

Orangeville City Council
Regular Meeting Minutes
July 11, 2024
7:00 P.M.

Present at said meeting were: Mayor- Shaun Bell, Council Members- Tracy Addley, Kari Alton, Doug Stilson, and Kevin Butler, City Recorder- Amanda Lake, City Treasurer -Brittney Richards Zoning Admin.- Seth Manning, and Maintenance- Travis Richards.

Visitors: Heather Keith, Tyler Kay

REGULAR SESSION

1. **Introduction:** made by Mayor Shaun Bell
2. **Prayer:** Kevin Butler
3. **Pledge of Allegiance:** led by Mayor Shaun Bell

4. **Approval of Bills and Warrants:**

Motion: made by Tracy Addley **Seconded by:** Doug Stilson

Voting Roll Call: Tracy Addley- Aye, Kari Alton Aye, Doug Stilson- Aye, Greg Jewkes Absent, Kevin Butler- Aye.

Motion passed with 4 affirmative votes.

5. **Approval of June 13 ,2024 Public Hearing and Regular Session Minutes and June 5,2024 Special Meeting Minutes:**

Motion: made by Kevin Butler to approve June's Meetings Minutes **Seconded by:** Kari Alton

Motion Passed with 4 affirmative votes.

6. **Public Comments:** No Comments

7. **Approve a new pump for the Cemetery Sprinkler System:**

Mayor Bell has met with Todd, Joel, and Jerry Price. Mayor states that the cost might be more that he was thinking. He states that we need to go count sprinklers and get a pressure reading. Mayor Bell explains that the pipes start out at 4" then reduces to 2" and then reduces again to ¾" in a lot of places on the sprinkler line. He states that if that is the case then we don't have enough volume to run all of the sprinklers. Nosh from Castle Dale is going to come go through every bank and see how much pressure is at the end of those lines. Mayor suggests that we try that first. Mayor Bell talked with Jay Mark Humphrey and that is a 6" dedicated line that has a meter on it that we could tie into but will need to run more lines. For the new part of the Cemetery, tying into that 6" line would be best. The fund will be taken out of the Perpetual Care Fund.

Motion: made by Tracy Addley to approve the funds for a new pump and sprinkler lines if needed.

Seconded by: Doug Stilson

Voting Roll Call: Tracy Addley- Aye, Kari Alton -Aye Doug Stilson- Aye, Greg Jewkes Absent, Kevin Butler- Aye

Motion passed with 4 affirmative votes.

8. **Discuss and Approve Intentions for the T-Mobile Grant, if awarded:**

Amanda Lake states that ideas need to be discussed if these funds are awarded. Some of the projects that we have talked about are getting the sprinkling system fixed at the cemetery, security cameras up at the shop, parks, cemetery and city hall. The recorder states said the City Hall also needs a new roof. Council Member Stilson suggested to prioritize the needs for each project.

Motion: made by Kari Alton. **Seconded by:** Tracy Addley

Voting Roll Call: Tracy Addley- Aye, Kari Alton -Aye Doug Stilson- Aye, Greg Jewkes Absent, Kevin Butler- Aye

Motion passed with 4 affirmative votes.

9. Approve assets to be sold at auction:

The Treasure, Brittney Richards states that she has had our maintenance guys go through all of the city's big equipment so we can start the inventory process for our audit. Brittney explains that a lot of the equipment that is on the list either doesn't work or needs fixed. She has requested that the Council go over the assets for there area of responsibility and approve or deny for the city to hold an auction for the assets that are no longer needed.

Motion: made by Kevin Butler to approve to hold a n auction to sell old assets.

Seconded by: Tracy Addley

Voting Roll Call: Tracy Addley- Aye, Kari Alton Aye, Doug Stilson- Aye, Greg Jewkes Absent, Kevin Butler- Aye.

Motion passed with 4 affirmative votes.

10. Approve Reimbursement for Sara Grindley:

Sara called and said that when she went in to use the Community Center that it was left a mess and that she had to go get cleaning supplies to clean it. She expressed that she felt that she should at least get half of her rental fee back. After talking with the Council, they decided that they would reimburse Sara half of her rental fee in the amount of \$47.50.

Motion: made by Kevin Butler to reimburse Sara Grindley 50%

Seconded by: Kari Alton

Voting Roll Call: Tracy Addley- Aye, Kari Alton Aye, Doug Stilson- Aye, Greg Jewkes Absent, Kevin Butler- Aye.

Motion passed with 4 affirmative votes.

11. Appoint New Planning Commission Members:

Mayor Bell states that after reviewing applications for the vacancies and after discussion with the Planning and Zoning Administrator, Seth Manning and Council Member, Doug Stilson, the two applicants that they have chose is Travis Richards and Tyler Kay. Mayor Bell welcomes Tyler and Travis as the newest members of the Planning Commission.

12. Office Equipment Purchases:

Treasurer Brittney Richards states that there are a few things needed in the office. Brittney explains that we are in need of office chairs, that the ones that we have are falling apart. She also states that we are in need of a filing cabinet that the office has reached its capacity to store documents. She has also requested that the recorder would like a desk that would allow her to stand at times and continue to work as it gets difficult to sit all day long. Brittney states that these purchases would be around \$500.00.

Motion: made by Kevin Butler to approve \$500.00 for Office Equipment upgrades.

Seconded by: Tracy Addley

Voting Roll Call: Tracy Addley- Aye, Kari Alton Aye, Doug Stilson- Aye, Greg Jewkes Absent, Kevin Butler- Aye.

Motion passed with 4 affirmative votes.

13. **Approve Sprinklers for the Park and Cemetery:**

Travis Richards states that he is still in need of sprinkler replacements for the Cemetery and Parks. He has changed 69 sprinklers to date due from the Cemetery lines not being winterized and people running them over. We have started locking the gate at night to help prevent this happening. It seems to be working. The recorder states that the lowest she has found them is at Home Depot for \$406.00. The council discussed the need and decided to make sure we are getting the best sprinklers so they last. They have agreed to approve this purchase for \$700.00.

Motion: made by Doug Stilson to approve \$700.00 the purchase of sprinklers.

Seconded by: Kari Alton

Voting Roll Call: Tracy Addley- Aye, Kari Alton Aye, Doug Stilson- Aye, Greg Jewkes Absent, Kevin Butler- Aye.

Motion passed with 4 affirmative votes.

14. **Discuss Fire Chief:**

Council Member Addley said that Mike Tuttle- Fire Chief, called and asked him when Council Meeting was. Mike told Tracy that he couldn't be here tonight because he had to go pick up their camp trailer. Tracy said that he just needed to have someone at Council Meeting. Mayor Bell states that part of the issue is that the County is giving the Fire Department \$10,000 grant money. The Chief has to attend the meeting or they will deny the grant. He has been told that he just needs to have someone go in his place if he cannot attend those meetings. This has failed to happen which may cause the Fire Department to lose those funds. Mayor Bell states that we need someone reliable to attend meetings and that he is getting paid the \$300.00 Fire Chief stipend monthly and part of his obligation is to come to meetings. This has been discussed with him several times and there has been no change. Council Member Butler asks if he is also not doing his other duties or is it just the meetings he's not attending. Council Member Addley states that they haven't had any fires lately and they haven't had a meeting in at least 4 months while. The Mayor explains that the Fire Department needs to decide how that money is going to be spent. Mayor Bell will get with Council Member Jewkes who is over the Fire Department and have him talk Mike Tuttle about finding a new Fire Chief.

15. **Staff Reports:**

Seth Manning- Seth states that the RV Glamping Project has sent plans, but says that until they get their water shares figured out nothing can get started. They have not turned in any waters shares yet. The Mayor states that he knows they have 30 shares, but is not sure if they are A or B shares. Seth explains that David Allred wants to run all of his Air B&B's until his 6M business license. Seth says that he cannot do that and that each individual property has to have its own business license. Seth explains that we need to change the cost of business licenses. He says that Castle Dale charging \$200.00. He is suggesting to bump our cost up to \$100.00. He has been asked if a flag lot can be sold as a building lot the only thing, he has found in the code book is the lot has to have an 80' clearance. Rebecca Cook's property is the one in question. Mayor Bell asked to check into those that have Air B&B's but are not renting out. It keeps others from having an Air B&B in that area. Any short-term rental has to have a business license if they are renting under 30 days.

Travis Richards- Travis reports that they have started inventory for IWORQ. Mayor states that he talked to one of our part time workers, Andy Thompson and asked if he would like to continue working for us. He said he likes what he is doing but doesn't know if he wants to go full time. Travis states that he also talked to Andy about helping out with Animal Control. Travis would like to hand it over to him so will start training him to do that. Mayor Bell would still like to pursue CDL licenses. He states that he is also going to take it so he can help out in the winters with the plowing. He would also still like to get Travis certified to spray weeds.

Brittney Richards- Brittney informs council that our Audit is next month, part of that is getting the

assets done. She asks the Council Members if they could help with the departments that they are over and get her a list. IWORQ would like a list is common jobs within the city that each employee does. Brittney states that her and Travis have not had a weekend off for a while because of having to water on weekends or due to Travis having to deal with Animal Control. The Mayor, Recorder and Treasurer have discussed having the Council volunteer a weekend to help water flowers so that I cut down on overtime. Brittney states that the minutes have been corrected so that the Council can be signers on the check.

Amanda Lake- Amanda gives update with the post lamp project for Main Street. She has talked to Rocky Mountain Power and they cannot do anything until we get a plan. She explains the process of getting bids to run the power to the box which is the less expensive way. Mayor Bell states that Rocky Mountain Power would like to change all of the halogen street lights to LED. By doing this it will start making money back within the next 6 years. Amanda updates where things are on the Fausett Annexation. We had to stop the process on this because the process that was done previously was never completed correctly. It was never sent to the County according to them and was never sent to the State for Certification. The city now has to create an Annexation Policy Plan and be adopted before anything else can be done. There was discussion on the sewer, whether or not that is feasible. Amanda will find out from the attorney if it will be possible to make an exception for a septic tank. Travis talked to Keith and was told that in order to run sewer past where it currently end, we would have to run it all the way down Bott Lane. Council Member Stilson understands that the city doesn't allow anymore septic tanks within city limits beyond those that have been grandfathered in. Amanda will look into code on that.

16. **Council Reports:**

Tracy Addley: No Report

Kari Alton- Kari states that she will get will get with Carol Stilson on what to do with the Youth City Council. She also would like to know her budget for beautification.

Doug Stilson- Doug asks that if the Corner Pinetree wanted to change from doing mini cabins to RV slips, do they need to come back to Planning and Zoning. Seth states that they do not.

Kevin Butler- Kevin states that Orangeville Days was a big success and thanked everyone for helping. He would like to get a citizen's council together to help next year and maybe have incentives for them to help. He would like to start planning soon.

17. **Mayors Report:** Mayor Bell reports that Orangeville Days went well. He would like to have a post meeting for Orangeville Days to share their thought on what went good and what could change. Mayor Bell states that he thinks the city needs 80 shares of water to be where we need to be if anything were to happen. Mayor states that Brittney feels like since having hired the Accountant that some of her duties have been taken away and would like to help with city maintenance things if she gets everything done in the office and the day is slow. Mayor states that he doesn't see why she couldn't help mow lawns, if everyone is ok with it and the Recorder is ok with it.

18. **Adjourn:**

Motion: made by Tracy Addley **Seconded by:** Doug Stilson

Motion passed with 4 affirmative votes.

ORANGVILLE CITY

Amanda Lake
Recorder