

**Minutes of the
Summit Mosquito Abatement District Board Meeting
June 11, 2024**

The regular board meeting for Summit Mosquito Abatement District was convened on June 11, 2024 at 5 p.m. in the District's board room. Those present were DelRay Hatch, Greg Averett, Roger Crittenden, Troy Dayley, Trevor Hale, Gaylen Pace, Sue Pollard, Jason Richins, Bryan Stephens, and Brenz Staples. Those attending electronically were Trevor Clegg and David Darcey. Bill Connell was excused from the meeting.

Action Items

Introduction of Board Members to Assistant Manager

As this was Brenz Staples' first board meeting, the manager introduced him to each of the board members.

Minutes from the April 9th Board Meeting

The minutes of the April 9th board meeting were sent to members prior to the meeting for their review. With no corrections or additions, Gaylen made the motion to approve the minutes for the April 9th board meeting, and Roger seconded. The motion passed unanimously.

Expenses for April and May 2024

Gaylen asked about the charge of \$1,120.58 to Burt Brothers. The manager explained that Burt Brothers had purchased Moore's Tires in Coalville, which is where the District has its truck serviced at the start of every season. So, this was the cost for servicing each of the trucks. Trevor H. wondered about who Clarke Mosquito was. The manager indicated that this is one of the vendors that sells mosquito control products to the District. DelRay questioned the credit card charge of \$851.11 to Bam Wholesale. This is the company where the District purchased the bed dividers for the new Toyota trucks. Greg asked about the reason for the stop payment charges and the need to reissue checks. The manager explained that two employees lost their check, so the District reissued checks. The stop-payment charge was deducted from the employees' amount of pay. With no other questions or concerns from board members, Troy made the motion to approve the expenses for April and May 2024, and Jason seconded. The motion passed unanimously.

Year-to-date 2024 Budget

The manager noted that the District received revenue of \$41,400 from selling the two Toyota Tacoma trucks. He also updated members on the cost of chemical, which is currently \$47,778. He also indicated that four pallets of Vectobac were received as of April 11th, and more chemical would soon follow as the year progresses. With no questions or concerns from board members, Trevor H. made the motion to approve the YTD 2024 budget and Sue seconded. The motion passed unanimously.

Follow-up Items

The IDX Speciating Machine

The manager provided board members with a brief overview of how the IDX Speciating Machine works. There is a problem as the machine won't interface correctly with the District's network, so the machine hasn't been functioning correctly. Staff have been working with representatives at Vectech to get the problem solved. The company is going to send the District a dedicated HotSpot to use with the machine to see if that will solve the problem. The manager hopes this will solve the issue, and he will then give board members a better demonstration of the machine's capabilities.

Drone Treatments

The manager updated board members on the current status of VDCI, the company that provides drone treatments for the District. He said that VDCI has changed drone pilots yet again and with this change comes a restriction on when and how often VDCI can provide service. Because of this, the District has yet to do any drone treatments. The good news is that we have been in contact with a local company that could potentially provide drone treatments for the District. The company is located in the Morgan area, and, based on initial discussions, has a similar service to that of VDCI. The owner of the company says that he can provide data in the same format as received from VDCI, e.g. maps of treatment areas, flight paths, etc. He also said that he would be flexible in meeting the District's treatment schedule. The manager asked for input from the board member. All agreed that we should give this company a try. The manager also indicated that he would ensure that all licensing and all contractual issues will be in place.

Change in District Auditor

The manager informed the board that Tim Rees, the District's auditor of many years, was no longer working as an auditor. Tim referred the manager to a company, Gilbert and Stewart, to handle the audit for the District this year. The manager has made contact with Ron Stewart from this company and will work with him to complete the audit for 2023.

Use of Online Time Clock Program

The manager is considering moving to an electronic system for logging employee work hours. This information can then be downloaded into the District's payroll program and used to generate biweekly paychecks. The manager wanted the board's input. Sue said one problem is that employees will forget to clock in or out and then it takes additional time for someone to contact employees and work out these issues. She also indicated that depending on the system it can be rigid. Greg and Troy provided some companies that offer time management services. Trevor H. shared his experience using the system that the county has in place. Troy said that there are several options available and that the manager could look into a system that would work for an organization the District's size. However, Greg indicated that with the District's size the subscription cost to use such a system may not be worth it. Members were OK with the manager further looking into options.

Field Report

Since the assistant manager's duty was to supervise the field work, the manager asked that Brenz provide board members with a field report. He indicated that technicians had been in the field since early May doing inspections and larviciding. He said that the District had hired five new employees this year. Each has been working in conjunction with a more seasoned, more experienced technician. Technicians have been finding larvae and treating in all areas where they've been. With water levels high, he is concerned about the reservoirs, but was expecting to manage them using the boat and drone treatments. He also indicated that light traps were in place, and he gave a report on the numbers of adults caught. Overall, the District is now fully staffed and working hard to mitigate mosquito larvae.

2024 Annual UMAA Annual Meeting

The manager informed board members that the 2024 UMAA meeting will be held in St. George, Utah on October 28th, 29th, and 30th (Monday, Tuesday, and Wednesday). He asked that members let him know who would be interested in attending. He would like to finalize numbers at the August meeting so that he can get rooms reserved for those who want to attend.

Jason made a motion to adjourn the regular board meeting at 6 p.m.