Mayfield Town Council Regular Meeting
July 10, 2024
7:00 PM

Councilmembers attending:	Mayor Steve Anderson, Keston Christiansen, Mike Bennett, Catherine Bartholomew, Catherine Medler
Councilmembers excused:	
Administration attending:	Amanda Bennett, Jake Nielson, Krista Dutton
Others attending:	Doug Willden, Doug Bjerregaard, Garrick Willden, John Glauser, Cade Penney
Conducting:	Steve Anderson, Mayor

1. Public Comments	Doug Willden addressed the meeting to convey the Mayfield Irrigation Company's (MIC) need for a guarantee from the Town. Specifically, MIC requires assurance that the Town will cover the annual assessments for water rentals if renters fail to do so. MIC has a loan that must be repaid, and as a result, every household with a meter in the Town will incur an annual assessment of $50 to $60. Willden further explained that the cost of a connection is $650 per new connection plus materials and installation costs, with an additional meter fee of $167.00 (all a one time upfront cost). He noted that if potential renters secure their connections now, the costs would be included in the irrigation project. However, if they delay, the cost of a connection could rise to approximately $3,000.00. The Town has requested a detailed written explanation from MIC regarding the requirements for new connections. Additionally, if a water renter relocates, the Town would still be responsible for the meter payment. After an extensive discussion, a motion was made and passed to guarantee that the Town will assume responsibility for any unpaid annual assessments to MIC in the event a renter defaults. A new agreement will be drawn up to reflect this. Let the record reflect that Catherine Bartholomew abstained from voting due to a conflict as	Motion: Mike Second: Catherine Medler Vote: Unanimous 'Aye'

	MIC secretary. Garrick provided an update on the Town's water system. He reported that water usage is increasing while the output from the springs is decreasing. The Upper 12 spring is currently producing 68 gallons per minute (gpm), while the Order and Olson springs are yielding 30 gpm. The Lower 12 spring has been activated three times, and is producing approximately 80-90 gpm. Notably, the Town has not needed to utilize the Town well this year, and there are no current concerns regarding nitrate levels. Garrick outlined the long-term goal of decommissioning the Town well due to its location and nitrate issues, with a focus on securing funding for aquifer recharge efforts and relying solely on the park well. He mentioned that the overflow from the Lower 12 spring is already being piped to the park, and it will be connected to the park well to support aquifer recharge. Additionally, Garrick emphasized the need to obtain pricing for refinishing the tank lids, which require attention. Mike will reach out to Capstone Concrete to obtain a cost estimate for this work.	
2. Discussion and Action Items a. 24th of July celebration assignments b. Discussion of Mayfield Estates Park c. Discussion of Application for TMobile Hometown Grant	The food for the 24th of July was discussed. Food trucks may be a concern on private property. Assignments were reviewed, and Council arranged to help during the park events. The Council reviewed the agreement with Mayfield Estates regarding the park arrangement. Mike suggested approaching the developers to revisit the terms of the agreement. The Mayor clarified that the agreement specifies that action would be taken "when the Town has funds available." Mike expressed concerns about allocating resources to another park, noting that the Town has raised taxes twice in the past three years and already has a well-maintained park. He also mentioned that the Safe Path Connect project would improve access to the existing Town Park. The discussion then shifted to the topic of neighboring parks. Amanda reported that the Town has applied for a T-Mobile	

d. Discussion of Zoning Administrator Duties vs Planning Commission	Hometown Grant to assist with the out-of-pocket expenses for the Safe Path Connect Project. If approved, the grant could provide up to $50,000. Cade added that a Community Development Block Grant is also a potential funding option, and the Town will be conducting an income survey for that application. The Zoning Administrator duties have been filled in by Mayor Anderson. Resolution 2024-J Appointing a Zoning Administrator was read on the record. Motion to approve the resolution was made. Resolution 2024-G Appointing Board of Appeal Members was read on the record. Motion was made to approve this resolution. Resolution 2024-H Appointing Planning Commission Members was read on the record. Motion was made to approve this resolution. Resolution 2024-I Appointing an Administrative Review Official for Subdivision Applications. Motion was made to approve this resolution. Mayor continued discussion by stating Hansen Planning Group has been updating our Subdivision Ordinance which requires we have the administrative review official.	Motion : Mike Second: Catherine Vote: Unanimous 'Aye' Motion: Catherine Second: Keston Vote: Unanimous 'Aye' Motion: Keston Second: Catherine Vote: Unanimous 'Aye' Motion: Catherine B Second: Catherine M Vote: Unanimous 'Aye'
3. Council Business a. Department Reports i. Councilman Bennett- follow up on RV Violations	Mike reported that letters have been sent to property owners in violation of the RV ordinance. He proposed sending a certified letter to these individuals, setting a compliance deadline and notifying them of potential fines if they fail to adhere. A discussion followed regarding the RV ordinance and its conditions. The initial feedback from recipients of the first letter indicated that some did not believe they were in violation. Mike will investigate the Town's options for imposing fines on those who do not comply. A draft of the certified letter will be prepared for review.	
ii. Councilwoman Medler- follow up 5k Fun Run	Catherine announced that preparations for the youth council's fun run are complete and the event is ready to proceed.	

iii. Councilman Christiansen- Speeding in Town iv. Mayor Anderson- Review of Safe Path Connect Project, Review of Road Project	Keston raised concerns about speeding on Canyon Road, leading to a discussion about possible solutions. Mayor Anderson provided an update on the Safe Path Connect Project, noting that the bridge aspect of the project is likely to incur less expense than initially anticipated. Amanda reviewed the available funds in the Town's PTIF savings account. Krista inquired about organizing a fundraiser to help cover costs, which is tentatively scheduled for September 14th. The Mayor will contact Jones and DeMille to move the project forward. Hales/Staker Parsons is scheduled to begin the road project on the west and northeast sides of town by mid-next week.	
b. Review and approval of Claims- Invoice Register dated 6/13/24 thru 7/9/24 c. Review and approval of Minutes- Regular meeting and Public Hearing June 12, 2024.	The Council reviewed the claims from the invoice register dated June 13th through July 9th. A motion was made and approved to authorize payment. The minutes from the public hearing on June 12, 2024, were reviewed, and a motion to approve them without changes was passed. The minutes from the regular meeting on June 12, 2024, were also reviewed, and a motion to approve them without changes was passed.	Motion: Mike Second: Catherine B Roll Call Vote: Unanimous 'Aye' Motion: Mike Second: Keston Vote: Unanimous 'Aye' Motion: Keston Second: Catherine B Vote: Unanimous 'Aye'
4. Unfinished Business		
5. Adjourn	Motion to adjourn was made at 9:18 PM	Motion: Mike Second: Catherine M Vote: Unanimous 'Aye'

Minutes Approval

By: Steve N. Anderson Date: Aug 14 2024 Attest: A Bennett Date: 08-14-2024

Steve N. Anderson, Mayor — Amanda Bennett, Clerk/Recorder

TOWN OF MAYFIELD -- SEAL -- Sanpete Co. Utah