

Vineyard Library Board Meeting
Tuesday, May 21, 2024, 6:00pm
125 S Main Street, Vineyard, UT

Board Members in attendance:

Julie Gray, chair
Abby Bunn, secretary
Christine Jeffs, board member
Pilar Steele, board member
MaryAnne Geddes, board member (arrived 6:08pm)

Other attendees:

Valerie Popadich, library specialist (departed 7:20pm)
Jenna Ahern, city communications manager

1. CALL TO ORDER

[00:00] Chair Julie Gray called the meeting to order at 6:03pm.

2. CONSENT ITEMS

[02:15] Abby Bunn moved to approve the minutes of the Library Board Meeting held on April 16, 2024. Christine Jeffs seconded the motion, and the motion carried.

3. BUSINESS ITEMS

[03:35] Christine Jeffs moved to amend the Library Board bylaws as stated in the meeting agenda 3.1, which is to add bi-monthly meetings and board member rotation in January of another year beginning January 2025. Abby Bunn seconded the motion, and roll call went as follows: Julie Gray, Pilar Steele, Christine Jeffs, Pilar Steele, Abby Bunn, and MaryAnne Geddes voted yes. The motion was carried unanimously.

4. REVIEW OF UPCOMING EVENTS AND ASSIGNMENTS

[06:10] Julie Gray led a discussion on the events of Vineyard City Days in which the Library Board will be participating as representatives of the library. We are involved in two events, each with a volunteer chair to act as contact person. MaryAnne and Pilar will chair the Non-Motorized Parade on Wednesday, May 29, 2024. Julie and Abby will chair the library booth at Grove Park on Saturday, June 1, 2024.

5. WORK SESSION

[09:35] Mary Anne Geddes presented T-shirts for board members to wear at city events while representing the library. She then led a discussion regarding the parade event on Wednesday, May 29, 2024.

[15:40] Julie Gray led a discussion regarding the library booth at Grove Park on Saturday, June 1, 2024.

[23:05] Christine Jeffs updated us on the status of the 501(c)3 application, which is that the articles and bylaws of the Friends of the Vineyard Library are complete and awaiting review and/or notarization by the city attorney.

[29:26] Julie Gray led a discussion regarding a presentation to be given at a city council meeting regarding our vision for the Vineyard City Library. During the next month, members of the board will individually compile and prepare a rough draft of a strategic plan for the library. Attending additional library tours as members of the library board will be helpful during this process. These plans will be reviewed and discussed at a work session in June, with the goal to present to the city council on Wednesday, September 25, 2024.

[50:55] Jenna Ahern led a discussion on the operating budget for the library. She further explained the categories within the current library budget, dispersion of unused monies, and expansion of budget in relation to strategic planning. Board members would like to be more involved and/or informed in budget and library spending decisions.

[54:25] Julie Gray inquired about storage space for the library. Examples provided were finding unused space within the current building or for rental of an off-site storage space. Jenna recommended a future rental to be funded by grant monies.

[58:25] Abby Bunn expressed confusion between the roles of hired library specialist and members of the library board. Each board member has been assigned a responsibility in line with our strategic positioning for the library and should be included in activities that pertain to their assignment.

6. STAFF, COMMISSION, AND COMMITTEE REPORTS

[1:18:10] Abby Bunn presented a plan for a library street sign. She will contact the appropriate city department for information regarding ordering and installation to present at the next meeting.

7. ADJOURNMENT

[1:25:25] The meeting was adjourned at 7:19pm. Next meeting is Tuesday, June 18, 2024 at 6:00pm.

Submitted by Abby Bunn, secretary