approximately \$50,000 for two to three lanes. Additionally, the lead from the bullets, considered hazardous, has not been cleaned up and will require remediation.

John provided recommendations for both immediate and long-term actions. In the short term, he suggested cleaning up the lead, making improvements for air rifle pellets, and implementing some cosmetic enhancements. For the long term, he recommended analyzing facilities to find a new home for the shooting range. This could involve constructing a new range or potentially using the soon-to-be-vacant Oakridge School on the high school campus. Additionally, staff could explore partnerships or collaborations with other ranges. The shooting club has donated funds to support the juniors program and has provided guns, ammunition, and an outdoor range. Additionally, the youth have utilized the indoor shooting range.

Councilmember Snelson stated that the shooting range creates a paradigm of responsibility for the youth, particularly for those who are not interested in traditional sports.

Mayor Packard arrived at 5:43 p.m.

Mayor Packard added that the shooting range also provides an understanding of what a gun does, helping to prevent misunderstandings and fostering a sense of responsibility. John noted that increasing the service level would be beneficial but is not currently budgeted. Councilmember Snelson expressed that partnering with other organizations might be advantageous.

Mayor Packard inquired about who would be the point person for the project. It was decided that Scott Sensenbaugher would oversee facilities, while John and Stacey would handle recreation programming. Mayor Packard requested a follow-up on the process.

MAYOR, COUNCIL, AND ADMINISTRATIVE REPORTS

Councilmember Wright inquired about consent item #4, which concerned the approval of a condominium conversion. Troy explained that it involved a for-rent building being converted into commercial condominiums.

Mayor Packard asked if there were any questions regarding the power department items on the consent agenda. Councilmember Millsap inquired about the resources from the Olmstead and Provo River and the amount utilized. Jason explained that these resources constituted a small percentage, approximately 5%, of the total usage. He further elaborated that the agreements were expiring and the renewal would not include any significant changes. Jason outlined the resource contribution, project cost, and explained the SUVPS Certificate of Member Power Bonds.

Troy reported on the city's history and the various service levels provided. Efforts are being made to clarify expectations, with each department director taking responsibility and the council providing input on assigning these responsibilities. He noted that the current budget is completely allocated and raised the questions of what actions should be taken and how they will be funded.

Councilmember Smith expressed interest in developing a vision for the city's history, noting a recently discovered pioneer-era cabin that he would like to explore and use as a basis for future historical planning. Troy mentioned the increasing difficulty in finding volunteers for programs like the Historical Society and DUP. Councilmember Smith also wanted to learn about how other cities handle their historical preservation. Councilmember Millsap suggested that it might be valuable to have a scholarly book written about Springville's history. Councilmember Snelson recommended that whoever oversees the program could seek assistance from other organizations.

Mayor Packard noted that the museum includes elements of history and could emphasize the uniqueness of Springville. Councilmember Millsap stressed the importance of preserving history to prevent it from being lost. Josh pointed out that the city has a library and museum with staff experienced in programming and exhibitions, as well as a Landmarks Commission to manage historical sites. He suggested that leveraging these resources could provide significant benefits at a good value.

Councilmember Wright suggested that the city should finalize plans for historical projects in the next budget year, determining which projects to prioritize and then assigning responsibility for their execution.

ADJOURNMENT CLOSED SESSION IF NEEDED - TO BE ANNOUNCED IN MOTION

The Springville City Council may temporarily recess the meeting and convene in a closed session as provided by UCA 52-4-205.

ADJOURN

Motion: Councilmember Snelson moved to adjourn the work meeting at 6:49 p.m. Councilmember Smith seconded the motion. Voting Yes: Councilmember Jensen ABSENT, Councilmember Millsap, Councilmember Smith, Councilmember Snelson, and Councilmember Wright. The motion **Passed Unanimously; 4-0 with 1 absent.**

This document constitutes the official minutes for the Springville City Council Work/Study Meeting held on Tuesday, July 02, 2024. I, Kim Crane, do hereby certify that I am the duly appointed, qualified, and acting City Recorder for Springville City, of Utah County, State of Utah. I do hereby certify that the foregoing minutes represent a true, accurate, and complete record of this meeting held on Tuesday, July 02, 2024.

DATE APPROVED: August 06, 2024



Kim Crane
City Recorder