



Board of Trustees Meeting MINUTES

June 12, 2024	Taylorsville/Redwood Campus AAB 428	8:00 a.m.
Trustee Attendance:	Chair Brady Southwick, Vice Chair Lori Chillingworth, Trustees Kim Wilson, Coralie Alder, Nate Boyer, Yvette Donosso, Starr Fowler, Sunny Washington, Nahomi Rei	
Excused:	Tashelle Wright	
Guests:	Incoming SLCC President, Greg Peterson; USHE Associate Commissioner of Academic Education, Julie Hartley, Student, Savannah Lad, Thayne Center Director, Timothy Davis	
Internal:	<p>Executive Cabinet Members: Interim Provost and Acting President Jason Pickavance, VP Chris Martin, Finance and Administration/CFO, VP Brett Perozzi, Student Affairs and Enrollment Management, VP Abby McNulty, Institutional Advancement, VP Leonel Nieto, Institutional Effectiveness</p> <p>SLCC Representatives: Faculty Senate President, Gabe Byars, Faculty Association President, Rachel Marcial, Staff Association President, Brandi Mair, Legal Counsel, Chris Lacombe, Executive Assistant to the President and Secretary to the Board of Trustees, Sandra Lehman, OIT Support, Dan Johnson</p>	

	AGENDA ITEM	DISCUSSION SUMMARY AND ACTION
I.	BOARD BUSINESS: Brady Southwick, Chair	
	A. Student Stories: Savannah Lad	VP Perozzi introduced student Savannah Lad and Timothy Davis, the Director for the Thayne Center. Mr. Davis provided information about the Thayne Center and what kind of work they do, and he also provided information about their recent event that President Huftalin spoke at. Ms. Lad provided background about herself and information about her involvement with the club of women engineers that she is the president of and been instrumental in helping establish.
	B. Oath of Office – new SLCCSA President, Trustee Nahomi Rei	Chair Southwick administered the oath of office for SLCCSA President and new trustee Nahomi Rei
	C. Special Election of Board Chair and Vice Chair Positions	Trustee Wilson moved and Trustee Donosso seconded the motion to elect Lori Chillingworth as Chair and Coralie Alder as Vice-Chair. The motion carried unanimously. Trustee Southwick will remain on the board for his final year effective at the conclusion of today's meeting.
	D. Approval of FY25 Meeting Schedule	Chair Southwick reviewed the draft schedule of meetings and events for the coming year. Trustee Chillingworth moved to accept as presented; Trustee Fowler seconded the motion that carried unanimously.

E. Mission Fulfillment Committee Report –
Jessie Winitzky-Stephens, Director for
Strategic Analysis & Accreditation

Director for Strategic Analysis & Accreditation Jessie Winitzky-Stephens reported on the accreditation review cycles. She provided information in a PowerPoint presentation and said that they are currently working on the report for the mid-cycle accreditation site visit that will happen on October 24-25, 2024. Evaluators may want to meet with some or all trustees during that visit. Chair Southwick added that the number one concern and issue for the Utah Board of Higher Education is enrollment. UBHE Chair Covington has indicated that she wants to meet with the board members to talk about expectations around the BHAG (Big Hairy Audacious Goal) that has been given to the college to drive enrollment increases. He added that they also feel that adjustments to budgets need to take place that reflect the currently low enrollment numbers. Dr. Winitzky-Stephens fielded questions and explained that in addition to accreditation, her office leads out the strategic plan. VP Leonel Nieto provided additional information about the Enrollment Council and what they do. Dr. Winitzky-Stephens continued her reporting with data on community access rates, enrollment comparisons with peer institution, enrollments for SL County and high school access which Chair Southwick said he felt should be developed and strengthened through concurrent enrollment. Further discussion about the CE program and how it works followed. The presentation continued with a look at retention rates among new versus returning students in comparison with peer institutions and the percentage of students accessing services such as financial aid, advising, and STEM tutoring. FAFSA completion remains a challenge but can help students with the financial aid component. She asked trustees to provide feedback on how well they feel we are achieving our mission for access and what other information or data do they need. Trustees asked that data percentages for tutoring be included with online tutoring. She said that they are starting the work on a framework for the strategic plan for when President Peterson starts. Chair Southwick said that any trustee that wants to work with Ms. Winitzky-Stephens on the strategic work is welcome. The goal is to have something ready for the September Retreat to start shifting the enrollment numbers. Trustee Chillingworth would like to pull a group together as a sub-committee to start working specifically on enrollment, retention, and completion to work

		in conjunction with the Mission Fulfillment Committee and Enrollment Council work that is happening. Dr. Winitzky-Stephens will continue the review of Access & Success looking at the next objective at the August meeting.
II.	CONSENT CALENDAR: It is the recommendation of the Chair that the Board approve the following items on the Consent Calendar:	
	<p>A. Executive Session: Approval to hold an Executive Session or Sessions in connection with the meeting of the SLCC Board of Trustees to be held August 14, 2024 to consider matters permitted by the Utah Open and Public Meetings Act.</p> <p>B. Minutes of Previous Meeting</p> <p>C. Personnel Report</p> <p>D. Government Funding Report</p> <p>E. Investment Report</p> <p>F. Interim Financial Report</p> <p>G. Cash Flow Report</p> <p>H. Annual Surplus Property Report</p>	Trustee Alder move to accept the Consent Calendar items as presented. Trustee Wilson seconded the motion that carried unanimously.
III.	PRESIDENT'S REPORT:	
	<p>A. President's Report - Acting President, Jason Pickavance</p> <ol style="list-style-type: none"> 1. INFORMATION: Presidential Transition 2. INFORMATION: Commencement and Prison Education Program Graduation follow-up 3. INFORMATION: Athletics Update 	Acting President Pickavance reported on the Presidential Transition Committee that has been working to pull together summary, analysis, and key initiatives for each of the cabinet members' areas to help provide support and information to President Peterson during his first few months. He reported that both Commencement and the Prison Education Program graduation were successful. He added that the keynote speaker at Commencement was remarkable and students in the prison education program had compelling and moving stories they shared. He provided highlights for the athletics department and the successful season they had. Last, he reported on the Harvard Leadership program that he and two other cabinet members participated in for a week.
	B. Student Life & Leadership Report – Trustee Nahomi Rei	Trustee Rei asked how social media and marketing is involved to help drive enrollments. VP McNulty gave an overview of what her department has been working on, and what they plan to do. Trustee Rei provided more information about the student experience. Discussion followed about exploring using TikTok and working with high schools and clubs.
	C. Academic Affairs Report – Interim Provost Jason Pickavance	Interim Provost and Acting President Pickavance explained academic curriculum changes proposed. He reminded trustees that we are trying

	<p>1. ACTION: Academic Curriculum Changes:</p> <ul style="list-style-type: none"> • New Commercial Music (CTE)(AAS) Discontinue Music Recording Technology (AAS) Discontinue Media Music (AAS) • New <u>Earth and Environmental Science</u> (AS) consolidation Discontinue <u>Atmospherics Science</u> (AS) Discontinue <u>Geographic Information Science</u> (AS) Discontinue <u>Geology</u> (AS) • Substantive revision and name change Drones & GIS (AAS) was Geospatial Technology (AAS) • Substantive revision <u>Automation Technology</u> (SLTC) curriculum alignment and title change Substantive revision <u>Robotics Technology</u> (SLTC) curriculum alignment and title change Substantively revised <u>Electronics Assembly Technology</u> (SLTC) (CA) USHE tech align • Discontinue <u>Energy Management</u> (AAS) degree • Consolidate <u>Micro-/Nanotechnology</u> certificate • Power Equipment and Motorcycle Technology – substantively revised; moved to SLTC certificate
	<p>D. Finance & Administration Report – VP Chris Martin</p> <ol style="list-style-type: none"> 1. INFORMATION: Annual IT Report (GUEST: Casey Moore) 2. ACTION: Emergency Management Policy (2nd Read) 3. ACTION: Tuition Benefits Policy (2nd Read) 4. ACTION: Drug and Alcohol-Free Workplace Policy (2nd Read) 5. INFORMATION: Conflict of Interest Policy (1st Read) 6. INFORMATION: Weapons Policy (1st Read) 7. INFORMATION: Background Checks Policy (1st Read) <p>VP Martin introduced CIO Casey Moore who presented the annual IT Report. Trustee Wilson added that the Audit Committee has also been involved meeting with Tanner representatives to talk about the report they prepared for OIT applications. USHE involvement in OIT was also explained.</p> <p>VP Martin presented the Emergency Management Policy, the Tuition Benefits Policy and the Drug and Alcohol-Free Workplace Policy as second reads. Trustee Alder moved to approve all three policies; Trustee Donosso seconded the motion that carried unanimously.</p>

	8. INFORMATION: Employment of Relatives Policy (1 st Read)	VP Martin provided a brief overview of the Conflict of Interest Policy, Weapons Policy, Background Checks Policy and Employment of Relatives Policy that trustees have for a 1 st reading. No action is needed; the 2 nd reading, and action will take place at the August meeting.
	E. Campus-based & Constituents Report – Staff Association President Brandi Mair	Staff Association President Brandi Mair provided the join constituent group report.
IV.	ADJOURNMENT:	Trustee Chillingworth moved to adjourn the meeting at 9:55am; the motion was seconded and carried unanimously.

August 14, 2024
date



Sandra Lehman
Sandra Lehman, Executive Assistant to
President Deneece G. Huftalin