



MINUTES – Library Board

Tuesday, July 9, 2024

City of Saratoga Springs City Offices

1307 North Commerce Drive, Suite 200, Saratoga Springs, Utah 84045

LIBRARY BOARD MEETING

Call to Order: 6:30 PM by Chairman Todd Carpenter.

Roll Call: A quorum was present.

Present:

Board Members: Todd Carpenter, Ashley Lee; Heather MacKay, Meredith Sager McNett, Stacy Taylor.

Staff: Carl Sachs, Reference Librarian.

Public Input: No comments were made.

REPORTS

1. Friends of the Library. The Friends have donated prizes to the summer reading program for teens and adults. They are meeting quarterly now, and their next meeting is scheduled in July.

BUSINESS ITEMS

1. Approval of Minutes for June 11, 2024.

Motion made by Ashley Lee to approve the minutes of June 11, 2024. Seconded by Meredith Sager McNett.

Yes: Todd Carpenter, Ashley Lee, Heather MacKay, Meredith Sager McNett, Stacy Taylor.

No: None.

Motion passed 5-0.

2. Chair, Vice, Chair, and Secretary Appointments.

Motion made by Meredith Sager McNett to appoint Ashley Lee as Chair. Seconded by Stacy Taylor.

Yes: Todd Carpenter, Ashley Lee, Heather MacKay, Meredith Sager McNett, Stacy Taylor.

No: None.

Motion passed 5-0.

Motion made by Ashley Lee to appoint Meredith Sager McNett as Vice-Chair. Seconded by Todd Carpenter.

Yes: Todd Carpenter, Ashley Lee, Heather MacKay, Meredith Sager McNett, Stacy Taylor.

No: None.

Motion passed 5-0.

Motion made by Ashley Lee to appoint Todd Carpenter as Secretary. Seconded by Meredith Sager McNett.

Yes: Todd Carpenter, Ashley Lee, Heather MacKay, Meredith Sager McNett, Stacy Taylor.

No: None.

Motion passed 5-0.

DIRECTOR'S UPDATE

1. Budget

A budget update was provided and discussion was held regarding the budget for 2023-2024.

2. Monthly Report Update.

A monthly report was provided, and the Library Board reviewed it with the Director.

3. Summer Reading Program Update.

A summer reading update was provided, and questions were asked regarding the prizes.

4. Quarterly City Council Update.

Annual update scheduling with the Library Board was discussed and scheduled for September 10.

5. Scheduling of OPMA Training Tentatively October 8th.

The Library Board discussed a date in October, tentatively on the 8th, and scheduled OPMA then.

6. Moon Party Tentatively September 14.

The Moon Party date was provided to the Library Board.

7. Announcements

- a. Next Meeting: Tuesday, August 13, 2024.

ADJOURNMENT

Motion made by Stacy Taylor to adjourn the meeting. Seconded by Meredith Sager McNett.

Yes: Todd Carpenter, Ashley Lee, Heather MacKay, Meredith Sager McNett, Stacy Taylor.

No: None.

Motion passed 5-0.

Meeting adjourned at 6:43 p.m.

08/14/2024

Date of Approval

Melissa Grygla

Library Director
Melissa Grygla

Todd Carpenter

Library Board Secretary
Todd Carpenter